Imperial Valley College
Technology Council Meeting

Minutes
June 6, 2007

Voting members present:
Dr. Robin Ying, Co-Chair, Administrative Representative
Dr. Jim Fisher, Co-Chair, Faculty Representative
Kathy Berry, Administrative Representative
David Zielinski, Faculty Representative
Mary Jo Wainwright, Faculty Representative
Larry Valenzuela, Classified Representative
Michael Boyle, Classified Representative
Bettsie Montero, Classified Representative
Dawn Chun, CMCA Representative for Linda Amidon

Voting members absent:
Kathie Westerfield, Chair of BUG, Administrative Representative
Francisco Mariscal, ASG Representative

Consultants present:
Dr. Michael Heumann, Faculty Representative
Lincoln Davis, Faculty Representative

Consultants absent:
Jan Magno, Administrative Representative
Andres Martinez, Faculty Representative
Charles Wang, Classified Representative
Jeff Cantwell, Classified Representative

Recorder: Toni Gamboa

Visitor: Gary Rodgers, Interim Vice-President of Academic Services

Call to Order
The Technology Council meeting was called to order at 8:40 a.m. by Dr. Robin Ying, Co-Chair.

Approval of Minutes
M/S/C M. J. Wainwright/L. Valenzuela to approve the minutes of May 23, 2007 as presented.

Visitors Comments
No comment.

Dawn Chun requested that Dr. Ying provide an update of the Campus Network. (see P.3)

Technology Master Plan Final Version Approval – Dr. Ying
Dr. Ying e-mailed all members an edited final version of the Technology Master Plan. All changes suggested received last week via e-mail were made. No vote was necessary since voting took place at the last Technology Council meeting stipulating as amended. Dr. Ying will forward the final version of the Technology Master Plan to the College Council, Academic Senate and Dr. Pai.

Information on Campus Surveillance Policies Study – Lincoln Davis
Lincoln Davis stated he had sent each member an e-mail with several links to the policies. Each policy appears to have its own quirks and idiosyncrasies but basically, they are repetitive. They describe in general the purpose of the campus surveillance cameras, the scope of their use, accountability of how they are being used, who is using them, and disclosure of who, what and where. Retention of the length a tape is kept and how they dispose of each tape.

Many of the policies say they follow the state and federal campus policies including Title XIV nondiscrimination. The personnel who actually operate the cameras undergo strict training on the appropriate use of the cameras and in viewing the tapes. Consequences are set for violations. The policies also discuss who gets to view the tapes and who they will release them to, whether it is campus police, administration, or local police. Tapes will definitely be released to local police if there is a crime involved. Also, some indicate they will review recommendations for further use as well as complaints about their use. This reassures the campus community that they will be open to recommendations. Some of the policies also outline students privacy needs, mainly campuses with dormitories or on campus housing. Signs and notifications of the existence of cameras should be posted to forewarn individuals and potential criminals that they are being videotaped.

Lincoln Davis will forward the information discussed to the Campus Operation Committee.

List of Supported Software and Hardware – Dr. Ying

Operating System	Applications	Tools	Peripherals	Vendors
Win 98	Acrobat 6.0, 7.0, 8.0	Adware	Keyboard	Gateway
Win NT	Photoshop V7	DeepFreeze V6.1	Mouse	Dell
Win 2K	Illustrator CS3	Norton Antivirus	Printer	IBM
Win XP	Office 2003, 2007	Spybot	Scanner	HP
Win Vista	Firefox 2.0	Help Desk	Wireless card	Apple
MAC-OS	Netscape 7.0	Easy Grade Pro		
	PeachTree Acct	Docu Tech		
	QuickBooks			
	Quark Express			
	Dreamweaver			

The question was posed if whether the Technology Council will establish policies to provide consistency throughout the campus on which applications will be supported by the IS

department? Discussion followed regarding the pros and cons of each side. Standardization is vital in order to provide adequate support campus wide.

Campus Network Update
The update is in two parts: intranet and Internet. The intranet portion addresses the inside wiring and data switches updating. The contractor Teldata has been on campus the last two weeks and has surveyed the network and wiring. Teldata will provide a report soon.   All current data switches are HP brand and the products have a lifetime warranty, therefore continue with the HP brand will maximize the reuse of existing switches.   In the near future, an HP team will come to IVC for three days to conduct an actual traffic study and help the re-engineering of the entire network. Essentially, the design policy is to maximize the fiber distance and minimize the copper (CAT-6) distance. This will provide the best performance with least cost. Therefore the IDF switches need to be located closer to the end user. From IDF to BDF, and BDF to MDF, fiber connections are used. BDF to MDF connections need to go across the buildings, the fiber cables will go through the underground conduits.

On the Internet side, there is still uncertainty as to where IVC stands in regards to the new fiber connection provided by CENIC. Contact and discussion has been taking place in the last several days with Greg Scott from CENIC and ICOE/IVTA who seem to be approaching an agreement. The most costly portion of the construction is the six mile span of fiber from the junction of Ross and Dogwood to IVC.   In the discussion, this portion is referred to as the Green Segment. Construction for the Green Segment with labor and materials will cost approximately $175,000. Support from the Chancellor's Office is necessary in order to move forward with construction. Once an agreement is met, the project should be completed by the end of the year.

Adjournment
M/S/C J. Fisher/M. Boyle to adjourn meeting at 10:03 a.m.