



## GRADING RUBRIC

Final grades will be assessed according to the number of points earned through participation in the class, completion of assignments, exams, quizzes, and group projects. Following is a listing of the course components and its approximate percentage of the final grade:

	Participation: <i>attendance on time, class discussions, assignments turned in on time</i>	200 pts.
	Discussions ( <i>on line</i> ) 5 @ 20 pts each	100 pts.
	5 Quizzes: 20 questions, 40 points each	200 pts.
Week of 4/12	Mid-term Exam: <i>multiple choice + essay</i>	150 pts.
Week of 6/7	Final Exam: <i>multiple choice + essay</i>	150 pts.
	Essays ( <i>on line</i> ) 5 @ 40 pts. each	200 pts.
	TOTAL POSSIBLE	1000 pts.

A	900 – 1000 pts.
B	800 – 899 pts.
C	700 – 799 pts.
D	600 – 699 pts.
F	Below 599 pts.

## EXTRA CREDIT

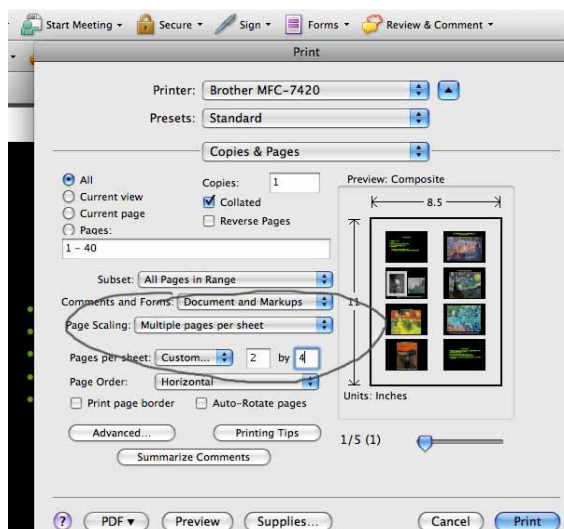
Extra credit may be earned only if all regular class work is complete. It may not substitute for regular class work. The maximum possible extra credit that may be earned is 40 pts. Extra credit may be earned by any of the following:

- Visit an art exhibition or cultural event and write a 1 page “review” of that event
- Complete a studio project and share it with the class
- Bring in an artist and have her/him show their work to the class
- Show your own art work to the class

*These are just a few of the possible ways to earn extra credit points. Remember though, you have to have all of your regular work complete before receiving extra credit.*

### *How to print your lecture notes*

1. Download lecture file from Etudes NG to your computer desktop
2. Open file (PDF)
3. Click on “file>print” at the top of the screen
4. A window opens that looks like the one below
5. Click on “Page Scaling” and set it at Multiple Pages Per Sheet”
6. Set the number you want for each sheet..... “2x2, 2x4, etc.”
7. You may be able to print in b & w by changing the printer settings
8. Print your material

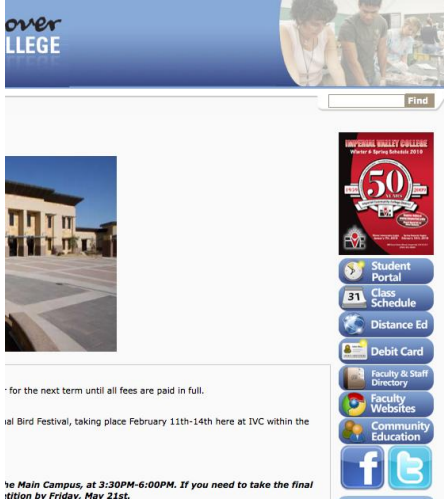


## THIS IS A “HYBRID” CLASS

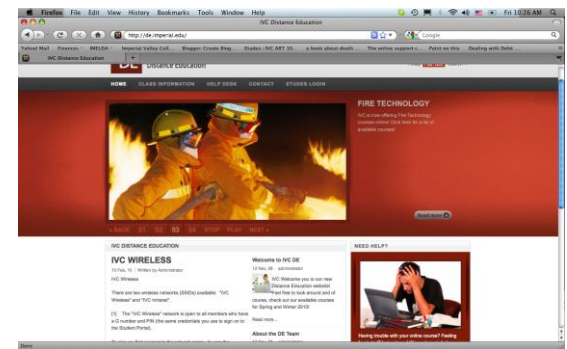
- Some parts of this class must be completed on-line. You will need to have access to a computer at least once each week. There are many locations (library, computer labs) on campus where students can use computers.
- I will often demonstrate technique in this class and from time to time we see a slide presentation. Slide presentations will be posted on line and additional technical information will be put up there.
- There will be a “Discussion” every couple of weeks that all students have partake in. You will earn points for doing so.
- The Mid-term will be put on the web site for completion on your own time. And you get to take it twice in order to get the highest grade possible.
- You will be able to communicate with each other and the instructor through the web site. Your grades on each task will also be recorded so that you can see how you’re doing in the class.

### How to log into the class on-line:

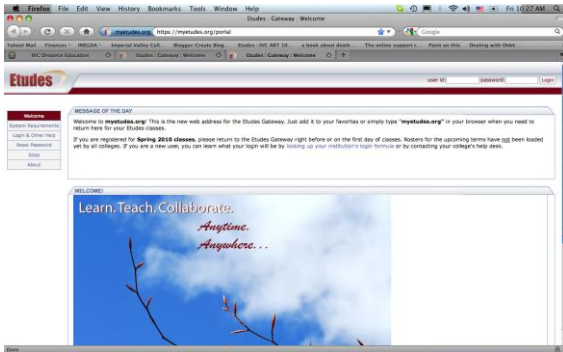
1. Go to the IVC web page: [www.imperial.edu](http://www.imperial.edu)



2. Click on “Distance Education” (see below in the blue tabs on the right.) This takes you to the page that you see on the right below.)



3. In the gray bar at the top you’ll see the words “Etudes Login.” Cluck on them. You will see the screen below.



4. Enter your “User ID,” which is... the first two letters of your first name, followed by the first two letters of your last name, followed by the last 5 digits of your “G” number.
5. Your “password” is your birthdate...(EX: 102291 is October 22, 1991)
6. Hit LOGIN and faster than you can say “Bada-bing-bada-boom” you will be in the class and it will look like this...

