

## IVC Academic Senate

Approved Minutes

March 18, 2009

- I. The meeting was called to order at 1:30 pm by President Seivertson.
  
- II. **Roll Call and Announcements**  
 Present: Suzanne Gretz, Melani Guinn, Cesar Guzman, Michael Heumann, Rosalba Jepson, Kseniya Kareva, Russell Lavery, Carol Lee, Mary Lofgren, Jean Montenegro, Norma Nunez, Thomas Paine, James Patterson, Toni Pfister, Rosa Pitones, Norma Scott, Bruce Seivertson, Kevin White, Lianna Zhao, Sherry Zobell, Dennis Carnes, Kathy Berry  
 Excused:  
 Absent: Chantilee Mendenhall  
 Visitors: Kathie Westerfield, Eric Lehtonen, Frank Rapp, Justina Aguirre, Eric Jacobson
  
- III. **Treasurer's Report**  
 \$7,425  
 President Seivertson handed out travel notices for various members of the Academic Senate.
  
- IV. **Visitor Comments**  
 Senator Paine asked when divisions conducted their elections for senate reps. Secretary Heumann explained that elections should held early in the Spring semester, but specific dates are left up to the divisions.
  
- V. **Consent Agenda**
  1. Minutes of March 4, 2009  
 M/S/C (Nunez/Zhao) to approve the above item as corrected.
  2. C&I Committee's Recommendations dated January 15, 2009 and February 26, 2009  
 This item was tabled until the April 1 meeting.
  
- VI. **Reports**
  1. President
    - Will attend the Area D meeting for the state Academic Senate. He will also attend the Spring Plenary in San Francisco. He asks anyone who is an officer in the Academic Senate to consider attending the Plenary.
  2. Past President
    - Dr. Carnes congratulated Senator White for his election to President starting in Fall 2009.

- He also stated that he attended the last C&I meeting, where faculty prioritization was discussed and voted on. He noted that there were too many administrators with votes on this committee. He urges the Academic Senate to make C&I a faculty-only body with the VP of Instruction a non-voting member.
- Senator Montenegro added that she agreed with him.
- President Seivertson stated that he will put this item on the next agenda.

3. VP of Instruction
  - Vice President Berry noted that she does not vote at C&I except in cases of ties.
  - She, Dr. Gould, and Dr. Jaime attended a conference in San Antonio dealing with minority issues in higher education. She learned that there is a lot of movement towards requiring fiscal literacy in college curriculums.
  - The Educational Master Plan is struggling with the program review summary. The review is revealing the significant needs of our campus in a way that has never been demonstrated before. It is taking a lot longer than anticipated. Hopefully, it will be done by the end of April.
4. CFO
  - Not present
5. BSI Coordinator
  - Dean Rapp noted that a summer institute of classes is in the planning stages. These will be short-term classes, and the students will have close contact with counselors and instructors.
  - Senator Pfister asked if these classes would overlap with the regular summer schedule. Rapp noted that they would.
5. SLO Coordinator
  - Senator Pfister noted that the SLO committee was in the process of collecting forms. March 16 was the due date to have the SLOs identified for all classes. Groups are also reviewing the data accumulated from last semester.
  - She stated that this next step would be more difficult. To help with this, she has been holding mini-workshops. The last one was Tuesday, March 24. Once this is complete, the next step is program level SLOs.
6. ASG President
  - Not present

## VII. **Academic and Professional Matters**

1. Removal of Admissions, Registration, Petitions Committee from A.S. Flow Chart
  - M/S (Nunez/Guinn) to remove Admissions, Registration, Petitions committee from the Academic Senate flow chart
  - Kathie Westerfield stated that she wondered why this committee should be a reporting committee when it is actually an appeals

committee. It meets on an as-needed basis, and it concerns confidential information.

- She does not want to abolish the committee, but she does not want this committee on this reporting chart.
  - Senator Patterson argued against this motion because he feels that accreditation asks for all committees to be connected to the overall shared governance process. By removing this committee from under the Academic Senate, this committee would be in limbo.
  - Senator Zobell agreed with Senator Patterson's argument.
  - Westerfield stated that she does not know where an appeals committee should report.
  - Eric Jacobsen concurred with Patterson because the committee needs to have some checks and balances.
  - Secretary Heumann asked if appeals committees should be seen as a "judicial branch" of shared governance and should not fall under legislative branches like the ones under Academic Senate. Westerfield concurred.
  - Carnes suggested that we ask Dr. Gould's input on this matter. He also suggested that membership on this committee not be counted as a committee assignment for faculty.
  - Senator Zhao agreed with Patterson. She suggested that this committee is similar to the "closed session" of the Board of Trustees.
  - Westerfield approached the President's office with this request. The President's office stated that the Academic Senate should make this decision.
  - Senator Gretz asked if this committee were responsible for setting admissions and appeals processes. If it is not, then who is?
  - Senator Zobell called for the question.
  - The motion failed.
  - M/S/C (Guzman/Zhao) that we bring this item back to the Senate after a meeting between President Seivertson and Dr. Gould
2. Re-designation of Matriculation Committee
- M/S (Nunez/Zobell) to classify this committee as an advisory committee, not a standing committee.
  - Dr. Carnes asked for a list of the advisory committees on campus. Berry states that all applied science programs must have advisory committees (by education code policy).
  - The motion carried with two senators voting no.
3. Equivalency Changes
- Senator Gretz asked for the senate to encourage our college representative to the Spring Plenary to vote against the proposal to remove Public Administration masters from the Political Science minimum qualifications list.
  - The proposal would allow a prospective faculty member to have a Public Administration Masters degree if the person also had a Bachelor's degree in Political Science.

- Senator Zobell called for the question. The motion carried.

## VIII. **Discussion**

1. **Role of Part-Time Faculty in the Academic Senate**
  - The issue of part-time faculty voting for Academic Senate elections is murky in the current by-laws, as they explain only that “faculty” may vote in elections.
  - Senator Montenegro argued that part-time faculty should be able to vote for President, since part-time representatives are voting members on our senate.
  - ASCCC President Mark Wade-Lieu noted in his response to Montenegro’s question that this is a local decision.
  - Zobell states that the logistics for elections that include part timers would be difficult to overcome. Montenegro believes that the part-time representatives in Academic Senate would be the sole voters for the President in Academic Senate.
  - Montenegro will bring this up as an action item at a future meeting. This would require a change to the by-laws.
2. **Plenary**
  - This was discussed in the announcements.
3. **ASCCC Spring 2009 Plenary Resolution: Carol Lee**
  - Senator Lee asked for support regarding AP placement regulations, which involves cooperation between the CSUs and the UCs. She encouraged the senate to support this proposal.
4. **Special Election – At Large Position**
  - This election will be to replace the at-large representative post that will be vacated by Kevin White starting in Fall 2009 (when he becomes President).
  - Patterson suggests that we hold this election after Spring Break on April 29.
5. **Spring Student Scholarship Fund Raiser**
  - Rapp states that he will volunteer his house for this fundraiser but only after conferring with his wife.
  - The date for the fundraiser would be on May 1.
6. **Academic Senate Travel Funds**
  - This was discussed in the announcements.
7. **Hall of Fame Involvement**
  - The criteria for inclusion in the hall were distributed. Dr. Gould and Bill Gay asked for input.
  - Montenegro offered to provide some materials for this effort.

## IX. **Committees**

1. **Budget and Planning – Shared governance flowchart was discussed and dissected.**
2. **C and I – There is a large meeting on March 19.**

3. College Council – An election for a new chair of the committee will take place at next week's meeting.
4. Equivalency – A report and discussion on this committee will take place at the next senate meeting.
5. Policies and Procedures Review – Discussed the role of the committee and its place in the flowchart.
6. Administrative Council – No report.

**X. M/S/C (Lavery/Heumann) to adjourn the meeting at 3:05 pm.**