

Your Employee Assistance Program

Imperial Valley College Employees

The challenges you face each day can overwhelm you. Your home life, your happiness and your performance at work all can suffer.

We can help. Your Employee Assistance Program (EAP) provides confidential support for those everyday challenges, and for more serious problems. It's available around the clock anytime you need it.

What Can My EAP Do For Me?

You may be struggling with stress at work, seeking financial or legal advice, or coping with the death of a loved one. Maybe you just want to strengthen your relationships with your family. Your EAP offers assistance and support for all these concerns and more:

- Depression, anxiety and stress
- Substance abuse
- Workplace problems or conflicts
- Parenting and family issues
- Child and elder care

From short-term counseling services and referrals to more extended care, your EAP offers just what you need. To find out more, give us a call or visit www.liveandworkwell.com.

(See the back of this flyer for more details.)

Call toll-free:

(866) 248-4094

(866) 216-9926 TDD/TTY

or log on to

www.liveandworkwell.com

access code: imperial



We're here to help you and your family with a wide range of personal and work-related needs.

UNITED
BEHAVIORAL HEALTH



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How Does It Work?

Accessing your EAP is easy and available 24 hours a day. Simply call the toll-free number on this flyer. A specialist will help you identify the nature of your problem and the appropriate resources to address it. If you need financial or legal services, we will refer you to an expert in that field. If you want to see a clinician, we'll match you with one in our network who has the appropriate experience to help.

Connecting Online

For 24-hour, confidential access to your EAP benefits and tools to help you enhance your work, health and life, simply visit liveandworkwell.com. You can check your benefit information and submit online requests for services, search our online directory of clinicians, access information and resources for hundreds of everyday work and life issues in one of our many virtual help centers, and participate in interactive, customizable self-improvement programs. Any member of your household may access these online services, including dependents living away from home.

How Much Will This Benefit Cost?

There's no charge for referrals, or for seeing a clinician in our network. There's no cost for initial consultation with financial or legal experts, or mediators. Subsequent legal assistance is available at a 25 percent discount. Access to liveandworkwell.com is always free. For more information, please refer to your employer-provided benefit information.

Are Services Confidential?

We'll never share your personal records with your employer or anyone else without your permission. All records, including medical information, referrals and evaluations, are kept strictly confidential in accordance with federal and state laws.

In an emergency, the first concern is your health.
Call 911 or get to an emergency room as soon as possible.



Free.
Confidential.
All day, every day.

**Your
Employee Assistance
Program**

Call anytime for help
with the demands of
everyday life.

Your **Employee Assistance Program**

Presents:

Managing Stress for Success

Where: New Science Building - Room 2734

Dates: Thursday, 02/25/10 or Friday, 02/26/10

Time: Promptly from 9:30 A.M. – 11:00 A.M.

No need to RSVP, sign in sheet will be available at the presentation. Please sign in by: 9:15 a.m.!

This program will provide employees with a brief overview of stress basics as well as practical suggestions for coping with stressful situations, especially as they occur in the workplace. The concept of stress hardiness is addressed as a focus for healthy stress management. This program provides tools that help reduce levels of employee stress and help to better understand personal and organizational aspects of stress.

Program Highlights:

- Review stress basics
- Recognize when making a change makes the difference
- Understand the role of communication in stress reduction
- Examine the contributions of stress hardiness

To learn more about the Employee Assistance Program (EAP):

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access code: imperial



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