

AP 3200 Accreditation

Reference:

Accreditation Eligibility Requirement 20, Standard IV.B.1.i

Imperial Valley College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges. This organization is recognized by the Commission on Postsecondary Accreditation and the U. S. Department of Education. The College is also accredited by the American Welding Society, California Association of Alcohol and Drug Educators, California Board of Registered Nursing, California Board of Vocational Nurse and Psychiatric Examiners, Commission on Accreditation of Allied Health Education Programs, Commission on Peace Officers Standards and Training, California State Department of Education, and National Academy of Early Childhood Programs.

Accreditation Self-Study

1. The Superintendent/President designates an administrator to carry out the process. The designated administrator serves as chair of the Accreditation Steering Committee and selects members to serve on the committee. The administrator may appoint a co-chair of the committee. The Accreditation Steering Committee is composed of the following:
 - Board members
 - Administrators (who may serve as chairs or co-chairs of the committees established for each standard; see item 2)
 - Representatives of the following groups:
 - Academic Senate
 - CTA
 - CSEA
 - Associated Student Government
 - CMCA
 - Faculty
 - Staff
 - Institutional Researcher
 - Instructional Media Designer
 - Members of the community
2. A committee is formed for each accreditation standard. The committee is chaired by an administrator or co-chaired by an administrator and faculty member. At least one Academic Senator, appointed by the Academic Senate, shall actively participate on each standard's committee.
3. The Accreditation Steering Committee holds regular meetings throughout the self-study development process. The committee discusses and makes decisions regarding the

approach/design of the self-study; recruitment of subcommittees such as the committee to handle the logistics of the accreditation team visit, among others; formation of inquiring/writing teams; dissemination of information to the college community; circulation of the draft self-study to all staff and all campus groups for discussion and revision; and review of self-study drafts.

4. The Accreditation Steering Committee informs the college community on the progress of the self-study through updates via regular campus emails and meetings of the Academic Senate, Administrative Council, Executive Council, College Council, and the Board of Trustees.
5. Drafts of the self-study are posted to the college website, circulated to all staff and all campus groups for discussion and revision.
6. Following approval of the self-study by all campus groups, the final self-study is published for adoption by the Board of Trustees. After adoption by the Board, the self-study is mailed to the Accreditation Visiting Team and the ACCJC.
7. Academic Senate representative(s) will attend the accrediting team's exit report. The chair of each standard's committee shall be present at the accrediting team's exit report.

In accordance with item 20 of the Eligibility Requirements for Accreditation, Imperial Valley College publishes the following in its General Catalog:

- Official name, address(es), telephone number(s), and Web site address
- Educational mission
- Course, program, and degree offerings
- Academic calendar and program length
- Academic freedom statement
- Available financial aid
- Available learning resources
- Names and degrees of administrators and faculty
- Admissions requirements
- Student fees and other financial obligations
- Degree, certificates, graduation and transfer requirements
- Academic regulations, including academic honesty
- Nondiscrimination policy
- Acceptance of transfer credits policy
- Grievance and complaint procedures
- Sexual harassment policy
- Fee refund policy
- Other items relative to attending and withdrawing

Up-to-date and precise public information is also published in the class schedule on the College Web site. Students and the community are also kept informed of special projects and building programs through the visioning process and local print and media organizations.

The governing board provides assurance that the institution adheres to all eligibility requirements and accreditation standards and policies of the ACCJC. The college describes itself in identical terms to all its accrediting agencies, communicates any changes in its accredited status, and agrees to disclose information required by the ACCJC to carry out its accrediting responsibilities.

Approved 9/07