



Budget and Fiscal Planning Committee

February 23, 2011

Members present:

✓John Lau, VP for Business Services, Co-chair
_Dr. Victor Jaime, Administrative Representative
✓Dr. Michael Heumann, College Council Chair
✓Eric Jacobson, Faculty Representative
_Faculty Representative (vacant)
✓Carlos Fletes, Director of Fiscal Services
✓Jesus Gallegos, ASG Representative

Recorder: Mary Carter

✓Kevin White, Academic Senate President, Co-chair
✓Marilyn Boyle, CSEA Representative
✓Bill Gay, CMCA representative
✓Frances Arce-Gomez, CSEA Representative

Non-Voting

✓Kathy Berry, Vice President for Academic Services

Call to Order: The regular meeting of the Budget and Fiscal Planning Committee was called to order at 1:30 p.m. in the board room by Kevin White, committee co-chair. Frances Arce-Gomez was introduced as the newly appointed member representing CSEA.

Approval of Minutes: ***M/S/C Heumann/Boyle to approve the minutes of the December 8, 2010 meeting as presented.***

State Budget outlook: John Lau reported that the magnitude of the state budget challenge is unknown; much depends on whether a tax extension is approved by the voters. The best case scenario for the College is a \$3 million deficit (which includes \$1.2 in existing internal issues and \$1.2 deficit in state funds). The \$3 million figure assumes 4000, 5000 and 6000 accounts at 2009-10 level and no change in salaries. The worst case scenario is a \$7.7 million deficit, which would be an approximate 16.5% reduction to the budget.

2011-12 Budget Development/Program Review: John Lau reported that Program Review is in process and there should be a budget summary available for the next committee meeting. There are four critical constraints on the budget: funding, 50% law compliance, enrollment caps and cash flow. The college must borrow \$7-8 million in the near future in order to meet its cash flow obligations. Borrowing is becoming more difficult due to the uncertainties of the state budget. The college is in the position of constantly having to borrow in order to pay its bills.

Critical dates: The Educational Master Plan is approved by the board in June. The Tentative budget must be approved by the board by July 1 and the final budget must be approved by September 15 (unless an extension is granted by the State).

VP Berry stated that the committee needs to establish a Resource Allocation Plan.

Review/update of committee bylaws by sub-committee: Kevin White stated that the committee should merge the "IVC Budget Principles, Guidelines and Priorities" with its bylaws, and e-mail out to committee members for the next meeting. A sub-committee of Mike Heumann, Bill Gay and Kevin White was established.

Blue Ribbon Committee: Kevin White reported that the President appointed a Blue Ribbon Committee to look at cost savings ideas. VP Berry stated that the committee will include a broad section of the community. Bill Gay stated that the Blue Ribbon panel will help maintain public support for the college in the community and keep lines of communication open.

Next meeting: The next committee meeting will be March 23, 2011. Items for the agenda:

- Sub-committee report
- Program Review budget
- Resolution asking for information from the Blue Ribbon Committee

Meeting adjourned at 2:55 p.m.