AGENDA

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, April 11, 2011 – 2:30 P.M.
Administration Building Board Room

MEMBERSHIP

Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Alfredo Cuellar, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Daniel Gilison, Faculty Representative
Kevin White, Faculty Representative
Martha Garcia, Faculty Representative
Vacant, Alternate Faculty Representative

Laura Hartsock, Classified Representative
Miriam Trejo, Classified Representative
Michael Boyle, Classified Representative
Marilyn Boyle, Alternate Classified Representative
Matthew Thale, Alternate Classified Representative

Jessica Waddell, CMCA Representative (Chair)
Martha P. Garcia, Alternate CMCA Representative

Joe Trejo, Student Representative
Daniel Bermudez, Student Representative
Jesus Gallegos, Student Representative
Mitchell Vasquez, Alternate Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Paula Saldana

MEMBERSHIP CHANGES

PUBLIC COMMENT

APPROVAL OF MINUTES DATED MONDAY, MARCH 28, 2011

AREA REPORTS/UPDATES
College Council Report
Measure J and L Report
Program Review Update
Budget Update/Financial
ASG President Update
President's Update

COMMITTEE REPORTS
Academic Senate
Budget and Fiscal Planning Committee
Environmental Health & Safety Committee
Facilities and Environmental Improvement Committee
Marketing Committee
Policy & Procedure Committee
Staffing Committee
Student Affairs Committee
Technology Planning Committee

DISCUSSION AND INFORMATION ITEMS
1. Election of College Council Vice Chair

ACTION ITEMS
None

ADJOURNMENT

2010-2011 College Council Meeting Schedule
at 2:30 p.m. in the Board Room

2011	
May 9 & 23	June 13 & 27

Overload rate for 177-day members

MINUTES

MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, March 28, 2011 – 2:30 P.M.
Administration Building Board Room

College Council Chair Michael Heumann called the meeting to order at 2:32 p.m.

Council members in attendance were as follows:
Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Chair)
Kevin White, Faculty Representative

Miriam Trejo, Classified Representative
Marilyn Boyle, Alternate Classified Representative
Matthew Thale, Alternate Classified Representative

Jessica Waddell, CMCA Representative (Vice Chair)

Joe Trejo, Student Representative
Daniel Bermudez, Student Representative
Jesus Gallegos, Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Paula Saldana

Council members not in attendance were as follows:
Alfredo Cuellar, Administrative Representative
Martha Garcia, Faculty Representative
Laura Hartsock, Classified Representative
Michael Boyle, Classified Representative
Martha P. Garcia, Alternate CMCA Representative
Mitchell Vasquez, Alternate Student Representative

MEMBERSHIP CHANGES
Chair Heumann announced that Daniel Gilison would be replacing him as the new faculty representative and that Frances Beope would be the new alternate faculty representative.

PUBLIC COMMENT
There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, MARCH 14, 2011

M/S/C Marilyn Boyle/Sergio Lopez to approve the Minutes of March 14, 2011.

AREA REPORTS/UPDATES

College Council Report

Chair Heumann reported as follows:

- The first Futures Forum took place on Tuesday, March 22nd. The event was well attended.
- The Future Forums are part of the Atlas Grant and the idea came up through the College Council as a way to talk about the development in technology and how that will emerge in the future of education.
- The forums will be held on a monthly basis. The topic for the April forum will be on iPads.
- VP of Information Technology Todd Finnell and Chair Heumann are working on the details and will send updated information.

ASG President Update

ASG President Trejo reported as follows:

- "Hands Across California" will take place on April 17th. Approximately 200 students are participating. ASG is coordinating transportation for student, faculty, staff, and anyone from the public interested in participating.
- ASG participated in the March in March in Washington, D.C. He stated 50,000 students attended, and the event was a good experience for the students.
- ASG has approved a donation of $2,000 for the Veterans Memorial.

Measure J and L Report

VP Lau reported as follows:

- The next project under L is the 400 building renovation. Approval has been received from the state, which will fund half the project. Two other buildings will be renovated following the 400 building.
- Under Measure J, IVC is in the process of designing the Vocational Education building. This will need state DSA approval, and hopes to get this by October.
- VP Lau stated the permanent stop light will be in place by the end of June.

Program Review

VP Berry reported as follows:

- All the annual Program Reviews have been submitted.
- The deadline for the Comprehensive Program Reviews has been extended to March 31st.
- Upon final approval, she stated all program reviews would be posted on the website.

President's Update

President Gould reported the following:

- Thanked the students and faculty for the work on Cesar Chavez Day.
- Stated the Foundation is pushing to match the Osher Scholarship in the amount of $297,000. He stated the Foundation is planning an event for the evening before graduation.

- He stated the Foundation is working with the agriculture community and the County to start a Farmer's Market. The market will take place on Saturdays and will be held in the IVC parking lots.
- Discussed the budget and stated that there would be more information disseminated as it is received. He stated that there is nothing optimistic about the information he is receiving. He discussed proposals by legislators including fee increases, tax increases, and other proposals. He stated the Board's priority is to preserve jobs at all costs.
- Reported that there was saved money in the reorganization and would share the audited costs as soon as they are completed.
- Prepared to get recommendation from College Council on naming of art gallery. He stated it was time to move forward with Board and take action.
- Board workshop scheduled for last Saturday was cancelled and stated that there will be a board workshop prior to the April meeting on two specific items: presidential succession and redistricting.
- Reported that administration was ready to offer a program that ties expenses to income to non-represented groups. Share equally in reductions across the board for those staff members. He reported administration is looking at 10% reductions.

COMMITTEE REPORTS

Academic Senate – Kevin White

- Academic Senate elections took place last week; the new Academic Senate President is Eric Lehtonen.
- The Senate voted to recommend a limited summer session.
- The Senate is in the process of gathering survey information regarding the reorganization, including the dean structure, and the cost impact.
- Faculty was provided a membership card detailing the Senate's responsibilities.
- He will be attending the Spring Plenary Session on April 14th-16th in San Francisco.
- He attended the Area D meeting last Saturday to discuss resolutions that would be submitted for the state session in April.

Budget and Fiscal Planning Committee – VP John Lau

- The committee will be meeting on Thursday, March 31st.
- The preliminary budget will be adopted in June, with the final budget adopted in September.

Environmental Health & Safety Committee

- Vice Chair Waddell stated the committee would be meeting on April 6th.

Facilities and Environmental Improvement Committee

- Dean Magno stated the committee had met today and received an update on the construction projects.

Marketing Committee

Rosanna Lugo stated the committee had met a couple of weeks ago. The discussion included transitioning into an Electronic Course Schedule.

Policy & Procedure Committee

VP Jaime stated the committee had met a couple of times. Two of the policies and procedures are on today's College Council agenda as discussion items.

Staffing Committee
Chair Heumann stated the committee is not yet official, and is going through the Program Review process.

Student Affairs Committee
Classified Representative Miriam Trejo stated the committee would be hearing a disciplinary appeal next week.

Technology Planning Committee
VP Finnell was not present at the meeting. Chair Heumann stated the committee received detailed information regarding replacement of the existing wireless network with a more reliable and secure network.

DISCUSSION AND INFORMATION ITEMS

1. **Honorary Degrees for June, 2011 – Dr. Victor Jaime (Attachment A)**

VP Jaime stated Attachment A is a resolution to award an Honorary Degree to four individuals: Saburo Aisawa, Akira (Joe) Aisawa, George Matsumoto; and Hiroshi Kawashima. These individuals, of Japanese ancestry, were forcibly evacuated from their homes in 1942, interned in government camps, and as a result, were unable to complete their education.

He stated awarding honorary degrees is a result of AB 37, and that this would be the second year IVC has done so.

2. **AP 3290 Institutional Review Board – Dr. Victor Jaime (Attachment B)**
3. **BP 3290 Institutional Review Board – Dr. Victor Jaime (Attachment C)**

VP Jaime stated that both AP 3290 and BP 3290 are required of any institute conducting research on human subjects. He stated the institution needed to ensure any instrumentation being used would not be harmful to any students. He stated both the administrative procedure and policy would be presented to the Board on April 20th.

4. **AP 5075 Course Adds and Drops – Jan Magno (Attachment D)**

Dean Magno stated Administrative Procedure 5075 would direct college staff, specifically Admissions and Instruction, how to handle drops.

The procedure defines drop days. It specifically states when an instructor must drop a student by law and when they may drop a student. She stated involuntary dropping has been an issue on this campus, and need to resolve certain departmental policies to clarify some of the confusion.

She stated that up until now, the language in the catalog, schedule, and website were all different. This was an effort to consolidate all the information. She stated the information in the procedure was taken directly from the Ed Code, and that it defines a no show, excessive absences, when an instructor must drop a student, and when an instructor may drop a student.

She stated the language needed to be very specific that it is the student's responsibility and not the instructor's responsibility, to drop a class.

5. Naming of the Art Gallery
Chair Heumann stated this discussion item was also an action item on today's agenda.

He stated that Recording Secretary Paula Saldana had sent out an email to the College Council members that contained information regarding the naming of the art gallery which had been submitted to the Campus Operations Committee and College Council. He stated this information told the real story of how this process emerged.

ACTION ITEMS

1. **Recommendation from College Council to Superintendent/President for the Naming of the Art Gallery as:**

   Option 1: Juanita Salazar Lowe Art Gallery
   Option 2: Domingo O. Ulloa Art Gallery
   Option 3: Refer both names to the President and the Board for final determination

This recommendation includes the naming of the pavilion as: Centennial Pavilion

A Motion was made by Sergio Lopez to move forward with Option 3: Refer both names to the President and the Board for final determination.
MOTION FAILED 6-5

Discussion
Dr. Gould thanked everyone who had spent a great amount of time, effort and energy on the project. He stated both individuals were outstanding and deserved recognition. Dr. Gould stated he had looked at the history of the institution and other than the 900 building, all the rest of the buildings had been named after those individuals of this institution who had either given most of their career, if not all of it, and who were members of the founding faculty, staff or administration, of the institution.

Dr. Gould stated his recommendation to the Board should the motion on the table pass, would be follow precedent of the institution and recommend the name Juanita Salazar Lowe for the art gallery, and the Centennial Pavilion, for which the Centennial Commission of the Imperial County donated $50,000.

Discussion was held regarding the naming of a building after two individuals

Chair Heumann read aloud Option 3 and clarified the option. He stated the motion on the table was not necessarily to name the building after both Domingo Ulloa and Juanita Salazar Lowe, rather to refer both names to the president for a final recommendation to the Board, who would make the ultimate decision.

Chair Heumann called for a roll call vote.
Taylor Ruhl: No
Sergio Lopez: Yes
Jan Magno: No
Kevin White: No
Miriam Trejo: Yes
Marilyn Boyle: Yes
Matthew Thale: No

Jessica Waddell: No
Daniel Bermudez: Yes
Jesus Gallegos: Yes

Yes: 5
No: 5

Chair Heumann: No

Motion Failed

M/S Kevin White/Taylor Ruhl to recommend Option 1: Juanita Salazar Lowe Art Gallery
MOTION CARRIED UNAMIMOUSLY

2. Election of College Council Chair

Chair Heumann stated the duties of the chair included running the College Council meeting, providing a report at the monthly Board meetings, membership in the Budget and Fiscal Planning Committee, and reporting to Academic Senate.

Kevin White nominated Vice Chair Waddell. Jessica Waddell accepted the nomination. There were no further nominations.

A vote was taken and passed unanimously.

Chair Heumann stated it had been a pleasure serving as College Council Chair. He wished Jessica Waddell the wished her the best of luck. He thanked Paula Saldana, Vikki Carr, and Adriana Sano for their help.

Dr. Gould thanked Michael Heumann for all his work. He stated it had been a pleasure working with him and Kevin White, as it would also be Academic Senate President White's last meeting.

He asked those in the audience supporting Juanita Lowe that they be present at the April 20th Board meeting, and reiterated that his recommendation would be in support of the College Council recommendation.

ADJOURNMENT
Chair Heumann adjourned the meeting at 3:27 p.m.