

**Imperial Valley College
Technology Council Meeting**

**Minutes
May 9, 2007**

Voting members present:

Dr. Robin Ying, Co-Chair, Administrative Representative
Dr. Jim Fisher, Co-Chair, Faculty Representative
Kathie Westerfield, Chair of BUG, Administrative Representative
Kathy Berry, Administrative Representative
David Zielinski, Faculty Representative
Mary Jo Wainwright, Faculty Representative
Bettsie Montero, Classified Representative
Larry Valenzuela, Classified Representative

Voting members absent:

Linda Amidon, CMCA Representative
Michael Boyle, Classified Representative
Francisco Mariscal, ASG Representative

Consultants present:

Dr. Michael Heumann, Faculty Representative

Consultants absent:

Lincoln Davis, Faculty Representative
Janis Magno, Administrative Representative
Andres Martinez, Faculty Representative
Charles Wang, Classified Representative
Jeff Cantwell, Classified Representative

Recorder: Toni Gamboa

Call to Order

The Technology Council meeting was called to order at 8:36 a.m. by Dr. Robin Ying, Co-Chair.

Approval of Minutes

The minutes of April 25, 2007 were deferred until the next Technology Council meeting scheduled for May 23, 2007.

Visitors Comment

None

Campus Computer Inventory Update – Larry Valenzuela

The campus computer inventory will serve as a basis to recommend a Capital Replacement Schedule to Business Services. This inventory will allow the replacement of computers every 3 years. Thus far, a total of 922 computers have been placed on the campus computer inventory. In reviewing the inventory, 100 of the 922 computers will need to be replaced next year. Modifications to the inventory are still in process. According to Dr. Michael Heumann, there are still ACCESO computers not accounted for in the inventory. The inventory indicates 10 computers; however, there are 10 computers just in Room 3200.

The recommendation from the Technology Council members is as follows:

M/S/C L. Valenzuela/B. Montero to submit a \$200,000 request for Capital Replacement funds.

A letter will be drafted to present at the Planning and Budget meeting.

Information on Campus Surveillance Policies Study – Lincoln Davis

In Lincoln Davis' absence, the agenda item was deferred until the next Technology Council meeting on May 23, 2007.

Other

Dr. Ying gave a presentation on draft of the Campus Network Modernization Plan Timeline. The timeline is pending inputs from the various vendors.

CCCCO Security Policy and Assessment – Robin Ying

Dr. Ying disseminated a copy of the March 2007 California Community Colleges CCCCCO Security Policy package to all members present for their review. Included in the package are:

- Quick Start Guide Draft 1.0
- Security Assessment Evaluation and Analysis Draft 3.9
- Security Self Assessment – Quick Start Guide Draft 1.0
- Security Incident Response – Quick Start Guide Draft 1.0

Members were asked to review the report for discussion at the next Technology Council meeting. The package contains templates for security policies and procedures regarding campus information systems.

Technology Master Plan Discussion

Dr. Ying handed out a draft of the revised Technology Master Plan. He thanked Mary Jo Wainwright for her input in sections 3 and 4. An Appendix A was attached in order to include the detailed information provided by Larry Valenzuela. Michael Heumann inquired if the

Technology Master Plan was being finalized? Dr. Ying stated that he is still open for suggestions to refine the existing document.

The Technology Master Plan will be submitted to College Council and the Academic Senate for review. The final copy will then be submitted to the President, and finally to the Board for approval.

Kathie Westerfield stated that most master plans have a timeline. The title should be changed to reflect the 3 year plan. It should specifically state the academic year (s) it will include.

Next Meeting

The next meeting of the Technology Council meeting is scheduled for Wednesday, May 23, 2007 at 8:30 a.m. in the Board Room.

Adjournment

M/S/C M. J. Wainwright/L. Valenzuela to adjourn the meeting at 10:00 a.m.