

## BP 2430 Delegation of Authority to Superintendent/President

*Reference:*

*Education Code Sections 70902(d), 72400;  
Accreditation Standard IV.B.1.j; IV.B.2*

The Board delegates to the CEO the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action.

The CEO may delegate any powers and duties entrusted to him or her by the Board, but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The CEO is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the CEO shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the CEO to inform the Board of such action and to recommend written Board policy if one is required.

The CEO is expected to perform the duties contained in the CEO job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description, and goals and objectives for performance shall be developed by the Board in consultation with the CEO.

The CEO shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

The CEO shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for information shall be met if, in the opinion of the CEO, they are not unduly burdensome or disruptive to District operations and/or violates the Brown Act. Information provided to any trustee shall be made available to all trustees.

The CEO shall act as the professional advisor to the Board in policy formation.

See AP 2430