



Budget and Fiscal Planning Committee

October 6, 2010

Members present:

✓John Lau, VP for Business Services, Chair
 _Dr. Victor Jaime, Administrative Representative
 ✓Kevin White, Academic Senate President
 _Dr. Michael Heumann, College Council Chair
 ✓Eric Jacobson, Faculty Representative
 _Faculty Representative
 ✓Carlos Fletes, Director of Fiscal Services
 Alternate(s): Jessica Waddell, College Council

Recorder: Mary Carter

✓Marilyn Boyle, CSEA Representative
 _Bill Gay, CMCA representative
 ✓Yethel Alonso, CSEA Representative
 ✓Jesus Gallegos, ASG Representative

Non-Voting

_Kathy Berry, Vice President for Academic Services

The special meeting of the Budget and Fiscal Planning Committee was called to order at 4:40 p.m. by John Lau, committee chair in room 2131.

Election of Co-Chair

Committee members nominated Kevin White and Yethel Alonso for committee co-chair, and Kevin White was elected.

Recommendation to the Superintendent/President regarding 2010-11 Draft Final Budget

In response to comments that the committee had a short time frame for reviewing the budget, John Lau stated that the budget is the same as that adopted in June except for the changes noted.

10-11 Budget Changes list

Unrestricted budget as of June 11, 2010	37,884,989	
Admin Assistant to VP of Technology	24,246	Various accounts
IVC Desert Museum	40,000	11001-201-5890-6810
HR training web time entry	10,000	11001-103-5110-6730
Enrollment mgmt training - Academic Svcs	2,000	11001-201-5220-6010
Retirees co-pay	25,000	11001-103-3451-6730
Doc Techs for Board	1,000	11001-101-5890-6600
Short term assistant for Repro	1,500	11001-104-2123-6790
Programming of videoconferencing for Rm 2751	1,000	11001-504-5110-6110
Part of IT position (grant funded)	-26,525	Various accounts
Furlough 5 days Classified Staff	126,935	Various accounts
Freeze steps Classified Staff	238,956	Various accounts
<u>Total changes to budget</u>	<u>444,112</u>	
Unrestricted budget as of Sept 21, 2010	38,329,101	
Unrestricted district reserves as of June 11, 2010	2,640,350	<u>6.97%</u>
Designated reserves (5% VEBA surcharge)	250,000	

Total changes to budget	444,112	
Unrestricted district reserves as of Sept 30, 2010	1,946,238	<u>5.08%</u>

The budget must be adopted by the board at the special meeting scheduled for October 14. Carlos Fletes noted that the budget is not balanced because it uses reserves, it includes items that are not finalized due to negotiations, and the ending reserves are just over 5%.

Carlos Fletes stated that ORG codes have changes due to the re-organization, making the budget difficult to follow in some areas.

The College is scheduled to receive \$33,000 in Federal ARRA funds, which will be used to offset salary expenses already incurred in the Counseling area.

The change in the cost of the administrative assistant is assuming an October hire date and nine months of salary. Also the position is shown as partially grant funded.

Carlos Fletes provided information to the committee on the cost of the re-organization (handouts attached).

M/S/Fletes/Gallegos (yes 4, no 5) to accept the 2010-11 Budget (motion did not pass).

M/S/C Jacobson/Alonso (no: Gay) to adopt the following budget recommendation:

Whereas, the Budget and Fiscal Planning Committee (BFPC) spent long hours developing budget principles, guidelines and priorities to support the mission and strategic goals of Imperial Valley College IVC;

Whereas, the BFPC provided the President with suggestions for budget solutions which included freezing the hiring of the VP for Information Technology at a cost of over \$145,000 along with other measures;

Whereas, The BFPC was told that the entire administrative reorganization would be cost neutral and not add to the budget crisis;

Whereas, the budget revision submitted to the committee, surprised the committee by adding an additional administrative support position for the VP of Information Technology with an additional cost of over \$70,000;

Whereas, this position has already been advertised;

Be it therefore resolved by the committee that this action violates both the spirit and principles of shared governance in the following ways:

1. It did not following the processes developed by this committee concerning budget development and priorities;

2. The manner in which it surfaced violated the budget principle of transparency;
3. There was no broad participation or acknowledgement of shared governance procedures;
4. It pushes the administrative reorganization far beyond being balanced or cost neutral;
5. It frustrates and demeans the work of the committee by operating outside the adopted processes; and
6. It ignored or dismissed the researched and thoughtful recommendations of the committee.

Be it therefore resolved that the Budget and Fiscal Planning Committee calls on the President to reconsider this action and find alternate ways of providing support for the VP of Information Technology that adheres to the principles, guidelines and priorities developed by this committee.

Meeting adjourned at 5:15 p.m.

Academic Services Re-Organization
Projected 2010/2011 Cost

Area	Position	199 day Pay	Reassign Time	Repl Cost
SS	Dept Ch	\$ 87,159.00	9	\$ 17,820.00
Business	Dept Ch	\$ 102,094.00	9	\$ 17,820.00
ESL	Dept Ch	\$ 68,807.00	9	\$ 17,820.00
			0	
			0	
English	Dept Ch	\$ 87,159.00	9	\$ 17,820.00
Total Net Savi	Director	\$ 104,076.00	9	\$ 17,820.00
EWS	Dept Ch	\$ 107,199.00	9	\$ 17,820.00
Hummanities	Dept Ch	\$ 73,755.00	9	\$ 17,820.00
EMS	Coor	\$ 52,904.00	4	\$ 7,920.00
Nurs	Ast Dir	\$ 95,334.00	3	\$ 17,820.00
Nurs	Coor	\$ 63,116.00	8.5	\$ 14,850.00
SLO	Coor	\$ 78,065.00	9	\$ 17,820.00
Math	Dept Ch	\$ 75,294.00	9	\$ 17,820.00
Science	Dept Ch	\$ 73,807.00	9	\$ 17,820.00
POST	Coor	\$ 63,027.00	9	\$ 17,820.00
Languages	Dept Ch	\$ 87,159.00	9	\$ 17,820.00
ITEC	Dept Ch	\$ 97,233.00	9	\$ 17,820.00
DE	Coor	\$ 95,334.00	6	\$ 11,880.00
BS	Dept Ch	\$ 74,250.00	9	\$ 17,820.00
ADS	Coor	\$ 87,244.00	3	\$ 5,940.00
AS	Pres	\$ 70,937.00	6	\$ 11,880.00
As	Sec		3	\$ 5,940.00
Dean	Econ	\$ 130,729.00		
Dean	Nursing	\$ 119,635.00		
Dean	Learning	\$ 124,522.00		
Dean	SME	\$ 124,522.00		
Dean	Arts/Lett	\$ 119,635.00		
Dean	BSS	\$ 124,522.00		
		\$ 2,387,518.00		\$ 325,710.00
				\$ 2,713,228.00

Academic Services Administration

2009/2010 \$ 2,733,855.50
2010/2011 \$ 2,713,228.00

Total Net Savings \$ 20,627.50

Academic Services Re-Organization 2009-10				
Area	Position	199 day Pay	Reassign Time	Repl Cost
BSS	Div Chair	\$ 87,163	12	\$ 23,760.00
BUS	Div Chair	\$ 102,094	12	\$ 23,760.00
ENG	ESL Coor.	\$ 84,703	9	\$ 17,820.00
ENG	R/W Lab Supervisor	\$ 77,515	6.75	\$ 13,365.00
ENG	R/W Lab Supervisor	\$ 79,840	6.75	\$ 13,365.00
ENG	Div Chair	\$ 107,199	12	\$ 23,760.00
EWS	Athletic Director	\$ 104,076	9	\$ 17,820.00
Total Net	Div Chair	\$ 107,199	12	\$ 23,760.00
HUM	Div Chair	\$ 43,580	12	\$ 23,760.00
NUR	EMT Coor.	\$ 52,904	4	\$ 7,920.00
NUR	Assist Dir./Coor.	\$ 95,334	3	\$ 2,970.00
NUR	Simulation Coor.	\$ 63,116	7.5	\$ 14,850.00
SLO	SLO Coor.	\$ 78,065	9	\$ 17,820.00
SME	MATH Coor.	\$ 66,960	9	\$ 17,820.00
SME	Dept Chair	\$ 106,044	12	\$ 23,760.00
BSS	POST Coor.	\$ 63,027	9	\$ 17,820.00
HUM	LANG Coor.	\$ 43,580	12	\$ 5,940.00
ITEC	Div Chair	\$ 97,233	12	\$ 23,760.00
DE	DE Coor.	\$ 75,000	6	\$ 11,880.00
BSS	ADS	\$ 87,244	3	\$ 5,940.00
AS	AS Pres	\$ 70,937	6	\$ 11,880.00
As	AS Sec	\$ 78,065	3	\$ 5,940.00
BSS	BS	\$ 95,334.00		
Dean	Green	\$ 150,558		
Dean	Econ	\$ 133,770		
As Dean	Nursing	\$ 115,230		
As Dean	Learning	\$ 118,616.00		
		\$ 2,384,386		\$ 349,470.00
				\$ 2,733,855.50