



Budget and Fiscal Planning Committee

November 3, 2010

Members present:

_John Lau, VP for Business Services, Co-chair
_Dr. Victor Jaime, Administrative Representative
_Dr. Michael Heumann, College Council Chair
_Eric Jacobson, Faculty Representative
_Faculty Representative
_Carlos Fletes, Director of Fiscal Services
_Jesus Gallegos, ASG Representative

Recorder: Mary Carter

_Kevin White, Academic Senate President, Co-chair
_Marilyn Boyle, CSEA Representative
_Bill Gay, CMCA representative
_Yethel Alonso, CSEA Representative

Non-Voting

_Kathy Berry, Vice President for Academic Services

The special meeting of the Budget and Fiscal Planning Committee was called to order at 4:35 p.m. by Kevin White, committee co-chair in room 303.

Request for clarification of the committee's reporting structure

The members present agreed to send forward the draft response (see attached), without changes, to the Superintendent/President. It was noted that the draft had been sent out via e-mail for review and comment.

It was also agreed to place "review of the committee bylaws" on next agenda as a discussion item.

Meeting adjourned at 4:45 p.m.

IVC BUDGET & FISCAL PLANNING COMMITTEE

DATE: 11/2/2010
TO: DR. ED GOULD
FROM: BUDGET & FISCAL PLANNING COMMITTEE
RE: RESPONSE

The Budget and Fiscal Planning Committee would like to thank you for your response to the resolution that we as a committee proposed. After reading your memo the committee realized that there may be some confusion as to who the committee should be referring their concerns to. The committee has found the following conflicting points:

- According to the college website the function of the Budget and Fiscal Planning committee is as follows: "Recommend budget priorities to the Superintendent/President."
- According to Administrative Procedure 6210, Resolution 11338 the function of the Budget and Fiscal Planning committee is as follows: "The Planning and Budget Committee is responsible for ensuring broad campus participation in the development of recommendations concerning the budget made to the Superintendent/President."
- According to the Shared Governance Planning Process and the way the arrows are marked in the flow chart the Budget and Fiscal Planning committee could be reporting to a number of different committees including College Council, Academic Senate, Educational Master Planning committee or Strategic Planning committee.
- According to the side note on the Shared Governance Planning Process proposed flow chart only the College Council reports to the Superintendent/President which conflicts with the actual chart.

After seeing this many conflicts the Budget and Fiscal Planning Committee would like to ask for some clarification as to how and who the committee is to be submitting its reports and concerns to. We ask that these conflicts be looked into and clarified so that we can continue our business with a set process to follow. Thank you!