



**Strategic Planning Committee
March 3, 2009**

Members Present:

✓John Lau, VP for Business Services, Chair
✓Gonzalo Huerta, Campus Operations Representative
✓Betty Kakiuchi, Planning and Budget Committee, Rep.
_ASG Representative

Mary Carter, Recorder

✓Dr. Bruce Seivertson, College Council Representative
✓Efrain Silva, Extended Campus Representative
✓Dr. Robin Ying, Technology Council Representative
✓Sherry Zobell, Academic Senate Representative

Call to Order:

The first meeting of the Strategic Planning Committee was called to order at 2:05 p.m., on Tuesday, March 3, 2009 in the Board Room by John Lau, Committee Chair.

Standing Rules:

Mr. Lau stated that he is looking for full participation from members, with open and productive meetings. Members will be expected to attend regularly, and it was suggested that initial terms be staggered. Information and recommendations generated by the committee will be shared with Academic Senate and College Council. The Educational Master Plan Committee and Program Review Committee will share their reports and recommendations with the Strategic Planning Committee.

Resource people will be brought in as needed to assist members with technical issues. It was suggested that someone from Facilities (Director of Maintenance) should be added as a resource person. The committee briefly discussed adopting standing rules based on those of College Council, and how agendas were to be developed. No action taken.

The Committee will review its membership to be sure there is adequate representation, and will revise its membership if needed in the future.

Review of Mission and Purpose Statement: no action taken

Meeting Schedule:

The committee agreed that meetings will be based on the amount of work the committee needs to accomplish, and will be scheduled initially on an as-needed basis. The next meeting date was set for Tuesday, April 7, 2009, at 2:00 p.m. The committee would like to review existing planning documents.

Meeting adjourned at 3:00 p.m.