



ENVIRONMENTAL HEALTH & SAFETY COMMITTEE MEETING

Minutes

A meeting of the Imperial Valley College Environmental Health and Safety Committee was held in the Board Conference Room at 10:00 a.m. on Thursday, May 22, 2008.

I. Roll Call

Present:

Jack Williams, Deidre Pollock-Blevins, Ted Ceasar, Jose Guerrero, and Travis Gregory.

Absent:

Andrew Chien, Jacky Cypher, Jean Stroud, Hope Davis, Jim Fisher, Daniel Gilson, Richard Fitzsimmons, Russell Lavery, Frank Miranda, Thomas Morrell, James Patterson, Judy Santistevan, John Abarca, Becky Green, Kathy Berry, David Lopez, and Rick Webster.

II. Call to Order

The Environmental Health and Safety meeting was called to order at 10:00 a.m. by Travis Gregory, Chairperson.

III. Approval of minutes

M/S/C Deidre Pollock/Ted Ceasar to approve minutes of the April 10, 2008 meeting as presented.

IV. Emergency Drill

It was discussed the possibility to coordinate an evacuation drill the evening of Tuesday, October 7th, 2008.

The committee recommends including an emergency preparedness presentation and/or providing information to all part-time instructors during the next adjunct faculty orientation to be held on Thursday, August 21st, 2008.

San Diego State University (SDSU)-Calexico campus conducted a "shelter-in-place" drill last month.

Jose Guerrero will coordinate a first response presentation for IVC administrators.

Action Item: Find who the Safety Coordinator is for SDSU, forms used, recommendations.

V. SEMS/NIMS Training Update

SEMS/NIMS training for Administrators will be offered as follows:

- July 11, 2008 from 8 am to noon
- July 25, 2008 from 8 am to noon

Safety committee members are encouraged to attend.

VI. Resolution of compliance with NIMS/SEMS

A board resolution recommended by the Chancellor's office was reviewed. Sample resolution attached to minutes.

VII. AED Machine

An AED machine was purchased and received. An in-service training will be purchased for an additional \$125.00.

A discussion was held regarding the location and accessibility to the AED machine.

VII. Motorola Radios

13 two-way Motorola radios were purchased with Emergency Preparedness funds.

VIII. Other Issues

A grant was awarded to IVC; the funds received will be utilized to improve the transit area (i.e., security, lighting, and shading).

Adjournment

The meeting was adjourned at 10:50 a.m.

Minutes taken by: Martha Garcia, Administrative Assistant