Imperial Valley College

Economic and workforce development

Career technical education act/perkins

Tuesday, September 15, 2009

10:00 AM, Board Room

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| **CTEA/Perkins Programs** | **Representatives Present** |
| Economic and Workforce Development | Efrain Silva  Patricia Robles  Joe Espinoza |
| Computer Information Systems | Valerie Rodgers |
| Child Development | Becky Green |
| Automotive Technology  Automotive Collision Repair | Jose Lopez |
| Air-Conditioning & Refrigeration | Frank Miranda |
| Building Construction | N/R |
| Welding Technology | N/R |
| Fire Science | N/R |
| Administration of Justice  Correctional Science  Peace Officer Standards Training (POST) | N/R |
| Agriculture | Patrick Pauley |
| Other: Renewable Energy | Gonzalo Huerta, Norma Santana |

Minutes

1. **Call to Order**

The meeting was called to order by Efrain Silva at 10:15 am.

1. **Introductions**

None.

1. **New Dean of Instruction for Applied Sciences**

Efrain Silva has been re-assigned as Dean of Instruction for Applied Sciences and Extended Campus; Gonzalo Huerta has been re-assigned as Dean of Instruction for Renewable Energy.

1. **District-wide Comprehensive Program Review**

Gonzalo Huerta stated that data for the programs can be requested from Dawn Chun. Efrain Silva said that he has already asked Dawn Chun for data. The Comprehensive Program Reviews are due January 2010.

1. **California Ed Code § 78016 Vocational Program Review**

Gonzalo Huerta explained that the vocational program reviews per California Ed Code § 78016 are due every two years. 2007 was the last time they were submitted. This year’s vocational program are due to the Board by March 14, 2010.

1. **CTEA Title IC Perkins IV Program Audit Files**

Gonzalo Huerta suggested that all programs keep an audit file with all of the documentation related to CTEA/Perkins grant.

1. **CTEA Title IC Perkins IV 2009-2010**

Gonzalo Huerta briefly reviewed the overview and guidelines of Perkins. Earlier in the year all programs received their approved allocations. An Activity Funding Form must be submitted to Applied Sciences for each activity for which you are requesting funds. Those forms were provided previously as well. The Applied Sciences office will be submitting the 1st Quarter report at the end of October.

1. **Career Fair/College & University Day – October 5, 2009**

The Career Fair is scheduled for Monday, October 5th. Any department/division interested in participating should contact Joe Espinoza or Patty Robles. If anyone knows of an organization that might be interested, please provide us with the contact information.

1. **Other**

None

1. **Next Meeting**

The next meeting will be scheduled for next month. Val Rodgers may not be able to attend the next meeting and asked us to invite Tom Paine, Walid Ghanim, or Javier Gutierrez to represent CIS.

1. **Adjourn**

The meeting was adjourned at 11:00 am by Gonzalo Huerta.