

**IMPERIAL VALLEY COLLEGE  
CAMPUS OPERATIONS COMMITTEE**

Adopted Minutes  
November 15, 2007

| <b>Present:</b>                                                                                                                                                                                                          | <b>Absent:</b>                                                                                                                            | <b>Visitors:</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Sergio A. Lopez, Chair<br>Saria Cardoza<br>Rick Castrapel<br>Carol Hegarty<br>Gonzalo Huerta<br>Nannette Kelly<br>Jose Lopez<br>Claudia Perdomo<br>Rick Webster<br>David Lopez, ASG Rep.<br>Francisco Mariscal, ASG Rep. | Travis Gregory<br>Zula Hartfield<br>John Lau<br>Georgina Madrid<br>Bertha Ortega<br>Maria Trejo<br>Jose Velasquez<br>Ingrid Soto, ASG Rep | Carlos Fletes    |

Chairman, Sergio A. Lopez, called the regular meeting of the Campus Operations Committee to order at 2:09 p.m. on Thursday, November 15, 2007 in the Administration Board Room.

Approval of Agenda: *M/S/C Webster/Castrapel to approve the agenda as amended.*

Approval of Minutes: *M/S/C Castrapel/Perdomo to approve the minutes of the November 1, 2007 meeting as submitted.*

**UNFINISHED BUSINESS**

Construction Update

Mr. Webster stated that part of the Human Resources parking lot will disappear on November 29<sup>th</sup>. The old parking lot "C" will be strictly reserved parking; student parking will not be provided. Mr. Webster stated that groundwork in lot "C" will begin the first part of December and will be done by mid January. Bids for the actual Science building will open on January 10<sup>th</sup>. Deliveries will be back to the old route and no longer will be using the entrance behind the library.

Mr. Webster stated that some have inquired about the lack of handicap student parking by the athletic fields. He stated that each field will have paved walkways to accommodate disabled students.

Mr. Webster also stated that some trenching within the campus has been done to move the server room from the 900 building to the back of the Library building.

The new entrances from Aten and Old Highway 111 are still waiting for funding.

Mr. Huerta stated that he will be meeting Jimmy Sanders tomorrow to discuss the Career Technology building. Since the Career Technology is a less complex building it will be finished before or at the same time of the Science building. Discussion followed on how other community colleges passed a bond at the same time IVC did and they have already moved into their new building. Mr. Huerta stated that the building has taken so long because the Science building has been redesigned about three or four times and the college have not had a stable Vice President of Business Services making it tough to begin the project. Mr. Webster stated that the college envisions the building to be occupied by Fall 2009.

### Product Dispensers in Women's Restrooms

Mr. Webster stated that the feminine hygiene product dispensers were constantly broken into and it was costing the college an approximate of \$125 to replace each dispenser. Two years ago this committee recommended having the product available in the campus bookstore. Currently there is one dispenser in the DSPS building available to students. Mr. Webster stated that due to the number of emails requesting the dispensers back in the restrooms he researched for cages that will protect the dispensers from theft and was unsuccessful.

After some discussion regarding this item there was a consensus from the committee to provide the feminine hygiene product in the Student Health Center. Mr. Webster will follow up in delivering the product to the Student Health Center.

### Memorial Tribute to Student, Jorge Navarrate

Mr. Lopez stated that the Sisso Tree in memory of student, Jorge Navarrate will be by the Amphitheater area walkway. The memorial ceremony is scheduled this Saturday, November 17<sup>th</sup>. The ASG will be providing refreshments.

### NEW BUSINESS

#### Automated Teller Machine (ATM)

Director of Fiscal Services, Mr. Carlos Fletes announced that the college has discussed the possibility of having a Higher One ATM machine on campus.

***M/S/C Castrapel/Kelly to approve the Higher One ATM machine to be placed in the College Center's lobby area replacing the Sun Community Credit Union's ATM machine. Oppose: Rick Webster.***

Discussion followed in where and what will happen to the current ATM machine owned by Sun Community Credit Union. Mr. Lopez stated that the college would most likely open bids to see what banks are interested in providing an ATM machine on campus for employees to utilize and it might not necessarily be Sun Community Credit Union.

### INFORMATION ITEMS

None

### Announcements

None

### Next Meeting

The next Campus Operations Committee is scheduled for Thursday, February 7, 2008 at 2:00 p.m. in the Administration Board Room with agenda item: Sun Community ATM.

### Adjourn

***The meeting was adjourned at 2:43 p.m.***

Recording Secretary: Saria Cardoza