

**UNADOPTED MINUTES
IMPERIAL VALLEY COLLEGE
STUDENT AFFAIRS COMMITTEE**

Location: Student Affairs Conference Room

Wednesday, November 4, 2009

Chairman, Mr. Sergio A. Lopez called the Student Affairs Committee meeting to order at 3:03 p.m. in the Student Affairs Conference Room.

I. CALL TO ORDER

PRESENT	FACULTY	CLASSIFIED	STUDENTS
	Sergio A. Lopez, Chair Jeff Beckley Krista Byrd [3:15 p.m.] Lori Mazeroll Terry Norris	Saria Cardoza Claudia Aguilar Gail Parish Maria Trejo	Libertad Cabrera Chris Corrales Myra Martinez Brian Phillips
NOT PRESENT	Robert Baukholt, <i>Excused</i> Rick Castrapel Carey Fristrup Rosalie Lopez Betsy Riehle, <i>Excused</i>		
VISITORS	Steven Sciaky, ASG President Carlos Espericueta, Student & ASG Senator		RECORDER: Saria Cardoza

II. APPROVAL OF AGENDA

M/S/C (Parish/Beckley) to approve the November 4, 2009 agenda as submitted

ORDER OF BUSINESS

III. NEW BUSINESS

(a) Purpose of Committee

Mr. Lopez welcomed committee members to the 2009-2010 academic year.

The purpose/function of the Student Affairs Advisory Committee is to evaluate and make recommendations concerning the various areas of student affairs. This committee shall be responsible for recommending policies regarding student activities, clubs, assemblies, elected student bodies, commencement, disciplinary matters pertaining to disciplinary appeals and other student activities.

(b) Selection of Discipline Chair

Mr. Lopez cannot serve as the Discipline Chair for this committee since he is the Disciplinary Officer for the college. He stated that once a discipline matter is given to him, an investigation begins. Once the investigation concludes and if the student(s) are in violation of the Code of Conduct they may be placed on probation or suspension. Students have the right to appeal by presenting their case to this committee. The procedure is outlined in the *Handbook for Faculty Advisors and Student Leaders* (the handbook is available on the web <http://www.imperial.edu/index.php?pid=460>).

M/S/C (Parish/Trejo) to nominate Jeff Beckley as the Student Affairs Discipline Chair for the 2009-2010 year.

M/S/C (Mazeroll/Parish) to close nominations. Dr. Beckley accepted being the 2009-2010 Student Affairs Discipline Chair.

(c) Semester Overview

Mr. Lopez informed the committee that there has been an increased of drug use this semester and there is an ongoing investigation.

The campus is now Tobacco Free. Students caught smoking are informed of the policy and their name is entered in a database. Students caught a second time are placed on disciplinary probation and the third time students are caught smoking, they are subject to suspension. Mr. Lopez reported that there are some employees who keep ignoring the policy. The consequences for classified and faculty who are caught smoking should be outlined in both the CSEA and CTA contracts.

(d) Commencement 2010

Mr. Lopez stated that there has not been a Commencement guest speaker in the last two years. Several individuals said that the program runs smoothly without a speaker.

The Cap and Gown account is in need of funds. Mr. Lopez does not foresee raising the cap and gown rental fee for students. Commencement will be held Saturday, June 12, 2010.

IV. ANNOUNCEMENTS

The Associated Student Government (ASG) will be having a BBQ tonight in the gym as we wish the best to both the Women's & Men's Basketball teams. Free hamburgers will be available to all the attendees after 5:30 p.m.

Vendors or those interested in distributing literature are more than welcome on our campus as long as the proper paperwork is filled out and procedures are followed.

The ASG will not be approaching the change of the mascot since their biggest concern is the budget.

The Region X Community Colleges will be having a Student Rally on Friday, November 20, 2009 at Balboa Park (San Diego). The theme is "Stop the Termination of College Education." ASG will be leasing two to four chartered busses to attend the rally. Students interested in attending need to contact the Office of Student Affairs for more details.

V. ADJOURNMENT

The meeting was adjourned at 3:31 p.m.

Chairman

Date

Respectfully submitted by: _____

Adopted this _____ day of _____ 2009