IMPERIAL VALLEY COLLEGE
Technology Planning Committee Meeting

Minutes
February 19, 2009

Voting Members Present:
Dr. Robin Ying, Co-Chair, Administrative Representative
Dr. Jim Fisher, Co-Chair, Faculty Representative
Mary-Jo Wainwright, Faculty Representative
David Zielinski, Faculty Representative
Angie Gallo, CMCA Representative
Martha Olea, Classified Representative
Larry Valenzuela, Classified Representative
Kathy Berry, Administrative Representative
Kathie Westerfield, Administrative Representative

Consultants Present:
Jeff Cantwell
Edward Cesena
Omar Ramos

Consultants Absent:
Dr. Michael Heumann, Faculty Representative
Andres Martinez, Faculty Representative
Jan Magno, Dean of Financial Aid Asst/State Programs
Charles Wang, Data Analyst

Visitors:
Sergio Lopez
Ralph Marquez
Frank Rapp

Recorder:
Jessica Waddell

Call To Order:
The Technology Council meeting was called to order at 1:35 pm by Dr. Ying, Co-Chair.

Visitor's Comments:
None

Review and Approval of Meeting Minutes:
M/S/C   Kathie Westerfield/Larry Valenzuela to approve the minutes dated 12/4/08.   **Motion carried.**

Subcommittee Reports:
1. **Banner User Group:**   nothing to report, committee has not met.

2. **Website Review Committee:**   There have been no official meetings.   A handout was given (see attached).
A website for this committee is going to be built and all information will be put on the website.

Information Items:
1. **Position Control Training in Banner**: The Position Control module is the foundation for the Banner payroll function. Implementation of this module will support the request from Mr. John Lau that the budget should be supported directly out of Banner. In addition, the implementation also helps greatly on the data clean up inside Banner.

2. **Outpost PC Project**: This project was initiated by Dr. Gould and one PC has been put at The Rock Café in Brawley for community use. The second PC will be put at the AnaZao as soon as they complete the move into the new location. The PC's are free for the community members to use for accessing websites to the college or to do their personal work such as file editing. IVC will support the hardware and the store owners will support internet connection. The setup is done like the student computers located on main campus and users can save their personal work on a USB thumb drive. The current plan is to put one PC at each location; more can be added when demand increases.

Action Items:
1. **Technology Master Plan Subcommittee:**

M/S/C   Kathie Westerfield/Jim Fisher **Motion Carried.**
Discussion:
This committee will look at the Technology Master Plan on an ongoing basis and keep it up to date. The committee plans to meet every other month. The Technology Master Plan will be evaluated every year

2. **Computer and Network Use Policy:**

M/S/C   Jim Fisher/David Zielinski **Motion Carried.**
Discussion:
The Computer and Network Use Policy was forwarded from HR to the TPC for checking of the accuracy in the description of the technology related terminologies and statements. Since the TPC had read and validated those areas, the policy needs to be forwarded to the College Council. It is not the responsibility of the TPC to comment on non-technology related areas.
Discussion Items:
1. Michael Heumann needs a representative from the Technology Planning Committee on the Distance Education Committee. The committee will have the first meeting on March 2nd. At the next meeting we will vote on the person that will be on the Distance Education Committee. David Zielinski will attend the meeting voluntarily until a person is nominated.
2. An ordering website (http://orders.imperial.edu) has been set up for easy ordering of the new computers. Lenovo also agrees to extend the same pricing structure to faculty, staff and students of IVC. The IT will start to support the Windows Vista. Larry Valenzuela is updating the PC replacement inventory for the 09-10 fiscal year.
3. The status of the new Wi-Fi network installation is that the cabling for the access points has been Radius authentication server. The Radius authentication server will need to interface with the Active Directory as well as the Banner system. The goal is to allow the end user to authenticate using their domain credentials. For the students, they will use their ID and password for WebSTAR to sign on the wireless network.
4. Larry Valenzuela is having another Shortel phone training on Friday, February 20th from 9:00 – 10:30 am in room 1704.

Adjournment:
M/S/C   Jim Fisher/Kathie Westerfield   **Motion Carried.**
The meeting was adjourned at 2:37 pm.