



**IMPERIAL VALLEY COLLEGE
PROGRAM REVIEW
NON-ACADEMIC PROGRAMS**

DATE:	1/29/2013
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DEPARTMENT/PROGRAM:	Online, Copy/Print and Mail Services
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PREPARED BY:	Omar E. Ramos	<i>Omar Ramos</i>
	Name	Signature

AREA DEAN/DIRECTOR:	Omar E. Ramos	<i>Omar Ramos</i>
	Name	Signature

AREA VICE PRESIDENT:	Todd Finnell	<i>Todd Finnell</i>
	Name	Signature

**IMPERIAL VALLEY COLLEGE
MISSION STATEMENT**

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.

Institutional Goals

Educational Master Plan 2012-15

Approved by Board of Trustees May 16, 2012

Goal One (Institutional Mission and Effectiveness): The College will maintain programs and services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.

Obj.	Objectives for EMP Goal 1
1.1	Develop systems and procedures that establish the mission of the college as the central mechanism for planning and decision making.
1.2	Develop an institutional score card to assess student learning that drives integrated planning and resource allocation.
1.3	Develop systems and procedures to ensure that the college maintains a collegial and self-reflective dialogue that improves effectiveness.
1.4	Develop systems that are inclusive, cyclical, and understood by all stakeholders.

Goal Two (Student Learning Programs and Services): The College will maintain instructional programs and services which support student success and the attainment of student educational goals.

Obj.	Objectives for EMP Goal 2
2.1	Ensure that all instructional programs, regardless of location or means of delivery, address and meet the current and future needs of students.
2.2	Review program learning outcomes annually (or biennially) to assure currency, improve teaching and learning strategies, and raise student success rates.
2.3	Ensure that all Student Services programs, regardless of location or means of delivery, address and meet the current and future needs of students.
2.4	Ensure that all Student Services programs engage in a process of sustainable continuous quality improvement by annual review of Service Area Outcomes, annual Program Review, and Comprehensive Program Review every three years.
2.5	Ensure that the Library meets as closely as possible the "Standards of Practice for California Community College Library Faculty and Programs" of the Academic Senate for California Community Colleges.
2.6	Ensure that instructional labs continue to collaborate in sharing financial and human resources, thus maintaining continuous quality improvement.

Goal Three (Resources): The College will develop and manage human, technological, physical, and financial resources to effectively support the college mission and the campus learning environment.

Obj.	Objectives for EMP Goal 3
3.1	Develop and implement a resource allocation plan that leads to fiscal stability.
3.2	Implement a robust technological infrastructure and the enterprise software to support the college process.
3.3	Build new facilities and modernize existing ones as prioritized in the facility master plan.
3.4	Design and commit to a long-term professional development plan.
3.5	Raise the health awareness of faculty, staff, and students.

Goal Four (Leadership and Governance): The Board of Trustees and the Superintendent/President will establish policies that assure the quality, integrity, and effectiveness of student learning programs and services, and the financial stability of the institution.

Obj.	Objectives for EMP Goal 4
4.1	Review all Board policies annually to ensure that they are consistent with the College mission statement, that they address the quality, integrity, and effectiveness of student learning programs and services, and that they guard the financial stability of the institution.
4.2	Maintain a clearly defined Code of Ethics that includes appropriate responses to unprofessional behavior.
4.3	Ensure that the Board of Trustees is informed and involved in the accreditation process.
4.4	Ensure that processes for the evaluation of the Board of Trustees and the Superintendent/President are clearly defined, implemented, and publicized.
4.5	Establish a governance structure, processes, and practices that guarantee that the governing board, administration, faculty, staff, and students will be involved in the decision making process.



IMPERIAL VALLEY COLLEGE

PROGRAM REVIEW

NON-ACADEMIC PROGRAMS

I. **PROGRAM/DEPARTMENT DISCRPTION** (include Vision; Mission; Services-Functions; Funding Sources Statement)

Online Services: Helps connect students with important and timely information about the college online, and provides support for multiple commercial, open source and custom web applications that help students connect with college staff, faculty and course work.

Copy/Print Services: Helps provide cost effective copying and print services for faculty, staff and students as well as design services for important campus documents.

Mail Services: Helps ensure timely mailing of important business and student communications for the campus.

II. **SERVICE AREA OUTCOMES** (identify outcomes; methods, implementation of assessment process; results; decisions & recommendations)

Outcome #1: Promote Better Communication with Students via Additional Online Services

Estimated Completion Date: 2013-08-31

Way(s) to assess: Add additional communication options, for example, live chat, online calendar, and mobile application and measure student usage and engagement via reporting or analytics software.

Outcome #2: Increase Printer and Copier Access for Students around Campus

Estimated Completion Date: 2013-12-31

Way(s) to assess: Compare student PaperCut usage to previous semesters and also measure usage where free student printing has been added (Counseling/Admissions and Records).

Outcome #3: Improve Security for Faculty and Campus Mail

Estimated Completion Date: 2013-10-01

Way(s) to assess: Faculty and Staff Feedback Survey

Outcome #4: Increase Faculty/Staff Usage of Reprographics Services via the Service Desk (Improves Faculty Effectiveness and Leads to Better Quality Documents for Students)

Estimated Completion Date: 2014-06-30

Way(s) to assess: Measure number of tickets coming into Reprographics via the Service Desk over time.

III. **DATA** (use data pertinent to your program/department; include qualitative and quantitative data; survey-evaluation results; and other relevant data to assess program/department effectiveness)

-  executive_summary_employees_2012_1st_half.pdf
-  executive_summary_employees_2012_2nd_half.pdf
-  executive_summary_students_2012_1st_half.pdf
-  executive_summary_students_2012_2nd_half.pdf
-  ivc_analytics_2012_vs_2009.pdf
-  ivc_analytics_2012_vs_2010.pdf
-  ivc_analytics_2012_vs_2011.pdf
-  printer_support_all_time_imagesource.pdf
-  reprographics_print_copies_survey_responses.pdf
-  reprographics_tickets_all_time_until_2013-02-06.pdf
-  admissions_xerox_p3250_printing_usage_90_days.docx
-  counseling_colorqube_printing_usage_60_days.docx
-  reprographics_print_copies_survey_results.docx

Digital copies of this document and all of the supporting documents above can be found at:

<http://spaces.imperial.edu/omar.ramos/program-review/2013/>

IV. **ANALYSIS** (evaluate the strengths, challenges, opportunities and needs of your program/department provided thorough interpretation of data and complexity of analysis)

On the Online Services side, my initial goal for my first few years was simply to bring up the capabilities of our online presences with modern capabilities so that our sizable amount of information could be organized more effectively and be more accessible to students. This was finally accomplished for the college's main website when the new open source powered site was released in August 2011.

Comparing our 2012 Google Analytics data with our 2011 data you can clearly see a few metrics that have gone up considerably and I believe this is largely due to the new site, which makes our information more easily accessible. The main metrics where I see improvements directly due to the new site are Pageviews (8.2 million vs. 2.6 million), Pages per Visit (7.23 vs. 2.16), Increased Avg. Visit Duration (4:03 minutes vs. 3:01 minutes), and a Reduced Bounce Rate (29.39 vs. 62.63%). (Reference: ivc_analytics_2012_vs_2011.pdf)

Staffing Comments for Online Services: Since Online Services has expanded greatly since I first arrived (initially, the role was only intended to serve in managing the college's main website), there are definitely things I'm not able to tackle as quickly now

simply due to other responsibilities/projects that now take up more of my time. While I have been able to maintain Online Services on my own, there may come a time in the next few years where it becomes too much for a single person to manage adequately and the need for a junior support person well versed in web technologies may arise.

For Copy/Print Services one of our goals has been to increase the usage of the services available in our Reprographics Center by Faculty/Staff around campus and this can be largely attributed to the more regular communications that have been sent out ahead of the start of the semester encouraging faculty members to send their jobs in to be processed with plenty of time to spare. This has been possible due to the use of the Service Desk tool that Reprographics began using in October 2011, which allows users to attach their files directly to their service ticket, which allows us to process the jobs much more quickly. Year over Year comparing 2012 data vs. 2011 data we've increased the number of tickets received via the Service Desk considerably and hope to continue this trend in 2013. (Reference: reprographics_tickets_all_time_until_2013_02-06.pdf)

Related to this, we also streamlined printing functions on campus this past year in an effort to decrease the number of color print jobs on campus and to increase the number of duplex (double-sided) pages being printed. We were able to succeed on both these metrics for the latter half of 2012: Color Print Jobs were reduced from 35.3% of the total to 7.76% and Duplex Jobs were increased from 19.82% of the total to 53.47% of the total. (References: executive_summary_employees_2012_1st_half.pdf and executive_summary_employees_2012_2nd_half.pdf)

For Students, we wanted to increase the options they had available for printing/copying on campus and with PaperCut we are able to see the growth that has occurred from the 1st half of 2012 to the 2nd half of 2012 with an increase in the number of students using our PaperCut systems increasing from 2,150 to 3,925. (References: executive_summary_students_2012_1st_half.pdf and executive_summary_students_2012_2nd_half.pdf)

Staffing Comments for Copy/Print Services: When I moved my desk into the Reprographics Center in July 2012, I learned pretty quickly about the pretty constant visits the center received throughout each day and over the past semester I have noticed how much help our student workers provide for the center, in addition to our Office Assistant, in buffering a large number of the requests from requiring the assistance of myself or our Publications Design Coordinator (which happens if nobody else is available in the office). Since Reprographics provides services to the campus, it's important that it is open during the day and that people are attended to pretty quickly when they do come in to receive assistance and if the student workers or myself weren't in the office it would make it much more difficult for other staff to do their other tasks (Publications Design and Mail Services), take restroom/lunch breaks or attend meetings that they are expected to go to without closing down the center.

With Mail Services, things are a little more challenging to measure, but improvements have been made here as well to streamline our on campus processes with additional improvements set to arrive later this year when our new secure Mail Room will be complete. For departmental mail we transitioned from an on campus mail route to a centralized location which overall has gone very smoothly, partly due to the notification system that was built to make it easier for staff to know when they should come over to pick up departmental mail.

Staffing Comments for Mail Services: I think staffing-wise we're pretty well covered with mail services. The only current issue I see is that if the regular mail services staff member isn't available the only other additional person that is able to handle most regular mail services tasks would be myself. This could potentially impact services negatively if we run into a situation where both that person and myself are out at the same time, though that should mostly be mitigated with proper planning for vacation and other unavailable days.

- V. **FINDINGS & FUTURE DIRECTION** (summarize findings and indicate how the findings have shaped decision making; areas of concern are addressed; provide recommendations for future direction of your program/department and address applicable needs (funding, facilities, staffing technology, professional development, marketing.)

For Online Services, while the new site seems to be much more effective for students browsing our site, plans are already underway for the next revision so that we maintain a modern site that uses the latest web standards and improves the experience students have when interacting with our website.

Additionally, an increased emphasis is going to now be on communicating more information directly to students via the new homepage which has recently been streamlined to include more information useful to students.

We will continue to monitor Copy/Print services and look for additional ways to encourage faculty, staff and students to make use of our services in the Reprographics Center and around campus.

- VI. **PROCESS IMPROVEMENT OPPORTUNITIES** (Identify three processes for improvement in terms of: 1) Work efficiency, 2) Cost reductions, and 3) Contributions to student enrollment and/or success. Identify one or more institutional goals supported by each process.)

Table provided below.

**PROGRAM REVIEW FOR NON-ACADEMIC PROGRAMS
PROCESS IMPROVEMENT OPPORTUNITIES**

PURPOSE: For all IVC programs to engage in continuous process improvements, efficiency evaluation, and implementation of steps to facilitate increased student enrollments and student success.

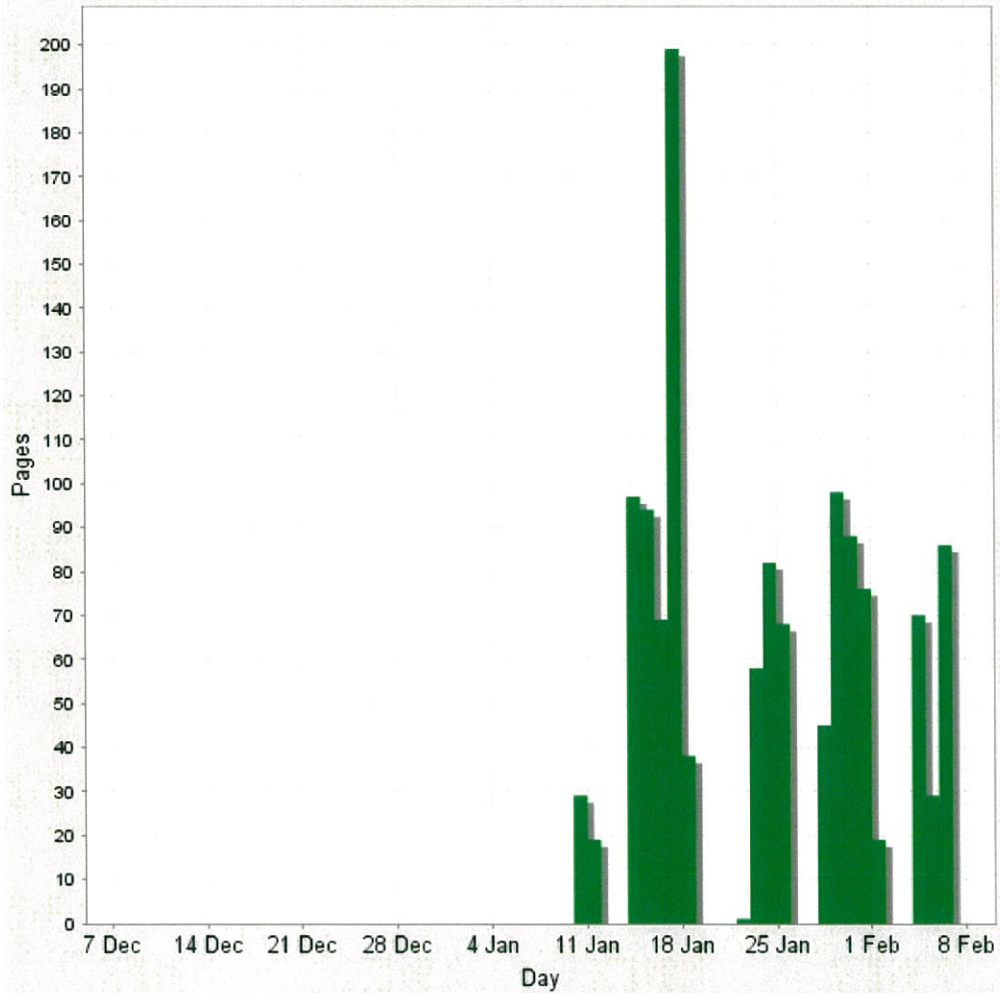
GOALS: Each process within the departments will be reviewed in terms of: 1) Work efficiency, 2) Potential cost reductions, and 3) Potential contributions for increasing enrollment and/or student success.

DEPARTMENT: Online Copy/Print and Mail Services
<i>Opportunities for:</i>
PROCESS #1: Password Reset Process for Students
Work efficiencies: Reduce calls into the Service Desk / Campus for Password Related Issues.
Cost reductions: Improves efficiencies so that staff can concentrate on other tasks.
Contributions to student enrollment &/or success: Students can reset their password easily at any time, even after hours, allowing them to get into campus systems like Blackboard to do their schoolwork.
Supports Institutional Goal and Objectives: 3.2
PROCESS #2: Improve Student/Faculty Support Availability for Blackboard
Work efficiencies: Faculty members will be able to contact someone at any time of the day for help, allowing them to get done what they need to and also reduces staff time within Online Services.
Cost reductions: Reduced time in Online Services investigating issues which can be concentrated on other tasks.
Contributions to student enrollment &/or success: If faculty members have a question and they can't get it answered it can delay updates or additions to their courses which could affect students negatively. Additionally, if students are having issues with the software this will provide them with an opportunity to contact someone and receive assistance immediately, allowing them to have more confidence viewing or completing their coursework online via Blackboard.
Supports Institutional Goal and Objectives: 3.2
PROCESS #3: Catalog and Schedule Production Processes
Work efficiencies: Follow a strict deadline for updating the Catalog yearly and use programming to automate portions of the schedule creation process.
Cost reductions: Reduced man hours required to produce Catalog and Schedule
Contributions to student enrollment &/or success: Students would have Catalogs and Schedules available to them more quickly, with the updated information they need.
Supports Institutional Goal and Objectives: 1.4

Counseling ColorQube Usage for Past 60 days

Statistics for it903s-pserver\RG_CQ9201_2 over last 60 days	
Jobs Printed	551
Total Pages	1,265
Total Cost	\$127.70
Average pages per job	2.00
Average cost per job	\$0.23
KB processed (sum of spool file sizes)	1,444,466
Duplex Jobs	0
GrayScale Jobs	0
Denied Jobs	0
Cancelled Jobs	2
Refunded Jobs	0

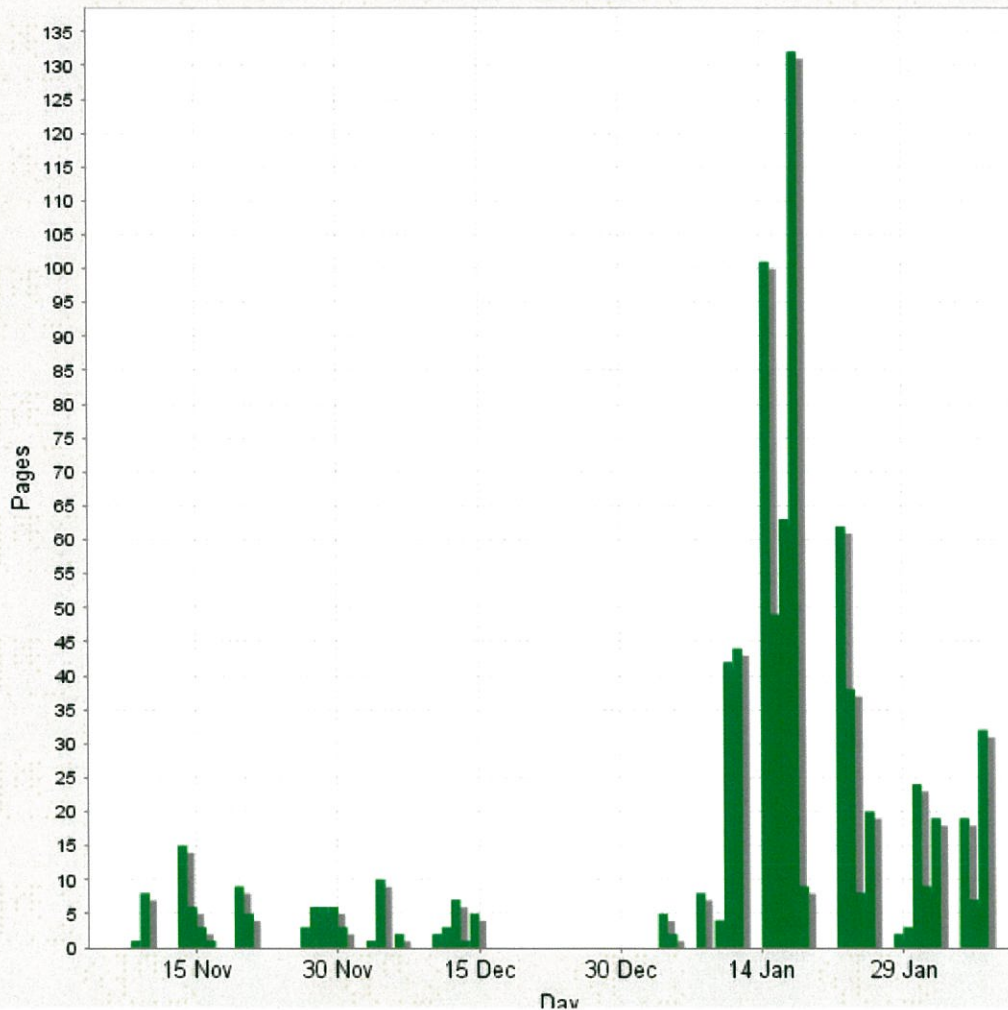
Use History : rg_cq9201_2



Admissions and Records ColorQube Usage for Past 90 Days

Statistics for it903s-pserver\IT_P3250_4 over last 90 days	
Jobs Printed	385
Total Pages	805
Total Cost	\$0.00
Average pages per job	2.00
Average cost per job	\$0.00
KB processed (sum of spool file sizes)	374,332
Duplex Jobs	1
GrayScale Jobs	385
Denied Jobs	0
Cancelled Jobs	0
Refunded Jobs	0

Use History : it_p3250_4





Executive summary

For the period of Jan 1, 2012 to Jun 30, 2012.

User group name = OU:imperial.edu/VC/Users/Employees

General Statistics	Pages	%/Total
Days in period:	182	
Active Users:	272	
Active Printers:	525	
Total Pages:	530,528	
Total Sheets:	484,445	
Total Jobs:	170,736	
Pages per day:	2,914	
Sheets per day:	2,661	

Top Printers	Pages	%/Total
it903s-pserver\LIB_HP4300	27,504	5.18%
it903s-pserver\COUNS_P8560	19,350	3.65%
it903s-pserver\SME_WC5735	19,128	3.61%
it903s-pserver\BS_WC5765	14,503	2.73%
it903s-pserver\RWLAB_WC4118	11,201	2.11%
it903s-pserver\BD_PrinterA	10,286	1.94%
it903s-pserver\AS_WC7346	9,865	1.86%
it903s-pserver\RG_4112	9,510	1.79%
it903s-pserver\HR_P6280_1	7,893	1.49%
it903s-pserver\SSS_WC4250	7,454	1.41%

Environmental Impact	Pages	%/Total
Trees Consumed	6.02 trees	
CO2 Produced	2,180.0 kg	
Equivalent Bulb Hours	137,259.4 hours	

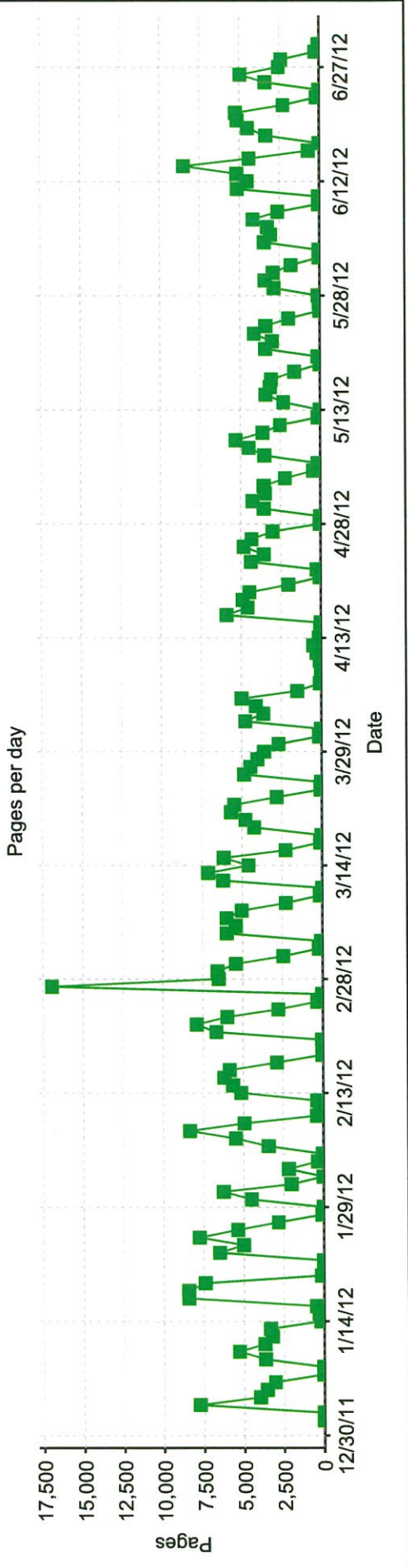
Color Composition	Pages	%/Total
Grayscale:	343,254	64.70%
Color:	187,274	35.30%

Duplex Composition	Pages	%/Total
Duplex:	105,125	19.82%
Simplex:	425,403	80.18%

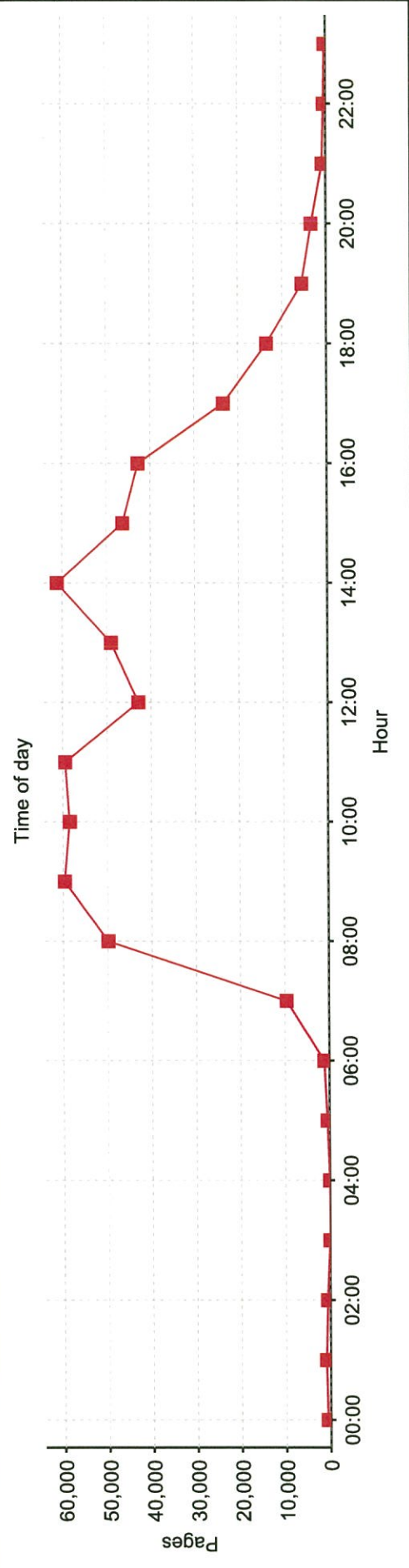
Top Users	Pages	%/Total
maryann.smith	36,046	6.79%
terry.norris	19,829	3.74%
norma.nunez	19,560	3.69%
maria.sell	16,554	3.12%
yethel.alonso	13,223	2.49%
tricia.jones	13,065	2.46%
erika.aguiar	11,050	2.08%
mabel.vargas	10,131	1.91%
paula.saldana	8,302	1.56%
alma.orozco	8,188	1.54%

Top Printer Groups	Pages	%/Total
Phaser 3250 Group	155,894	
WorkCentre	100,352	
HP	55,917	
Phaser 6280 Group	53,081	
Department Copiers	21,142	
WC4250	20,196	
WC4118	15,839	
Reprographics Group	11,934	
Phaser 3300 Group	7,208	
ColorQube Group	10	

Daily Page Total - For the period of Jan 1, 2012 to Jun 30, 2012.



Hourly Page Total - For the period of Jan 1, 2012 to Jun 30, 2012.





Executive summary

For the period of Jul 1, 2012 to Dec 31, 2012.

User group name = OU:imperial.edu/VC/Users/Employees

General Statistics	
Days in period:	185
Active Users:	317
Active Printers:	299
Total Pages:	940,199
Total Sheets:	710,186
Total Jobs:	147,422
Pages per day:	5,082
Sheets per day:	3,838

Top Printers	Pages	%/Total
it903s-pserver\RG_4112	210,615	22.40%
device\RG_4112	54,917	5.84%
device\SME_WC5735	54,233	5.77%
device\ENG_WC5735	39,010	4.15%
device\RG_CQ9201_3	32,535	3.46%
it903s-pserver\RG_DC252	31,428	3.34%
it903s-pserver\SME_WC5735	29,014	3.09%
device\BSS_WC7328	24,407	2.60%
device\NURS_WC5735	19,010	2.02%
device\POST_WC7120	18,208	1.94%

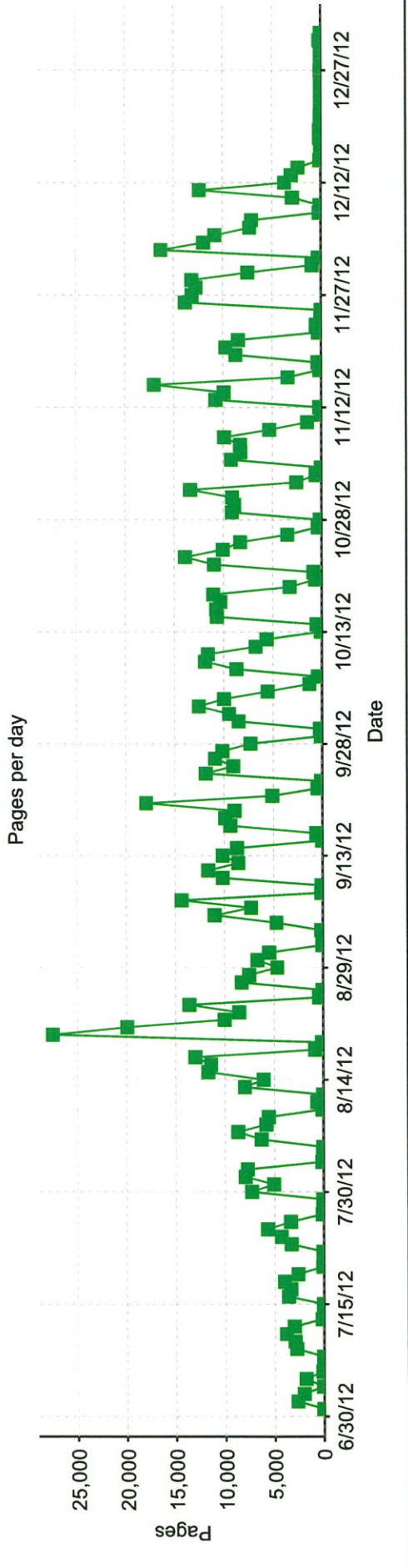
Environmental Impact	
Trees Consumed	8.82 trees
CO2 Produced	3,195.8 kg
Equivalent Bulb Hours	201,219.4 hours

Color Composition	
Grayscale:	867,258 92.24%
Color:	72,941 7.76%

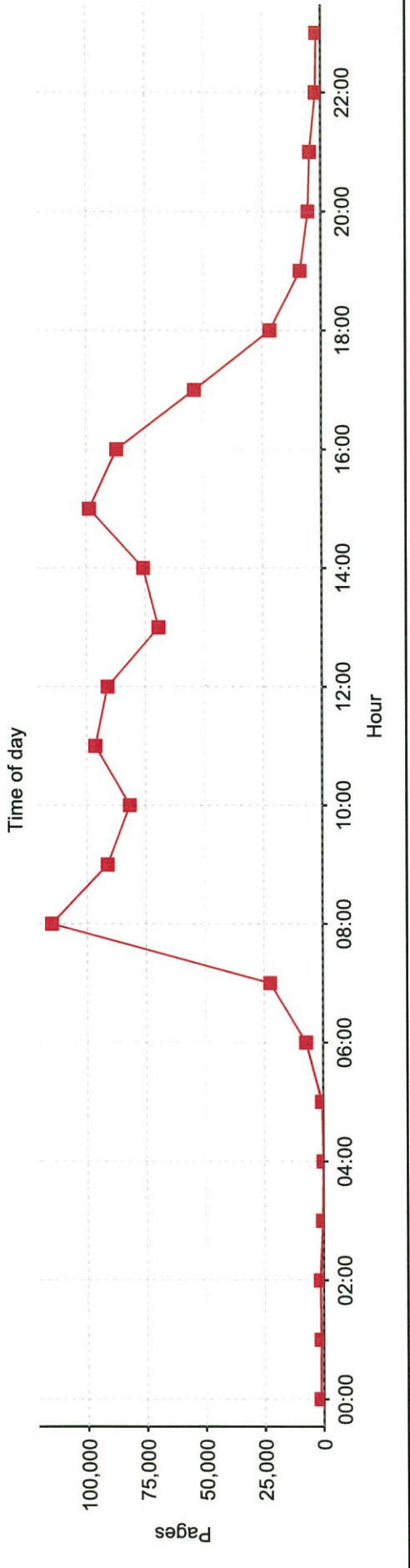
Top Users	Pages	%/Total
yethel.alonso	239,506	25.47%
mike.nicholas	27,996	2.98%
rhonda.ruiz	17,461	1.86%
omar.ramos	17,112	1.82%
jill.kitzmiller	16,838	1.79%
terry.norris	15,696	1.67%
allyn.leon	10,258	1.09%
claudia.aguilier	10,016	1.07%
edward.wells	9,165	0.97%
paula.saldana	8,634	0.92%

Top Printer Groups		Pages
Reprographics Group		242,043
Department Copiers		200,404
Phaser 3250 Group		175,618
WorkCentre		114,358
Phaser 6280 Group		44,611
ColorQube Devices		32,549
HP		29,566
WC4118		17,030
WC4250		12,232
Phaser 3300 Group		10,617

Daily Page Total - For the period of Jul 1, 2012 to Dec 31, 2012.



Hourly Page Total - For the period of Jul 1, 2012 to Dec 31, 2012.





Executive summary

For the period of Jan 1, 2012 to Jun 30, 2012.

User group name = PaperCut Students

General Statistics	Pages	%/Total
Days in period:	182	
Active Users:	2,150	
Active Printers:	18	
Total Pages:	44,736	
Total Sheets:	41,412	
Total Jobs:	14,678	
Pages per day:	245	
Sheets per day:	227	

Top Printers	Pages	%/Total
it903s-pserver\Library_A	33,561	75.02%
device\Library_A_VCC	3,888	8.69%
it903s-pserver\RWLAB_HP3005	2,878	6.43%
it903s-pserver\Library_B	1,911	4.27%
device\Library_B_VCC	1,126	2.52%
it903s-pserver\MLAB_P3250_2	687	1.54%
device\NURS_WC5735	227	0.51%
it903s-pserver\RWLAB_HP2430	154	0.34%
it903s-pserver\MLAB_P3250_1	82	0.18%
it903s-pserver\RG_CQ9201_2	65	0.15%

Environmental Impact	Pages	%/Total
Trees Consumed	51,443%	of a tree
CO2 Produced	186.4 kg	
Equivalent Bulb Hours	11,733.4 hours	

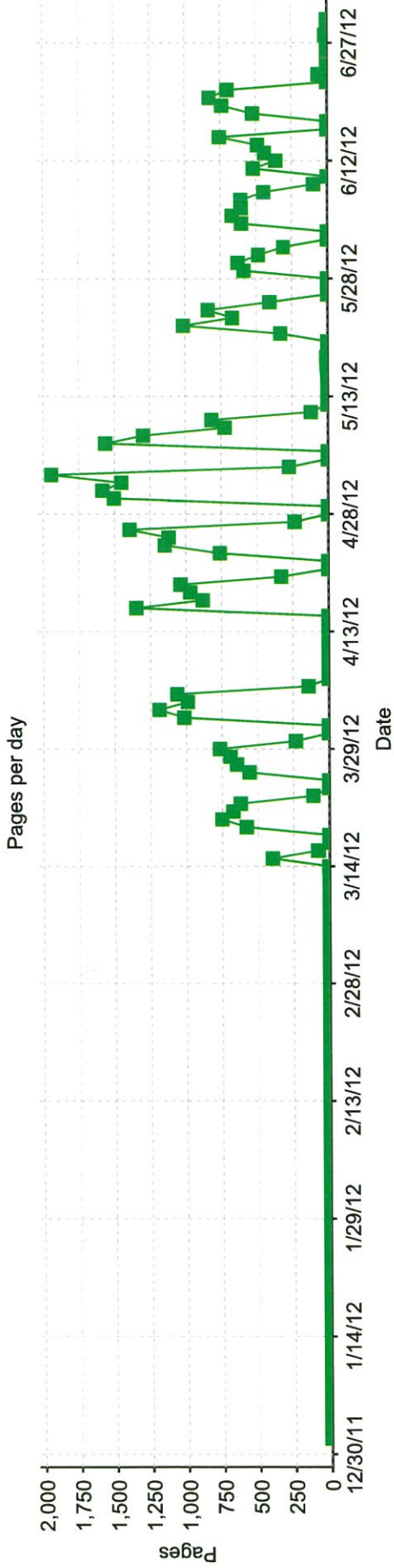
Color Composition	Pages	%/Total
Grayscale:	44,555	99.60%
Color:	181	0.40%

Top Users	Pages	%/Total
cgallar2	905	2.02%
kpavao	519	1.16%
gmontoya	305	0.68%
amacia10	271	0.61%
oespino7	223	0.50%
cromo5	208	0.46%
ftoaliza	208	0.46%
ijbarra3	205	0.46%
aaguill60	201	0.45%
mesco2	196	0.44%

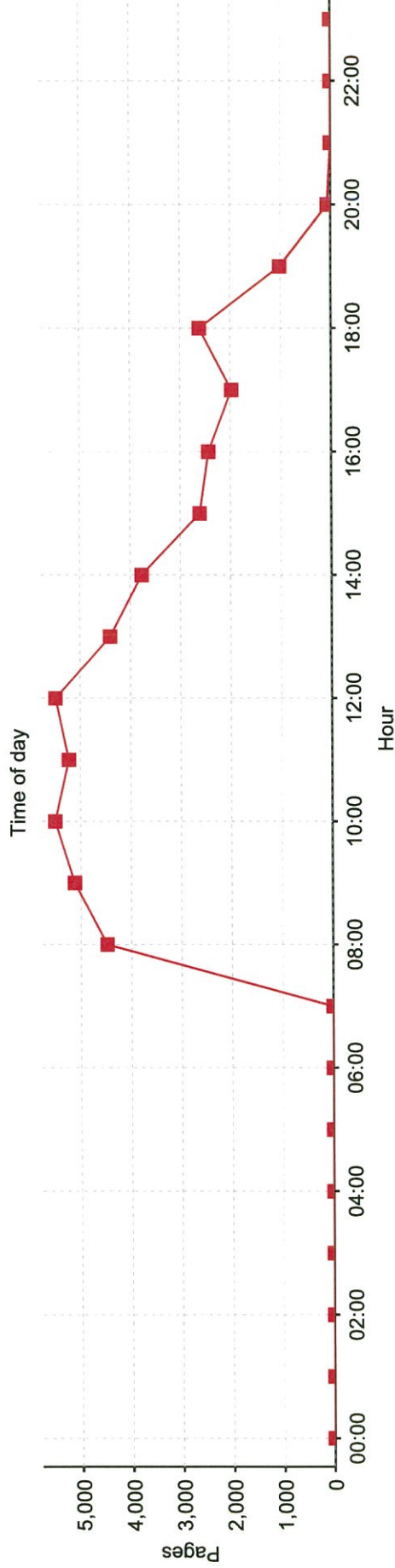
Top Printer Groups	Pages	%/Total
HP	3,078	
Phaser 3250 Group	827	
Department Copiers	278	
ColorQube Group	65	
ColorQube Devices	2	

Duplex Composition	Pages	%/Total
Duplex:	8,038	17.97%
Simplex:	36,698	82.03%

Daily Page Total - For the period of Jan 1, 2012 to Jun 30, 2012.



Hourly Page Total - For the period of Jan 1, 2012 to Jun 30, 2012.





Executive summary

For the period of Jul 1, 2012 to Dec 31, 2012.

User group name = PaperCut Students

General Statistics	
Days in period:	185
Active Users:	3,925
Active Printers:	41
Total Pages:	102,820
Total Sheets:	100,848
Total Jobs:	33,601
Pages per day:	555
Sheets per day:	545

Top Printers	Pages	%/Total
it903s-pserver\Library_A	55,494	53.97%
it903s-pserver\Library_B	9,837	9.57%
it903s-pserver\RWLAB_HP2430	8,595	8.36%
device\Library_A_VCC	5,733	5.58%
device\Library_B_VCC	4,777	4.65%
it903s-pserver\MLAB_P3250_2	4,258	4.14%
it903s-pserver\RWLAB_WC4118	3,074	2.99%
it903s-pserver\SSS_WC4250	2,288	2.23%
it903s-pserver\IDSPS-Xerox_3250	2,210	2.15%
device\RG_CQ9201_1_VCC	1,659	1.61%

Environmental Impact	
Trees Consumed	1.25 trees
CO2 Produced	453.8 kg
Equivalent Bulb Hours	28,573.6 hours

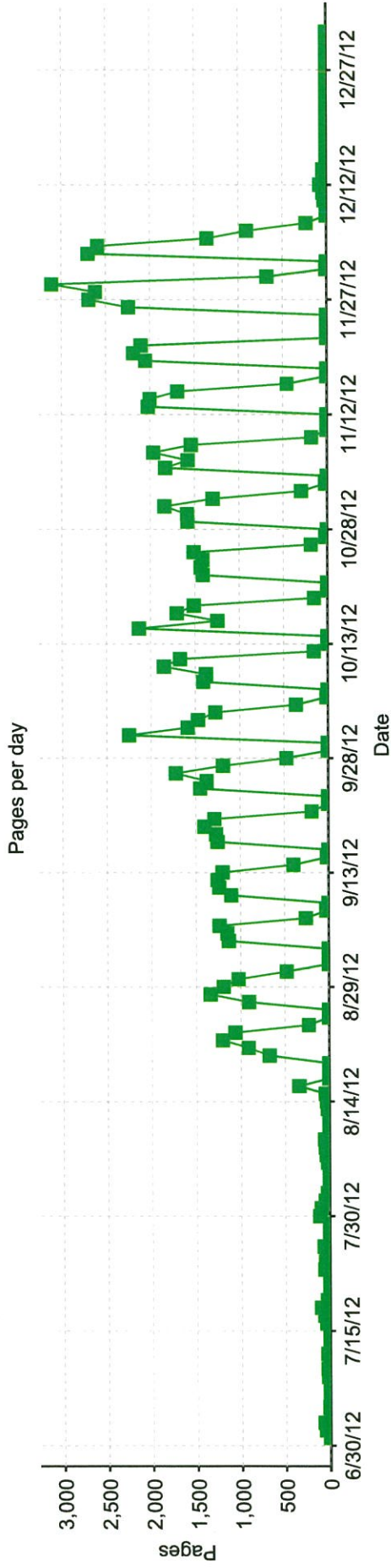
Color Composition	
Grayscale:	102,057 99.26%
Color:	763 0.74%

Top Users	Pages	%/Total
lbeltra1	455	0.44%
amacia10	449	0.44%
kpavao	408	0.40%
jaquino2	325	0.32%
rfigue17	322	0.31%
jnavar1	316	0.31%
rduenas2	280	0.27%
mrodriguez1	268	0.26%
lizamudi1	266	0.26%
cpaide	265	0.26%

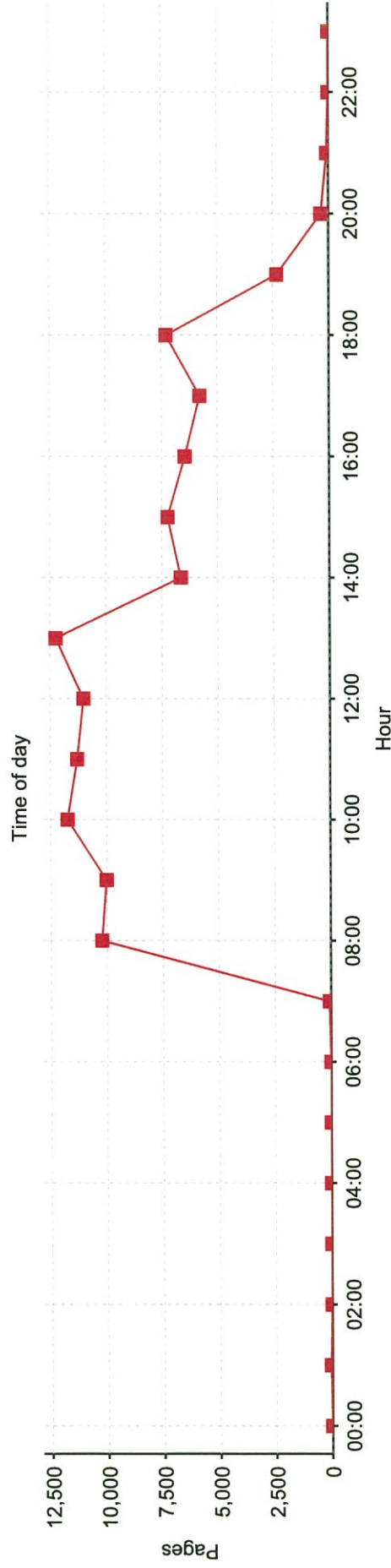
Top Printer Groups	
HP	8,631
Phaser 3250 Group	6,383
WorkCentre	5,937
WC4118	3,577
ColorQube Devices	2,449
WC4250	2,288
Department Copiers	575
ColorQube Group	337
Reprographics Group	20
Phaser 3300 Group	4

Duplex Composition	
Duplex:	4,423 4.30%
Simplex:	98,397 95.70%

Daily Page Total - For the period of Jul 1, 2012 to Dec 31, 2012.



Hourly Page Total - For the period of Jul 1, 2012 to Dec 31, 2012.



Audience Overview

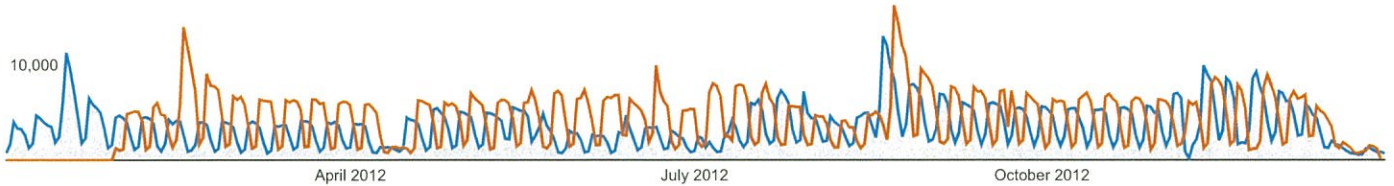
change in % of visits: +0.00%

Overview

Jan 1, 2012 - Dec 31, 2012: Visits

Jan 1, 2009 - Dec 31, 2009: Visits

20,000



330,753 people visited this site



Visits: -15.26%

1,138,971 vs 1,344,111



Unique Visitors: 22.39%

330,753 vs 270,238



Pageviews: 187.28%

8,235,566 vs 2,866,740



Pages / Visit: 239.02%

7.23 vs 2.13



Avg. Visit Duration: 117.97%

00:04:03 vs 00:01:51



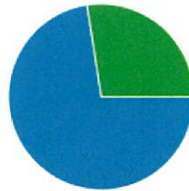
Bounce Rate: -54.83%

29.39% vs 65.08%



% New Visits: 36.03%

27.27% vs 20.05%



72.67% Returning Visitor

827,686 Visits

27.33% New Visitor

311,285 Visits

Language	Visits	% Visits
1. en-us		
Jan 1, 2012 - Dec 31, 2012	1,020,208	89.57%
Jan 1, 2009 - Dec 31, 2009	1,280,789	95.29%
% Change	-20.35%	-6.00%
2. en		
Jan 1, 2012 - Dec 31, 2012	45,597	4.00%
Jan 1, 2009 - Dec 31, 2009	11,039	0.82%
% Change	313.05%	387.45%
3. es		
Jan 1, 2012 - Dec 31, 2012	40,126	3.52%
Jan 1, 2009 - Dec 31, 2009	29,699	2.21%
% Change	35.11%	59.44%
4. es-es		
Jan 1, 2012 - Dec 31, 2012	11,576	1.02%

Jan 1, 2009 - Dec 31, 2009	15,005	1.12%
% Change	-22.85%	-8.96%
5. es-419		
Jan 1, 2012 - Dec 31, 2012	9,848	0.86%
Jan 1, 2009 - Dec 31, 2009	409	0.03%
% Change	2,307.82%	2,741.50%
6. es-mx		
Jan 1, 2012 - Dec 31, 2012	4,466	0.39%
Jan 1, 2009 - Dec 31, 2009	587	0.04%
% Change	660.82%	797.85%
7. ko-kr		
Jan 1, 2012 - Dec 31, 2012	1,994	0.18%
Jan 1, 2009 - Dec 31, 2009	4	0.00%
% Change	49,750.00%	58,728.48%
8. en-gb		
Jan 1, 2012 - Dec 31, 2012	1,185	0.10%
Jan 1, 2009 - Dec 31, 2009	981	0.07%
% Change	20.80%	42.55%
9. en_us		
Jan 1, 2012 - Dec 31, 2012	687	0.06%
Jan 1, 2009 - Dec 31, 2009	83	0.01%
% Change	727.71%	876.79%
10. es-us		
Jan 1, 2012 - Dec 31, 2012	410	0.04%
Jan 1, 2009 - Dec 31, 2009	0	0.00%
% Change	100.00%	100.00%

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Jan 1, 2012 - Dec 31, 2012	84,957	13,121	00:00:24	617	15.24%	5.78%	\$0.00
Jan 1, 2009 - Dec 31, 2009	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
7. /faculty-and-staff/							
Jan 1, 2012 - Dec 31, 2012	77,748	23,705	00:00:42	5,172	29.81%	17.93%	\$0.00
Jan 1, 2009 - Dec 31, 2009	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
8. /students/student-email-lookup/							
Jan 1, 2012 - Dec 31, 2012	45,400	5,776	00:00:30	1,835	13.62%	6.82%	\$0.00
Jan 1, 2009 - Dec 31, 2009	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
9. /students/financial-aid-and-scholarships/							
Jan 1, 2012 - Dec 31, 2012	43,705	14,511	00:00:35	1,173	15.09%	8.32%	\$0.00
Jan 1, 2009 - Dec 31, 2009	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
10. /courses-and-programs/							
Jan 1, 2012 - Dec 31, 2012	40,412	13,092	00:00:27	1,007	14.00%	6.12%	\$0.00
Jan 1, 2009 - Dec 31, 2009	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%

Rows 1 - 10 of 38141

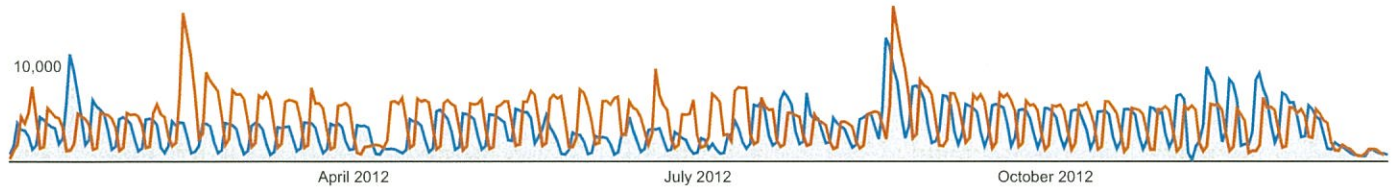
Audience Overview

Jan 1, 2012 - Dec 31, 2012
Compare to: Jan 1, 2010 - Dec 31, 2010

change in % of visits: +0.00%

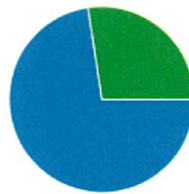
Overview

Jan 1, 2012 - Dec 31, 2012: Visits
Jan 1, 2010 - Dec 31, 2010: Visits



330,753 people visited this site

- Visits: -17.90%**
1,138,971 vs 1,387,334
- Unique Visitors: -2.13%**
330,753 vs 337,942
- Pageviews: 185.84%**
8,235,566 vs 2,881,198
- Pages / Visit: 248.17%**
7.23 vs 2.08
- Avg. Visit Duration: 97.04%**
00:04:03 vs 00:02:03
- Bounce Rate: -55.35%**
29.39% vs 65.83%
- % New Visits: 20.34%**
27.27% vs 22.66%



72.67% Returning Visitor
827,686 Visits
27.33% New Visitor
311,285 Visits

Language	Visits	% Visits
1. en-us		
Jan 1, 2012 - Dec 31, 2012	1,020,208	89.57%
Jan 1, 2010 - Dec 31, 2010	1,308,534	94.32%
% Change	-22.03%	-5.03%
2. en		
Jan 1, 2012 - Dec 31, 2012	45,597	4.00%
Jan 1, 2010 - Dec 31, 2010	19,007	1.37%
% Change	139.90%	192.21%
3. es		
Jan 1, 2012 - Dec 31, 2012	40,126	3.52%
Jan 1, 2010 - Dec 31, 2010	29,319	2.11%
% Change	36.86%	66.70%
4. es-es		
Jan 1, 2012 - Dec 31, 2012	11,576	1.02%

Jan 1, 2010 - Dec 31, 2010	17,482	1.26%
% Change	-33.78%	-19.34%
5. es-419		
Jan 1, 2012 - Dec 31, 2012	9,848	0.86%
Jan 1, 2010 - Dec 31, 2010	2,009	0.14%
% Change	390.19%	497.09%
6. es-mx		
Jan 1, 2012 - Dec 31, 2012	4,466	0.39%
Jan 1, 2010 - Dec 31, 2010	2,721	0.20%
% Change	64.13%	99.92%
7. ko-kr		
Jan 1, 2012 - Dec 31, 2012	1,994	0.18%
Jan 1, 2010 - Dec 31, 2010	915	0.07%
% Change	117.92%	165.44%
8. en-gb		
Jan 1, 2012 - Dec 31, 2012	1,185	0.10%
Jan 1, 2010 - Dec 31, 2010	1,648	0.12%
% Change	-28.09%	-12.42%
9. en_us		
Jan 1, 2012 - Dec 31, 2012	687	0.06%
Jan 1, 2010 - Dec 31, 2010	402	0.03%
% Change	70.90%	108.16%
10. es-us		
Jan 1, 2012 - Dec 31, 2012	410	0.04%
Jan 1, 2010 - Dec 31, 2010	9	0.00%
% Change	4,455.56%	5,448.94%

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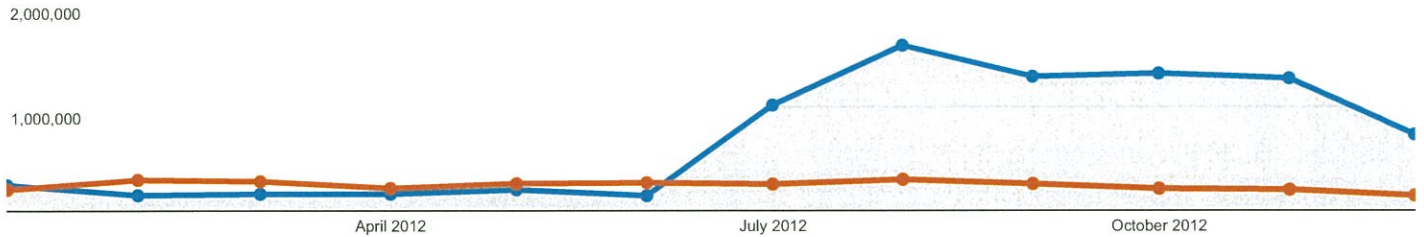
Pages

change in % of pageviews: +0.00%

Explorer

Site Usage

Jan 1, 2012 - Dec 31, 2012: Pageviews
Jan 1, 2010 - Dec 31, 2010: Pageviews



Pageviews 185.84% 8,235,566 vs 2,881,198	Unique Pageviews -24.50% 1,662,505 vs 2,202,048	Avg. Time on Page -65.96% 00:00:39 vs 00:01:54	Entrances -17.90% 1,138,968 vs 1,387,334	Bounce Rate -55.35% 29.39% vs 65.83%	% Exit -71.28% 13.83% vs 48.15%	Page Value 0.00% \$0.00 vs \$0.00
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Page	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate	% Exit	Page Value
1. /							
Jan 1, 2012 - Dec 31, 2012	6,274,761	1,058,078	00:00:36	1,045,419	29.62%	13.79%	\$0.00
Jan 1, 2010 - Dec 31, 2010	1,422,774	1,132,135	00:02:50	1,116,956	65.61%	61.79%	\$0.00
% Change	341.02%	-6.54%	-78.94%	-6.40%	-54.85%	-77.69%	0.00%
2. /students/							
Jan 1, 2012 - Dec 31, 2012	284,215	71,002	00:00:36	8,496	25.59%	15.47%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
3. /courses-and-programs/catalogs-and-schedules/							
Jan 1, 2012 - Dec 31, 2012	131,322	32,097	00:01:08	6,218	21.37%	14.41%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
4. /courses-and-programs/divisions/arts-and-letters/library-department/							
Jan 1, 2012 - Dec 31, 2012	104,544	19,480	00:01:09	15,506	4.55%	13.40%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
5. /apply-now							
Jan 1, 2012 - Dec 31, 2012	96,169	24,172	00:01:36	3,226	31.43%	15.93%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
6. /student-news/fall-2012-course-schedule-and-student-guide							

Jan 1, 2012 - Dec 31, 2012	84,957	13,121	00:00:24	617	15.24%	5.78%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
7. /faculty-and-staff/							
Jan 1, 2012 - Dec 31, 2012	77,748	23,705	00:00:42	5,172	29.81%	17.93%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
8. /students/student-email-lookup/							
Jan 1, 2012 - Dec 31, 2012	45,400	5,776	00:00:30	1,835	13.62%	6.82%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
9. /students/financial-aid-and-scholarships/							
Jan 1, 2012 - Dec 31, 2012	43,705	14,511	00:00:35	1,173	15.09%	8.32%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
10. /courses-and-programs/							
Jan 1, 2012 - Dec 31, 2012	40,412	13,092	00:00:27	1,007	14.00%	6.12%	\$0.00
Jan 1, 2010 - Dec 31, 2010	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%

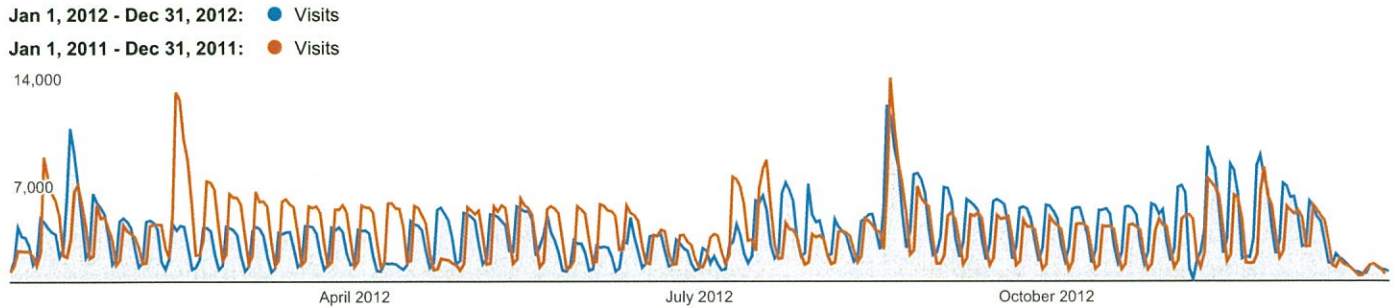
Rows 1 - 10 of 38365

Audience Overview

Jan 1, 2012 - Dec 31, 2012
Compare to: Jan 1, 2011 - Dec 31, 2011

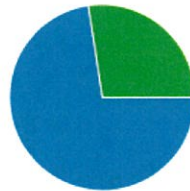
change in % of visits: +0.00%

Overview



330,753 people visited this site

- Visits: -3.85%**
1,138,971 vs 1,184,591
- Unique Visitors: 3.27%**
330,753 vs 320,286
- Pageviews: 222.29%**
8,235,566 vs 2,555,337
- Pages / Visit: 235.20%**
7.23 vs 2.16
- Avg. Visit Duration: 34.36%**
00:04:03 vs 00:03:01
- Bounce Rate: -53.07%**
29.39% vs 62.63%
- % New Visits: 7.65%**
27.27% vs 25.33%



72.67% Returning Visitor
827,686 Visits

27.33% New Visitor
311,285 Visits

Language	Visits	% Visits
1. en-us		
Jan 1, 2012 - Dec 31, 2012	1,020,208	89.57%
Jan 1, 2011 - Dec 31, 2011	1,083,968	91.51%
% Change	-5.88%	-2.11%
2. en		
Jan 1, 2012 - Dec 31, 2012	45,597	4.00%
Jan 1, 2011 - Dec 31, 2011	33,848	2.86%
% Change	34.71%	40.11%
3. es		
Jan 1, 2012 - Dec 31, 2012	40,126	3.52%
Jan 1, 2011 - Dec 31, 2011	33,430	2.82%
% Change	20.03%	24.84%
4. es-es		
Jan 1, 2012 - Dec 31, 2012	11,576	1.02%

Jan 1, 2011 - Dec 31, 2011	15,751	1.33%
% Change	-26.51%	-23.56%
5. es-419		
Jan 1, 2012 - Dec 31, 2012	9,848	0.86%
Jan 1, 2011 - Dec 31, 2011	5,446	0.46%
% Change	80.83%	88.07%
6. es-mx		
Jan 1, 2012 - Dec 31, 2012	4,466	0.39%
Jan 1, 2011 - Dec 31, 2011	3,142	0.27%
% Change	42.14%	47.83%
7. ko-kr		
Jan 1, 2012 - Dec 31, 2012	1,994	0.18%
Jan 1, 2011 - Dec 31, 2011	2,956	0.25%
% Change	-32.54%	-29.84%
8. en-gb		
Jan 1, 2012 - Dec 31, 2012	1,185	0.10%
Jan 1, 2011 - Dec 31, 2011	1,326	0.11%
% Change	-10.63%	-7.05%
9. en_us		
Jan 1, 2012 - Dec 31, 2012	687	0.06%
Jan 1, 2011 - Dec 31, 2011	524	0.04%
% Change	31.11%	36.36%
10. es-us		
Jan 1, 2012 - Dec 31, 2012	410	0.04%
Jan 1, 2011 - Dec 31, 2011	9	0.00%
% Change	4,455.56%	4,638.02%

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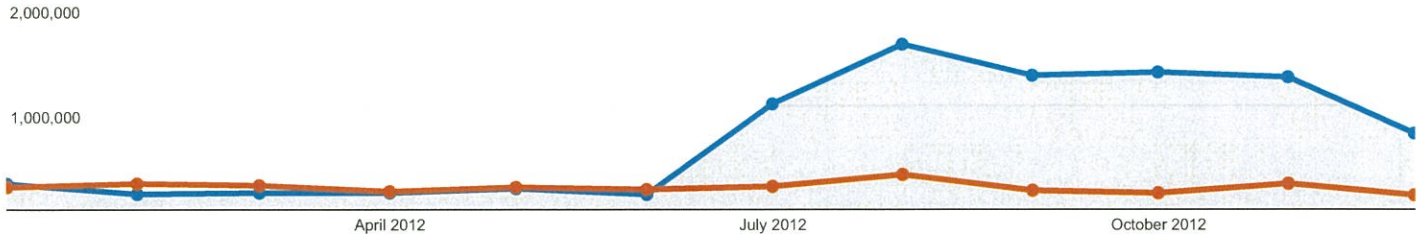
Pages

change in % of pageviews: +0.00%

Explorer

Site Usage

Jan 1, 2012 - Dec 31, 2012: Pageviews
Jan 1, 2011 - Dec 31, 2011: Pageviews



Pageviews 222.29% 8,235,566 vs 2,555,337	Unique Pageviews -7.01% 1,662,505 vs 1,787,879	Avg. Time on Page -75.06% 00:00:39 vs 00:02:36	Entrances -3.85% 1,138,968 vs 1,184,591	Bounce Rate -53.07% 29.39% vs 62.63%	% Exit -70.17% 13.83% vs 46.36%	Page Value 0.00% \$0.00 vs \$0.00
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Page	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate	% Exit	Page Value
1. /							
Jan 1, 2012 - Dec 31, 2012	6,274,761	1,058,078	00:00:36	1,045,419	29.62%	13.79%	\$0.00
Jan 1, 2011 - Dec 31, 2011	1,515,904	1,043,644	00:03:37	1,033,405	62.03%	55.21%	\$0.00
% Change	313.93%	1.38%	-83.50%	1.16%	-52.24%	-75.03%	0.00%
2. /students/							
Jan 1, 2012 - Dec 31, 2012	284,215	71,002	00:00:36	8,496	25.59%	15.47%	\$0.00
Jan 1, 2011 - Dec 31, 2011	31,259	20,988	00:02:11	1,123	55.21%	37.17%	\$0.00
% Change	809.23%	238.30%	-72.39%	656.54%	-53.65%	-58.36%	0.00%
3. /courses-and-programs/catalogs-and-schedules/							
Jan 1, 2012 - Dec 31, 2012	131,322	32,097	00:01:08	6,218	21.37%	14.41%	\$0.00
Jan 1, 2011 - Dec 31, 2011	18,731	10,772	00:03:28	597	47.24%	35.14%	\$0.00
% Change	601.09%	197.97%	-67.56%	941.54%	-54.75%	-59.01%	0.00%
4. /courses-and-programs/divisions/arts-and-letters/library-department/							
Jan 1, 2012 - Dec 31, 2012	104,544	19,480	00:01:09	15,506	4.55%	13.40%	\$0.00
Jan 1, 2011 - Dec 31, 2011	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
5. /apply-now							
Jan 1, 2012 - Dec 31, 2012	96,169	24,172	00:01:36	3,226	31.43%	15.93%	\$0.00
Jan 1, 2011 - Dec 31, 2011	9,269	5,359	00:04:16	343	39.94%	33.70%	\$0.00
% Change	937.53%	351.05%	-62.59%	840.52%	-21.30%	-52.74%	0.00%
6. /student-news/fall-2012-course-schedule-and-student-guide							

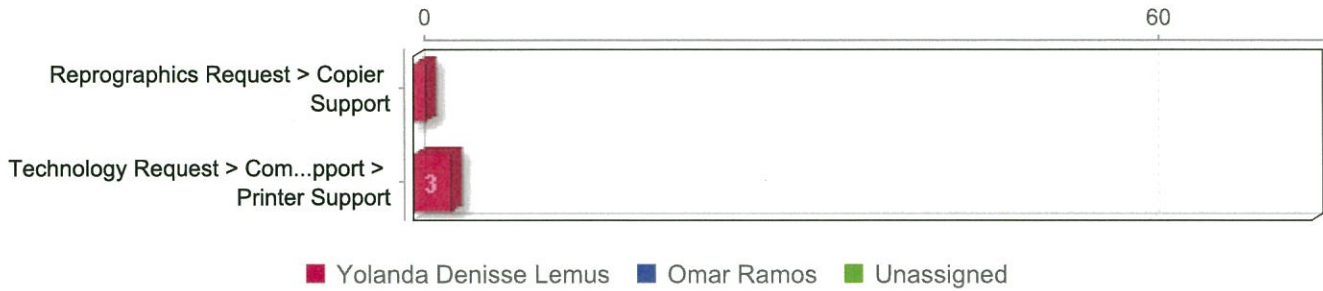
Jan 1, 2012 - Dec 31, 2012	84,957	13,121	00:00:24	617	15.24%	5.78%	\$0.00
Jan 1, 2011 - Dec 31, 2011	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
7. /faculty-and-staff/							
Jan 1, 2012 - Dec 31, 2012	77,748	23,705	00:00:42	5,172	29.81%	17.93%	\$0.00
Jan 1, 2011 - Dec 31, 2011	15,651	9,904	00:02:02	293	49.15%	33.95%	\$0.00
% Change	396.76%	139.35%	-65.58%	1,665.19%	-39.34%	-47.18%	0.00%
8. /students/student-email-lookup/							
Jan 1, 2012 - Dec 31, 2012	45,400	5,776	00:00:30	1,835	13.62%	6.82%	\$0.00
Jan 1, 2011 - Dec 31, 2011	0	0	00:00:00	0	0.00%	0.00%	\$0.00
% Change	∞%	∞%	∞%	∞%	∞%	∞%	0.00%
9. /students/financial-aid-and-scholarships/							
Jan 1, 2012 - Dec 31, 2012	43,705	14,511	00:00:35	1,173	15.09%	8.32%	\$0.00
Jan 1, 2011 - Dec 31, 2011	3,850	2,923	00:01:32	90	33.33%	21.69%	\$0.00
% Change	1,035.19%	396.44%	-61.58%	1,203.33%	-54.73%	-61.64%	0.00%
10. /courses-and-programs/							
Jan 1, 2012 - Dec 31, 2012	40,412	13,092	00:00:27	1,007	14.00%	6.12%	\$0.00
Jan 1, 2011 - Dec 31, 2011	7,820	5,076	00:00:53	117	50.43%	14.94%	\$0.00
% Change	416.78%	157.92%	-49.65%	760.68%	-72.23%	-59.01%	0.00%

Rows 1 - 10 of 46441

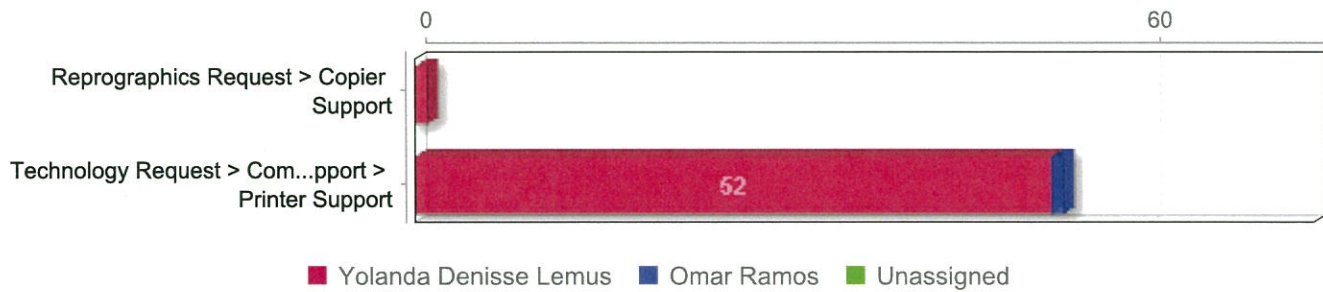
Printer Support - All Time

Tickets closed between 7/1/11 12:00 am and 2/6/13 10:17 pm

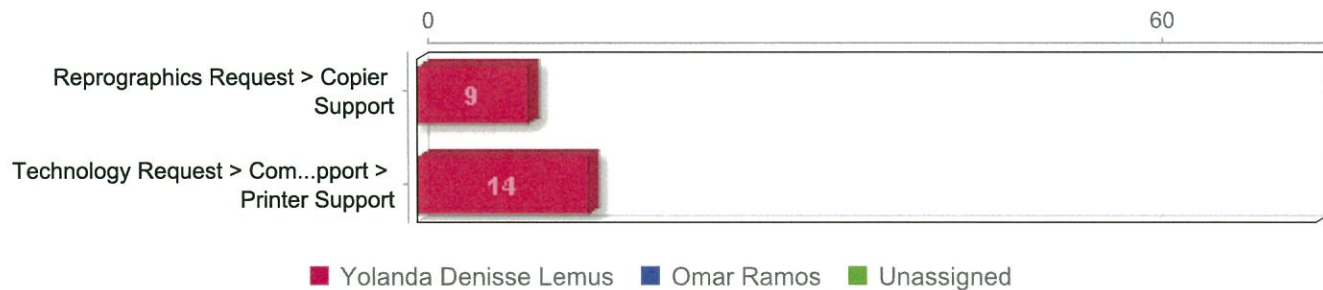
Feb 2013 Tickets by Request Type



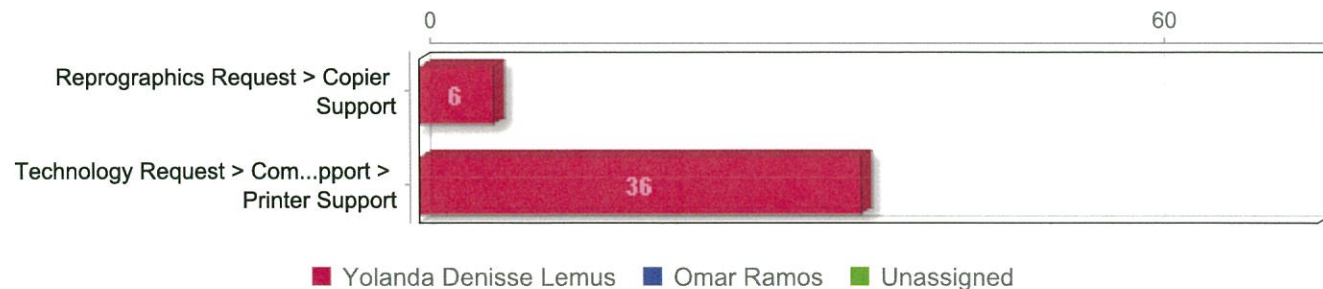
Jan 2013 Tickets by Request Type



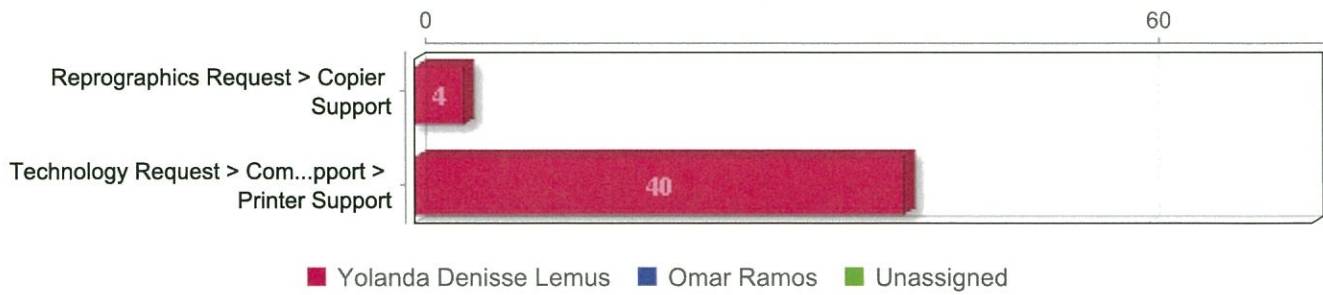
Dec 2012 Tickets by Request Type



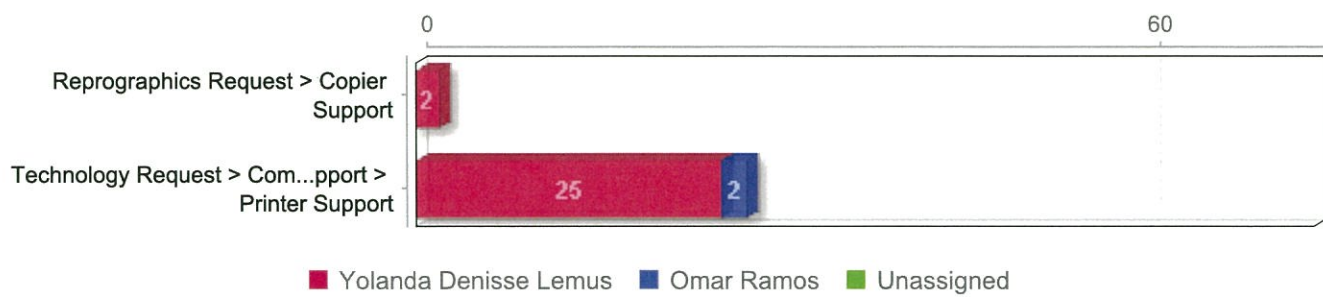
Nov 2012 Tickets by Request Type



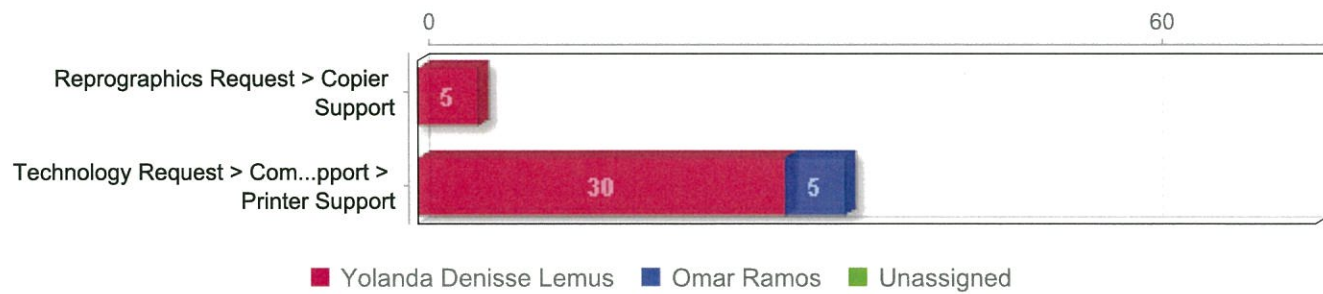
Oct 2012 Tickets by Request Type



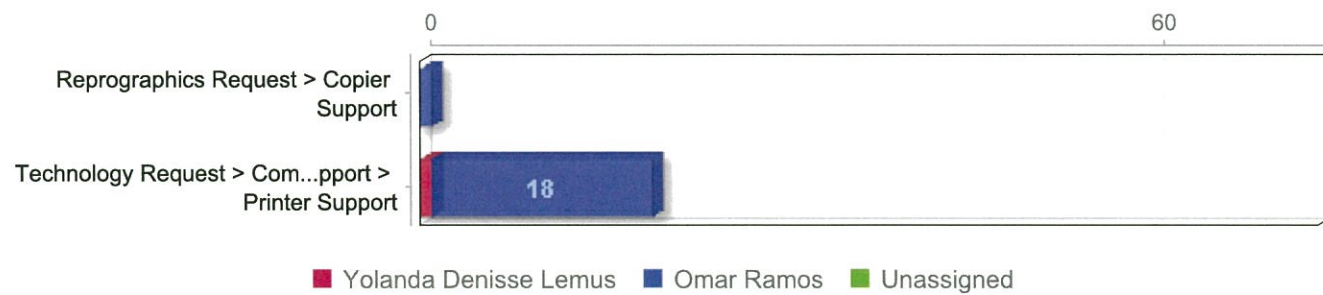
Sep 2012 Tickets by Request Type



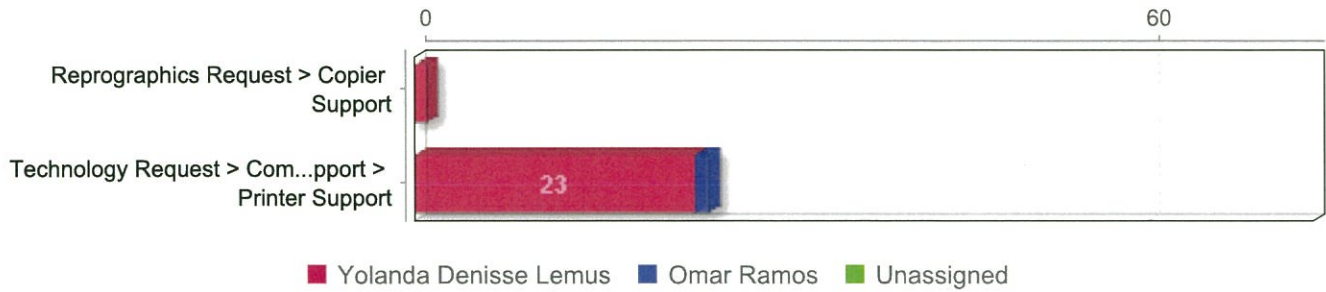
Aug 2012 Tickets by Request Type



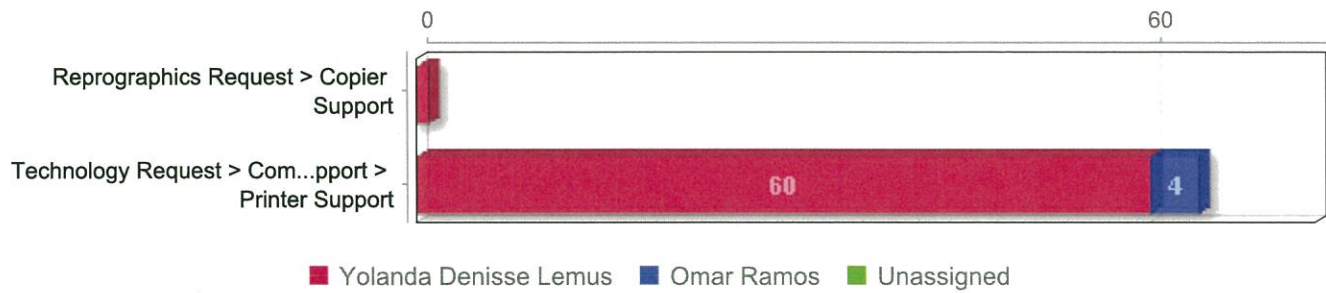
Jul 2012 Tickets by Request Type



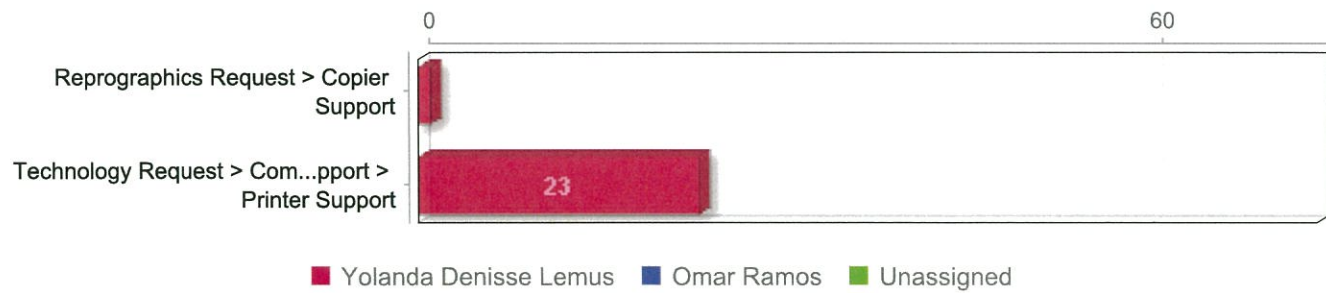
Jun 2012 Tickets by Request Type



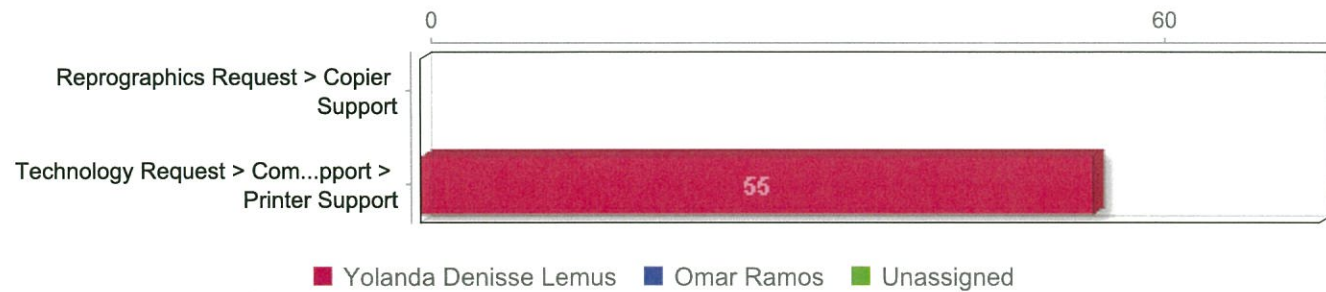
May 2012 Tickets by Request Type



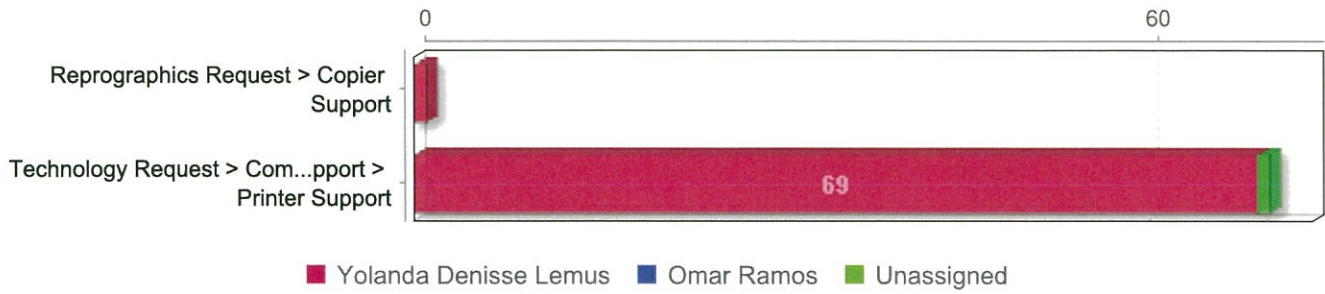
Apr 2012 Tickets by Request Type



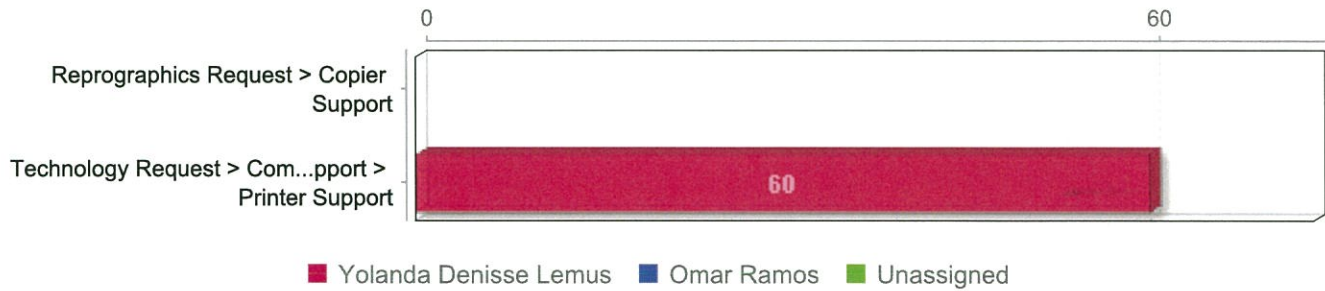
Mar 2012 Tickets by Request Type



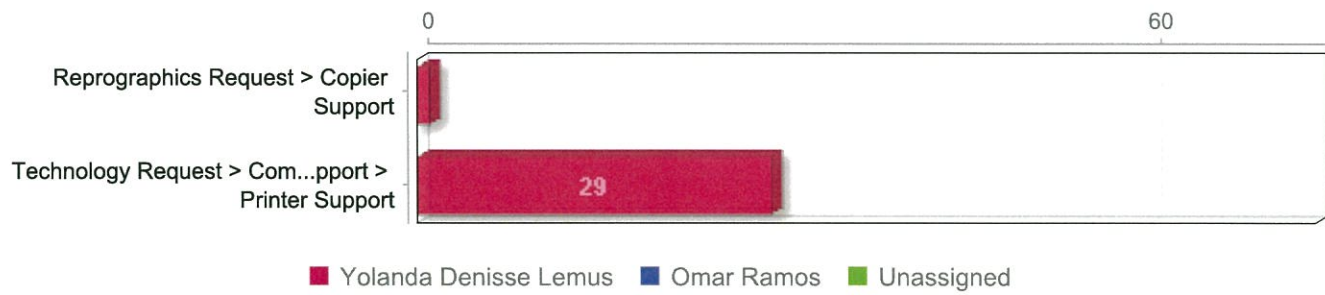
Feb 2012 Tickets by Request Type



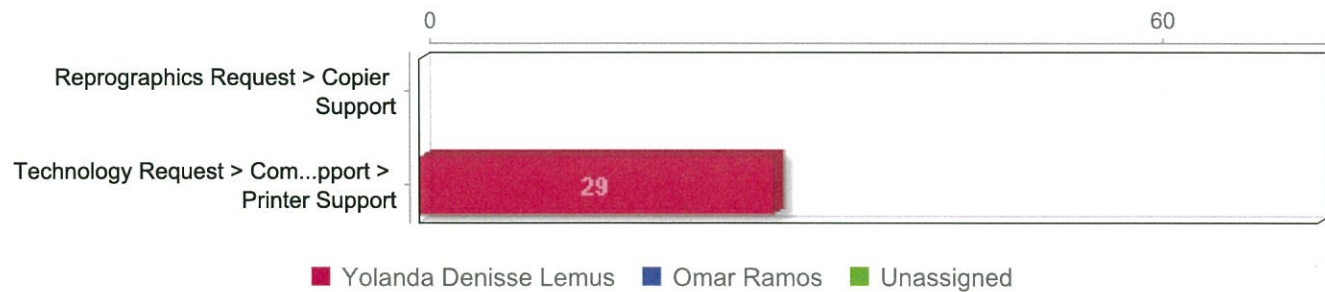
Jan 2012 Tickets by Request Type



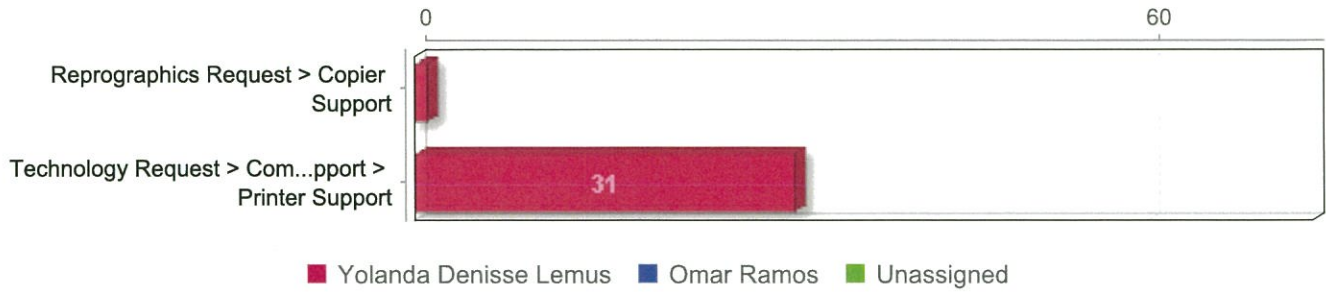
Dec 2011 Tickets by Request Type



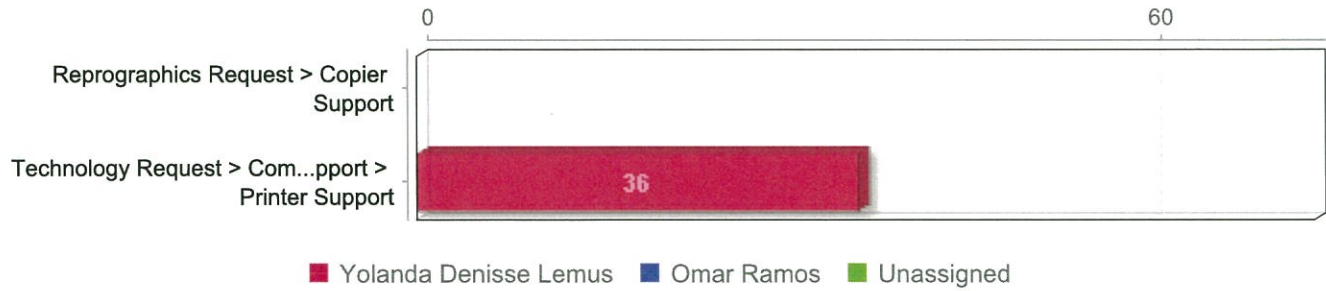
Nov 2011 Tickets by Request Type



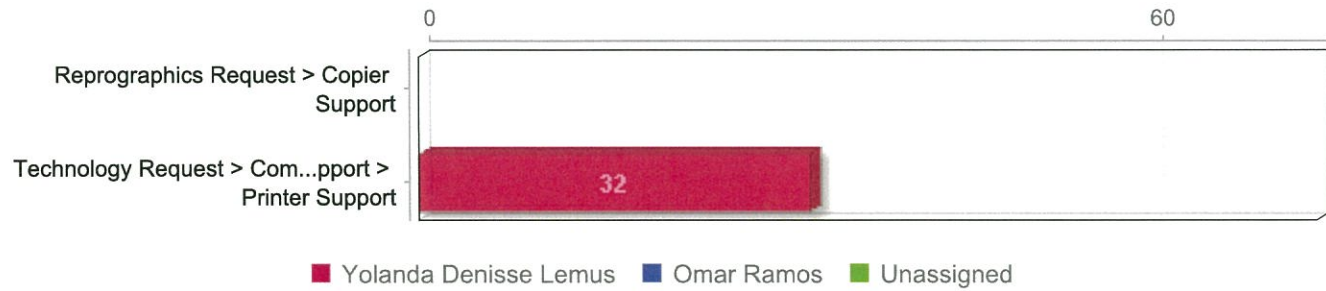
Oct 2011 Tickets by Request Type



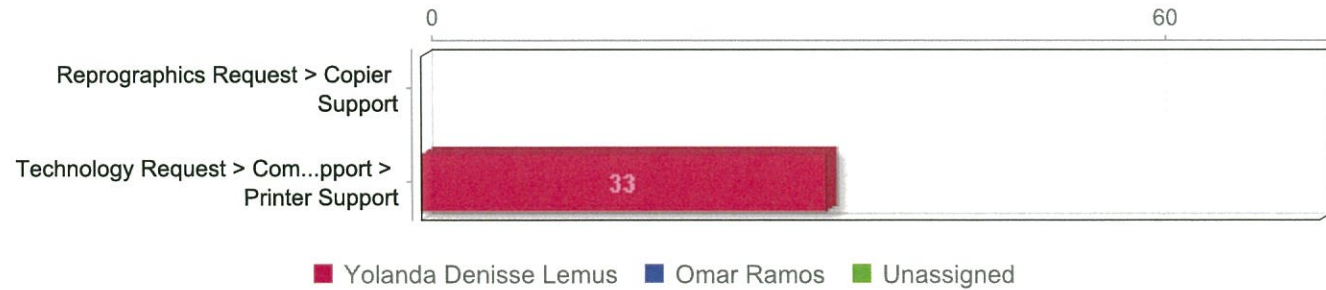
Sep 2011 Tickets by Request Type



Aug 2011 Tickets by Request Type



Jul 2011 Tickets by Request Type



Tickets

		Yolanda Denisse Lemus	Omar Ramos	Unassigned	Total
Feb 2013	Reprographics Request > Copier Support	1	0	0	1
	Technology Request > Computer Lab Support > Printer Support	1	0	0	1
	Technology Request > Computer Support > Printer Support	3	0	0	3
	Total	5	0	0	5
Jan 2013	Reprographics Request > Copier Support	1	0	0	1
	Technology Request > Computer Lab Support > Printer Support	4	0	0	4
	Technology Request > Computer Support > Printer Support	52	1	0	53
	Total	57	1	0	58
Dec 2012	Reprographics Request > Copier Support	9	0	0	9
	Technology Request > Computer Lab Support > Printer Support	4	0	0	4
	Technology Request > Computer Support > Printer Support	14	0	0	14
	Total	27	0	0	27
Nov 2012	Reprographics Request > Copier Support	6	0	0	6
	Technology Request > Computer Lab Support > Printer Support	4	0	0	4
	Technology Request > Computer Support > Printer Support	36	0	0	36
	Total	46	0	0	46
Oct 2012	Reprographics Request > Copier Support	4	0	0	4
	Technology Request > Computer Lab Support > Printer Support	6	0	1	7
	Technology Request > Computer Support > Printer Support	40	0	0	40
	Total	50	0	1	51
Sep 2012	Reprographics Request > Copier Support	2	0	0	2
	Technology Request > Computer Lab Support > Printer Support	2	1	2	5
	Technology Request > Computer Support > Printer Support	25	2	0	27
	Total	29	3	2	34
Aug 2012	Reprographics Request > Copier Support	5	0	0	5
	Technology Request > Computer Lab Support > Printer Support	4	0	0	4

		Yolanda Denisse Lemus	Omar Ramos	Unassigned	Total
	Technology Request > Computer Support > Printer Support	30	5	0	35
	Total	39	5	0	44
Jul 2012	Reprographics Request > Copier Support	0	1	0	1
	Technology Request > Computer Lab Support > Printer Support	0	1	0	1
	Technology Request > Computer Support > Printer Support	1	18	0	19
	Total	1	20	0	21
Jun 2012	Reprographics Request > Copier Support	1	0	0	1
	Technology Request > Computer Lab Support > Printer Support	0	0	0	0
	Technology Request > Computer Support > Printer Support	23	1	0	24
	Total	24	1	0	25
May 2012	Reprographics Request > Copier Support	1	0	0	1
	Technology Request > Computer Lab Support > Printer Support	1	0	0	1
	Technology Request > Computer Support > Printer Support	60	4	0	64
	Total	62	4	0	66
Apr 2012	Reprographics Request > Copier Support	1	0	0	1
	Technology Request > Computer Lab Support > Printer Support	0	2	0	2
	Technology Request > Computer Support > Printer Support	23	0	0	23
	Total	24	2	0	26
Mar 2012	Reprographics Request > Copier Support	0	0	0	0
	Technology Request > Computer Lab Support > Printer Support	8	0	0	8
	Technology Request > Computer Support > Printer Support	55	0	0	55
	Total	63	0	0	63
Feb 2012	Reprographics Request > Copier Support	1	0	0	1
	Technology Request > Computer Lab Support > Printer Support	0	0	0	0
	Technology Request > Computer Support > Printer Support	69	0	1	70
	Total	70	0	1	71
Jan 2012	Reprographics Request > Copier Support	0	0	0	0

		Yolanda Denisse Lemus	Omar Ramos	Unassigned	Total
	Technology Request > Computer Lab Support > Printer Support	2	0	0	2
	Technology Request > Computer Support > Printer Support	60	0	0	60
	Total	62	0	0	62
Dec 2011	Reprographics Request > Copier Support	1	0	0	1
	Technology Request > Computer Lab Support > Printer Support	0	0	0	0
	Technology Request > Computer Support > Printer Support	29	0	0	29
	Total	30	0	0	30
Nov 2011	Reprographics Request > Copier Support	0	0	0	0
	Technology Request > Computer Lab Support > Printer Support	3	0	0	3
	Technology Request > Computer Support > Printer Support	29	0	0	29
	Total	32	0	0	32
Oct 2011	Reprographics Request > Copier Support	1	0	0	1
	Technology Request > Computer Lab Support > Printer Support	5	0	0	5
	Technology Request > Computer Support > Printer Support	31	0	0	31
	Total	37	0	0	37
Sep 2011	Reprographics Request > Copier Support	0	0	0	0
	Technology Request > Computer Lab Support > Printer Support	4	0	0	4
	Technology Request > Computer Support > Printer Support	36	0	0	36
	Total	40	0	0	40
Aug 2011	Reprographics Request > Copier Support	0	0	0	0
	Technology Request > Computer Lab Support > Printer Support	3	0	0	3
	Technology Request > Computer Support > Printer Support	32	0	0	32
	Total	35	0	0	35
Jul 2011	Reprographics Request > Copier Support	0	0	0	0
	Technology Request > Computer Lab Support > Printer Support	2	0	0	2
	Technology Request > Computer Support > Printer Support	33	0	0	33
	Total	35	0	0	35

		Yolanda Denisse Lemus	Omar Ramos	Unassigned	Total
Total	Reprographics Request > Copier Support	34	1	0	35
	Technology Request > Computer Lab Support > Printer Support	53	4	3	60
	Technology Request > Computer Support > Printer Support	681	31	1	713
	Total	768	36	4	808

Request Type Filter: Reprographics Request > Copier Support, Technology Request > Com...pport > Printer Support, Technology Request > Com...pport > Printer Support

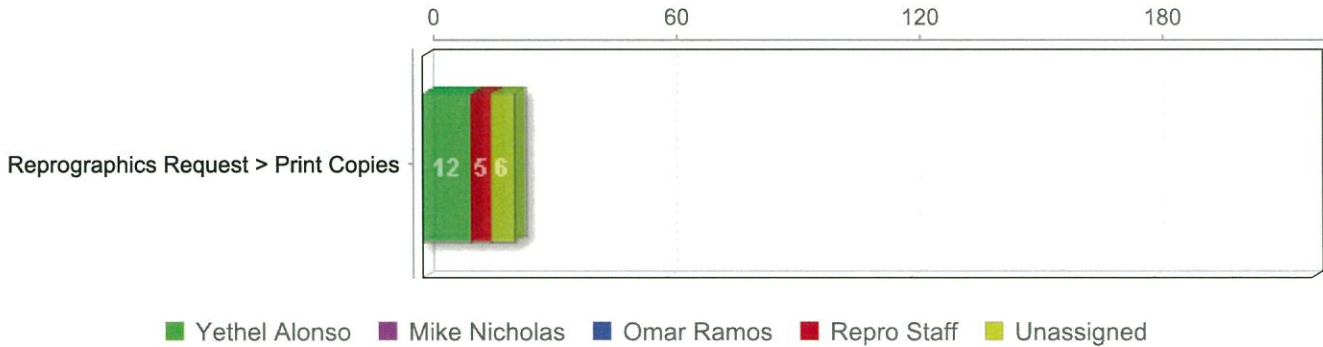
Status Filter: Closed, Resolved

Assigned Tech Filter: Yolanda Denisse Lemus, Omar Ramos, Unassigned

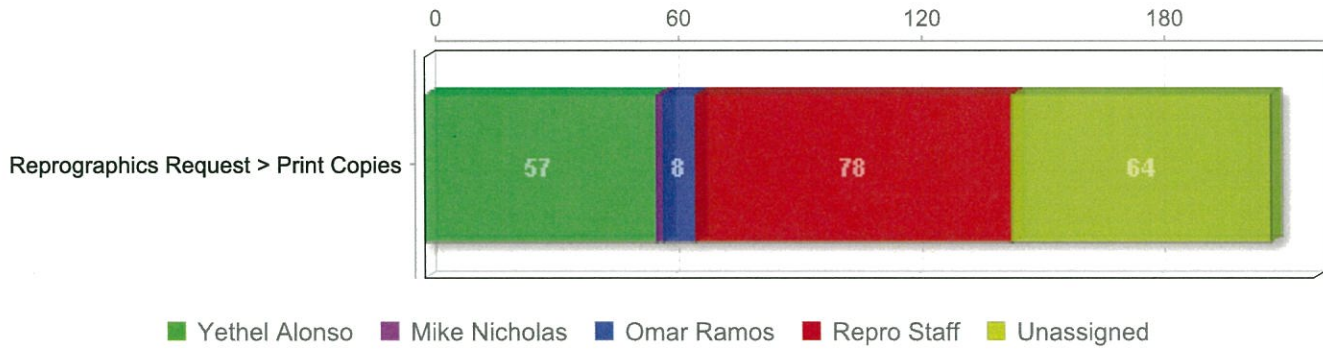
Reprographics Tickets - All Time

Tickets closed between 10/1/11 12:00 am and 2/6/13 10:07 pm

Feb 2013 Tickets by Request Type



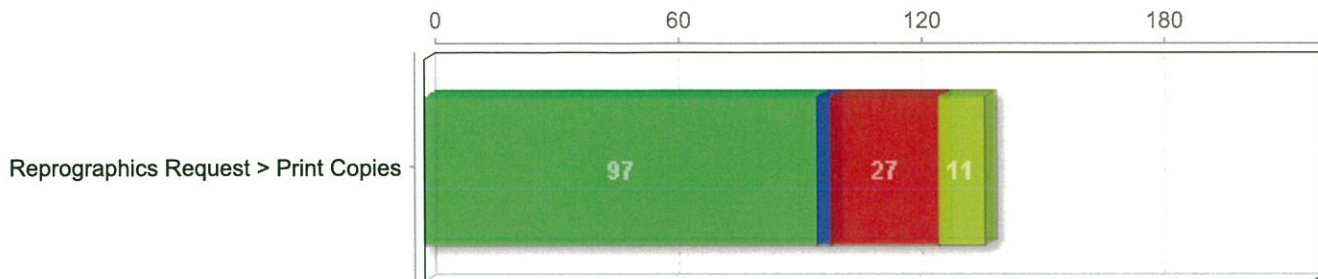
Jan 2013 Tickets by Request Type



Dec 2012 Tickets by Request Type

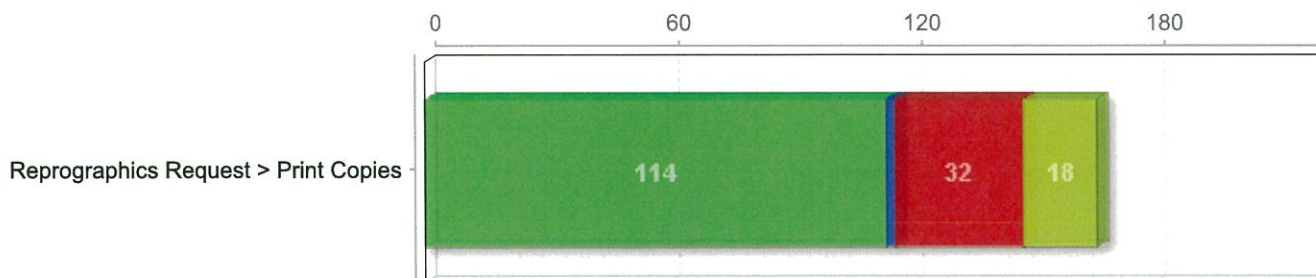


Nov 2012 Tickets by Request Type



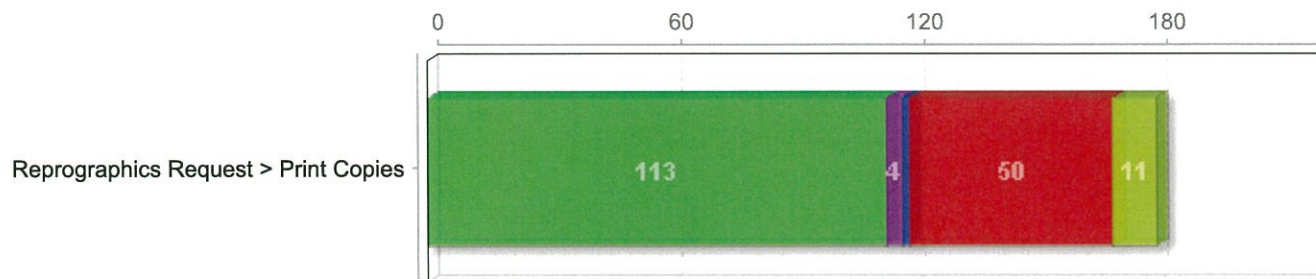
■ Yethel Alonso
 ■ Mike Nicholas
 ■ Omar Ramos
 ■ Repro Staff
 ■ Unassigned

Oct 2012 Tickets by Request Type



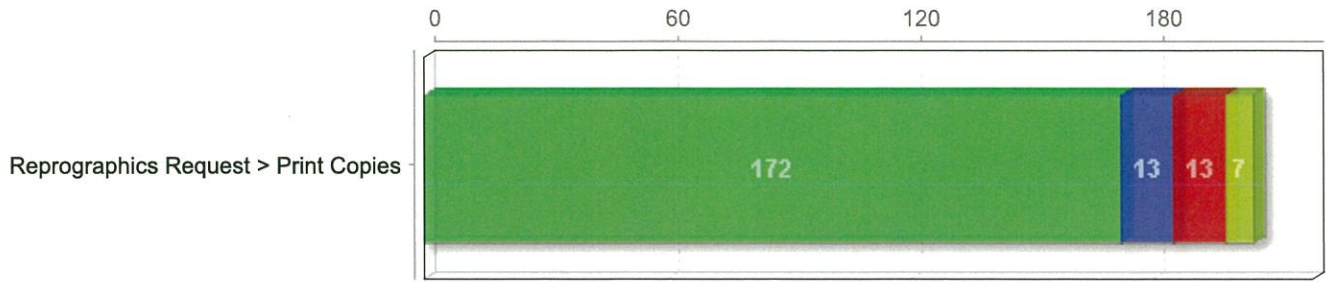
■ Yethel Alonso
 ■ Mike Nicholas
 ■ Omar Ramos
 ■ Repro Staff
 ■ Unassigned

Sep 2012 Tickets by Request Type



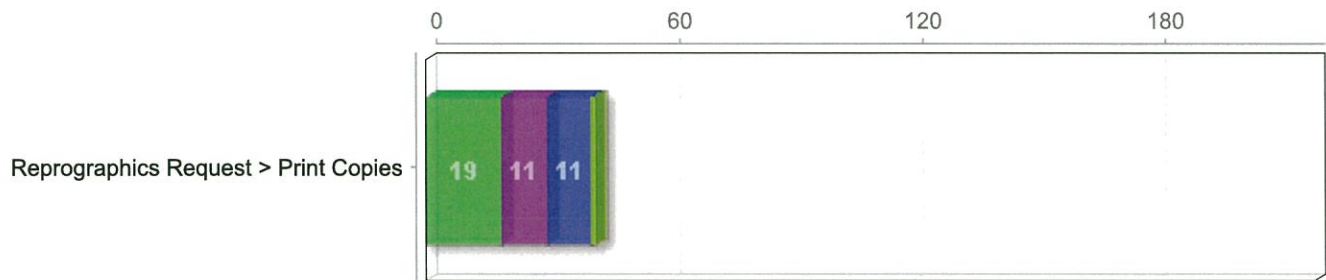
■ Yethel Alonso
 ■ Mike Nicholas
 ■ Omar Ramos
 ■ Repro Staff
 ■ Unassigned

Aug 2012 Tickets by Request Type



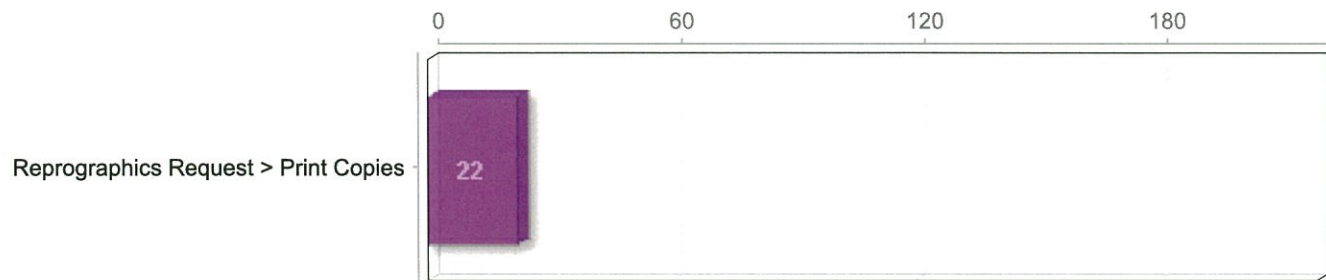
■ Yethel Alonso ■ Mike Nicholas ■ Omar Ramos ■ Repro Staff ■ Unassigned

Jul 2012 Tickets by Request Type



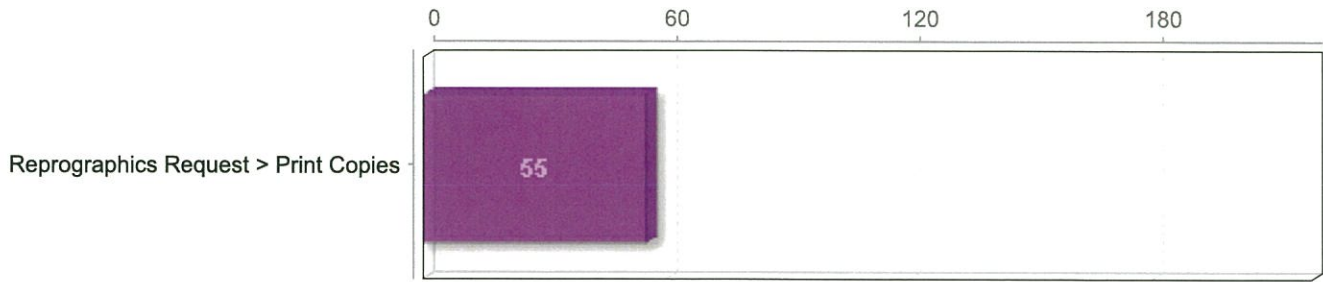
■ Yethel Alonso ■ Mike Nicholas ■ Omar Ramos ■ Repro Staff ■ Unassigned

Jun 2012 Tickets by Request Type



■ Yethel Alonso ■ Mike Nicholas ■ Omar Ramos ■ Repro Staff ■ Unassigned

May 2012 Tickets by Request Type



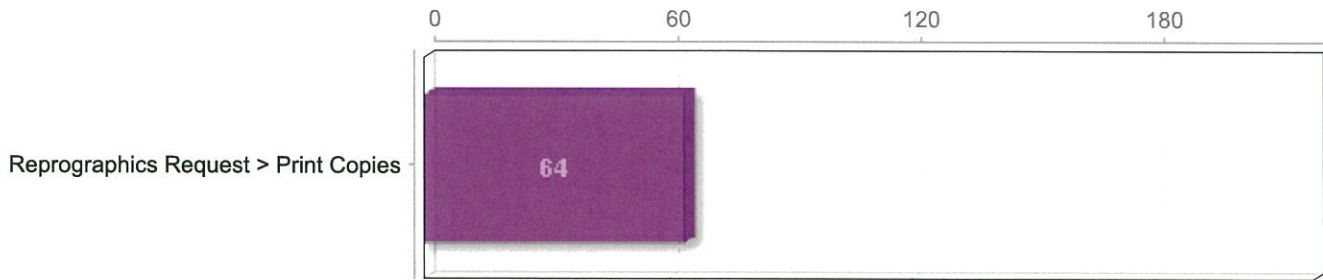
■ Yethel Alonso ■ Mike Nicholas ■ Omar Ramos ■ Repro Staff ■ Unassigned

Apr 2012 Tickets by Request Type



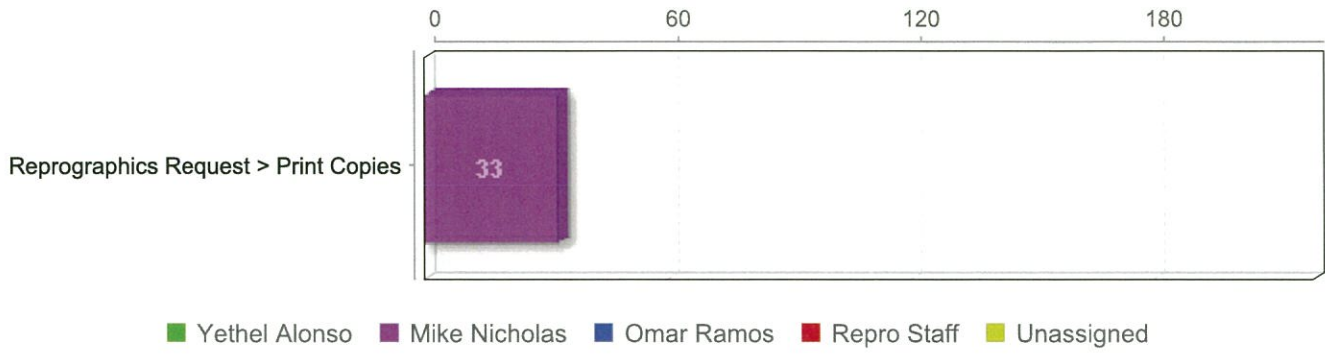
■ Yethel Alonso ■ Mike Nicholas ■ Omar Ramos ■ Repro Staff ■ Unassigned

Mar 2012 Tickets by Request Type

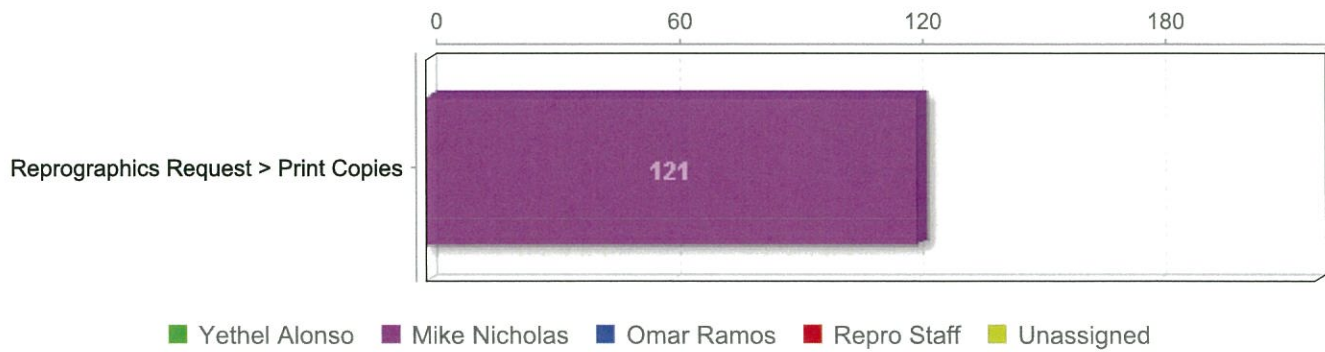


■ Yethel Alonso ■ Mike Nicholas ■ Omar Ramos ■ Repro Staff ■ Unassigned

Feb 2012 Tickets by Request Type



Jan 2012 Tickets by Request Type



Dec 2011 Tickets by Request Type



Nov 2011 Tickets by Request Type



Oct 2011 Tickets by Request Type



Reprographics Request > Print Copies Tickets

	Yethel Alonso	Mike Nicholas	Omar Ramos	Repro Staff	Unassigned	Total
Feb 2013	12	0	0	5	6	23
Jan 2013	57	2	8	78	64	209
Dec 2012	25	0	0	5	6	36
Nov 2012	97	0	3	27	11	138
Oct 2012	114	0	2	32	18	166
Sep 2012	113	4	2	50	11	180
Aug 2012	172	0	13	13	7	205
Jul 2012	19	11	11	0	1	42
Jun 2012	0	22	0	0	0	22
May 2012	0	55	0	0	0	55
Apr 2012	0	46	0	0	0	46
Mar 2012	0	64	0	0	0	64
Feb 2012	0	33	0	0	0	33
Jan 2012	0	121	0	0	0	121
Dec 2011	0	25	0	0	0	25
Nov 2011	0	29	0	0	0	29
Oct 2011	0	36	0	0	0	36
Total	609	448	39	210	124	1430

Request Type Filter: Reprographics Request > Print Copies
Status Filter: Closed, Resolved
Assigned Tech Filter: Yethel Alonso, Mike Nicholas, Omar Ramos, Repro Staff, Unassigned

IVC Service Desk (10/1/11 - 2/6/13, Reprographics Request - Print Copies)

Items per Page 50

If you selected somewhat dissatisfied, dissatisfied, or very dissatisfied, please explain how we can better serve you.

Date	Client	Tech	Request Type	Response
1/22/13 3:18 pm	Amidon, Linda	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
10/10/12 10:39 am	Beckett, Phil	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
11/22/12 8:42 am	Beckett, Phil	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
9/17/12 3:31 pm	Capeci, Michael	<input checked="" type="checkbox"/>	Staff, Repro	Reprographics Request • Print Copies
1/10/13 9:30 am	Chasang, Susan	<input checked="" type="checkbox"/>	Staff, Repro	Reprographics Request • Print Copies
8/19/12 8:50 am	Clarkson, John	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
8/30/12 12:34 pm	Contreras, Rosa	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:20 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:32 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:20 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:26 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:27 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:32 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:26 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:33 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:20 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:31 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:19 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
12/13/12 9:28 am	Cortes-Ramirez, Carol	<input checked="" type="checkbox"/>	Alonso, Yethel	Reprographics Request • Print Copies
9/10/12 12:20 pm	Finnell, Gaylla	<input checked="" type="checkbox"/>	Staff, Repro	Reprographics Request • Print Copies
10/21/12	Gardis, A.I	<input checked="" type="checkbox"/>	Alonso	Reprographics I never received my copies

2/6/13

Survey Responses

10/27/12 8:06 pm			Alonso, Yethel	Reprographics Request • Print Copies
10/15/12 8:36 am	Gonzalez, Norma	✉	Alonso, Yethel	Reprographics Request • Print Copies
8/27/12 4:18 pm	Gonzalez, Norma	✉	Alonso, Yethel	Reprographics Request • Print Copies
8/27/12 4:18 pm	Gonzalez, Norma	✉	Alonso, Yethel	Reprographics Request • Print Copies
8/27/12 4:18 pm	Gonzalez, Norma	✉	Alonso, Yethel	Reprographics Request • Print Copies
8/21/12 6:19 pm	Gujjarro, Jose	✉	Alonso, Yethel	Reprographics Request • Print Copies
10/15/12 4:10 pm	Hernandez, Oscar	✉	Alonso, Yethel	Reprographics Request • Print Copies
8/27/12 11:31 am	Howell, Kevin	✉	Staff, Repro	Reprographics Request • Print Copies
1/28/13 11:53 am	Jacobson, Suzi	✉		Reprographics Request • Print Copies
1/14/13 11:01 am	Kemp, Elizabeth	✉		Reprographics Request • Print Copies
10/9/12 2:35 pm	Lira, Regina	✉	Alonso, Yethel	Reprographics Request • Print Copies
1/20/12 11:44 am	Lopez, Guadalupe	✉	Nicholas, Mike	Reprographics Request • Print Copies
8/7/12 2:48 pm	Madueno, Eddie	✉	Alonso, Yethel	Reprographics Request • Print Copies
8/7/12 2:49 pm	Madueno, Eddie	✉	Alonso, Yethel	Reprographics Request • Print Copies
9/5/12 4:21 pm	Mason, Jeff	✉	Alonso, Yethel	Reprographics Request • Print Copies
9/5/12 7:37 am	Mason, Jeff	✉	Alonso, Yethel	Reprographics Request • Print Copies
10/24/12 8:25 am	Mason, Jeff	✉	Alonso, Yethel	Reprographics Request • Print Copies
11/22/12 5:42 pm	Messick, Steve	✉		Reprographics Request • Print Copies
10/15/12 6:47 pm	Messick, Steve	✉	Alonso, Yethel	Reprographics Request • Print Copies

never received my copies.

Greetings, & Happy Thanksgiving! I was very disappointed to when, for this past Monday nite's class, I went to my mailbox only to find that the copies of that evening's exam had not made their way as I had requested. I thought I had properly completed the request via the use of the Service Desk, and has been issued the ticket #8727. A couple of days later, I received an email stating that the ticket had been "closed" and I assumed that meant completed, and I could expect the copies to be in my mailbox. I was very appreciative, in that it would save me considerable effort & time to do it on my own - which I have been doing for over 20 years as an adjunct! With the Final Exam coming up in a week or so, I think I'll just do them myself. Had it not been for a very gracious & sympathetic I/C employee in a nearby office (with access to a copy machine) I would have been in a world of hurt for the evening's instruction period. (I do hope this doesn't sound too harsh, I didn't mean it to be!) I do, however, greatly appreciate all that you do for us! Steve Messick

I know this space was reserved for the "less than happy" comments...but you need a space for the praises as well!!! I was a bit hesitant to use the on-line submission for my mid-term exam. But my concerns were unfounded when I discovered the copies for

Survey Responses

11/14/12
11:00 am

Morrell, Tom



Ramos,
Omar

Reprographics
Request
• Print Copies

tonite's test in my mailbox, exactly as I had requested. This was certainly better than my driving out to the college to make the copies myself, as I have always done. Thanks, for saving me a trip...excellent service! - Steve Messick

Thank you SOOOOOOOO much for helping me in my time in need. In the future I will try and avoid rush jobs. Thanks so much you guys are the best!!!!!!!!!!!!!!!!!!!!!!!!!!!!

12/6/12
1:03 pm

Morrell, Tom



Reprographics
Request
• Print Copies

Thanks REPO Folks!!!!!!!!!!!!!! Happy Holidays!!!!!!!!!!!!!!!!!!!!

10/2/12
8:08 am

Morrell, Tom



Staff,
Repro

Reprographics
Request
• Print Copies

You are AWESOME. Thanks. Tom Morrell

10/4/12
12:15 pm

Morrell, Tom



Alonso,
Yethel

Reprographics
Request
• Print Copies

Thank You

9/11/12
3:12 pm

Myles, Jami



Alonso,
Yethel

Reprographics
Request
• Print Copies

12/5/12
7:22 am

Myles, Jami



Reprographics
Request
• Print Copies

11/1/12
8:33 pm

Myles, Jami



Alonso,
Yethel

Reprographics
Request
• Print Copies

8/17/12
12:59 pm

Reyes, Juanita



Ramos,
Omar

Reprographics
Request
• Print Copies

10/10/12
1:30 pm

Robles, Patricia



Alonso,
Yethel

Reprographics
Request
• Print Copies

9/18/12
10:38 am

Rowley, Deirdre



Alonso,
Yethel

Reprographics
Request
• Print Copies

8/21/12
5:11 pm

Semmes, Laura



Alonso,
Yethel

Reprographics
Request
• Print Copies



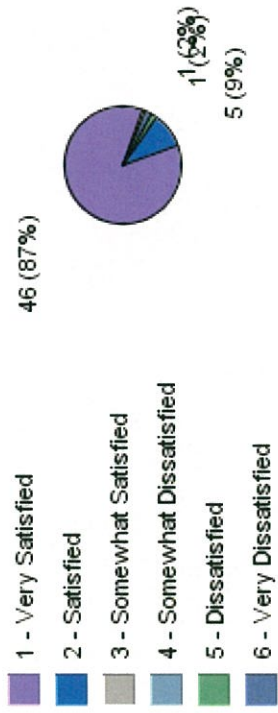
1-50 of 53 Items



Reprographics Survey Results

IVC Service Desk (10/1/11 - 2/6/13, Reprographics Request • Print Copies)

1. Overall, please rate your satisfaction level with the quality of service provided by the IVC Service Desk. Responses



2. If you selected somewhat dissatisfied, dissatisfied, or very dissatisfied, please explain how we can better serve you. Responses