

# Imperial Valley College Technology Council Meeting

Minutes  
March 5, 2008

## **Voting members present:**

Dr. Robin Ying, Co-Chair, Administrative Representative  
Kathie Westerfield, Chair of BUG, Administrative Representative  
David Zielinski, Faculty Representative  
Mary Jo Wainwright, Faculty Representative  
Dawn Chun, CMCA Representative  
Larry Valenzuela, Classified Representative  
Bettsie Montero, Classified Representative

## **Voting members absent:**

Dr. Jim Fisher, Co-Chair, Faculty Representative  
Kathy Berry, Administrative Representative  
Michael Boyle, Classified Representative  
Francisco Mariscal, ASG Representative

## **Consultants present:**

Dr. Michael Heumann, Faculty Representative  
Andres Martinez, Faculty Representative  
Jeff Cantwell, CMCA Representative

## **Consultants absent:**

Charles Wang, Classified Representative

**Recorder:** Toni Gamboa

## **Call to Order**

The Technology Council meeting was called to order at 10:38 a.m. by Dr. Ying, Co-Chair.

## **Approval of Minutes**

M/S/C M. J. Wainwright/K. Westerfield to approve the minutes of February 20, 2008 with the following correction. Add Dawn Chun, CMCA Representative to voting members absent.

## **Vistors' Comments**

None

## **Technology Master Plan**

Dr. Ying is open to suggestions on how to approach the devising of a new Technology Master Plan. He suggests dividing the work amongst the members. According to Kathy Berry, the plan must be completed by August in order to disseminate to the shared governance groups and the Board, prior to sending the completed plan to the Commission by October 15, 2008.

Kathy Westerfield asked Dr. Ying to explain what the Accreditation Team stated was lacking in the Technology Master Plan. The plan was a list of tasks. The structure of the existing document did not meet the standard. According to Dr. Ying, what is critical is to integrate technology into the college plan.

David Zielinski stated that as indicated in the minutes of February 20, 2008, the technology plan needs to have a philosophy, a mission, and must be integrated into the college educational plan. The technology plan should include distance education, priorities, and the philosophy of technology on campus. However, in order to move forward with the integration, the Technology Council needs to obtain a copy of the college master plan. Unfortunately, the college plan is in the process of being reworked as well. Mr. Zielinski inquired if the Technology Council should develop a clear concise timeline and assign members to take on a specific task in order to meet the deadline. Dr. Ying believes a professional consultant should be hired to write the plan. The content will have to be provided by the Technology Council but given everyone's busy schedule, it would be best to have an outside consultant to write the plan.

A template was to be provided by Kathy Berry which committees and Division Chairs are still awaiting. The same template must be utilized for uniformity.

David Zielinski volunteered to share these concerns with Kathy Berry tomorrow at the Division Chairs meeting.

## **College E-Mail**

A copy of the e-mail sent from Vikki Carr regarding e-mail issues – Google, etc. was disseminated to each member. Discussion followed as to the five questions posed on the e-mail. There are several issues of concern. OPENCOMM appears to be quite calm. All Users continues to contain unsuitable information simply because not all individuals subscribe to OPENCOMM. It is the only vehicle available to reach the entire campus personnel. There are no guidelines established in utilizing All Users. When individuals cross the line, on what basis can violators be reprimanded? It becomes a fundamental problem whether you use Google e-mail or on the college exchange server.

Dr. Michael Heumann stated that his initial Google e-mail was sent out to provide an alternative solution to explore regarding the password problems with our system. It was not sent out to address All Users. Dr. Heumann did want to clarify that with Google, folders are called labels.

Suggestions in support of Google:

- Password/Security
- Alternative solution/way
- Can generate student accounts
- Other colleges use Host

Discussion followed regarding the pros and cons of each of the suggestions in support of Google e-mail.

M/S/C M. J. Wainwright/ K. Westerfield to postpone consideration of moving to an alternative e-mail server until the college has the required infrastructure to support it. Dr. Ying has informed the Technology Council of the problems instructors are having with the use of on campus e-mail accounts. In the future, once the outside link has been improved, the Council will reconsider this alternative.

#### **Next Meeting**

The next Technology Council meeting has been re-scheduled for Wednesday, March 12, 2008 at 10:30 a.m. in the Library, Room 1502.

#### **Adjournment**

The Technology Council meeting adjourned at 11:38 a.m.