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Office Hours:  
M-TH: TBA  
M/W: TBA.  
Meet: 12:55 pm - 3:25 pm  
Room 313B

Español 200 5 unidades  
Prerequisite: Spanish 110

CRN : 20388  
La clase es lunes y miércoles de 10:15 a 12:45 p.m. en el salón:

Textos:

*Vistas: introducción a la lengua española 3ª Edition.*

*Supersite passcode that accompanies the text.*

<http://vistas.vhlcentral.com/>

\*Tráiganlos siempre a la clase/bring it to class every day.

**COURSE DESCRIPTION:** The student must be able to speak and read English. The student can be successful in Span 200 only after having achieved all of the minimal performance objectives specified for both SPAN 100 (Formerly Span 1) and Span 110 (Formerly SPAN 2). Either a recent course in Span 110 or a recent 3 year high school Spanish course with good retention should enable the student to succeed in SPAN 200, a continuation of SPAN 110 covering the uses of all Spanish tenses with special emphasis on the subjunctive and imperative modes.

**STUDENT LEARNING OUTCOMES (SLO'S):** At the conclusion of this course the student should be able to Organize and effectively communicate personal information in Spanish through writing.

Assessment: Rubric

Institutional Outcomes: ISLO1

This course covers lessons 11-16. Students will also study the grammar points to lessons 17-18 in order to cover the remaining verbal tenses.

**Student Responsibilities:** Come to class prepared to participate constructively in oral, written and group work based assignments

\*Note: it is your responsibility to officially withdraw from the class, if necessary. Your instructor will not drop you. **IF YOU MISS 5 TIMES DURING THE SEMESTER YOU WILL BE ASKED TO WITHDRAW FROM COURSE.**

**Three lates =one absence.** You will have a tardy when you arrive after roll call. It is your responsibility to let me know that you came in late, in order to remove the absence mark. I will not backdate attendance records. **If you feel that you are unable to attend class for the entire period, it is strongly recommended that you do not take this course. EVERYONE must be here for the final examinations. NO EXCEPTIONS. IF YOU DO NOT TAKE THE FINAL EXAM YOU WILL RECEIVE AN "F" GRADE FOR THE COURSE.**

Note: It is not "ok" to leave class because "something came up" or because you cannot stay for lecture that day. If you leave class during class time you will be marked absent. **PLEASE PROVIDE A DOCTOR'S NOTE IF YOU ARE ABSENT FOR MEDICAL REASONS UPON YOUR RETURN TO CLASS.**

**You are expected to study and prepare the material assigned for each day in order to actively participate in class. You are expected to give your full attention during the class period. Talking during a lecture or discussion, reading or writing material not pertaining to this class, or sleeping will not be tolerated. If a student sleeps in class, he/she will be marked absent, and will not receive participation points for the day.**

**No cellular phones or pagers. NO TEXT MESSAGING DURING CLASS.**

**You will lose all your participation points the first time you are observed talking on cell phone or text messaging during class time. If you're here for this class, you're here for this class.**

Your willing, voluntary and eager participation in all class activities (and this includes active listening and group work) will be appreciated and rewarded. Oral as well as written and group participation make up part of your final grade. Disruptive behavior or deliberate falsification of information are grounds for dismissal from class and/or from the college for the

duration of the semester (SEE STUDENT CODE OF CONDUCT BELOW). This is a Spanish language class. Not speaking enough Spanish in class lowers your participation grade.

Textbook (Lecciones 11-66) should be kept up to date by every student. Students should study the assigned activities BEFORE coming to class. CHECK THE READING SCHEDULE TO FIND OUT WHAT YOU ARE SUPPOSED TO STUDY ON A DAILY BASIS. THIS IS ESPECIALLY IMPORTANT WHEN YOU ARE ABSENT.

Lab Sessions: you will have a group lab session once a week. The day and time will be announced by your instructor. The weekly session will take place in Room #2600. You may also attend the Language Lab on your own time. Please follow the Language Lab protocol at all times.

#### GRADING:

Written Composition (2)	10%	A	100-90
*Pruebas (6-Supersite online)	30%	B	89-80
Tareas en SuperSite (CR)	20%	C	79-70
Final Exam	20%	D	69-60
Participación	10%	F	59 or below

#### Exams

1. There will be six (6) lesson exams to be programmed through our SUPERSITE . QUIZZES MUST BE TAKEN UNDER INSTRUCTOR'S SUPERVISION. OTHERWISE, EXAMS WILL NOT BE ACCEPTED AS PART OF YOUR GRADE.

You will be taken the exams online. The system will penalize you for poorly typed answers. Thus you must answer carefully in Spanish. You will be responsible for the correct orthography in Spanish (grammar, punctuation, and word accentuation.) If you have difficulty with this approach, please find an instructor that is not using this evaluation system. Exams will cover geography, grammar, homework assignments, and class discussions on history, vocabulary, and culture.

2. The final exam will cover chapters 13-16 plus the grammar sections for chapter 17 & 18.

FINAL EXAM WILL BE HELD ON JUNE 7<sup>th</sup> or June 8<sup>th</sup>. If your class meets on Mondays Your final will be on June 7<sup>th</sup>. If your class meets on Tuesdays your final exam will be on June 8<sup>th</sup>.

**NOTE:** IF YOU DO NOT TAKE THE FINAL EXAM YOU WILL RECEIVE AN "F" FOR THE COURSE.

Please note that the exams are going to be given in the first hour, don't be late otherwise you will lose time. There will be NO MAKE-UP TESTS OR QUIZZES -Except in cases of documented medical emergencies, at the discretion of the professor. For reasons of fairness and the integrity of the class, there are NO EXCEPTIONS. You must be present on these days, or you will automatically receive a zero. NO EXCEPTIONS. Make sure you plan on getting to class on time and always come prepared for a quiz.

Note: THERE WILL BE NO SPECIAL EXAM PREPARATION HANDOUTS PROVIDED BY INSTRUCTOR. THE ONLINE <<RECAPITULACION>> SECTION in your Text and website SERVE THAT PURPOSE.

HOMEWORK: All or nothing rule applies. You must do all assigned workbook activities in order to get credit. Submit homework on time. Ideally, the workbook activities are to be done online before every class. No late homework will be accepted. I may track your progress online any given day. Neither absence nor tardiness will be considered an excuse for missing assignments, incomplete work, or quizzes. You are responsible for the work missed during your absence. Ask a fellow student for information about missing work. Check "Reading/Assignment Schedule" for details.

The Student Textbook Activities /Workbook & Lab are to be done online (Lecciones 11-16 + gram. 17 & 18) and should be kept up to date by every student. They are due on exam days -unless assigned otherwise.

WRITTEN COMPOSITIONS: You will write 2 compositions throughout the course. SEE SCHEDULE. The topics for these compositions will be assigned by the instructor. They will be typed double space, one page in length with a suggestive TITLE, AN INTRODUCTION, A BODY AND A CONCLUSION. No handwritten compositions accepted. Length of compositions should be 1 ½ to 2 pages.

1. Accuracy
2. Sophistication of Structures
3. Level of Vocabulary
4. Coherence

SEE THE GUIDELINES FOR WRITING COMPOSITIONS AT THE END OF THE SYLLABUS.

## PARTICIPATION/ATTENDANCE

ATTENTION: Attendance is the basis for participation, but it is not the only factor. . **Attendance is mandatory.** EVERYTIME YOU ARE ABSENT YOU WILL BE PENALIZED THREE ( 3) PERCENTAGE POINTS FROM YOUR TOTAL GRADE.

You will be dropped\* from this class on your fifth **unexcused absence** and for excessive tardiness. If YOU fail to officially withdraw, and stop coming to class you will receive an «F» NO EXCEPTIONS.

\*Participation is graded using the criteria below. The criteria focus on what you demonstrate and do not presume to guess at what you know but do not demonstrate. This is because what you offer to the class is what you and others learn from. I expect the average level of participation to satisfy the criteria for a 10%.

Grade	Criteria
0	Absent.
3%	<ul style="list-style-type: none"><li>· Present, not disruptive.</li><li>· Tries to respond when called on but does not offer much.</li><li>· Demonstrates very infrequent involvement in discussion.</li></ul>
5%	<ul style="list-style-type: none"><li>· Demonstrates adequate preparation: knows basic case or reading facts, but does not show evidence of trying to interpret or analyze them.</li><li>· Offers straightforward information (e.g., straight from the case or reading), without elaboration or very infrequently (perhaps once a class).</li><li>· Does not offer to contribute to discussion, but contributes to a moderate degree when called on.</li><li>· Demonstrates sporadic involvement.</li></ul>
8%	<ul style="list-style-type: none"><li>· Demonstrates good preparation: knows case or reading facts well, has thought through implications of them.</li><li>· Offers interpretations and analysis of case material (more than just facts) to class.</li><li>· Contributes well to discussion in an ongoing way: responds to other students' points, thinks through own points, questions others in a constructive way, offers and supports suggestions that may be counter to the majority opinion.</li><li>· Demonstrates consistent ongoing involvement.</li></ul>
10%	<ul style="list-style-type: none"><li>· Demonstrates excellent preparation: has analyzed case exceptionally well, relating it to readings and other material (e.g., readings, course material, discussions, experiences, etc.).</li><li>· Offers analysis, synthesis, and evaluation of case material, e.g., puts together pieces of the discussion to develop new approaches that take the class further.</li><li>· Contributes in a very significant way to ongoing discussion: keeps analysis focused, responds very thoughtfully to other students' comments, contributes to the cooperative argument-building, suggests alternative ways of approaching material and helps class analyze which approaches are appropriate, etc.</li><li>· Demonstrates ongoing very active involvement.</li></ul>

## ACADEMIC INTEGRITY

Cheating and plagiarism can result in any one of a variety of sanctions. Such penalties may range from an adjusted grade on the particular exam, project, or assignment to a failing grade in the course at the discretion of the instructor subject to certain conditions. The instructor may also summarily suspend the student for the class meeting when the infraction occurred as well as the following class meeting; extreme cases can result in extended suspension or expulsion as stipulated by the college's Disruptive Student Behavior Policy.

Students will treat each other and the professor with verbal and nonverbal dignity and respect. Do not use profanity under any circumstances. Offensive behavior of any kind will not be accepted. SEE STANDARDS OF STUDENT CONDUCT BELOW.

## STUDENTS WITH DISABILITIES STATEMENT:

PLEASE SEE APPROPRIATE SECTION IN COLLEGE CATALOGUE.

Any students with a documented disability who may need additional accommodations should notify the instructor or the Disabled Student Program and Services (DSP&S) office as soon as possible.

Disabled Student Programs and Services is designed to provide supportive services to students with physical disabilities, learning disabilities, psychological disabilities, developmental delay, acquired brain injury, visual impairments, health problems and to students that are deaf and hard of hearing. The program provides priority registration, counseling, class scheduling, tutoring, mobility assistance, interpreting, alternate text production, adaptive physical education, special parking, and health and wellness assessments.

We are located in the Mel Wendrick Access Center (Building 2100) (760) 355-6312 or (760) 355-4174 (TDD)

## STANDARDS OF STUDENT CONDUCT

Imperial Valley College is maintained for the purpose of providing students in the community with programs of instruction in higher education. The College is concerned with the fostering of knowledge, the search for truth and the dissemination of ideas. Free inquiry and free expression are indispensable to the achievement of these goals. As members of the College community, students are encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth. Students at Imperial Valley College may rightfully expect that the faculty and administration will maintain an environment where there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on campus. As members of the College community, students shall be encouraged to develop the capacity for critical judgement and to exercise their rights to free inquiry and free speech in a responsible, non-violent manner. Students shall assume an obligation to conduct themselves in a manner compatible with the college's function as an educational institution. Students shall observe the rules and regulations of the College and shall refrain from conduct which interferes with the College's teaching and administration, or which unreasonably interferes with the rights of others. Misconduct while on the college campus, or at a College-sponsored function for which students and student organizations are subject to disciplinary action includes, but is not limited to, the following: (1) Willful disobedience to lawful directions of College officials acting in the performance of their duties. (2) Violation of College rules and regulations, including those concerning student organizations, the use of College facilities, or the time, place and manner of public expression or distribution of material. (3) Dishonesty, such as cheating, or for knowingly furnishing false information to the college. (4) Willful persistent smoking where smoking has been prohibited. (5) Unauthorized entry to, or use of College facilities. (6) Forgery, alteration, or misuse of College documents, records, or identification. (7) Disruption of classes, administration, disciplinary procedures or unauthorized College activities. (8) Theft of, or damage to property belonging to the College, a member of the College community, or campus visitor. (9) Disorderly, lewd, indecent, or obscene conduct or expression. (10) Assault, battery, or the threat of force or violence directed toward any member of the College community or campus visitor. (11) Unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance and possession, use, or distribution of alcohol. (12) Possession, while on the College campus or at a college sponsored function, of any instrument or weapon of a kind commonly known as a blackjack, fire bomb, billy club, brass knuckles, dagger, or firearm (loaded or unloaded) such as a pistol, revolver, or rifle, or any knife having a blade longer than five (5) inches, any switch-blade longer than two (2) inches, or any metal pipe, bar, or instrument used, or intended to be used as a club, or to be used to threaten bodily harm. 28 IMPERIAL VALLEY COLLEGE GENERAL CATALOG 2008 – 2009 (13) Commission of any crime on campus, or commission of a crime off-campus, when such off-campus crime is of such a nature that the College needs to impose sanctions in addition to those imposed by the criminal authorities for the protection of other students, or to safeguard the academic process. Violation of such rules are subject to the following types of disciplinary actions. (1) Warning. (2) Reprimand. (3) Disciplinary action. (4) Restitution, reimbursement for damage or misappropriation of property. (5) Suspension or removal by instructor. (6) Expulsion The complete policy on Standards of Student Conduct, Disciplinary Action, and Due Process can be found in the Handbook for Faculty Advisors and Student Leaders in the Student Affairs Office or online at <http://student.imperial.edu>

## How to set up your VISTAS Supersite account and enroll in your Instructor's course

### Overview

So that you can see your assignments and due dates, receive important announcements, and communicate with your Instructor and classmates, you will need to set up an account on the VISTAS Supersite, and then enroll as a registered student in your Instructor's course. Instructions:

1. Go to [the Student Registration page](http://vistas.vhlccentral.com/?registration/) (the link will open in a new window). Go to: <http://vistas.vhlccentral.com/?registration/>
2. On the "Already have an account?" screen, follow the on-screen instructions. Select the choice that best applies, then click continue to move to the next step.
3. On the "Login information" screen, follow the on-screen instructions. You will be asked to either:
  - o Enter a username and password if you already have an existing account. Click Verify after entering the requested information. Once you receive a boxed, red confirmation message that the information you entered is valid, click Continue to move to the next step.
  - o Or enter a username and email address if you do not have an account or are not sure. Click Search after entering the requested information. Once you receive a boxed, red confirmation that the information you entered or chose is valid, click Continue to move to the next step.
4. On the "Instructor or student" screen, select the choice that best applies to you, then click Continue to move to the next step.
5. On the "Enter your passcode" screen, follow the on-screen instructions. Note that you can redeem passcodes for different sections of the Supersite. Be sure to read the on-screen instructions carefully. After entering your passcode(s) and clicking Redeem, wait for a boxed, red confirmation that the passcode(s) is valid. After the confirmation message appears, click Continue to move to the next step.
6. On the "Confirm information" screen, you need to review your account information and enter your personal information. When done, click Continue to move to the next step.
7. On the "School Region" screen, find your school by selecting Colleges/Universities in California.
8. On the "School Name" screen, select Imperial Valley College from the list of schools.
9. From the list of available courses on the "Course information" screen, select taught by instructor Javier Rangel You are now at the "Complete" screen. Click the Print link to print a copy of your account information for future reference.

## GUIDELINES FOR WRITING COMPOSITIONS

### I. Introduction

To communicate successfully through writing is not easy and the task becomes more difficult when a student is still grappling with the mechanics of a second language. However, what you write while studying Spanish still has as its primary goal the transmission of a message to a reader. You should not overlook the tenets of good writing simply because you are using a language in which you are not yet proficient.

### II. Characteristics of Good Writing

To understand and fully appreciate your writing, readers expect the following:

- A logical and clearly discernible structure.
- Thesis (main idea): Focus on one dominant issue.
- Worthwhile and relevant information, original ideas rather than clichés
- Development: A sense of fullness; sufficient and appropriate detail and examples.
- Accuracy: Correct grammar, syntax, diction (word usage), spelling, accentuation and punctuation; neatness.

### III. Writing as a Process

No professional writer produces a polished paper on the first draft. Good writing evolves over time and requires revision. To help you learn the writing process, your instructor will guide you through the following steps until you reach the final version of your composition.

- Prewriting: Activities designed to help you generate ideas.
- Draft I: Initial expression of ideas on paper; articulation of a main idea; development of supporting ideas.
- Final Version: Refinement of all elements of your essay with special focus on concise and correct expression of ideas; more attention to language usage, especially correct grammar.

You should use the vocabulary and structures you are learning or have learned previously in class before resorting to a dictionary. This will help you to hone your writing skills more quickly. You may not use online translators or receive help from friends or tutors on any draft of a composition. You must turn in the first draft with the final version to facilitate evaluation.

## V. Feedback

You will receive comments from your instructor on the first draft. In addition, your instructor will indicate the grammatical errors you have made so that you can correct them for the final version. Your instructor will not actually correct your grammar mistakes; that is your responsibility. Your instructor will use the following abbreviations to indicate type of error.

vt – verb tense

vm – verb mood

prep – preposition

art – article

voc – vocabulary/word choice

cons – construction

conc – agreement (concordancia)

? – unsure what the student is trying to convey

□ – insert/something missing

X – delete/omit

You may see the instructor during office hours to ask clarification questions about the written feedback received on the rough draft. You must come to office hours after attempting to revise the rough draft and with specific questions prepared for the instructor. At no time will the instructor re-read the entire composition, review or revise your corrections or correct the composition again until the final version is turned in for a grade.

## VI. Evaluation

Your final draft will be graded will be graded. No late submissions are accepted. If you fail to turn in a draft, you will receive a grade of 0 (zero) for that draft. Drafts are graded by considering four general aspects of good writing, each of which is worth 25% of the grade. These four aspects or categories are:

1. Accuracy
2. Sophistication of Structures
3. Level of Vocabulary
4. Coherence

**Accuracy:** *Accuracy* here refers to grammatical accuracy. This is basically an assessment of the linguistic mechanics of the composition. It is based on the student's ability to correctly use the grammatical structures that have been studied at each level. For example, a Spanish 2 or Spanish 3 student may be expected to use the preterit and imperfect tenses correctly, whereas a Spanish 1 student would not.

**Sophistication:** The grade for *sophistication* is based on both the complexity and appropriateness of the structures used. Students who use more complex structures, and who use a variety of forms and structures while maintaining a tone appropriate to the assignment will receive higher grades in this category than those who use simple and repetitive structures.

**Vocabulary:** This grade is based on the complexity and appropriateness of the vocabulary used in the composition. Characteristics of a good paper will include the ability to correctly use vocabulary appropriate to the level of Spanish as well as the ability to name abstract concepts and to paraphrase, with no interference from English or another language.

**Coherence:** The grade for *coherence* measures the student's ability to logically present and develop his or her ideas in a clear and organized way. It will also take into consideration the degree to which your composition fulfills the goals of the assignment.

The First draft will be revised by your instructor.

On the second draft, the composition has improved considerably, and the student receives these grades: Accuracy 24/25; Sophistication 23/25; Vocabulary 23/25; Coherence 24/25

Category	Grade (2nd draft)
Accuracy	24/25
Sophistication	23/25
Vocabulary	23/25
Coherence	24/25
Final Grade	94/100

The student's final grade would be 94(0.6)

### IMPORTANT NOTE:

Your instructor reserves the right to amend any aspects of this SYLLABUS/OUTLINE

It is your responsibility to keep track of changes announced in class

THE AMOUNT OF EXAM QUESTIONS DOES NOT EQUATE TO THE PERCENTAGE VALUE OF EXAMS. THUS, EXAMS WILL CONTAIN AS MANY QUESTIONS AS NECESSARY.

Professor: Javier Rangel  
PRIMAVERA 2010  
Español  
CRN :

### COURSE OUTLINE AGREEMENT

Course agreement contract: By signing this note understand and agree to comply with the information outlined in the course syllabus and with the instructions of conduct of the instructor.

Name :( print) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return to the instructor on the second class meeting, after reading the syllabus carefully.