**MINUTES** 



**IMPERIAL VALLEY COLLEGE COUNCIL** 

Monday, January 24, 2011 – 2:30 P.M. Administration Building Board Room

College Council Chair Michael Heumann called the meeting to order at 2:43 p.m.

# Council members in attendance were as follows:

Taylor Ruhl, Administrative Representative Alfredo Cuellar, Administrative Representative Jan Magno, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Chair)

Laura Hartsock, Classified Representative Matthew Thale, Alternate Classified Representative Jessica Waddell, CMCA Representative (Vice Chair)

Recording Secretary: Paula Saldana

# Council members not in attendance were as follows:

Sergio Lopez, Administrative Representative Ted Ceasar, Alternate Administrative Representative Kevin White, Faculty Representative Martha Garcia, Faculty Representative Miriam Trejo, Classified Representative Michael Boyle, Classified Representative Marilyn Boyle, Alternate Classified Representative Martha P. Garcia, Alternate CMCA Representative Joe Trejo, Student Representative Jesus Gallegos, Student Representative Mayra Beltran, Alternate Student Representative Dr. Ed Gould, Ex Officio

# **Others Present:**

Vikki Carr, Rosanna Lugo, Todd Finnell (2:45 p.m.), Kathy Berry (2:45 p.m.)

# **MEMBERSHIP CHANGES**

There were no membership changes.

Chair Heumann introduced Paula Saldana as new recording secretary and welcomed her to the College Council.

# PUBLIC COMMENT

There was no public comment.

## APPROVAL OF MINUTES DATED MONDAY, NOVEMBER 22, 2010

M/S/C Alfredo Cuellar/Jessica Waddell to approve the Minutes of November 22, 2010.

#### **AREA REPORTS/UPDATES**

#### College Council

Chair Michael Heumann reported the following:

• Reported Atlas Grant is in progress. The College will have training conferences on 2/8/11 and 2/9/11. Faculty will be trained in the areas of technology, collaborative learning, and early responsive learning. The college has employed the services of outside trainers. He stated 16 faculty have volunteered to attend this training. These faculty members will then be the leading trainers for future trainings regarding the Atlas Grant. Chair Heumann will be forwarding updated information regarding the training and is looking forward to the training.

#### Measure J Report

Chair Michael Heumann stated he had suggested at the last College Council meeting that this area be added to the Agenda. However, no one was present to update Council. This report was tabled for the next meeting. Chair Heumann added there is a lot of construction work on campus, with a great deal of discussion and plans for ongoing construction work. The Council will learn more about ongoing and future construction at the next meeting.

#### **Program Review**

Vice President for Academic Services Kathy Berry reported the following:

- Reported Annual Program Reviews are due at the end of this week. Consists of entering Form 5000 categories into annual program review budgets.
- Comprehensive Program Reviews are due sometime in March.

#### Budget Update

Vice President for Business Services John Lau was not present at the meeting.

#### ASG President Update

Associate Student Government President Joe Trejo was not present at the meeting.

#### **President's Update**

President Gould was not present at the meeting. Vice President for Academic Services Kathy Berry updated the Council with the report that Dr. Gould presented to the Board on 1/19/11.

VP Berry highlighted the following areas:

## **Construction Update**

- Entrances are slated to be in place the day before Spring semester begins
- Stop light to be in service in March/April
- Signage monuments are being erected
- Art Gallery is on schedule
- 400 Building is on schedule

# **Registration Progress**

• The 320 report indicates enrollment numbers are up with 2064.63 FTES, and an estimate for the year at 7524, with a 300 over cap that could be carried over to 2011-12.

#### Audit

• The auditors presented a letter of caution to the Board expressing their concern over recent spending patterns.

#### Bonds

• Sold \$14,000,956 Measure J General Obligation Bonds in December

#### State Budget Highlights

- \$12.5 billion cut and dependent upon voter approved extension of \$12 billion in taxes for 5 years
- \$1.4 billion cut for higher education as follows
  - \$500 million for UC
  - \$500 million for CSU
  - \$400 million for California Community Colleges
- Review of the Revenue "Reset" and the structural problem with a baseline revenue and expenditure mismatch graph
- Governor's budget cut proposal to California Community Colleges is as follows:
  - \$400 million decrease in apportionment (-6.39%)
  - o \$110 million (1.9%) increase in growth FTES funding
  - Student Fee increase from \$26 to \$36 per credit
  - An additional \$129 million in deferred payments making the total \$961 million to CCs to be paid in fall 2011
  - o 11% of Proposition 98 funding at minimal level
  - No categorical cuts
  - o Adjustments for week property taxes in budget year
  - \$14.7 million 2010 11 property tax shortfall (not backfilled)
  - Increase for financial aid administration (\$1.7 million) for increase in BOG Waivers

## State Budget Scenarios

She went over best and worst case scenarios:

- Governor's Proposal: 6.4% reduction
- Prop 98 minimum: 9.9% reduction
- Prop 98 suspended: 14.4%

## **Proposed Budget Impact on IVC**

- \$1.8 million reduction in apportionment
- If the voters do not approve the extension, IVC's budget cut would be approximately \$4 million (14.35%)
- \$741,000 growth revenue (equal to the projected proportionate fee increase) (1.9%)

VP Berry reviewed the IVC 2011-12 Net Revenue Loss Compared to the Baseline of the 2010-11 Revenue Budget, the 2 Year Comparison of Major Expenditures, and the 2011-12

IVC Governor's Proposed Budget graph that showed the expenses break even and the reserve 6%.

## President's Blue Ribbon Task Force

- The committee would be charged with reviewing budget allocations for academic program, service offerings, and administrative changes or restructuring. The requested product would be a written report that would recommend a budget that is in the best interest of providing the best possible academic offering to the Imperial Valley.
- Each Trustee District would be represented
- Internal Budget Strategy
  - Each Vice President and President's reports are reviewing budgets to make first recommendations based on 6.4%, 9.9%, and 14.4% reductions.

## Budget Advocacy Strategy

- A concerted effort will be made to eliminate the census proposal and replace it with workload reduction
- Community colleges should not be asked to contribute more than their fair share
- Student fees should protect quality of instruction and services

## **Grants Report**

Provided an update on grants and prospective grants.

## **Upcoming Events**

- IVC Foundation Hall of Fame Dinner on 2/10/11 at the Old Eucalyptus Schoolhouse
- Professional Development Day on 1/27/11
- Board Retreat tentatively scheduled for 3/26/11

## **COMMITTEE REPORTS**

## Marketing Committee – Rosanna Lugo

Reported the course schedule is now available via most cell phones with the exception
of the Blackberry.

## Technology Planning Committee – Todd Finnell

• VP Finnell stated the committee discussed the framework for technology on campus.

# **DISCUSSION AND INFORMATION ITEMS**

## 1. IVC Veterans Memorial Project – Gaylla Finnell

Gaylla Finnell was not present at the meeting. The item was tabled for the next College Council meeting.

# 2. BP 3720 Computer and Network Use – Todd Finnell (Attachment 1)

# 3. AP 3720 Computer and Network Use – Todd Finnell (Attachment 2)

VP Finnell stated that BP 3720 and AP 3720 are not new policies. He stated the AP 3720 is almost verbatim to the existing BP 3720. The only addition to the new AP is the acknowledgement form to be signed by the employee. He stated that over time this acknowledgement would become part of the HR process.

He stated the new BP 3720 sets the general guidance in terms of networking.

VP Finnell stated another policy having to do with web pages is being created and would first be presented to the Marketing Committee.

# ACTION ITEMS

1. None

# **ADJOURNMENT**

Chair Heumann stated the next meeting scheduled for 2/14/11 will be cancelled since it is the first day of the Spring semester. He indicated the next meeting would be on 2/28/11.

Chair Heumann adjourned the meeting at 3:20 p.m.

# 2010-2011 College Council Meeting Schedule at 2:30 p.m. in the Board Room

2011	
February 28	May 9 & 23
March 14 & 28	June 13 & 27
April 11	

Meeting Canceled \*Fall Semester Begins \*Spring Semester Begins Overload rate for 177-day members