



Budget and Fiscal Planning Committee

May 25, 2011

Members present:

√John Lau, VP for Business Services, Co-chair
_Dr. Victor Jaime, Administrative Representative
√Jessica Waddell, College Council Chair
√Eric Jacobson, Faculty Representative
_Dave Drury, Faculty Representative
√Carlos Fletes, Director of Fiscal Services
√Jesus Gallegos, ASG Representative

Recorder: Mary Carter

√Kevin White, Academic Senate President, Co-chair
_Bill Gay, CMCA representative
√Frances Arce-Gomez, CSEA Representative
_Marilyn Boyle, CSEA Representative
Alternate: Laura Hartsock, CSEA

Non-Voting

_Kathy Berry, Vice President for Academic Services

Call to Order: The regular meeting of the Budget and Fiscal Planning Committee was called to order on May 25, 2011 at 1:37 p.m. by Kevin White, committee co-chair.

2011-2012 Budget:

M/S/C Lau/Waddell to recommend approval of the 2011-12 Tentative Budget.

Director Fletes presented a list of adjustments to the budget (see attachment), which include a \$50,000 savings from Campus Security, \$348,000 in savings from the retirement incentive, and estimated savings of \$50,000 from Extended Campus Callexico. VP Lau reported that the leased building in Callexico costs \$170,000/year and the District will not be renewing the lease which ends June 30, 2011. The Extended Campus program will use SDSU and other Callexico school facilities. The total savings will depend on the amount of the new rental agreements.

Director Fletes reported that the net increase is \$22,094, and the updated deficit is \$3.32 million.

VP Lau stated that scheduled maintenance must be addressed, there a number of sizeable potential problems. Funds for scheduled maintenance should be included in the budget every year. Committee member Jacobson asked for a list of needed scheduled maintenance items.

VP Lau stated that the budget is based on a 9.1% reduction, which is the mid-level expectation. The actual reduction in state funding could be between 6.5% and 14%.

Co-Chair White asked about the assumptions for budgeting salaries, Director Fletes stated salaries were budgeted per 2011-12 contracts.

VP Lau stated that next year the committee must focus on the large issues mandated by Accreditation Standard III: stability and sustainability. The committee needs to define what these terms mean to the College, and how to work toward those goals.

Member Jacobson noted that in the 4 year funding analysis, classified salaries have increased from \$7.2 million in 2010-11 to \$8 million in 2011-12. VP Lau stated that the current contract is a major factor in that increase. Member Boyle noted the number of new classified managers (4).

VP Lau stated that a formula driven budget would help stabilize the budget environment, but it is a challenge for groups to agree on the percentages and determine each group's "fair share". There would be a lot of work to implement a formula based budget, but the committee could recommend working toward that objective.

Meeting adjourned at 2:15 p.m.

Adjustments to 11-12 Tentative Budget
after 1st draft

	+	-	Comments
Customer Service Committee		2,210	Hospitality 11001-101-4480-6790
Brawley Extended Center	5,120		Security 11001-361-2301-6190
El Centro Extended Center	5,120		Security 11001-363-2301-6010
Calexico Extended Center	23,552		Security 11001-362-2301-6190
Research Planning and Grants Admin	18,333		33% Title V Grant funding expires Sept 30, 2011 11001-102-2119-6790
Research Planning and Grants Admin	5,500		Various benefit accts
Business Division	5,286		Overload 11001-352-1340-0500
Business Division	634		Overload various benefit accts
Business Division	4,950		Adjunct 11001-352-1330-0500
Business Division	594		Adjunct various benefits accts
Electric Technologies	9,818		Instructional supplies 11001-343-4320-0900
Instruction	88,472		Substitute Salaries 11001-201-1160-4900
Enterprise Systems (IT)	2,200		Technology Training Center Instructional splys
Enterprise Systems (IT)	438		Technology Training Center copy/printing
Enterprise Systems (IT)	282		Technology Training Center Office splys
Enterprise Systems (IT)	2,250		Technology Training Center travel
Enterprise Systems (IT)	810		Technology Training Center equipment repairs
Campus Safety and Security		50,245	Consulting - security is inhouse now
Retirement Incentive Savings (VESIP)		348,000	
Scheduled Maintenance (Plant improvements)	300,000		
Calexico Extended Center savings (estimated)		50,000	
	473,359	450,455	
Net + increase / - Decrease	22,904		
Total projected deficit	3,510,000		
Total updated deficit	3,532,904		
Labor negotiations/other	3,357,836		
Use of reserves	175,068		
Total projected deficit June 2012	0		