



ENVIRONMENTAL HEALTH & SAFETY COMMITTEE MEETING

Minutes

A meeting of the Imperial Valley College Environmental Health and Safety Committee was held in the Board Conference Room at 11:00 a.m. on Thursday, July 10, 2008.

I. Roll Call

Present:

Bill Gay, Frank Rapp, Gonzalo Huerta, and Travis Gregory.

Absent:

Andrew Chien, Jacky Cypher, Jean Stroud, Hope Davis, Jim Fisher, Daniel Gilson, Richard Fitzsimmons, Russell Lavery, Frank Miranda, Thomas Morrell, James Patterson, Judy Santistevan, John Abarca, Becky Green, Kathy Berry, Jill Tucker, Jack Williams, and Rick Webster.

II. Call to Order

The Environmental Health and Safety meeting was called to order at 11:00 a.m. by Travis Gregory, Chairperson.

III. Approval of minutes

No minutes to approve.

IV. SEMS/NIMS Training Update

A discussion was held regarding the November 2008 Golden Guardian Exercise – Catastrophic Earthquake in Southern California. It was mentioned that a representative from Imperial Valley College attended the Imperial County planning meeting last month. The District will participate in the exercise.

V. Lighting on Parking Lot

The parking lot located in front of the Human Resources will be closed due to construction of the new science building.

VI. CAL OSHA Complaint

The Department of Industrial Relations – Division of Occupational and Health received a complaint alleging that “dust and other items coming through air ducts were covering desks and other surfaces.” The missive indicated that the Division did not intend to conduct an inspection, but the College was required to initiate an investigation and submit a report within the established time frame.

The District complied with the directive and posted the District’s response and a copy of the original complaint on visible areas throughout campus (i.e., bulletin boards, faculty and classified lounge).

Committee members elaborated on the issue and cited examples of other agencies who have received similar complaints and their consequences. The Committee recommends preventative measures to be taken in order to reduce the amount of dust coming through the air ducts and to prevent the growth of mold.

VII. Chancellor's Office Risk Assessment

Last year, the Chancellor's Office asked each community college to conduct and submit a college risk assessment as part of their preparedness plan. According to the Chancellor's Office, the purpose of the assessment is to secure funding for pre-disasters planning and mitigation grants.

As of June 2008, three community colleges including Imperial Community College District have failed to submit the risk assessment matrix. The Safety Committee met to discuss and review the risk and vulnerability assessment. The risk assessment matrix will be submitted through the Chancellor's Office secure online server.

VIII. Ventura CCCD EmergPrep News

A press release from the California Community Colleges dated July 9, 2008 and titled "Ventura County Community College District First to Meet Emergency Preparedness Requirement" was distributed.

IX. Other Issues

- Motorola Radios were distributed.
- Ryan Kelley has been confirmed as the keynote speaker for the 2008 Faculty and Staff Orientation.
- Oath of Allegiance form will be included in the orientation packets.

Adjournment

The meeting was adjourned at 11:50 a.m.

Minutes taken by: Martha Garcia, Administrative Assistant