

IMPERIAL VALLEY COLLEGE
PROGRAM REVIEW COMPLIANCE FORM AND REQUEST FOR RESOURCES

PROGRAM/DEPARTMENT 674 EMS

ACADEMIC YR. 13-14

- Comprehensive Program Review Annual Assessment Request for Resources (check all that apply)

Please analyze your Program Review data as well as your SLO/SAO assessment findings in order to update to your Comprehensive Program Review report as needed. All changes to area needs and subsequent requests for additional resources must be reported at this time.

If your program is scheduled for a Comprehensive Program Review all forms are to be completed and submitted to the appropriate Dean/VP. If you are completing the annual Program Review Assessment only and have no changes to area needs, sign below and submit this form to appropriate Dean/VP. If your needs have changed as a result of your annual assessment of program review data, please complete the appropriate Request for Resources form(s) and submit to appropriate Dean/VP.

_____ Signature of Program Chair/Director	_____ Date	<u>Aguirre</u> Signature of Area Dean	<u>3/15/13</u> Date
<u>Sally Bey</u> Signature of Area Vice President	<u>3-18-13</u> Date	_____	_____

Please attach the following documents to this Program Review Compliance form if you are requesting additional resources:

- ✓ Comprehensive Program Review
- ✓ Data Analysis Form
- ✓ SLO/SAO Assessments
- ✓ Request for Resources Forms



Imperial Valley College Program Review

674-11001-1200		EMT/Unrestricted - General/Health			
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
4455 Copying/Printing	\$1,236.90	\$1,000.00	\$1,300.00	Even with a grant supplementing printing costs, the district account will exceed \$1300.00 in 12-13	10 Routine Operational Cost
4460 Office Supplies	\$0.00	\$100.00	\$100.00	For 2 years EMS grants have supplemented this account and EMS has borrowed from NAH supply stock when necessary	10 Routine Operational Cost
4480 Hospitality	\$279.60	\$700.00	\$700.00	The EMS programs require an extensive 2 full-days National on-site skills examination process with outside evaluators	10 Routine Operational Cost
5110 Consulting Services	\$85.00	\$14,000.00	\$14,000.00	and an annual Paramedic completion ceremony Contractual obligation for required physician medical Director	10 Routine Operational Cost
5220 Travel - Staff Conferences	\$0.00	\$1,500.00	\$1,000.00	Prog accrediting body periodically mandates training/educ, which is always out of town	9 Professional Development
5310 Memberships and Dues	\$1,700.00	\$1,770.00	\$1,775.00	Prog accreditation requirement	10 Routine Operational Cost
5860 Postage	\$181.27	\$370.00	\$250.00	Mandated reporting / mailings	10 Routine Operational Cost
Totals:	\$3,482.77	\$19,440.00	\$19,125.00		

674-11001-2100		EMT/Unrestricted - General/Public Affairs and Services			
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
4455 Copying/Printing	\$0.30	\$0.00	\$0.00	see Program Code 1200	0 Routine Operational Cost
4460 Office Supplies	\$0.00	\$0.00	\$0.00	See Program Code 1200	10 Routine Operational Cost
4480 Hospitality	\$0.00	\$0.00	\$0.00	see Program code 1200	10 Routine Operational Cost
5110 Consulting Services	\$0.00	\$0.00	\$0.00	See Program Code 1200	0 Routine Operational Cost
5220 Travel - Staff Conferences	\$0.00	\$0.00	\$0.00	See Program Code 1200	0 Routine Operational Cost
5310 Memberships and Dues	\$0.00	\$0.00	\$0.00	See Program Code 1200	0 Routine Operational Cost
5860 Postage	\$0.00	\$0.00	\$0.00	see Program Code 1200	0 Routine Operational Cost
Totals:	\$0.30	\$0.00	\$0.00		

674-11502-1200		EMT/Lottery Instructional Materials/Health			
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
4320 Instructional Supplies and Material	\$2,964.02	\$3,000.00	\$3,000.00	Relocation will prohibit sharing supply/materials with the nursing programs	10 Routine Operational Cost
Totals:	\$2,964.02	\$3,000.00	\$3,000.00		

674-17315-6820		EMT/EMT Community Classes/Community Service Classes			
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
6490 Equipment - New Eqp under 5000	\$0.00	\$4,474.40	\$5,000.00	Self-Funded Account - supplies for mandated ACLS PALS class and testing	10 Routine Operational Cost
Totals:	\$0.00	\$4,474.40	\$5,000.00		

674-173158-6820		EMT/EMT Community Classes Carry Over/Community Service Classes			
Acct Description	Actual (11-12)	Budgeted (11-12)	Requesting	Justification	Prio Plan
5860 Postage	\$0.00	\$0.00	\$0.00	See Fund 11001 and Program Code 1200	0 Routine Operational Cost
Totals:	\$0.00	\$0.00	\$0.00		

Actual Grand Total: \$6,447.09
Budgeted Grand Total: \$26,914.40
Requesting Grand Total: \$27,125.00



Imperial Valley College Program Review

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4460 Office Supplies	\$0.00	\$100.00	\$100.00	For 2 years EMS grants have supplemented this account and EMS has borrowed from NAH supply stock when necessary	10 Routine Operational Cost
4480 Hospitality	\$279.60	\$700.00	\$700.00	The EMS programs require an extensive 2 full-days National on-site skills examination process with outside evaluators and an annual Paramedic completion ceremony	10 Routine Operational Cost
5110 Consulting Services	\$85.00	\$14,000.00	\$14,000.00	Contractual obligation for required Physician Medical Director	10 Routine Operational Cost
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6502 Capital Software	\$0.00	\$0.00	\$5,000.00	Mandated reporting and tracking students has become laborious and complex	8 Routine Operational Cost
6590 Capital Equipment DEP Asset	\$0.00	\$0.00	\$20,000.00	Ambulance body to simulate actual field practice	8 Routine Operational Cost
Totals:	\$3,482.77	\$19,440.00	\$44,125.00		

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Actual Grand Total: \$6,447.09
Budgeted Grand Total: \$26,914.40
Requesting Grand Total: \$52,125.00



Imperial Valley College

Program Review

Routine Operational Cost Resource Requests

ROUTINE OPERATIONAL COST NEEDS for ORG 674 - EMT AND PROGRAM 1200 - Health:										
#	Goal	Goal Description	Item Name	Cost	Qty.	Prio.	New	Rev.	Grouping	Total
1	2	Goal Two (Student Learning Programs and	Specialized Equipment 2	\$20,000	1	2	Yes	No		\$20,000
2	2	Goal Two (Student Learning Programs and	Specialized Equipment	\$45,000	1	3	Yes	No		\$45,000
3	2	Goal Two (Student Learning Programs and	Student Tracking database system	\$5,000	1	3	Yes	No	<i>see technology</i>	\$5,000
Totals:										\$70,000

Long Justifications:

- 1 A used/refurbished/or portions of an ambulance would provide the paramedic and EMT students with the experience needed prior to live field work.
- 2 The relocation of EMS to the new CTE building will make collaborative use of the existing human simulators difficult. Human simulation is the standard for these programs.

Grand Total: \$70,000