



**IMPERIAL VALLEY COLLEGE  
INDUSTRIAL TECHNOLOGY  
DIVISION MEETING  
UNADOPTED MINUTES**

November 16, 2009

**Those in attendance were as follows:**

Frances Arce-Gomez, Secretary  
Jose Lopez, Industrial Technology Coordinator  
Frank Miranda, HVAC Instructor  
Marco Morales, Welding Instructor  
Jose Plascencia, Counselor  
Ricardo Pradis, Automotive Technology Instructor  
Efrain Silva, Interim Dean for Applied Sciences  
Jose Velasquez, Building Construction Technology Instructor

**Guest:**

Toni Pfister, SLO Coordinator

**I. THE MEETING WAS CALLED TO ORDER BY JOSE LOPEZ AT 3:35 PM.**

**II. WELCOME**

All in attendance were welcomed

**III. APPROVAL OF OCTOBER 19, 2009 MINUTES**

The minutes were unanimously approved.

**IV. PROGRAM STATUS**

Marco Morales asked Efrain Silva if new students would be able to enroll in the welding program. Mr. Silva responded that if the program were to be terminated a process would have to be followed. He added that the program wouldn't be shut down overnight.

Mr. Morales also expressed concerns over some of the comments his students shared regarding the Student Town Hall Meeting.

Mr. Silva stated that he was not able to attend and could not comment on the Town Hall meeting.

Mr. Silva informed the membership that programs need to be certified by the end of spring 2010. He asked that each instructor provide a timeline that would aid in the certification process.

Ricardo Pradis volunteered to email the faculty a timeline that he had created.

Marco Morales wanted to share some information on the welding program. Mr. Silva stated that he would talk to him in private regarding S.E.N.S.E.

**V. PROGRAM REVIEW STATUS**

Efrain Silva announced that Building Construction and HVAC are still working on their local program review.

Mr. Silva also announced that all career technical education programs need to complete a vocational program review every two years per California Education Code Section 71806. He added that the Applied Sciences Office would be sending out an email with more specific information soon.

**VI. PROGRAM CERTIFICATION**

Efrain Silva announced that no deadline has officially been set. He encouraged the faculty to certify their programs as soon as possible.

**VII. NEW PROGRAMS**

Marco Morales announced that he would to create new welding courses.

**VIII. STUDENT LEARNING OUTCOMES**

Toni Pfister informed the membership of the following:

- ❖ The student learning outcomes form is the same
- ❖ Updated student learning outcomes forms are due December 10, 2009
- ❖ Some of the faculty still need to close the loop
- ❖ Adjunct instructors will get paid for working on student learning outcomes

**IX. OTHER**

The faculty agreed to invite Dr. Gould to the next division meeting.

**X. THE MEETING WAS ADJOURNED BY JOSE LOPEZ AT 4:30 PM**