IMPERIAL VALLEY COLLEGE CAMPUS OPERATIONS COMMITTEE

Adopted Minutes November 1, 2007

Present:	Absent:	Visitors:
Sergio A. Lopez, Chair	Travis Gregory	Bobbie McClain
Saria Cardoza	Zula Hartfield	
Rick Castrapel	Nannette Kelly	
Carol Hegarty	John Lau	
Gonzalo Huerta	Jose Lopez	
Bertha Ortega	Georgina Madrid	
Claudia Perdomo	Rick Webster	
Maria Trejo		
Jose Velasquez		
Thanya Booth, ASG Rep.		
Francisco Mariscal, ASG Rep.		
Ingrid Soto, ASG Rep.		

Chairman, Sergio A. Lopez, called the regular meeting of the Campus Operations Committee to order at 2:06 p.m. on Thursday, November 1, 2007 in the Administration Board Room.

Approval of Agenda: M/S/C Ortega/Perdomo to approve the agenda as submitted.

Approval of Minutes: M/S/C Hegarty/Booth to approve the minutes of the October 18, 2007

meeting as amended. Ms. Guinn should be Dr. Guinn.

UNFINISHED BUSINESS

Construction Update

Mr. Lau and Mr. Webster were not present and no construction update was given.

Art Gallery – Approval of Design

The item was tabled to the next meeting. Ms. Hegarty stated that Tom Gilbertson will be meeting with the architect to finalize some details.

Memorial Tribute to Student, Jorge Navarrate

Ms. McClain stated that after some careful research and speaking with different individuals on the different types of trees a decision was reached to plant a Sissoo tree. Sissoo trees are not common in the Imperial Valley. The tree will cost approximately \$350 and local landscaper, Karl Burnworth volunteered to plant the tree free of cost. Mr. Lopez and Mr. Webster will make a decision where the tree will be planted. Ms. McClain will send a formal invitation to Mr. Navarrete's family inviting them to the Memorial Ceremony scheduled for Saturday, November 17th. The ASG will donate soft drinks for the ceremony. Ms. McClain stated that more than \$205 have been raised towards the

memorial fund and expects to raise another \$200. Students for Political Awareness (SPA) will also be donating to the fund. An aluminum plaque will be ordered by Ms. McClain at an approximately cost of \$125. Mr. Lopez recommended for the plaque to be mounted at a later time. The item will go to College Council as information. Ms. McClain stated that the item was presented to the Academic Senate without objection. M/S/C Castrapel/Soto to approve planting a Sisso Tree on campus as a memorial tribute to IVC student, Jorge Navarrate

NEW BUSINESS

None

INFORMATION ITEMS

Product Dispensers

Mr. Lopez stated that an e-mail was sent on "Opencomm" regarding the lack of feminine hygiene products in the women's restrooms. Mr. Lopez stated that the dispensers were constantly broken into and it was costing Maintenance approximately \$125 to replace each dispenser. The Campus Operations Committee members from two years ago made a decision to remove the dispensers and have the product available in the bookstore to prevent further thefts.

Since the item was asked to be put in today's agenda Mr. Webster is currently looking into purchasing cages that will protect the dispensers from theft.

Announcements

None

Next Meeting

The next Campus Operations Committee is scheduled for Thursday, November 15, 2007 at 2:00 p.m. in the Administration Board Room.

<u>Adjourn</u>

The meeting was adjourned at 2:20 p.m.

Recording Secretary: Saria Cardoza