

Humanities Division

Meeting Minutes

11/05/09

I. Call to order

Melani Guinn called to order the regular meeting of the Humanities Division at 12:42 pm on November 5, 2009 in room 314.

II. Reorganization of Academic Area: Looking at a 5 Dean structure for the Academic area. If approved would go into affect beginning on July 1, 2010. At the moment 2 versions are being discussed. The discussion includes if it will be cost neutral and what benefits this would make.

- a. **Version 2** – Humanities would be combined with the current English division and new title would be something such as “Arts & Letters”.
- b. **Version 3** – Humanities would be combined with the current Behavioral & Social Sciences Department except for Journalism which would go with the English Division which would be combined with the current Math & Science Division (Letters & Science).

With all being discussed it was asked if the division faculty had any suggestions or input to be taken back to committees. – All discussed that the “Version 2” was better suited for the Humanities Division needs and made more sense.

III. Going Paperless: IVC is trying to become as “green” as possible and has discussed going paperless for most items. Faculty syllabi could be the beginning of this process. Discussion was that not all classrooms are “smart” rooms and not all students have access to a computer. The syllabus could be put onto the website and more discussions will come in future meetings.

IV. Absence Reports: The instruction office wants to remind everyone to fill out an absence report every time that you are absent and submit in a timely matter.

V. Adjournment

Melani Guinn adjourned the meeting at 1:30 pm.

Minutes submitted by: Jessica Waddell

Minutes approved by: Melani Guinn