

**IMPERIAL VALLEY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE MEETING
ADOPTED MINUTES
REGULAR MEETING
THURSDAY, FEBRUARY 26, 2009
3:05 P.M. – BOARD ROOM**

Present: Tina Aguirre Melani Guinn Chantilee Mendenhall Carol Lee
Frank Rapp *(for K. Berry)* Gonzalo Huerta Val Rodgers David Zielinski
Suzanne Gretz Jan Magno *(for V. Jaime)* Lianna Zhao

Consultants: Frances Beope Michael Heumann Norma Nunez Kathy Westerfield
Jose Lopez

Absent: Ted Ceasar David Drury Taylor Ruhl

Guests:

Recorder: Linda Amidon

I. Opening of the Meeting

A. Call to Order of Regular C & I Committee Meeting – Carol Lee, Co-Chair

Carol Lee, Co-Chair, called the regular meeting of the Imperial Valley College Curriculum and Instruction Committee to order at 3:03 p.m. on Thursday, February 26, 2009.

B. Approval of the Minutes of January 15, 2009

M/S/C Zhao/Rodgers to approve the C & I Committee meeting minutes of January 15, 2009, as presented. The motion carried.

II. Action Items

A. Credit Courses

1. Revised Courses

- a. ECON 101 – Introduction to Micro Economics (3.0)
- b. ECON 102 – Introduction to Macro Economics (3.0)
- c. PD 065 – The Student in Contemporary College Affairs (1.0)

THE ABOVE ITEMS WERE PULLED.

2. New Courses

- a. PD 120 – College Success Skills (3.0)

*M/S/C Gretz/Zhao to approve the addition of PD 120 to the credit curriculum, effective 2009 – 2010, as presented. **THE MOTION WAS TABLED.***

Several members expressed concern that the core content appeared to duplicate the core content of existing similar one-unit PD courses (i.e., PD 061, PD 062, and PD 064). Norma Nunez explained that PD 120 was developed in response to discussion by the Basic Skills Committee, and the intent is to link the course with Math and English classes. Suggestions were made to either delete the one-unit courses if

PD 120 is added, or to not add PD 120 and sequence the existing one-unit courses so that a student could earn a total of three units. Norma stated she was amenable to deleting the one-unit courses.

B. General Catalog (Textual, Major and Certificate Items)

1. Graduation Requirements (2008 – 2009 General Catalog, p. 31 - 34)

M/S/C Gretz/Zhao to approve the revision of the Graduation Requirements (the addition of a statement regarding the minimum grade required in all courses used for majors, and corrections to American Institutions and Reading Competency, 2008 – 2009 General Catalog, p. 31 - 34), effective 2009 - 2010, as presented. The motion carried.

2. Transfer Credit (2008 – 2009 General Catalog)

M/S/C Zhao/Lee to approve the addition of new and revised textual items regarding transfer credit, effective 2009 - 2010, as presented. The motion carried with revision to the AP chart by April 2, 2009.

Carol Lee explained the transfer credit policy revision was made in response to accreditation recommendations. Kathie Westerfield noted that the policy is already in print and on the IVC Website, and it is what's currently in practice. Discussion ensued regarding the courses for which credit would be awarded, specifically Science, Math and Spanish Language classes. Carol pointed out that although the proposal reflects the courses for which AP credit would be awarded, the courses are not identified in the current 2008 – 2009 General Catalog. Kathie emphasized the need to clearly state in the catalog what a student would receive credit for. Carol requested that discipline faculty revisit the AP chart; she will provide AP materials and related Website links to members.

III. Discussion Items

IV. Information Items

A. To Be Arranged (TBA) Hours Follow-Up

V. Other Items - None

VI. Next Regular Meeting – 3:05 p.m., Thursday, March 5, 2009, Board Room
Materials Due: 5:00 p.m., Wednesday, February 25, 2009

VII. Adjournment

The meeting was adjourned at 3:38 p.m.