

**UNADOPTED MINUTES
IMPERIAL VALLEY COLLEGE
STUDENT AFFAIRS COMMITTEE
*Special Meeting***

Location: Administration Board Room
Monday, February 1, 2010

Chairman, Mr. Sergio A. Lopez called the Student Affairs Committee *special* meeting to order at 1:34 p.m. in the Administration Board Room.

I. CALL TO ORDER

PRESENT	FACULTY	CLASSIFIED	STUDENTS
	Sergio A. Lopez, Chair Carey Fristrup Lori Mazeroll Terry Norris	Saria Cardoza Claudia Aguilar Gail Parish Maria Trejo	Chris Corrales Carolina Godoy Brian Phillips Steven Sciaky
NOT PRESENT	Robert Baukholt, <i>Excused</i> Jeff Beckley Krista Byrd, <i>Excused</i> Rosalie Lopez, <i>Excused</i> Betsy Riehle		
VISITORS	None		RECORDER: Saria Cardoza

Mr. Lopez welcomed everyone back.

II. APPROVAL OF AGENDA – N/A

ORDER OF BUSINESS

III. NEW BUSINESS

(a) Increase of Cap & Gown

The cap and gown rental fee has remained at \$25 for over five to six years. However, due to the cap and gown company increasing their rental fees the college is now forced to raise the rental fee as well. Mr. Lopez proposed the increase from \$25 to \$30. Such increase will pay for the reception, decorations, honor chords, cap and gowns, etc. The late orders will be kept at \$50.

M/S/C (Parish/Fristrup) to approve the increase of cap and gown rental fee from \$25 to \$30

The motion carried without further discussion.

(b) Approval of Cap & Gown Ordering Deadlines

Spring Break is scheduled from April 5th through the 9th. The Office of Student Affairs will move up the cap and gown deadline by one week. Our office has a deadline to submit both student and faculty orders without being charge shipping. After such deadline the shipping charges are extremely high. Therefore, Mr. Lopez proposed cutting the ordering dates by a week approximately.

M/S/C (Fristrup/Sciaky) to approve the cap and gown ordering dates from Monday, March 15 through Monday, March 29, 2010.

The Office of Student Affairs will be mailing out letters to students who have petition for graduation within the next two weeks or so. Orders will be taken in the Office of Student Affairs from Monday, March 15th through Monday, March 29, 2010.

(c) Increase of Student Health Fee

Mr. Lopez informed the committee that there has been an increase of services offered at the Student Health Center. The center now offers Counseling Services which students are now aware of and are benefiting from it. According to Mr. Lopez, the counselor has a wait list.

Mr. Lopez would like to see the college run its own Student Health Center in the near future but in order to do so, the fee will have to be increased. Currently, the State allows community colleges to charge a maximum fee of \$17 for the Fall & Spring semesters and \$14 for the Summer & Winter session; however, Mr. Lopez's proposal is to raise it by \$2 for each student. Raising the fee from \$14 to \$16 for Fall/Spring and \$11 to \$13 for Summer/Winter will allow the college to run their own student health center and offer better services. Also, such monies will allow the college to purchase new equipment and pay for additional staffing such as a Nurse Practitioner and Licensed Counselors. Keep in mind that if the proposal is approved by the Board of Trustees, the fee will be effective Fall 2010. Lori Mazeroll expressed being totally opposed in increasing fees for students. Gail Parish stated by increasing such fee, the students will not be able to afford it. The committee raised concerns whether the increase of \$2 will be sufficient for the college to run its own center and pay for salaries. Mr. Lopez stated that the increase will cover all additional expenses.

M/S/C (Parish/Sciaky) to recommend the increase of \$2.00 to the Student Health Fee with the understanding that the college will research and apply for alternative grants, and funding.
OPPOSE: Mazeroll and Corrales

The item will go to the Associated Students Government and College Council for recommendation.

(d) Increase of Student Travel Per diem

The current student travel per diem is at \$5 for breakfast, \$7 for lunch and \$13 for dinner while faculty/staff per diem is at \$7 for breakfast, \$10 for lunch and \$18 for dinner. Students represent the college just like any staff or faculty do and students' per diem should be in line with employees per diem. ***M/S/C (Sciaky/Phillips) to recommend that the student travel per diem be in line with faculty/staff's per diem.*** The motion carried without further discussion.

The item will go to the Associated Students Government, Planning & Budget and College Council for recommendation.

IV. ANNOUNCEMENTS

The IVC Foundation/Hall of Fame Dinner will be held Thursday, February 11th. Those interested in purchasing tickets may do so by contacting Gail Parish or the IVC Foundation.

V. ADJOURNMENT

The meeting was adjourned at 1:57 p.m.

NEXT MEETING: Monday, March 1, 2010 at 3:00 p.m. in the Administration Board Room.