Imperial Valley College
Technology Council Meeting

Minutes
November 8, 2007

Voting members present:
Dr. Robin Ying, Co-Chair, Administrative Representative
Dr. Jim Fisher, Co-Chair, Faculty Representative
Kathie Westerfield, Chair of BUG, Administrative Representative
Francisco Mariscal, ASG Representative
Kathy Berry, Administrative Representative
David Zielinski, Faculty Representative
Mary Jo Wainwright, Faculty Representative
Larry Valenzuela, Classified Representative
Michael Boyle, Classified Representative

Voting members absent:
Bettsie Montero, Classified Representative

Consultants present:
Andres Martinez, Faculty Representative
Jeff Cantwell, CMCA Represenative

Consultants absent:
Dr. Michael Heumann, Faculty Representative
Charles Wang, Classified Representative

Recorder: Toni Gamboa

Guests: Gary Rodgers, Interim Superintendent/President
                  Val Rodgers, Chair, Business
                  Steve Cook, Microcomputer Lab Technician
                  Van Decker, Music
                  Rosalio Marin, Math Lab Instructional Specialist
                  Eldon Caldwell, Microcomputer Technician
                  Cesar Supnet, Microcomputer Technician
                  Deidre Pollock-Blevins, Interim Associated Dean, Nursing

Call to Order
The Technology Council meeting was called to order at 9:04 a.m. by Dr. Ying, Co-Chair.

Visitors' Comments
None.

Deep Freeze License

The extensive testing with Microsoft Steady State concluded that Deep Freeze is performing better. A campus-wide license will be pursued. In the past, 500 seats were purchased. The number of seats is still uncertain. However, given the increase in computers in each lab the estimate is between 500 and 600 seats to be purchased. Deep Freeze will be installed only in the labs on computers utilized by students.

Blocking of MySpace, You Tube and Other Social Sites

The individuals managing the student labs expressed concern with the continued usage of MySpace and YouTube in particular. YouTube tends to cause problems with the bandwidth of Internet connection. Students are able to circumvent the blocking of these sites. Dr. Ying welcomes feedback on how to resolve this issue. According to Val Rodgers, blocking individual computers with NetSupport software in the Business Lab has been working very well. Michael Boyle has been asked to research prices for the NetSupport.

Kathy Berry recommended that the Lab Minds meet to determine peak hours in order to accommodate students and their needs.

Windows Vista Support And Office 2007 Training

Discussion has taken place for a while regarding Windows Vista. Windows Vista initially came out with a lot of problems. New computers ordered are now equipped with Windows Vista by default. There are still several ongoing problems Vista presents, that include accessing Banner with Internet Explorer, and accessing Argos. Vista came into effect a year ago in November. Many faculty and staff are not aware that the IT is not yet officially supporting Vista yet.

Likewise, Office 2007 has been out for quite a while. Some users have switched over to Office 2007. However, not all employees are currently using the 2007 due to the fact that there are significant differences between the user interface and file extension, making the transition difficult.

Larry Valenzuela recently attended a @One Training specifically addressing the Office 2007. Mr. Valenzuela acquired much valuable information during the training. Dr. Ying has commissioned Mr. Valenzuela to facilitate workshops pertaining to Office 2007. The IT is committed to support the Office 2007; the issue is when the official support will start for both the Vista and the Office 2007.

Larry disseminated two handouts one pertaining to Vista the other to Office 2007 regarding the system requirements. A minimum of 2 gigabyte of RAM is required to properly support Vista. This information is critical when ordering new computers. There are links and demos of Office 2007 available on-line for faculty and staff to view.

For Office 2007, there is a cheat sheet which outlines the methods and commands of Word, Excel, PowerPoint, Access, and Outlook. Recently in collaboration with Val Rodgers/Business Division, a license was purchased for the cheat sheet. The license permits us to reproduce the cheat sheet and hand it out to faculty, staff and students during trainings and classes.

Staff trainings will be scheduled starting Winter Intersession. Mrs. Rodgers informed the members that the Business Division will start teaching Office 2007 in Fall 2008.

Vista's service pack is due to come out in February. Eldon Caldwell stressed the importance of installing the service pack since it corrects lots of existing errors in Vista.

Mary Jo Wainwright stated that these kinds of handouts are very helpful, but perhaps could be more specific in the future.

Approval of Minutes
M/S/C J. Fisher/M. Boyle to approve the minutes of October 11, 2007 and October 25, 2007 as presented.

Campus Re-Cabling Project Status
The trenching has begun indicating the re-cabling project has started. In addition, our dedicated link to CENIC is also in process. Two agreements are still pending, but once completed the construction will begin. After completion, the new connection will support 1 gigabyte speed which will be 100 times faster than the existing connection. In conjunction with the internal re-cabling, there will be a much better network infrastructure for the campus once both projects are completed.

Campus IP Network Design
At the last meeting of the Lab Minds, the packet storm incident which took down the entire campus network was discussed. The Teldata Network engineer, who came in to help resolve the problem, assessed that the 16-bit masking used in our network is too broad. He suggested narrowing it down to a 23-bit mask so that the maximum amount of hosts that will be affected by a packet storm is limited to 1024. Dr. Ying stated that he is in the process of looking into the new masking scheme and plan to deploy it with the new network equipment.

Kathy Berry requested to discuss the status of the web pages and new web site in the next Technology Council meeting.

PC Replacement Program
Due to time constraints, this agenda item was deferred until the next Technology Council meeting.

Adjournment
The Technology Council meeting adjourned at 10:08 a.m.