UNADOPTED MINUTES IMPERIAL VALLEY COLLEGE STUDENT AFFAIRS COMMITTEE

Location: Administration Board Room

Monday, October 4, 2010

Chairman, Mr. Sergio A. Lopez called the Student Affairs Committee meeting to order at 3:04 p.m. in the Administration Board Room.

I. CALL TO ORDER

PRESENT	FACULTY	CLASSIFIED	STUDENTS
	Sergio A. Lopez, Chair Jeff Beckley	Saria Cardoza Claudia Aguilar	Danitza Aguirre Raim Torres
	Carey Fristrup	Gail Parish	Josafat Trejo
	Terry Norris	Maria Trejo	Lisa N. Tylenda
	Betsy Riehle		
NOT DEPOSIT			
NOT PRESENT	Robert Baukholt		
	Krista Byrd, Excused		
	Rosalie Lopez Lori Mazeroll, <i>Excused</i>		
	Zori mazoron, Excused		
VISITORS	None		RECORDER:
			Saria Cardoza

II. APPROVAL OF AGENDA

M/S/C (Parish/Trejo) to approve the October 4, 2010 agenda as submitted

ORDER OF BUSINESS

III. <u>NEW BUSINESS</u>

(a) Purpose of Committee

Mr. Lopez welcomed committee members to the 2010-2011 academic year.

Mr. Lopez read the purpose/function of the Student Affairs Advisory Committee:

"The function of the Student Affairs Committee is to evaluate and make recommendations concerning the various areas of student affairs. This committee shall be responsible for recommending policies regarding student activities, clubs, assemblies, elected student bodies, commencement, disciplinary matters pertaining to disciplinary appeals and other student activities. The Chairperson of the committee shall be the Dean of Student Development & Campus Events and the following members shall be appointed by the Superintendent/President: at least four faculty members and four classified staff, and four students will be appointed by the Associated Student Government President. A faculty member shall be selected by the committee to serve as a chairperson of the disciplinary appeals board."

A copy of what was read will be e-mail to the student representatives present.

(b) Selection of Discipline Chair

Mr. Lopez serves as the Disciplinary Officer for the college and therefore, cannot serve as the Discipline Chair for the Appeals Committee. Once a discipline matter is given to him, an investigation begins. Once the investigation concludes and if the student(s) is/are in violation of the Code of Conduct they may be placed on probation or suspension. Students have the right to appeal by presenting their case to this committee. The procedure is outlined in the *Handbook for Faculty Advisors and Student Leaders* (the handbook is available on the web http://www.imperial.edu/index.php?pid=460).

Dr. Jeff Beckley was unanimously appointed as the 2010-2011 Student Affairs Discipline Chair.

Mr. Lopez thanked Dr. Beckley for once again accepting to be the chair of the Disciplinary Appeals Board.

(c) Semester Overview

Mr. Lopez stated that there have been a number of functions that have not come through this committee for approval. Any function or events (depending on the event and whether or not affects students) need to come to this committee for approval since he is now the Dean of Student Development & Campus Events.

(d) Commencement 2011

Mr. Lopez stated that the 2010 Commencement went very smoothly. There was a critique meeting and the feedback was very positive. Ideas and comments are welcome as we prepare for the 2011 Commencement.

IV. <u>ANNOUNCEMENTS</u>

A "Community Open House" is scheduled for Saturday, October 30, 2010 in front of the 2700 building in conjunction with the annual Agriculture Club's Pumpkin Patch activity. The open house activities are scheduled from 10:00 a.m. to 2:00 p.m. Some of the activities include: Hay Rides, Food Booths (by Campus Clubs), Robots Showing and many other activities. Student, Faculty, Staff and the Community are encouraged to attend the event.

Mr. Lopez will be sending an e-mail to all users regarding the prohibition of selling items on campus for personal gain. Employees selling items for non-profit organizations (i.e., school fundraising, church, etc.) need prior approval by this committee. For-Profit Organizations are charged a \$75 fee that goes directly to the Associated Students. The form may be accessed from the Office of Student Affairs or the website at http://www.imperial.edu/index.php?pid=10 under "Distribution of Literature/Vendor Form."

V. <u>ADJOURNMENT</u>

The meeting was adjourned at 3:17	7 p.m.		
Chairman		Date	
Respectfully submitted by: S	aria Cardoza		
Adopted this	day of	2010	