

ART 100 ONLINE COURSE SYLLABUS

Dr. Nannette Kelly

Etudes-NG Gateway Website: <https://etudes-ng.fhda.edu/portal>

Please bookmark this site.

Hello, I am Dr. Nannette Kelly, your instructor. Congratulations on enrolling in this online course! I hope you will find this course intellectually challenging, informative, inspiring, interactive, and fun. I also hope it will be the beginning of a lifelong appreciation of art.

If you are adding the course, you must use the add authorization number I gave you and add immediately in order to have access to Etudes-NG. It should take no more than 24 hours for you to be able to log on. You cannot afford to get behind on the course modules, so the sooner, the better. **No adds will be accepted after February 27, 2010.**

Please print out this page and all other documents in the Syllabus tool for future reference.

Course Description

Art 100 – History and Appreciation of Art

3 Units

Art History is a visual course. The images in the book and the modules are as important as the text. It is an introductory course designed to promote deeper appreciation of art in general and of primitive, ancient, and medieval art in particular. Because you will have the opportunity to look at art almost constantly, the course should be enjoyable as well as educational. Your reward for participation in this course will not only be 3 units but a deeper connection with the history of human expression and a new way of looking at the visual world.

Because this is an online course, you need to be prepared to work more independently than in a face-to-face course. I will be available to you through e-mail, the Discussion tool, and in office or appointment hours, but we will not see each other on a regular basis. This may be a challenge to you, but I think it will be rewarding.

If this is your first online course, you need to be aware that it will not be any easier than an on-campus course. You will be earning the same amount of units as an on-campus course and you will be required to do the same amount of work. Specifically, this course will require from 6 to 10 hours of your time each week, including the reading, writing, and online activities required. I am not trying to scare you away, only to prepare you for what lay ahead. You will need to be very disciplined and keep up on the work because the module assignments will be due on a certain date and you won't be able to submit work after the deadline. If you get behind, you will be in trouble. In addition, working on your assignments at the last minute will not allow you to do your best work and that will affect your grade.

If you are unsure if you are ready for a distance education course, it would be a good idea if you went first to the Imperial Valley College Distance Education homepage, and thoroughly read the information it contains about online learning, computer requirements, communication skills, and logging onto Etudes-NG.

Accommodations

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSPS) office as soon as possible. The DSPS office is located in the Health Sciences Building, room 2117. The telephone number is 355-6312.

Contacts

Etudes-NG help

IVC Distance Education Support:

Please seek help from the Distance Education Help Desk online at ivc-help@etudes.org or call the **Help Desk** at 760-259-3419 if you are having problems logging onto your course(s) or can't get a technical function inside Etudes-NG to work before contacting your instructor.

Dr. Nannette Kelly, your instructor

Email: nannette.kelly@imperial.edu

Phone and Voicemail: 760-355-6291

Note: Expect a response to questions within 24-48 hours (normally 24) except on weekends. I respond more quickly to Email or Private Messages in the Discussion Tool (often even on weekends and nights).

The fastest way to reach me will be by email or through Private Messages in the Discussion Tool. It is important for you to go into Etudes-NG and put your email address into the system, under account information in the My

Workspace area, so that I can reach you if necessary and so you can receive notice of important announcements. If you do not have an email address in the Etudes system, I cannot be responsible for you not getting information.

If you email me, please put “Art 100 Online” in the subject line of the email. Don’t forget to put your name inside the email, especially since many of your email addresses do not identify who you are.

Appointment on campus: Email or send me a Private Message to make an appointment.
Office: Room 312, Imperial Valley College Main Campus (Humanities building).

Required Textbook

Gardner’s Art Through the Ages, The Western Tradition. Volume 1, 13th edition. Fred S. Kleiner and Christin J. Mamiya.

You need to have this book by the second week of the semester. You may purchase it from the student store on campus or through the IVC online bookstore.

Make sure that you get the correct volume and edition. You need volume 1, not 2. You need the 13th edition, not an older edition.

Course Format

This course is divided into **16 Modules**. Each module contains course content, activities, and tasks. All modules will be accessible from the Course Menu under “Modules”. See the **Course Schedule** or the **Course Agenda** for the date each module opens. The Schedule is accessible from the Course Menu under “Schedule”. The Agenda is accessible from the Course Menu under “Syllabus”. You can read instructions for each module once you click on it.

On the due date of each module the assignments, discussions, and quizzes required in that module will close and cease to be accessible, so don’t get behind because you will not be able to go back to finish work later.

How to begin:

Go to the Etudes-NG Gateway website. Click on the tab for Art 100 at the top. Check for announcements on the right side of the screen. Then look at the menu on the left side. Each of the little boxes in the menu is called the **Tools**. When you begin a new module, click on the Module tool. Then choose the module you want to work on and click on it. It will be best to click on Section 1 of each module first, before going on to the other sections. Section 1 will always be the Instructions for that module. It will contain a Task Chart which will let you know what you need to do for that module. Once you have read the Instructions, click on the following sections to find the content for that module. You need to return to the list of Modules by clicking on Modules at the top of each section in order to move from section to section.

What you will find in each Tool:

Announcements: announcements I have for the class.

Syllabus: the course syllabus and the course agenda.

Modules: instructions for each module and course content.

Assignments, Tests, and Surveys (A, T&S): the quizzes and assignments for each module. Assignments, Tests, and Surveys will be abbreviated in the class as AT&S.

Discussion and Private Messages: this is where you go in order to participate in the course discussion assignments and to leave private messages.

Chat Room: this tool is just for you and your classmates, I will not be visiting the chat room, and it is just where you can engage in casual conversation which is visible to all students in this course only.

Resources: a sample Slide Identification form for the mid-term and final,

Gradebook: this is where you can view your scores for assignments, discussions, quizzes, and tests.

Reading Assignments

Because we do not meet in a traditional classroom setting in this course, reading is the primary means of gaining knowledge. If you do not do your reading you will not do well when it comes to assignments, discussions, quizzes, and exams. But, most important, you will cheat **yourself** out of **learning!**

Reading assignments will consist of:

- Chapters in Gardner’s Art Through the Ages (referred to as ‘Gardner’ in the Task Charts).

- Lecture Content in the Modules (referred to as 'Kelly Module Content' in the Task Charts).
- Website material with links in some Modules.

Written Assignments:

Obviously, you will be writing throughout this course, either in the Assignment Questions or in the group Discussions. Remember, this is a college course and you should take care to present polished work. This includes always checking your spelling and grammar. (By the way, Spell Check alone is not enough. You must also proofread because Spell Check cannot catch many different types of errors). If your assignments contain a lot of grammar and/or spelling mistakes, I will deduct points.

Assignment Questions: In most modules you will be asked to respond to one or more questions pertaining to the content of that module. The question(s) will be posted in Section I Instructions for each module and in the Assignments, Tests and Surveys tool (A, T&S tool). You will actually answer the question(s) in the A, T&S tool.

Type your answer in the box provided, or cut and paste. Make sure to save a copy of all of your work for this class! You can save your work in the Assignment tool as a draft, if you are not ready to submit it yet, BUT you must remember to go back and click on the Submit button **before the deadline** or you will not be able to submit it at all.

You will need to click on the Honor Pledge box or the system will not let you submit the assignment. Clicking on this box means that you did your own work and did not plagiarize or cheat on the assignment.

I will give a one day grace period before closing off submittals, but it will be deemed LATE and lose points if it is after the due date for that module.

There will be a possible **20 points** for the Assignment Question(s) in each Module. I will deduct 5 points for each day assignments are received late. Always be detailed in your answers, as well as specific. Give examples. Base your answers on your readings and the images. The questions are designed to promote independent thinking. Always put your answers into your own words, never copy/plagiarize. If you have relied heavily on a source or sources for your answer, you need to identify that source.

Discussions: All class discussions will take place in the Discussion tool of Etudes-NG. Discussions will center around a question posed by your instructor in the Discussion forum for a particular Module. Discussion questions will normally ask for your own personal opinion and there will probably not be a 'right' or 'wrong' answer.

Your discussion response will be graded on whether it is a well thought-out response, that it is clear from your response that you did the reading, and that your opinion is based on evidence from your readings. Don't try to respond to a discussion if you haven't done the reading because it will be very obvious and you will not get credit for that discussion.

It will be expected that you not only respond to the instructor's question but that you also respond to your classmate's responses. Discussion means interacting with your classmates, so it is important that you read all the other student responses and respond to your classmates with meaningful comments. Don't just respond by saying "I agree with you." If you agree or disagree you must have a reason why. You do not need to respond to everyone or even respond to other students in every forum. You should respond to other students when you have something to say and don't be afraid to engage in an argument, just remember that you need to be respectful to all students.

For the most part, I will not be participating in these discussions, although I will be reading them all and if I feel I have something to add, I will get involved. However, I want you to feel empowered to really engage in a conversation with your classmates and not be afraid that your instructor will be critiquing everything you write. Basically, I am telling you to **GO FOR IT!** (With respect). If any student uses inappropriate language or is disrespectful to another student, that student will lose points and will need to have a personal conversation with the instructor. Remember, this is a college course and the discussion should be academic in nature, so don't get off topic or you will also lose points.

The more thoughtful and meaningful your contributions are, the more valuable this learning experience will be to everyone involved!

There will be a possible **10 points** for responding to the discussion question posed in each module. I will also give **20 Extra Credit points** to any student who responded to other students with meaningful replies in at least 5 different discussion forums by the end of the semester. This means you need to post at least 5 extra discussion entries in 5

different forums, as responses to other students. These extra responses need to be more than 2 sentences long, or they will not be counted!

There will be no grace period for the Discussions, they must be completed by the due date, and otherwise it isn't really a discussion since other students will have moved on. No exceptions will be made on the Discussion deadlines.

Quizzes

You will be taking a quiz in most Modules which will be based on the Module content and/or the reading assignment in the textbook. Each quiz will have 5 questions and will be worth 10 points (2 points each).

There is no grace period for quizzes and no make-ups, so be on time! But – the questions will not be timed and you will be allowed to submit quizzes twice, just in case you have a problem or you accidentally submit before you are ready. So don't panic.

Quizzes will be posted and taken in the Assignments, Tests, and Surveys (TT&S) tool.

Exams

Both the Mid-term and the Final will take place on the IVC Main Campus. The dates, times, and location are posted on the Course Schedule and Agenda.

A photo-identification, Scantron and a #2 pencil must be brought to each exam. Both of these items may be purchased in the college bookstore. Do not bend, fold, rip, or crumple your scantron!

THERE WILL BE NO MAKE-UPS FOR EITHER THE MIDTERM OR THE FINAL EXAM. If you miss one of these tests you will lose 100 points – so make sure you arrange your schedule so you can be there!

ALL STUDENTS MUST TAKE THE FINAL EXAM or the course grade will be lowered one full letter grade.

Exam Study Guides will be provided in Modules 8 and 15.

Each Exam is worth 100 points.

Both the Mid-term and the Final will consist of two sections: Slide Identification and Multiple Choice. Slide Identification will be worth 45 points and Multiple Choice will be worth 55 points.

Slide Identification: During this part of the exam I will be showing slides on a screen in the front of the classroom. The slides will be shown one at a time. When you see a slide you will need to identify the Title, Culture, and Sub-period of the work of art shown. You will have a form for your answers. A sample of that form may be found in the Resources tool. You will find a list of works of art you need to be prepared to identify in this way in the Instructions section in each Module. I will choose the art works I will show during the exam from these lists. You need to begin studying your pictures as soon as you get them. It is very difficult to memorize images at the last minute – take my word for it! I will show 15 slides on each exam. You will receive a point for each of the three answers for each slide (3 points per slide). You may use either a pencil or a pen on this part of the exam.

Slide Identification will be done first, so do not be late. I will only show each slide once, so for each slide you miss you will lose 3 points.

Multiple Choices: This will be ordinary multiple choice questions based on the readings in the textbook and the content of the Modules. There will be 55 multiple choice questions worth 1 point each. You will put your answers on the Scantron with your #2 pencil.

Overall Course Grade

The Course Grade is based on total points accumulated during the semester. There is a total of 670 points possible. Grades are determined by dividing the total points you earn by the total points possible to get your percentage. (Total points may vary if I change the assignments in a particular module). The final point total will be posted before the end of the semester.

The last column on the right of the Course Agenda is for you to keep track of your scores on each Module. I will use the Gradebook in Etudes-NG to also keep track, but it is always a good idea to keep your own records to compare with your instructor's records. The Etudes-NG Gradebook has its limitations and doesn't always show the correct total. If you want to verify your point total at any time during the course, please email me. I keep a hard copy of all grades.

Total points possible (this is subject to change) = 670

Assignment Questions: 200 (20 points in 10 Modules)

Discussions: 140 (10 points in 14 Modules)

Quizzes: 130 (10 points in 13 Modules)

Mid-term: 100

Final: 100

20 Extra Credit points may be earned in the Discussion forum (see above section on Discussions)

The final course grade is based on the following percentages:

90-100% = A

80-89% = B

70-79% = C

60-69% = D

below 60% = F

Plagiarism and Cheating

Cheating is defined as a fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials which are prohibited or inappropriate in the context of the academic assignment in question, such as:

- Copying or attempting to copy from others during an examination or on an assignment
- Communicating test information with another person during an examination
- Allowing others to do an assignment or portion of an assignment, including the use of a commercial term paper service

Plagiarism includes the deliberate misrepresentation of someone else's works and/or ideas as one's own, as well as paraphrasing without footnoting the source.

The bottom line is you cannot copy anything directly from any source including your textbooks or the Internet, unless you are using a quotation and you must note (identify) the book, article, or website and page number from the source of your quote. If you paraphrase something you must also cite the source of your information. If you copy and paste stuff from other sources into your answers, or participate in cheating or plagiarism in any way, the assignment will be given "0" points the first time you do it and if you do it again, I will fail you in the course. BE FORWARDED!

Withdrawal from the Course

It is the responsibility of the student to officially withdraw from the course through the Office of Admissions and Records. If you stop actively participating in the class, it does not mean I will drop you from the class. BUT I CAN DROP YOU AT MY DISCRETION.

The last day to drop the course is posted here and in the IVC course Schedule. **You must officially drop yourself before the deadline or you will receive an "F" for the course if you have not completed the coursework.**

Last day to drop with no grade of record: February 28, 2010.

Last day to drop with a 'W': May 15, 2010.

Auditing

If you register for and pay for the course and fail to complete any assignments during the first two weeks of the course, the instructor may drop you and deny you any further access to Etudes-NG. Imperial Valley College explicitly prohibits the auditing of classes; therefore you may not register and then just review the class without turning in any assignments.

You must be an active participant in the class or you will be denied further access to the course without further notice. This means that if you do not turn in any assignments for two weeks without contacting me to let me know what the problem is, I can drop you at my discretion. If you do not understand this, please contact the instructor for further clarification.

Netiquette

Netiquette, as you probably know, is a combination of the words "network" and "etiquette". Basically, it describes things you should and should not do while communicating with other people online. This is especially important in a classroom environment. Here are some examples:

- Don't capitalize all letters while posting a thought or e-mailing someone. THIS IS CONSIDERED SHOUTING AND IT IMPLIES THAT YOU ARE ANGRY. Capitalize words only to highlight an important point or to distinguish a title or heading.
- Never use profanity or make hurtful remarks toward someone or when referring to someone's work. This is considered flaming.
- Be careful when using humor or sarcasm, you never know how someone else will interpret it.
- Be respectful of diverse opinions.

Overall, please be courteous to me and to your classmates. Working within a safe, friendly learning environment will be beneficial to everyone. If you see postings that are inappropriate, please bring them to my attention, and I will deal with the situation. Obviously, nobody wants things to get out of hand, but should such a situation occur, you should be aware of the IVC Student Conduct and Complaint policy. You can access this information by referring to page 25 of the IVC Catalog.

Questions

ivc-help@etudes.org

Students should refer to the IVC Distance Education website, especially the Help Desk and Student Support links, to look for answers to their questions before e-mailing me or posting a question to the class.

If you want to post questions to the class, do so in the Discussions area topic called "Student Questions".

Student Learning Outcomes

By the conclusion of this course the student should be able to identify famous works of art, recognize diverse art styles and appreciate the cultural and historical significance of famous works of art.

Assessment: Exam

Institutional Outcome: ISLO4, ISLO5

This course closes on June 16, 2010. You will not be able to access this course after that date.

Please enjoy the class!