IMPERIAL VALLEY COLLEGE CURRICULUM AND INSTRUCTION COMMITTEE MEETING ADOPTED MINUTES REGULAR MEETING THURSDAY, APRIL 9, 2009 3:00 P.M. – BOARD ROOM

Present:	David Drury Suzanne Gretz Melani Guinn	Victor Jaime Carol Lee Chantilee Mendenhall	Tina Aguirre Val Rodgers David Zielinski	
Consultants:	Frances Beope Kathie Westerfield	Michael Heumann	Norma Nunez	Efrain Silva
Absent:	Kathy Berry Gonzalo Huerta	Ted Ceasar	Taylor Ruhl	Lianna Zhao
Guests:	Frank Rapp	Jose Velasquez	Lorraine Mazeroll	Gordon Bailey

Recorder: Linda Amidon

I. Opening of the Meeting

A. Call to Order of Regular C & I Committee Meeting – Carol Lee, Co-Chair

Carol Lee, Co-Chair, called the regular meeting of the Imperial Valley College Curriculum and Instruction Committee to order at 3:10 p.m. on Thursday, April 9, 2009.

Carol introduced Gordon Bailey, Director of Technical Services, who asked to attend the meeting to provide information regarding KBOX. Gordon stated he wished to share with the committee some details about what KBOX is and what it is not in order to address faculty concern that the software has been installed as a "spy" tool. Gordon drew a diagram for the committee to illustrate the KBOX process and described the software as a labor saving and security saving device. He explained that KBOX is an informational tool or appliance that helps to search for and prevent viruses, and allows updating of individual computers from a centralized location. Gordon stated that KBOX is nothing new; LANDESK is the same type of software. He encouraged the committee to have faculty contact him with any concerns and questions.

B. Approval of the Minutes of March 19, 2009

M/S/C Aguirre/Drury to approve the C & I Committee meeting minutes of March 19, 2009, as presented. The motion carried.

II. Action Items

A. New Disciplines/Department Rubric

1. Arabic (ARAB)

M/S/C Guinn/Drury to approve the addition of new discipline and rubric, Arabic (ARAB), to the Humanities Division, effective 2009 – 2010, as presented. The motion carried.

B. Rescission of Committee Action

1. Rescission of Action Taken December 4, 2008: Approval of New FIRE Courses

*M/S/C Aguirre/*Drury to rescind the motion that authorized the addition of FIRE 108 – Fire and Emergency Services Safety/Survival (3.0), FIRE 220 – Public Education 1 (2.5), FIRE 222 – Fire Command 1C (2.5), FIRE 224 – Fire Prevention 1C (2.5), and FIRE 240 – Fire Instructor 2A (2.5), to the credit curriculum effective 2009 – 2010, due to the discovery of a unit variation that required renumbering of the whole program, which action was taken by the C & I Committee at its meeting of December 4, 2008 as follows:

"**M/S/C Aguirre/Zhao** to approve the addition of FIRE 108, FIRE 220, FIRE 222, FIRE 224 and FIRE 240, to the credit curriculum, effective 2009 – 2010, with corrections. The motion carried."

The motion carried.

C. Credit Courses

- 1. Deleted Courses
 - a. AG 101 Survey of Agriculture in the Modern World (3.0)

M/S/C Aguirre/Drury to approve the deletion of AG 101 from the credit curriculum, effective 2009 - 2010, as presented. The motion carried.

- b. APEL 101 Apprenticeship, Electrician I (4.0)
- c. APEL 102 Apprenticeship, Electrician II (4.0)
- d. APEL 103 Apprenticeship, Electrician III (4.0)
- e. APEL 104 Apprenticeship, Electrician IV (4.0)
- f. APGN 101 Apprenticeship, Generation Mechanic I (4.0)
- g. APGN 102 Apprenticeship, Generation Mechanic II (4.0)
- h. APGN 103 Apprenticeship, Generation Mechanic III (4.0)
- i. APGN 104 Apprenticeship, Generation Mechanic IV (4.0)
- j. APLN 101 Apprenticeship, Power Lineman I (4.0)
- k. APLN 102 Apprenticeship, Power Lineman II (4.0)
- I. APLN 103 Apprenticeship, Power Lineman III (4.0)
- m. APLN 104 Apprenticeship, Power Lineman IV (4.0)
- n. APMT 101 Apprenticeship, Meter Technician I (4.0)
- o. APMT 102 Apprenticeship, Meter Technician II (4.0)
- p. APMT 103 Apprenticeship, Meter Technician III (4.0)
- q. APMT 104 Apprenticeship, Meter Technician IV (4.0)
- r. APRL 101 Apprenticeship, Relays Technician I (4.0)
- s. APRL 102 Apprenticeship, Relays Technician II (4.0)
- t. APRL 103 Apprenticeship, Relays Technician III (4.0)
- U. APRL 104 Apprenticeship, Relays Technician IV (4.0)
- v. APSB 101 Apprenticeship, Substation-Electrician I (4.0)
- w. APSB 102 Apprenticeship, Substation-Electrician II (4.0)
- x. APSB 103 Apprenticeship, Substation-Electrician III (4.0)
- y. APSB 104 Apprenticeship, Substation-Electrician IV (4.0)
- z. APSC 101 Apprenticeship, SCADA/Telecommunications I (4.0)
- aa. APSC 102 Apprenticeship, SCADA/Telecommunications II (4.0)

- bb. APSC 103 Apprenticeship, SCADA/Telecommunications III (4.0)
- cc. APSC 104 Apprenticeship, SCADA/Telecommunications IV (4.0)

ITEMS a – cc ITEMS WERE TABLED.

Carol stated that she had contacted Gonzalo Huerta via email regarding concerns with items a – cc and other apprenticeship course and program items on the agenda. Her concerns included the following: The ELTT courses were approved as stand-alone courses. She questioned the repeatability of the AP** 106 courses and noted the different descriptions for each course. Proposals for new apprenticeship certificates were submitted, however, certificates already exist. Carol stated there was not enough information provided for the committee to act upon, thus her recommendation that the items be tabled.

Committee members expressed concern that postponement of action on these items would impact printing of the 2009 – 2010 catalog.

- dd. FIRE 110 Introduction to Fire Fighter (3.0)
- ee. FIRE 111 Streams, Nozzles, Hoses, and Appliances (2.5)
- ff. FIRE 112 Ground Entry and Rescue (2.5)
- gg. FIRE 113 Ventilation and Fire Control (2.0)
- hh. FIRE 114 Fire Fighter I Advanced (3.5)
- ii. FIRE 116 Fire Hydraulics (2.0)
- jj. FIRE 119 Pipeline Transportation Emergencies (.5)
- kk. FIRE 120 Hazardous Materials Fire Responder (3.0)
- II. FIRE 200 Fire Apparatus 1A Driver (2.0)
- mm.FIRE 201 Fire Apparatus 1B Pump (2.0)
- nn. FIRE 202 Fire Investigation 1A (2.0)
- oo. FIRE 203 Fire Investigation 1B (2.0)
- pp. FIRE 204 Fire Management 1 (2.0)
- qq. FIRE 205 Fire Prevention 1A (2.0)
- rr. FIRE 206 Fire Prevention 1B (2.0)
- ss. FIRE 207 Fire Instructor 1A (2.0)
- tt. FIRE 208 Fire Instructor 1B (2.0)
- uu. FIRE 209 Fire Command 1A (2.0)
- vv. FIRE 210 Fire Command 1B (2.0)
- ww.FIRE 211 Incident Command System (CS) 300 (2.0)

M/S/C Aguirre/Guinn to approve the deletion of FIRE 110, 111, 112, 113, 114, 116, 119, 120, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, and 211, from the credit curriculum, effective 2009 - 2010, as presented. The motion carried.

yy. NURS 116 – Pharmacology and Medication Administration (2.0) zz. NURS 200 – Psychiatric Nursing (2.5)

aaa.NURS 202 – Psychiatric Nursing Application (1.5)

M/S/C Aguirre/Gretz to approve the deletion of NURS 116, 200 and 202, from the credit curriculum, effective 2009 - 2010, as presented. The motion carried.

Tina Aguirre informed the committee that deletion of the courses was dependent upon the approval of the revisions to the Nursing – Associate Degree (R.N.) by the Board of Registered Nursing. She explained that if the BRN did not approve the revisions to the major, action on NURS 116, 200 and 202 would be rescinded.

bbb. PD 065 – The Student in Contemporary College Affairs (1.0)

M/S/C Jaime/Rodgers to approve the deletion of PD 065 from the credit curriculum, effective 2009 - 2010, as presented. The motion carried.

- 2. Revised Courses
 - a. APEL 106 Apprenticeship, Electrician VI (4.0)
 - b. APGN 106 Apprenticeship, Generation Mechanic VI (4.0)
 - c. APLN 106 Apprenticeship, Power Lineman VI (4.0)
 - d. APMT 106 Apprenticeship, Meter Technician VI (4.0)
 - e. APRL 106 Apprenticeship, Relays Technician VI (4.0)
 - f. APSB 106 Apprenticeship, Substation-Electrician VI (4.0)
 - g. APSC 106 Apprenticeship, SCADA/Telecommunications VI (4.0)

ITEMS a – g WERE TABLED.

Earlier in the meeting Carol Lee questioned the repeatability of the courses and the cross-referencing since the course descriptions are different.

- h. BIOL 200 Human Anatomy and Physiology I (4.0)
- i. BIOL 204 Human Anatomy (4.0)
- j. BIOL 220 General Microbiology (5.0)

M/S/C Aguirre/Guinn to approve the addition of BIOL 122 or BIOL 180 or BIOL 182 as additional prerequisites, for BIOL 200, 204, and 220, effective 2009 – 2010, as presented. The motion carried.

k. ENGL 111 – Reading IV: Analytical and Critical Reading (3.0)

M/S/C Zielinski/Guinn to approve the revisions to the units and lab hours (from 3.5 hours to 3.0) and the removal of the lab activity from the instructional methodology, for ENGL 111, effective 2009 – 2010, as presented. The motion carried.

David Zielinski provided a brief explanation of the revision to the course, stating that the course is a college transfer course but the lab component is not appropriate.

Kathie Westerfield questioned how the revision to ENGL 111 was different from the revisions to the NURS courses, which were deleted and replaced with new replacement courses with different units. She also noted that if a student took the 3.5 unit ENGL 111 course and then repeated the course as a 3.0 unit course, the student would be awarded 3.0 units.

I. FIRE 100 – Fire Protection Organization (3.0)

M/S/C Aguirre/Gretz to approve the revision of the 2004 course number and textbook upgrades, for FIRE 100, effective 2009 – 2010, as presented. The motion carried.

m. FIRE/EMT 107 – Emergency Medical Technician I Refresher (2.0)

M/S/C Aguirre/Guinn to approve the revision of the 2004 course number and the prerequisites, for FIRE/EMT 107, effective 2009 – 2010, as presented. The motion carried.

n. HE 102 – Health Education (3.0)

M/S/C Drury/Gretz to approve the revision of the course description and textbook upgrades, for *HE* 102, effective 2009 – 2010, as presented. The motion carried.

o. HE 104 – First Aid (3.0)

M/S/C Drury/Guinn to approve the revision of the course description, measurable course objectives and minimum standards for grade of "C", and core content, for HE 104, effective 2009 – 2010, as presented. The motion carried.

p. PD 062 – Personal and Social Development (1.0)

M/S/C Drury/Guinn to approve the revision of the course outline of record and textbook upgrades, for PD 062, effective 2009 – 2010, as presented. The motion carried.

- q. PE 100 Lifetime Exercise Science (2.0
- r. PE 101 Exercise Lab (1.0)
- s. PE 104 Weight Training (1.0)
- t. PE 106 Walking/Jogging Fitness (1.0)

M/S/C Drury/Aguirre to approve the core content and textbook upgrades for PE 100, 101, 104 and 106, effective 2009 – 2010, as presented. The motion carried.

- u. PE 103 Physical Fitness Women (1.0)
- v. PE 127 Tennis Advanced (1.0)

M/S/C Drury/Guinn to approve the revision of the measurable course objectives and minimum standards for grade of "C", and textbook upgrades, for PE 103 and 127, effective 2009 – 2010, as presented. The motion carried.

- w. VN 120 The Maternity Cycle (5.5)
- x. VN 122 Common Health Problems I (5.5)
- y. VN 130 Common Health Problems II (5.5)
- z. VN 132 Common Health Problems III (5.5)

M/S/C Aguirre/Gretz to approve the textbook upgrades for VN 120, 122, 130 and 132, to the credit curriculum, effective 2009 – 2010, as presented. The motion carried.

3. New Courses

a. AJ 146 – Basic Traffic Accident Investigation (3.0)

M/S/C Gretz/ Guinn to approve the addition of AJ 146 to the credit curriculum, effective 2008 – 2009, as presented. The motion carried.

The committee granted the request of Suzanne Gretz to make the new course effective immediately. Suzanne explained that the Calexico Police Department would be offering the course the last week of May 2009; the department was awaiting approval of funding, which was the cause for the delay in submitting the course proposal to the C & I Committee.

Frances Beope questioned the number of lecture hours for the course (48 hours), and Suzanne Gretz explained that the State P.O.S.T requires 48 hours. She further explained that a student cannot miss a class; if a class is missed, the student would have to retake the class.

- b. ARAB 100 Beginning Arabic (5.0)
- c. BLDC 135 Residential Plumbing Applications (3.0)
- d. BLDC 170 Essentials of Efficient Green Construction (3.0)
- e. CIS 137 Dreamweaver (3.0)
- f. CIS 149 Photoshop (3.0)
- g. CIS 155 Flash (3.0)
- h. CIS 212 XHTML, CSS, and JavaScript (3.0)
- i. CIS 214 PHP and MySQL (3.0)
- j. ENGL 054 Mentored Reading Skills (.5) (WAS ENGL 053 NUMBER CONFLICT)
- k. FIRE 108 Fire and Emergency Services Safety/Survival (3.0)
- I. FIRE 109 Hazardous Materials for First Responder (2.0)
- m. FIRE 220 Fire Apparatus 1A Driver (2.5)
- n. FIRE 221 Fire Apparatus 1B Pump (2.5)
- o. FIRE 222 Fire Investigation 1A (2.5)
- p. FIRE 223 Fire Investigation 1B (2.5)
- q. FIRE 224 Fire Management 1 (2.5)
- r. FIRE 225 Fire Prevention 1A (2.5)
- s. FIRE 226 Fire Prevention 1B (2.5)
- t. FIRE 227 Fire Instructor 1A (2.5)
- u. FIRE 228 Fire Instructor 1B (2.5)
- v. FIRE 229 Fire Command 1A (2.5)
- w. FIRE 230 Fire Command 1B (2.5)
- x. FIRE 231 Incident Command System (ICS) 300 (1.5)
- y. FIRE 232 Public Education 1 (2.5)
- z. FIRE 233 Fire Command 1C (2.5)
- aa. FIRE 234 Fire Prevention 1C (2.5)
- bb. FIRE 235 Fire Instructor 2A (2.5)
- cc. NURS 113 Pharmacology I (1.5)
- dd. NURS 123 Pharmacology II (1.5)
- ee. NURS 220 Psychiatric and Mental Health Nursing (2.0)
- ff. NURS 222 Psychiatric and Mental Health Nursing Application (1.0)
- gg. PD 066 Contemporary College Affairs (2.0)
- hh. PE 156 Intercollegiate Cross Country and PE (2.0)
- ii. SPCH 120 Interpersonal Communication (3.0)

M/S/C Aguirre/Drury to approve the addition of ARAB 100, BLDC 135 and 170, CIS 137, 149, 155, 212, 214, ENGL 054, FIRE 108, 109, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, and 235, NURS 113, 123, 220, AND 222, PD 066, PE 156, SPCH 120, (items a through jj), as new courses to the credit curriculum, effective 2009 2010, as presented. The motion carried.

Tina informed the committee that NURS 113, 123, 220 and 222 (items cc – ff) were submitted to the Board of Registered Nursing and were pending approval.

D. Distance Education Courses – Addendum Documentation

- 1. CIS 137 Dreamweaver (3.0)
- 2. CIS 149 Photoshop (3.0)

3. CIS 155 – Flash (3.0)

M/S/C Rodgers/Aguirre to approve the Distance Education Addendum for CIS 137, 149 and 155, effective 2009 – 2010, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

E. Majors and Certificates

1. Deleted Majors and Certificates

a. Medical Office Assistant Certificate

M/S/C Aguirre/Gretz to approve the deletion of the Medical Office Assistant certificate from the credit programs, effective 2009 - 2010, as presented. The motion carried.

Carol Lee noted the certificate was a non-compliant program and was therefore being deleted. Tina explained that the AHP courses would be maintained and the Nursing division intends to reinstitute the program in the future.

b. Pharmacy Technician Certificate

M/S/C Aguirre/Drury to approve the deletion of the Pharmacy Technician certificate from the credit programs, effective 2009 - 2010, as presented. The motion carried.

2. <u>Revised Majors and Certificates</u>

a. Agricultural Business Management Major

b. Agricultural Science Major

M/S/C Aguirre/Gretz to approve the revisions to the Agricultural Business Management major and the Agricultural Science major, to delete AG 101 from Section 1, and to increase the units under Section II (from 6 to 12 and 9 to 12, respectively), effective 2009 – 2010, as presented. The motion carried.

c. Agricultural Business Management Certificate

M/S/C Rodgers/Guinn to approve the revisions to the Agricultural Business Management certificate, to delete AG 101 from Section 1, and to increase the number of courses to be selected from Section II, effective 2009 – 2010, as presented. The motion carried.

d. Agricultural Crop Science Certificate

M/S/C Aguirre/Guinn to approve the revisions to the Agricultural Crop Science certificate, to delete AG 101 from Section II, effective 2009 – 2010, as presented. The motion carried.

e. Air Conditioning and Refrigeration Technology Certificate

M/S/C Guinn/Aguirre to approve the revision to textual statement for the Air Conditioning and Refrigeration Technology certificate, effective 2009 – 2010, as presented. The motion carried.

f. Building Construction Project Management Certificate

M/S/C Lee/Guinn to approve the revisions to the Building Construction Project Management certificate, to add BLDG 170 and increase the units required for the certificate, effective 2009 – 2010, as presented. The motion carried.

g. Carpentry Construction Technology Certificate

M/S/C Lee/Aguirre to approve the revisions to the Carpentry Construction Technology certificate, to add BLDG 135, effective 2009 – 2010, as presented. The motion carried.

h. Communication Arts Major

M/S/C Guinn/Rodgers to approve the revisions to the Communications Arts major, effective 2009 - 2010, as presented. The motion carried.

i. Emergency Medical Services Major and Certificate

M/S/C Aguirre/Mendenhall to approve the revisions to the Emergency Medical Services major and certificate, effective 2009 - 2010, as presented. The motion carried.

j. Fire Technology Major and Certificate

M/S/C Aguirre/Jaime to approve the revisions to the Fire Technology major and certificate, effective 2009 – 2010, as presented. The motion carried.

k. Firefighter I Certificate

M/S/C Aguirre/Jaime to approve the revisions to the Firefighter I certificate, effective 2009 – 2010, with corrections to the units required for the certificate (25.5 units not 26.5). The motion carried.

I. General Science Major

M/S/C Guinn/Mendenhall to approve the revisions to the General Science major, effective 2009 – 2010, as presented. The motion carried.

m. Life Science Major

M/S/C Gretz/Rodgers to approve the revisions to the Life Science major, effective 2009 – 2010, as presented. The motion carried.

n. Mathematics Major

M/S/C Gretz/Guinn to approve the revisions to the Mathematics major, effective 2009 – 2010, as presented. The motion carried.

o. Nursing – Registered Nursing (RN) Major (WITH BRN APPROVAL)

M/S/C Aguirre/Rodgers to approve the revisions to the Nursing – Registered Nursing (RN) major (WITH BRN APPROVAL), effective 2009 – 2010, as presented. The motion carried.

p. Nursing – Registered Nursing (RN) Major

M/S/C Aguirre/Drury to approve the revisions to the Nursing – Registered Nursing (RN) major, effective 2009 – 2010, as presented. The motion carried.

Reference items o and p, it was noted that if the Board of Registered Nursing approved the revised RN major (item o), that the action on item p would be rescinded.

q. Nursing – Vocational Nursing (VN) Major and Certificate

M/S/C Aguirre/Drury to approve the revisions to the Nursing – Vocational Nursing (VN) major and certificate, effective 2009 – 2010, as presented. The motion carried.

r. Physical Science Major

s. Pre-Engineering Major

ITEMS r and s WERE TABLED.

Issues with the proposed revisions were noted: Too many units are required for the Physical Science major; GE only requires 60 units. The inclusion of CS 220 as a course selection for the Physical Science major was questioned. The removal of Calculus I and II from the Pre-Engineering major was also questioned.

3. <u>New Majors and Certificates</u>

a. Air Conditioning and Refrigeration Technology Major

M/S/C Jaime/Rodgers to approve the addition of the Air Conditioning and Refrigeration Technology major to the credit programs, effective 2009 – 2010, as presented. The motion carried.

- b. Apprenticeship, Generation Mechanic (APGN) Certificate
- c. Apprenticeship, Electrician (APEL) Certificate
- d. Apprenticeship, Meter Technician (APMT) Certificate
- e. Apprenticeship, Power Lineman (APLN) Certificate
- f. Apprenticeship, Relays Technician (APRL) Certificate
- g. Apprenticeship, SCADA/Telecommunications Technician (APSC) Certificate
- h. Apprenticeship, Substation-Electrician (APSB) Certificate

ITEMS b – h WERE TABLED.

Carol noted earlier in the meeting that the apprenticeship certificates already exist.

i. Multimedia and Web Development Major and Certificate

M/S/C Rodgers/Guinn to approve the addition of the Multimedia and Web Development major and certificate, to the credit programs, effective 2009 - 2010, as presented. The motion carried.

The inclusion of BUS 260 for the certificate but not the major was questioned. Val Rodgers provided a brief explanation and stated that she was scheduled to meet with the counselors to discuss the new major on April 23 at 2:00 p.m. in Room 2131.

F. General Catalog (Textual, Major and Certificate Items)

1. Associate Degrees (2008 – 2009 General Catalog, pp. 31-34)

THIS ITEM WAS TABLED.

Questions and issues raised with the proposed revisions included the following: Discrepancies in the state reading competency requirements were noted (i.e., ENGL 111 should not have been deleted). The term, "Registrar" should be changed to "Admissions and Records Office" due to the impending reorganization of the department. It was noted that the deadlines for filing a petition for graduation are posted in class schedules each term.

2. Credit by Examination (2008 – 2009 General Catalog, p. 25)

M/S/C Jaime/Rodgers to approve the revisions to the Credit by Examination statement (2008 – 2009 General Catalog, p. 25), effective 2009 – 2010, with corrections. The motion carried.

In response to inquiry, Carol explained that credit by exam procedures would be included in the new forms. She stated that the revised statement incorporates concerns expressed by faculty. Kathie recognized Carol for her efforts in the revision to the statement and forms. She described the statement as an improvement over the existing statement.

3. Credit for Advanced Placement Examinations (AP) (2008 – 2009 General Catalog, p. 25)

THIS ITEM WAS TABLED.

Concerns were raised regarding some of the approved courses included in the AP Chart. In addition, some committee members stated the chart was not clear. The committee recognized Carol Lee for her work on the AP chart.

Nursing – Associate Degree (ADN) Registered Nursing and Vocational Nursing (2008 – 2009 General Catalog, pp. 13 – 18)

M/S/C Aguirre/Guinn to approve the deletion of the Nursing – Associate Degree (ADN) Registered Nursing and Vocational Nursing statements, items 10 and 11, respectively, from the Types of Courses and Programs section (2008 – 2009 General Catalog, pp. 13 – 18), effective 2009 – 2010, as presented. The motion carried.

5. Nursing Appendix – WITH BRN APPROVAL (Addition)

M/S/C Rodgers/Drury to approve the addition of the Nursing Appendix – WITH BRN APPROVAL to the General Catalog, effective 2009 – 2010, as presented. The motion carried.

6. Nursing Appendix (Addition)

M/S/C Rodgers/Jaime to approve the addition of the Nursing Appendix to the General Catalog, effective 2009 – 2010, as presented. The motion carried.

It was noted that if the Board of Registered Nursing approves the revised RN major, the action under item 5, Nursing Appendix – WITH BRN APPROVAL will stand, and the action taken under item 6 would be rescinded. Carol explained that the appendix would replace the text currently located at the beginning of the catalog.

III. Discussion Items

IV. Information Items

Chantilee Mendenhall, ASG President, announced that the spring student awards ceremony would take place May 5 and the deadline for nominations is April 24.

V. Other Items - None

VI. Next Regular Meeting – 3:05 p.m., Thursday, April 30, 2009, Board Room Materials Due: 5:00 p.m., Wednesday, April 22, 2009

VII. Adjournment

The meeting was adjourned at 4:58 p.m.