



AGENDA

IMPERIAL VALLEY COLLEGE COUNCIL

**Monday, March 14, 2011 – 2:30 P.M.
Administration Building Board Room**

MEMBERSHIP

Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Alfredo Cuellar, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Chair)
Kevin White, Faculty Representative
Martha Garcia, Faculty Representative
Vacant, Alternate Faculty Representative

Laura Hartsock, Classified Representative
Miriam Trejo, Classified Representative
Michael Boyle, Classified Representative
Marilyn Boyle, Alternate Classified Representative
Matthew Thale, Alternate Classified Representative

Jessica Waddell, CMCA Representative (Vice Chair)
Martha P. Garcia, Alternate CMCA Representative

Joe Trejo, Student Representative
Daniel Bermudez, Student Representative
Jesus Gallegos, Student Representative
Mitchell Vasquez, Alternate Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Paula Saldana

MEMBERSHIP CHANGES

PUBLIC COMMENT

APPROVAL OF MINUTES DATED MONDAY, FEBRUARY 28, 2011

AREA REPORTS/UPDATES

College Council Report
Measure J and L Report
Program Review Update
Budget Update/Financial
ASG President Update
President's Update

COMMITTEE REPORTS

Academic Senate
Budget and Fiscal Planning Committee
Environmental Health & Safety Committee
Facilities and Environmental Improvement Committee
Marketing Committee
Policy & Procedure Committee
Staffing Committee
Student Affairs Committee
Technology Planning Committee

DISCUSSION AND INFORMATION ITEMS

1. Legal Counsel's Opinion related to the Naming of the Art Gallery (Attachment A)

ACTION ITEMS

None

ADJOURNMENT

**2010-2011 College Council Meeting Schedule
at 2:30 p.m. in the Board Room**

2011	
March 28	May 9 & 23
April 11	June 13 & 27

Overload rate for 177-day members

MINUTES



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, February 28, 2011 – 2:30 P.M.
Administration Building Board Room

College Council Chair Michael Heumann called the meeting to order at 2:32 p.m.

Council members in attendance were as follows:

Sergio Lopez, Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Chair)
Kevin White, Faculty Representative
Martha Garcia, Faculty Representative

Miriam Trejo, Classified Representative
Michael Boyle, Classified Representative
Matthew Thale, Alternate Classified Representative

Jessica Waddell, CMCA Representative (Vice Chair)

Joe Trejo, Student Representative
Daniel Bermudez, Student Representative
Jesus Gallegos, Student Representative
Mitchell Vasquez, Alternate Student Representative

Recording Secretary: Paula Saldana

Council members not in attendance were as follows:

Jan Magno, Alternate Administrative Representative
Taylor Ruhl, Administrative Representative
Alfredo Cuellar, Administrative Representative
Laura Hartsock, Classified Representative
Marilyn Boyle, Alternate Classified Representative
Martha P. Garcia, Alternate CMCA Representative
Mayra Beltran, Alternate Student Representative
Dr. Ed Gould, Ex Officio

MEMBERSHIP CHANGES

Student Representative Trejo introduced Mitchell Vasquez who will be replacing Mayra Beltran, as Alternate Student Representative.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, NOVEMBER 22, 2010

M/S/C Sergio Lopez/Miriam Trejo to approve the Minutes of January 24, 2011.

AREA REPORTS/UPDATES

ASG President Update

Student Representative Trejo reported the following:

- ASG, together with Academic Senate, will be planning an event for Cesar Chavez Day
- There are three ASG vacancies; voting registration will take place on Wednesday and Thursday
- The Health Fair will take place on March 8th
- ASG will be participating in the March in March on March 14, to the state capitol

Measure J & L Report

Director Gay reported the following:

- Director Gay stated that the Oversight Committee met last Thursday and welcomed new members Bob Hahn from Community Valley Bank and Lisa Tylenda from ASG.
- He stated John Lau presented the Audit Report to the Measure J and L committee.

Program Review

VP Berry was not present at the meeting. Dr. Jaime reported the following:

- All the Program Reviews have been accepted and the Comprehensive Program Reviews are due March 11th.

Budget Update

VP Lau was not present at the meeting. Chair Heumann reported for VP Lau as follows:

- There is no update at this point as the budget is still in the process of being sorted out.

President's Update

Dr. Gould was not present at the meeting.

COMMITTEE REPORTS

Academic Senate

President White reported the following:

- First meeting was held on February 16th. The meeting was used to update Senate on the changes that occurred over the winter break.
- He stated teachers are taking more students than required by roster, which means a 103% fill rate.
- Working with ASG to plan an event for Cesar Chavez Day
- Senate is concerned about budget crisis and how it will affect faculty and students
- Next Senate meeting is scheduled for March 2nd, at 1:30 p.m. to 3:00 p.m. in the Board Room and guest speaker will be State Academic Senate Representative Richard Mann.

Environmental Health & Safety Committee

Vice Chair Waddell stated the committee would be meeting this week or next.

Policy & Procedure Committee

VP Jaime reported the committee had not met. The first official meeting is scheduled for March 16th.

Student Affairs Committee

Member Lopez reported the committee will meet next week.

Budget and Fiscal Planning Committee

Chair Heumann reported the following:

- Committee trying to situate the budget and planning within the larger framework of program review.
- Committee goal is to create a framework for advice in terms of how to proceed with budgets.
- Committee to evaluate program reviews and get framework to the rest of committees for direction on how money should be spent.
- Chair Heumann and Bill Gay will be working on revising the bylaws.

Facilities and Environmental Improvement Committee

Vice Chair Waddell reported the committee will meet on March 21st, at 3:00 p.m.

Marketing Committee

Director Gay reported the following:

- Working on the comprehensive program review and will be conducting a Survey Monkey to students to gather information from their responses.
- Working on utilizing and maximizing the technology that is available for the schedule.

Staffing Committee

There was discussion as to whether the Staffing Committee would be changed to Professional Development. VP Jaime stated that it is in the process of program review.

Kevin White stated there would be a proposal from the Academic Senate related to professional development day.

Technology Planning Committee

VP Finnell reported the February meeting had been cancelled but would be meeting next week.

DISCUSSION AND INFORMATION ITEMS

1. IVC Veterans Memorial Project – Gaylla Finnell

CTA President and Professor Gaylla Finnell stated that several years ago, students, led by Students for Political Awareness, started fundraising for veterans from IVC, with support and input from veterans throughout the county. She stated the students raised approximately \$3,000 and have earmarked this money for a veteran's memorial. She stated through the bond, they had set aside a plot of land near the Science Building for the memorial which would have a fountain feature, seating, and shades and stated the cost would be over \$100,000. She stated plans for this memorial started before the recession and the crash of the budget. With the current budget situation, the students are now considering going back to original consideration, which is a flagpole with recognition of the different branches of the military. She has spoken to Jimmy Sanders and he has indicated the project is doable, with the cost being under \$5,000.

She stated it would be easy for students to raise the additional funding. She stated that Jimmy Sanders and the art designer agree with the idea of constructing the memorial at the base of the existing flagpole in front of the college and incorporating stones that would match the IVC stone.

Gaylla Finnell stated she has concerns with the timeframe of the memorial. She stated the students who originally started the project are gone from IVC. She does not want the new students to have to wait another 10 years to complete the project. She would like the students to see something for their efforts. She stated Veteran student Dave Koffman who first came asking for the project is dying from injuries he sustained from the first Gulf War. She would like to see something happen in his honor. She stated the memorial could be built by doing a smaller scale memorial at the base of the existing flagpole. She stated with the approval of the College Council the designer can go ahead and start the art work for a cost of \$5,000 or less.

Student Representative Trejo stated he would discuss the memorial with ASG senate and request that \$2,000 be donated for the memorial.

Member Boyle asked what the difference in cost would be from the front memorial versus the one near the Science Building.

CTA President and Professor Gaylla Finnell stated the memorial near the Science building would cost up to \$100,000. She stated students like the idea of keeping it in the front as it would be a focal point as opposed to being inside the campus.

Member Boyle stated he had a problem with the memorial being in the front.

Gail Parish expressed her opinion that the memorial would be more visible to the public in the front, and that it would get lost if put inside the campus.

Gaylla Finnell stated that is the same feedback she has received from students and veterans.

She stated she would start working on the artist renderings and ASG to get the project moving.

2. Election of College Council Chair – Chair Michael Heumann

Chair Heumann read aloud the Standing Rules of the College Councils, Terms of Office 1-4.

He stated his two-year term started in March 2009, and is therefore ending in March of this year. He stated the Council needed to elect a new chair. He stated it would be an action item at the College Council meeting on March 28th since he would be out on March 14th.

3. Naming of the Art Gallery

Chair Heumann gave the following background information on the topic:

- The topic had been before the College Council on September 22, 2008. At that time the item was discussed and tabled.
- On April 26, 2010, the item was returned to College Council, with a couple of proposals. The item was discussed at that time.
- On May 10, 2010, Dr. Gould stated that the consensus of the committee was to send this item to the Facilities and Environmental Improvement Committee for review.

Chair Heumann read aloud AP 6620 (Naming of Buildings) Section 3a-c, and stated this is the procedure that needed to be followed. He indicated there was a problem with this procedure, in that the Campus Operations Committee no longer exists. He stated this committee had been replaced by the Facilities and Environmental Improvement Committee, and the request should be sent to this committee for review.

There was lengthy discussion as to what could be done for the naming of the art gallery with several members and audience members voicing their opinions, supporting reasons, historical timelines of events, and concerns.

There was discussion as to the process that should be given to name the art gallery. Some members felt they did not have sufficient information on both candidates and needed more time, while others felt that a legal counsel opinion was warranted.

A suggestion to have packets in support of Domingo Ulloa and Juanita Lowe brought to the committee to review was raised.

Chair Heumann stated the consensus was that legal counsel give an opinion and be brought to College Council. He stated that once the opinion is reviewed, a decision or action can be taken by College Council. He stated before any decision is made by College Council, the committee will receive all the information on the candidates.

Chair Heumann stated there would be no action at the next meeting related to this item.

ACTION ITEMS

M/S/C Sergio Lopez/Miriam Trejo (NO: Michael Boyle, ABSTAIN: Martha Garcia)

1. Approval of BP 3720 Computer and Network Use

Motion carried.

M/S/C Sergio Lopez/Miriam Trejo (NO: Michael Boyle, ABSTAIN: Martha Garcia)

2. Approval of AP 3720 Computer and Network Use

Motion carried.

Discussion:

VP Finnell stated the AP is more detailed, and the BP is more general.

Member Boyle asked what the consequences would be if an employee refused to sign the acknowledgement, and if they would be forced to sign.

VP Finnell stated no one could be forced to sign, and that it would then be an HR issue. He stated the intent of the acknowledgement is to ensure the employee and employer are protected.

Member Boyle stated Council should be made aware of implications for not signing the acknowledgement before making a decision.

Member Lopez stated if a new hire refuses to sign the acknowledgement, he/she may not get the position.

VP Finnell stated new employees would sign the acknowledgement at the time of hire; current employees would acknowledge receipt online.

Chair Heumann asked if other members had similar concerns.

Member Lopez stated the acknowledgement was more of an informational type of document.

VP Finnell stated it is common practice in the U.S. for employees to sign an acknowledgement, and that there should be no reason for signing the form.

There was further discussion regarding the employee signature form.

ADJOURNMENT

Chair Heumann adjourned the meeting at 3:41 p.m.

DISCUSSION AND INFORMATION ITEMS

**LEGAL COUNSEL'S OPINION
Related to the naming of the Art Gallery**

As I understand it, the request to name the building for Juanita Lowe began in 2008 when she was still alive. The matter had been "tabled" since that time until her recent death. AP 6620 allows for a one year period from request to final decision so that there was ample time to make a decision on the request for Mrs. Lowe while she was alive. Unfortunately your procedure is silent on what happens to a pending application if the proposed honoree dies during the pendency of the application. Given the length of time that has transpired, and the obligation to treat this matter in the fairest manner possible, it is my opinion that the pending request for Mrs. Lowe should be treated as one to honor a living person and that the matter should proceed for consideration.

I also am given to understand that a request has been made to grant this honor to Domingo Ulloa. The most reasonable way to handle this would be to simultaneously process these requests. Obviously, this is a Board decision and the Board should be able to consider the merits of honoring each or perhaps both of these worthy people when they come to make a decision. Frank Oswalt, 3/1/11