



**IMPERIAL VALLEY COLLEGE
STANDING COMMITTEE ASSIGNMENTS FOR 2009-2010
Last Revised: August 17, 2009**

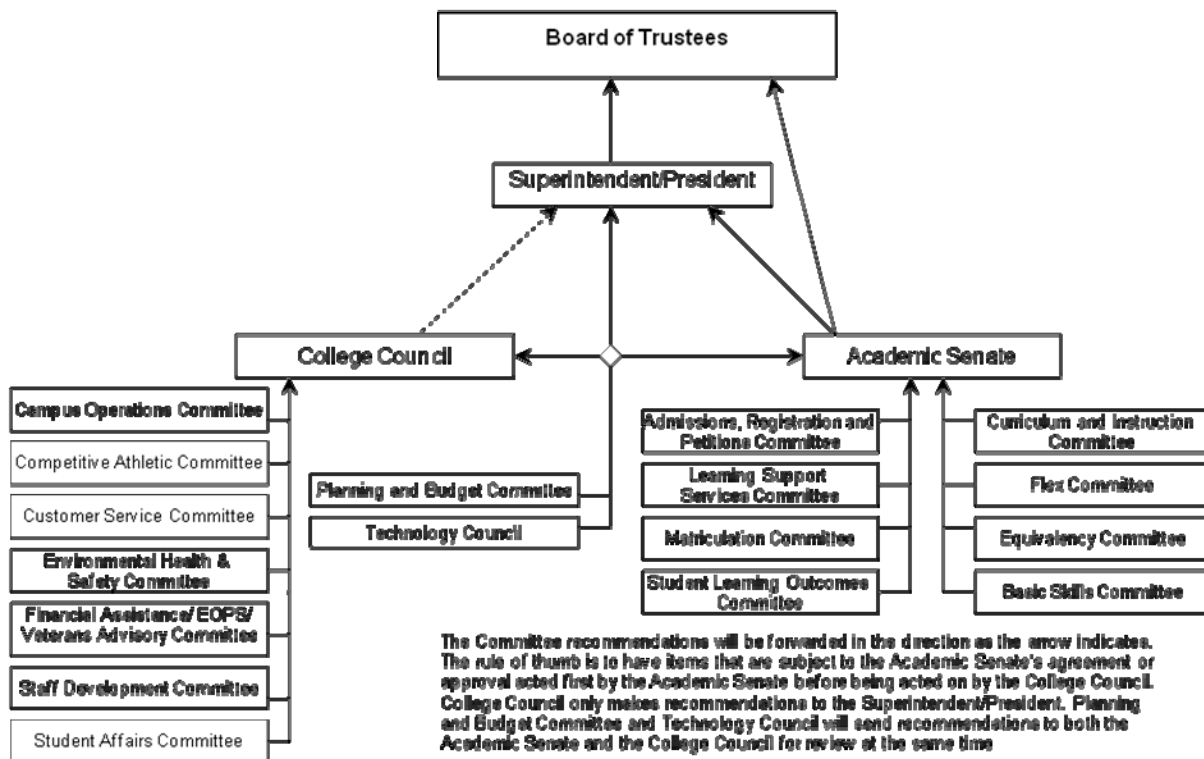
The Standing Committees of IVC, irrespective of their compositions, are formed to deal with designated subject matters that they are required to discuss and make recommendations through the Academic Senate and/or the College Council's recommendation to the Board of Trustees with the Superintendent/President's approval or support.

IF ANY FACULTY MEMBER WISHES TO MAKE A REVISION OF THEIR COMMITTEE APPOINTMENT INDICATED ON THIS LIST PLEASE CONTACT KEVIN WHITE AT kevin.white@imperial.edu or Ext. 6170. The faculty appointments to the committees are subject to the ratification by the Academic Senate.

This flow chart is currently being changed and will be updated soon.

STANDING COMMITTEES

Flow Chart



Created 4/16/09 J.2009
Last Printed/Amended 8/17/09 J.W. 8/17/09

ACADEMIC SENATE (Elected Positions)

(Meeting time: 1st & 3rd Wednesday at 1:30 P.M.)

Purpose

It shall be the purpose of the Academic Senate to:

1. Represent the faculty of Imperial Valley College to ensure a formal and effective procedure for participating in the formation of policies and procedures on Academic and Professional matters.
2. Promote and preserve the integrity of the educational program.
3. Facilitate communication between the faculty, the Board of Trustees, and the administration.
4. Develop policies and procedures related to Academic and Professional matters and to promote their implementation.
5. Assist the members of the faculty of Imperial Valley College in exercising their voice on Academic and Professional matters.
6. Develop, communicate, and encourage ethical and professional conduct.
7. Advise the Board of Trustees and administration on Academic and Professional matters.
8. Represent Imperial Valley College to other faculties and to the Academic Senate of California Community Colleges.
9. Reach mutual agreement with the College President on matters relating to equivalency, hiring procedures, administrative retreat rights, and Academic and Professional matters pursuant to the provisions of the Education Code.

Senate Composition

- A. The Academic Senate shall consist of twenty-one (21) members.
- B. The Academic Senate shall be composed as follows:
 1. Academic Senate President, elected at large.
 2. Nine (9) senators, elected at large.
 3. Division senators, elected by the members of each respective division.
For the purpose of this document, divisions include:
 - Behavioral Science / Social Science
 - Exercise Science, Wellness & Sports
 - English
 - Humanities
 - Science/Mathematics/Engineering
 - Business
 - Nursing
 - Counseling
 - Learning Services
 4. Two Part-time Faculty Members, elected by the part-time faculty.
- C. Ex officio participants:
 1. Immediate Past President
 2. Chief Instructional Officer
 3. Student Representative

For the purpose of this document, ex officio participants are non-voting members of the Academic Senate.

Members

President

Vice President

Treasurer

Secretary

Representing

Adjunct Faculty Rep

Adjunct Faculty Rep

At-Large Rep

At-Large Rep

At-Large Rep

At-Large Rep

At-Large Rep

At-Large Rep

At-Large Rep

At-Large Rep

Kevin White

Russel Lavery

Norma Nuñez

Michael Heumann

Name

Armando Mendez

Vacant

Cesar Guzman

Carol Lee

Sherry Zobell

Suzanne Gretz

Michael Heumann

Kevin White

Mary Lofgren

James Patterson

At-Large Rep

Behavioral Science Rep

Business Rep

Counseling Rep

English Rep

Exercise Science Rep

Humanities Rep

Learning Services Rep

Nursing Rep

Science Rep

Lianna Zhao

Krista Byrd

Tom Paine

Norma Nunez

Kseniya Kareva

Toni Pfister

Melani Guinn

Rosa Pitones

Rosalba Jepson

Russell Lavery

Ex-Officio

ASG Rep

Vice President of Instruction

Immediate Past President

Chantilee Mendenhall

Kathy Berry

Dennis Carnes

ADMISSIONS, REGISTRATION AND PETITIONS COMMITTEE

(Meeting time on an as needed basis)

Purpose

The function of the Admissions, Registration and Petitions Committee is to interpret and administer state regulations and college policies on admission, registration, graduation, and student records. Action will be taken on student petitions for exceptions to policies and procedures. The chairperson shall be the Chief Admissions and Records Officer with an indefinite number of faculty and classified personnel appointed by the President/Superintendent. Two student members shall be appointed by the Associated Student Government.

Composition

The chairperson shall be the Chief Admissions and Records Officer with an indefinite number of faculty and classified personnel appointed by the President/Superintendent. Two student members shall be appointed by the Associated Student Government.

Members

Kathie Westerfield, Chair

Silvia Murray, Recording Secretary

Faculty

Bruce Marcuson

C. Marylynn Carlson

David Sheppard

Dolores Diaz

Fonda Miller

Frances Beope

Gary Rodgers

Janeen Kalin

Joe Archuleta

Manfred Knaak

Norma Nava

Olga Artech

Patti Biley

Raquel Garcia

Robin Staton

Rosalba Jepson

Alex Cozzani

Administrators

Kathy Berry

Jan Magno

Classified

Bertha Ortega

David Poor

CMCA

Dawn Chun

2 students-appointed by ASG

BASIC SKILLS COMMITTEE

(Meeting time: Every two weeks and/or as needed.)

Purpose

The purpose of the committee is to build students' skills and confidence in order to prepare them for college-level coursework. Faculty and staff will provide this foundation for success through the development of innovative programs, the integration of basic skills courses and support services, the training of faculty to better teach basic skills, and the use of the best practices of developmental education. The committee is also responsible to write state mandated reports, and develop, monitor and report on the Basic Skills budget to the state.

Function

The function of the committee is to develop policies necessary to the implementation of the Basic Skills Initiative mandated by the state.

Composition

Committee is composed of Basic Skills Coordinator, English chair, Math Coordinator, ESL Coordinator, Matriculation Director, Lead Counselor, Reading Coordinator, Writing Coordinator, Industrial Technology Coordinator, Researcher, Academic Services Administrative Assistant, and VP of Academic Services and any other faculty who wishes to participate.

Members

Bruce Seivertson, Chair
David Zielinski
Deirdre Rowley
Ed Schueurell
Eric Lehtonen
Frances Beope
Frank Rapp
Kathleen Dorantes
Kathy Berry
Leticia Pastrana
Lianna Zhao
Linda Amidon
Norma Núñez
Patti Biley
Sydney Rice

CAMPUS OPERATIONS COMMITTEE (Currently being changed)

(Building and Grounds/Food Service/ Bookstore Subcommittees)

(Meeting time: 1st & 3rd Thursday at 2:00 P.M., September-May)

Purpose

The function of the Buildings and Grounds Committee is to study the physical appearance of the campus and buildings, and offer suggestions and plans for its cleanliness and beautification. The chairperson of this Committee shall be the Vice-President for Business Services, and the following members shall be appointed by the Superintendent/President of the College: the Director of Maintenance and Operations, one student, one classified staff member, and an indefinite number of faculty.

The purpose of the Campus Operations Committee is to study the physical appearance of the campus and buildings and to offer suggestions and plans for its operation, growth, cleanliness and beautification. Additionally, this committee will evaluate the operation of the College Center and the food services and develop recommendations to assist in the operation and services of those areas.

Composition

The chairperson of the committee shall be the Associate Dean of Student Affairs.

The Superintendent/President shall appoint the following members: the director of Maintenance and Operations and two additional classified managers, at least three faculty members, at least three classified members and at least three administrators.

Members

John Lau, Chair

Mary Carter, Recording Secretary

Faculty

Carol Hegarty

Nanette Kelly

Jose Lopez

Jose Velasquez

Administrator

Gonzalo Huerta

CMCA

Zula Hartfield

Rick Webster

Classified

Gina Madrid-Lopez

Bertha Ortega

Maria Trejo

Claudia M. Perdomo

4 students-appointed by ASG

COMPETITIVE ATHLETICS COMMITTEE

(Meeting time to be established)

Purpose

The function of the Competitive Athletics Committee is to evaluate and make recommendations concerning the various areas of the athletic program. Its purpose is to encourage good sportsmanship, the compliance with state and Board regulations, and the maintenance of a proper balance between athletic and academic programs. The Committee is responsible for formulating policy regarding various athletic events including merging sports. The chairperson shall be the Director of Athletics and the following members shall be appointed by the Superintendent/ President: three head coaches, two students, an indefinite number of faculty members, and two persons from the community.

Composition

Athletic Director, three head coaches, two students, and indefinite number of faculty members, and two persons from the community.

Members

Jim Mecate, Chair

Sandie Noel, Recording Secretary

Faculty

David Drury

Eric Lehtonen

Jeff Deyo

Jill Tucker

John Agee

Kevin Marty

Sidne Horton

Tyson Aye

Bradford Wright

Classified

Chris Mays

2 students-appointed by ASG

CCA/CTA/NEA (EXECUTIVE COMMITTEE)

(Meeting time as needed)

Members

Suzanne Gretz, President
Gaylla Finnell, Vice President
Norma Nunez, Treasurer
Dolores Diaz, Corresponding Secretary
Martha Garcia, Recording Secretary
Kathleen Dorantes, Faculty Representative

CURRICULUM AND INSTRUCTION COMMITTEE (Appointed)

(Meeting time: 1st & 3rd Thursday at 3:00 P.M.)

Purpose

The Curriculum and Instruction Committee shall serve in an advisory capacity to the Academic Senate by developing policy recommendations and procedures on Academic and Professional matters. The three areas which the Board of Trustees have elected to “rely primarily” on the advice and judgment of the Academic Senate, and for which the Curriculum and Instruction Committee will provide policy recommendations and procedures are:

1. Curriculum, including establishing prerequisites and placing courses with disciplines;
2. Degree and certificate requirements.
3. Grading policies.

In addition, graduation requirements, general education requirements, transfer requirements, articulation agreements and other matters relating to the curriculum may be reviewed by the Curriculum and Instruction Committee for formulating policy recommendations and procedures to the Academic Senate.

The Curriculum and Instruction Committee will also serve in an advisory capacity to the Academic Senate and the Chief Executive Officer, the Board of Trustees designee, on Academic and professional matters on areas where mutual agreement must be reached before being submitted to the Board of Trustees. The eight areas that the Curriculum and Instruction Committee will provide policy recommendations procedures to the Academic Senate and the Chief Executive Officer are:

1. Educational Program development
2. Standards of policies regarding student preparation and success
3. College governance structures, as related to faculty roles
4. Faculty roles and development in accreditation processes
5. Policies for faculty professional development activities
6. Processes for program review
7. Processes for institutional planning and budget development
8. Other academic and professional matters as mutually agreed upon

In addition, community needs assessments, instructional methodologies, catalog and schedule development, and other matters relating to programs and instruction may also be reviewed by the Curriculum and Instruction Committee for formulating policy recommendations and procedures to the Academic Senate and the Chief Executive Officer.

Composition

The voting members will be the Chief Instructional Officer (CIO), Academic Senate representative, division chairpersons, Dean of Applied Science, Dean of Learning Services, Associate Dean of Disabled Students Programs and Services, Associate Dean of Nursing Education and Health Technologies, Vice President for Student Services, and the Associated Student Government representative.

The consulting members will be the Dean of Admissions, Matriculation Coordinator, Dean of Extended Campus Programs, and the Transfer Center Director.

The Curriculum and Instruction committee members are to attend all Curriculum and Instruction meeting or send their representative.

Members

Kathy Berry, Co-Chair

Carol Lee, Co-Chair

Linda Amidon, Recording Secretary

Dean, Gonzalo Huerta

Associate Dean, Taylor Ruhl

Associate Dean, Ted Ceasar

Associate Dean, Tina Aguirre

ASG Representative, Chantilee Mendenhall

Voting Members

VP Student Services, Victor Jaime

Division Chair, Suzanne Gretz

Division Chair, David Drury

Division Chair, Melani Guinn

Division Chair, Val Rodgers

Division Chair, Lianna Zhao

Division Chair, David Zielinski

Consultants

Beope, Frances

Nuñez, Norma

Silva, Efrain

Westerfield, Kathie

CUSTOMER SERVICE COMMITTEE

(Monthly meeting on a Friday at 1:00 p.m.)

Mission

To promote and improve good customer service practices among faculty and staff to assure a productive, courteous, respectful, and responsive campus environment that benefits the students, the staff, and the community at large.

Function

To recognize outstanding services by employees, recommend the improvement of customer service, make contributions to the community at large, and contribute in any way to building and maintaining a positive campus environment at IVC.

This is an action-based committee. This committee reports to College Council.

Activities

Orientation Involvement

Welcome Wagon Tours

Staff Appreciation BBQ

Staff Appreciation Ice Cream Social

Weeks of Thanks & Giving Food Drive

Holiday Toy Drive

Season's Celebration Involvement

Employee of the Month Awards

Employee of the Year Award

Years of Service Recognition

Composition

Membership of this committee is open to any campus employee or student who is interested in working to improve customer service to students, staff, and community.

Members

Patty Robles, Co-Chair, Lisa Cross, Co-Chair

Yethel Alonso, Recording Secretary

Faculty

Cesar Guzman

Maria Esquer

Myriam Fletes

Ricardo Pradis

Frank Miranda

Paige Lovitt

Foundation

Christy Hisel

CMCA

Sheila Dorsey-Freeman

Martha Sanchez

Toni Gamboa

Leticia Petty

Mary Ann Smith

Norma Santana

Mike Nicholas

Students

ASG, Student Representative

Classified

Administrators

Travis Gregory
Ed Gould, Ex-Officio

DISTANCE EDUCATION COMMITTEE

Purpose

The purpose of the Distance Education Committee will be to advise the Senate on designs, implementation strategies, and policies for distance education; to provide a faculty overview of all distance education and distributed activities conducted at Imperial Valley College; and to work with all relevant faculty and administrators to foster innovation while maintaining and enhancing high standards of academic quality, at a level appropriate to the students for which the content is developed.

Function

The function of the Distance Education Committee is to develop and evaluate policies and procedures necessary to the implementation of distance education at Imperial Valley College.

Composition

The Committee shall be comprised of the following: Dean of Instruction or designee (Co-Chair); Distance Education Coordinator (Co-Chair); five faculty representatives (including at least one non-teaching); classified representative; technology representative; DSPS representative

All committee members need to have taken or taught an online class using the Etudes course management system. The Academic Senate will approve all faculty positions; the remaining positions will be appointed by the bargaining unit representative or division head in consultation with the Co-Chairs and the Vice President of Academic Services.

Members

Frank Rapp, Co-Chair
Michael Heumann, Co-Chair

Voting Members

Gloria Carmona, Faculty Representative
Gaylla Finnell, Faculty Representative
Allyn Leon, Faculty Representative
Andres Martinez, Faculty Representative
Mary Jo Wainwright, Faculty Representative
Martha Olea, Classified Representative
Jeff Cantwell, Technology Representative
Paige Lovitt, DSPS Representative

Consultants

Dawn Chun
Omar Ramos
Deirdre Rowley
Taylor Ruhl

ENVIRONMENTAL HEALTH & SAFETY COMMITTEE

(Meeting time to be established)

Purpose

The function, activities, and membership of the committee are as follows:

To carry out its mission to foster excellence in education for its students, the District must provide a safe learning and working environment for its students, faculty and staff. The purpose of the Environmental Health and Safety Committee is to create and maintain such an environment. The committee proposes to accomplish this purpose through the following functions and activities:

Functions

- create and maintain active interest in health and safety and to increase commitment to these issues;
- stimulate an awareness of health and safety issues in an atmosphere of cooperation between campus constituencies and increase motivation and morale;
- identify problems;
- formulate policy and procedures;
- monitor and improve workplace health and safety;
- ensure that District safety programs and procedures are in compliance with state and federal statutes and regulations.

Activities

- develop and implement programs to protect employees safety and health;
- deal with employee complaints and suggestions concerning health and safety;
- set up and promote programs to improve employee training and education;
- accident investigation and follow up;
- consult with professional and technical experts;
- make recommendations to management for accident prevention and safety program activities;
- monitor effectiveness of programs and procedures;
- periodic surveys and inspections to detect hazards and make recommendations for change;
- review and investigate reports of hazardous conditions and coordinate corrections;
- disseminate information about requirements concerning workplace health, safety, and environmental protection;
- hazard reporting and accident/injury recordkeeping.

Composition

The Environmental Health and Safety Committee shall be composed of the District's Safety Administrator, representatives from all major departments/areas, collective bargaining unit representatives, and student representatives. The committee shall meet regularly, not less than quarterly, and report to College Council.

Members

Travis Gregory, Chair

Martha P. Garcia, Recording Secretary

Faculty

Andrew Chien
Alex Cozzani
Hope Davis
Jim Fisher
Richard Fitzsimmons
Daniel Gilson
Russell Lavery
Frank Miranda
Marco Morales

James Patterson
Deidre Pollack
Judy Santistevan
Jean Stroud
Jill Tucker
Jack Williams

Administrators

Kathy Berry
Gonzalo Huerta

Classified

John Abarca
Miriam Trejo

CMCA

Becky Green
Rick Webster

1 student-appointed by ASG

EQUIVALENCY COMMITTEE ***(Meeting time is as needed)***

Purpose

The goal of the Imperial Community College District is to provide a faculty of highly qualified professional educators who are experts in their fields, skilled in teaching, and serve the needs of a varied student population. The District also seeks those who can promote overall college effectiveness and who are sensitive to the diversity of the district community.

As specified in California Education Code (§ 87359) and Title 5 of the California Code of Regulations (§53430), equivalency committees at the various California Community Colleges shall have the primary responsibility to approve or deny petitions for equivalency submitted by potential full-time or part-time faculty members who do not hold the degrees specified in the current *Minimum Qualifications for Faculty and Administrators in California Community Colleges* handbook.

Composition

The administration and the faculty, with their professional expertise, are best able to determine whether a candidate's qualifications are the equivalent of the minimum qualifications. Accordingly, the Equivalency Committee shall consist of the following:

1. Three faculty members, appointed by the Academic Senate President, two full-time faculty members from the division or department in which the candidate will be employed, and the Chief Instructional Officer or Chief Student Services Officer or their designee.
2. The chair of the Equivalency Committee shall be selected by the members of the committee.
3. Up to two additional full-time faculty members or appropriate administrators with expertise in the academic area in which the applicant is to work may serve on the Equivalency Committee. When a full-time faculty member is not available from the academic area, a faculty member from a related academic area may substitute

Norma Nuñez, Chair
Kathy Berry
Barbara Nilson
Mary Jo Wainwright

(Depending on Position) Vice President for Academic Services or Vice President for Student Services and Division Chair or Area Dean of area the candidate is applying for.

FACULTY ORIENTATION COMMITTEE

Kathy Berry, Co-Chair
Kevin Marty, Co-Chair

Members

Oscar Hernandez

FINANCIAL ASSISTANCE/EOPS/ VETERANS ADVISORY COMMITTEE

(Meeting time: 3rd Tuesday at 3:00 P.M.)

Purpose

The Financial Aid/Veterans Advisory Committee reviews all policy and procedural changes in the pertinent areas in order to improve service, maintain consistency and integrity, and insure compliance with all federal, state and local regulations, as required by regulation.

Two sub-committees have been established to deal with areas specific to Financial Aid:

- 1) The Petitions Committee meets each semester to review the policy and procedures governing students on financial aid probation and their rights and responsibilities.
- 2) The Appeals Committee meets monthly or as needed to hear the appeals of those students who have been denied financial aid due to lack of satisfactory academic progress but feel that mitigating circumstances need to be considered.

Composition

Advisory Committee:

Faculty Members (3)
Classified Employees (3)
Students (3)
The Dean of Financial Aid
Financial Aid Officers (3)
Financial Aid Secretary (non-voting)

Petitions Committee:

All academic counselors who complete Financial Aid Petitions on behalf of their students.
Dean of Financial Aid and State Programs
Financial Aid Officers (3)

Appeals Committee:

Counselors (3)
Teaching Faculty (3)
Classified Staff (3)
Students (3)

Members

Jan Magno, Chair

Grace Espinoza, Recording Secretary

Said Canez
Yolanda Romero
Robin Staton
Trini Argüelles

Faculty

Gilbert Campos
Jesus Esqueda
Laura Mosier
Jose Plascencia
Lilia Sandoval
Lourdes Mercado
Martha Garcia
Raquel Garcia

Classified

Maria Curiel
Bertha Ortega
Maria Trejo

3 students-appointed by ASG

GREENING COMMITTEE (PROPOSED)

(Meeting time: TBD)

Purpose

The purpose of the Greening Committee is to

Composition

TBD

Members

TBD, Chair

TBD, Recording Secretary

Faculty

Aaron S. Edwards

Scott Simpson

John McClain

Lincoln Davis

Susan Moss

Classified

Rosanna Lugo

Jessica Waddell

LEARNING SUPPORT SERVICES COMMITTEE

(Language Lab and Learning Supportive Services Subcommittees)
(Meeting time: Once a semester, meeting time to be arranged)

Purpose

The purpose of the Learning Support Services Committee is to communicate about and provide support for the various aspects and programs of the Learning Services Division.

The function for the Learning Supportive Services and Library/Media Center Committee is to evaluate and make recommendations concerning the various aspects and programs of the current library and learning supportive services program and be instrumental in developing new programs and expansion.

Composition

The chairperson of the committee shall be the Dean of Learning Services; one student appointed by the ASG; and an indefinite number of faculty representing various disciplines.

Members

Taylor Ruhl, Chair

Toni Gamboa, Recording Secretary

Faculty

Celeste Armenta
Roberta Bemis
Gloria Carmona
Judy Cormier
Julie Craven
Donna Davis
Hope Davis
Romano Dominguez-Sanchez
Ron Gage-Mosher
Alejandro Garza
Walid Ghanim
Nancy Lay
Craig Luoma
Don Martini
Charles Mason
Brian McNeece
Armand Orensztein
Alicia Ortega
Tom Paine
Jose Ruiz
Edward Scheurell
Mardjan Shokoufi
Josefina P. Thoresen
Rosa C. Pitones
Robin Paine
Caroline Krejci

Classified

Larry Valenzuela

1 student-appointed by ASG

MATRICULATION COMMITTEE (Appointed Positions)

(Meeting time: Once a semester, meeting time to be arranged)

Purpose

The function of the Matriculation Committee is to develop policies necessary to the implementation of Matriculation. The Chairperson of this Committee shall be the Vice-President of Counseling Services and Student Services, and the following members shall be appointed by the Superintendent/President: representatives from the English and Math Divisions, persons from Admissions, Counseling, Data Processing, EOPS, Disabled Students Programs and Services, Transfer Center, Financial Aid, Extended Campus, and an indefinite number of faculty.

The purpose of the committee is to act as an Advisory Panel to the Matriculation Director. The matriculation Director deals primarily with student services, but is also involved with academic matters (prerequisites) and fiscal matters relating to Matriculation funds.

Composition

The Chairperson of this Committee shall be the Vice President for Student Services. Representatives from English and Math Divisions, persons from Admissions, Counseling, Information Systems, EOPS, Disabled Students Program and Services, Transfer Center, Financial Aid, Extended Campus, and an indefinite number of faculty shall make up the composition of this committee.

Members

Victor Jaime, Chair

Lou Ayon, Recording Secretary

Faculty

Beatriz Alvarado

Beatriz Avila

Said Canez

Jesus Esqueda

Mireya Felix

Fred Fischer

Norma Nava

Norma Nunez

Stella Orfanos-Woo

Sherry Zobell

Administrators

Kathie Westerfield

Classified

Bertha Ortega

2 students-appointed by ASG

PLANNING AND BUDGET COMMITTEE (Appointed Positions)

(Meeting time: 4th Wednesday at 2:00 P.M.)

Purpose

The Board of Trustees (Res. #11338, March 11, 1998) established the Planning and Budget Committee and charged it with the following responsibilities:

1. Coordinate and integrate college plans and establish budget priorities consistent with the college's vision and mission statements, with recommendations, expressed in dollars, made to the Superintendent/President.
2. Recommend budget priorities to the Superintendent/President; final recommending authority to the Board of Trustees rests with the Superintendent/President; final approval authority rests with the Board of Trustees.
3. Review the Tentative and Adopted budgets for consistency with annual institutional goals and objectives, college plans, and the Planning and Budget Philosophy.

Composition

Vice President for Business Services, Chair;
Academic Senate President;
College Council Chairperson;
One Administrative Representative appointed by the Superintendent/President;
Director of Fiscal Services;
Two Faculty Representatives appointed by the Senate;
Two Classified Representatives elected at-large;
One Student Representative appointed by the Student Senate; or an alternate
Vice President for Academic Services (non-voting)

Members

John Lau, Vice President of Business Services, Chair
Mary Carter, Recording Secretary

Eric Jacobson, Faculty Representative
Dr. Lianna Zhao, Faculty Representative
Dave Drury, Faculty Representative (Alternate)

Dr. Bruce Seivertson, Academic Senate President
John Abarca, College Council Chair
Dr. Victor Jaime, Administrative Rep.
Carlos Fletes, Director of Fiscal Services

Betty Kakiuchi, Classified Representative
Gail Parish, Classified Representative

Dawn Chun, CMCA Representative
Martha P. Garcia, CMCA Representative (Alternate)

1 student-appointed by ASG

Kathy Berry, VP Academic Services (non-voting)

STUDENT AFFAIRS COMMITTEE

(Meeting time: 1st Monday at 3:00 P.M.)

Purpose

The purpose of the Student Affairs Committee is to evaluate and make recommendations concerning the various areas of Student Affairs. This committee shall be responsible for recommending policies regarding student activities, clubs, assemblies, elected student bodies, commencement, disciplinary matters and other student activities.

Composition

The chairperson of the committee shall be the Associate Dean of Student Affairs.

The Superintendent/President shall appoint the following members: at least four faculty members and at least four classified members.

The ASG President shall appoint at least four students.

The committee shall select a faculty member to serve as the chairperson of the Discipline Referral Sub-committee.

Members

Sergio Lopez, Chair

Saria Cardoza, Recording Secretary

Faculty

Jeff Beckley

Robert Baukholt

Krista Byrd

Rick Castrapel (moved from Campus Ops to Student Affairs March 10, 2009)

Carey Fristrup

Rosalie Lopez

Lori Mazeroll

Terry Norris

Betsy Riehle

Classified

Gail Parish

Claudia M. Aguilar

4-students-appointed by ASG

STUDENT LEARNING OUTCOME (SLO) COMMITTEE

(Meeting time: 2nd Tuesday at 3:15 P.M.)

(Appointed by the Academic Senate)

Purpose and Composition to be established during 2008-2009.

Mission

The vision of Imperial Valley College's Student Learning Outcomes Committee is to nurture a culture of improvement by measuring student learning across the institution; facilitating ongoing collegiality; promoting self-reflective dialog; and celebrating diversity.

In effort to further its vision, the SLO Committee will strive to

1. Educate the campus community about outcomes and assessments
2. Provide outcome and assessment tools and resources to the campus community
3. Manage outcome data and the evaluation processes
4. Assess and improve the outcome cycle

We will conduct an annual review of the outcomes process and implement improvements based on our findings.

Composition

In order to compose a campus-wide committee made up of teaching faculty, non-teaching faculty, and staff representatives, the SLO Committee shall be comprised of the following:

1 SLO Coordinator - Chair

1 Dean of Instruction

4 At-large Teaching Faculty Representatives, each from a different division

2 At-large Non-Teaching Faculty Representatives, each from a different division

2 Classified Representatives, each from a different division

Training

At this time, all new committee members are requested to use the IVC SLO Committee website as a self-study in which to learn more about the outcomes process at IVC and other campuses. Books on outcomes are also available in the Library "Reserve" section.

Members

Toni Pfister, Chair

Sandie Noel, Recording Secretary

Daniel Gillison

Mary Lofgren

Rosa Pitones

Sidne Horton

Lisa Solomon

Mirtha Galindo

C. Marylynn Carlson

Jose Ruiz (fall 2008)/Romano Sanchez-Dominguez (spring 2009)

TECHNOLOGY COUNCIL

(Meeting time: Every Other Wednesday (starting September 5, 2007) 8:30 A.M.-10:00 A.M.)

Purpose

The purpose of the Technology Council is to coordinate campus technology activities, address technology needs and issues, and take action upon recommendations from feeder subcommittees. The Council has four broad categories of responsibilities:

- Campus technology policy and procedure planning
- Instructional technology
- Administrative computer system (i.e. SCT Banner)
- System architecture and network services

Composition

Robin Ying, Co-Chair

Jim Fisher, Co-Chair, Faculty Member (Appointed by the Academic Senate)

Cheryl Waddell, Recording Secretary

3 administrators (including co-chair) appointed by Administrative Council
 3 faculty members (including co-chair) appointed by the Academic Senate
 1 classified manager/confidential appointed by CMCA
 3 classified members appointed by CSEA
 1 student appointed by ASG
 Chair of Banner Users' Group

VOTING MEMBERS:

Administrators	Faculty	CMCA	Classified	ASG
Kathy Berry	Jim Fisher	Angie Gallo	Michael Boyle	Josafet Trejo
Kathie Westerfield	Mary-Jo Wainwright	Linda Amidon (Alternate)	Martha Olea	
Robin Ying	David Zielinski		Larry Valenzuela	

Consultants (No Voting Rights): Michael Heumann, Jan Magno, Andres Martinez, Jeff Cantwell, Charles Wang

Ad Hoc Committees dealing with specific issues will be appointed by the Technology Council, from the following:

Administrators

Kathy Berry
 Gonzalo Huerta
 Sergio Lopez
 Kathie Westerfield
 Robin Ying

Faculty

Craig Blek
 Samuel David
 Van Decker
 Dolores Diaz
 Tom Gilbertson
 Todd Hansink
 Michael Heumann
 Paige Lovitt
 Ralph Marquez
 Andres Martinez
 Don Martini
 Barbara Nilson

Tom Paine
 Toni Pfister
 Valerie Rodgers
 Deirdre Rowley
 Aleksandr Voldman
 Sherry Zobell

CMCA Representatives

Angie Gallo
 Linda Amidon (alternate)

Classified Representatives

Jose Alarcon
 Mirtha Galindo
 Javier Gutierrez
 Alfonso Sanchez
 Larry Valenzuela
 Charles Wang
 Michael Boyle
 Martha Olea

Norma Nunez

COLLEGE COUNCIL

(Meeting time: 2nd & 4th Monday at 2:30 P.M.)

*For the complete Rules, please refer to the
Standing Rules of the College Council posted on the website
<http://www.imperial.edu/index.php?pid=79>*

*Board Approval December 11, 1996, Resolution No. 11062
Revision Approval June 19, 2004, Resolution No. 13010
Revision Approval June 21, 2005, Resolution No.13281
College Council Revision Approval May 8, 2006*

PURPOSE

- To ensure faculty, staff, students, and administrators the opportunity to express their opinions and ideas at the campus level and to ensure that these opinions and ideas are given every reasonable consideration.
- To establish a process which allows faculty, staff, students, and administrators the opportunity to make recommendations to the College President.

FUNCTIONS

- To convey to the College President the views of the campus community on matters relevant to the orderly functioning of the college.
- To make recommendations to the College President on which college committees or task forces are needed or should be activated.
- To make recommendations on proposed college policies developed by the College President or other policy making college committees.
- To disseminate proposed or current policy, and regulations to the constituent groups for feedback prior to making recommendations to the College President or other policy making college committees.
- To allow for discussion and recommendations to be a shared process by representatives of all five constituent groups.

STRUCTURE

1. The following college constituencies retain all rights granted by law and/or regulations. The five groups represented in this shared governance structure are faculty, classified staff, students, and administrators.
2. The permanent members of the College Council are:
 - Three faculty members: 2 faculty appointed by the Academic Senate, 1 faculty elected at large.
 - Three classified at large appointed by CSEA.
 - One member of the Classified Managers/Classified Confidentials appointed by CMCA.
 - Three students at large appointed by ASG.
 - Three administrators: appointed by the Administrative Council.
 - The College President and the IVC Foundation Director will be ex-officio members.
 - Terms for faculty, classified, classified managers/confidentials, and administrators shall be for three years, commencing with the first meeting of the fall semester and end with the last meeting prior to the start of the fall semester.

- Terms for student representatives shall be for one year, commencing with the first meeting of the fall semester and end with the last meeting prior to the start of the fall semester.
3. A Chair and Vice-Chair will be elected by the members of the College Council.
 4. The College Council may create ad hoc committees as needed to address college wide issues and task forces to address specific (single item) issues.

Michael Heumann (Chair), Faculty Representative
Jessica Waddell (Vice Chair), Classified Representative
Adriana Sano, Recording Secretary

Administrative Representatives:

Kathy Berry
Efrain Silva
Robin Ying
Sergio Lopez (Alternate)

Faculty Representatives:

Bruce Seivertson
Armando Mendez
Norma Nuñez (Alternate)

Classified Representatives:

Jessica Waddell
Frances Arce-Gomez
Patty Robles (Alternate)

Classified Manager/Confidential Representatives:

Carlos Fletes
Rick Webster (Alternate)

Student Representative:

Chantilee Mendenhall
2 Student Representatives
1 Rotating (Alternate)

Ed Gould, Ex-Officio

Chartered Clubs – Fall 2008

Adventure Club: Advisors, Paige Lovitt & Kevin Marty, (760) 355-6406 or 355-5761

Purpose: To encourage social, recreational, and educational activities among the Adventure Club members. To provide a forum to which IVC students may elaborate and communicate any outdoor events or comments/concerns in regards to the Adventure Club.

Club President: Bianca Tellez Vice President: Daniel Simon

Agriculture Club: Advisor, Dr. Patrick Pauley, (760) 355-6363

Purpose: To help young men and women get established in farming and related occupations. To cooperate with Future Farmers of America and 4-H Clubs in their activities. To increase the knowledge of members of agricultural subjects through systemic education. To encourage social, recreational and educational activities. To assist and cooperate with other agricultural and campus organizations.

Officers: Pending Elections

Business Club: Advisor, Angie Ruiz, (760) 355-6339

Purpose: To promote student interaction between school, government, and business sectors by attending professional events, conferences, community activities and offering the association's services to different organizations (private and non-private).

Club President: Vaneza Hacegaba Vice President: Yadira Lopez
Secretary: Ivette Romero

Christian Club: Advisors, Mike McCormick, Jeff Deyo & Bruce Page, (760) 355-6474/6330/6575

Purpose: The purpose of the club shall be to communicate the Gospel in any way, shape, or form to the community in order to save the lost, and impact community decisions. All members will be encouraged to take a stand for the truth and be a good witness to their peers and community.

Club President: Jade Zoghbi Vice President: Alex Woolman
Secretary: Nandie Dickinson

Educational Talent Search Club: Advisor, Myriam Fletes, (760) 355-6251

Purpose: The purpose is to raise funds for Educational Field Trips, to assist Educational Talent Search Bridge students with their educational supplies, and book grants.

Club President: Erica Sanchez Vice President: Roger Rascon
Secretary: Ruben Macias

Future Leaders of America Club: Advisor, Sergio A. Lopez, (760) 355-6456

Purpose: To encourage social, recreational and educational activities among Future Leaders Club members. To instill in each individual the self-esteem to carry themselves with a sense of pride and honesty, so that they may be better understood, and in turn, they may better understand. To instill in the minds of all students the need and desire for an education, so that these students may take a firm initiative in all fields of education; and so that we, as students can occupy a worthwhile and significant place in the community.

Club President: Josafat Trejo Vice President: Ryan Pimble
Secretary: Ana Guerrero

Lamplighter's Club: Advisor, Brenda Sue Higgins, (760) 355-6549

Purpose: To create closer relationships between nursing students and further the knowledge of nursing opportunities.

Club President: Christian Cazares Vice President: Myrna Cadena
Secretary: Stephanie Gupton

Parent/Preschool Club: Advisor, Becky Green, (760) 355-6232

Purpose: The purpose of this club is to fund-raise, with all proceeds going to the IVC Preschool and Infant Toddler Center to aid them with purchases and acquisitions not normally covered by the funding they receive from the CA Department of Education, Child Development Division. In addition to fund-raising, we pledge our support in non-monetary matters related to the role we play as IVC Preschool and Infant Toddler Center parents.

Club President: Holly Chase Vice President: Paola Lucas
Secretary: Laura Green

National Student Nurses Assoc. (NSNA) Club: Advisor, Nicole Castañeda, (760) 355-6530

Purpose: To assume responsibility for contributing to nursing education in order to provide for the highest quality of health care. To provide programs representative of fundamental interests and concerns to nursing students. To aid in the development of the whole person, his/her responsibility for health care of people in all walks of life.

Club President: Mona Ruiz Vice President: Julissa Ramirez
Secretary: Iran Soto

Sign Language Club: Advisor, Charles Mason, (760) 355-5756

Purpose: To promote American Sign Language and Deaf Culture. To encourage social and recreational activities. To assist and cooperate with other valley and campus organizations.

Club President: Claire Wells Vice President: Jael Guzman
Secretary: Blanca Hidalgo

Spanish Club: Advisor, Romano Sanchez-Dominguez, (760) 355-5765

Purpose: To increase an awareness of the social and cultural aspects of the Spanish speaking countries and communities. To encourage social, recreational and educational activities among club participants. To promote Higher Education to the Spanish Speaking population. To provide a space for practicing the language for those non Spanish Speakers.

Club President: Abel Rivera Vice President: Monica Rivas
Secretary: Lidia Dominguez

Spirit Club: Advisor, Jill Lerno, (760) 355-6332

Purpose: It shall be the purpose of the Spirit Club to promote and uphold school spirit for those we encounter, to develop good sportsmanship by example, to support good relations in the community and between teams and squads during events. The organizational goal is to work in harmony with the team, management and administration, athletic teams and sporting organizations.

Club President: Alyssa Valenzuela Vice President: Liliana Fernandez
Secretary: Irma Tamayo

Student Art Association Club: Advisor, Carol Hegarty, (760) 355-6198

Purpose: To encourage social, artistic and educational activities among students. To instill in each individual the self-esteem to carry themselves with a sense of pride and honesty, so that they may be better understood and appreciated. To instill in the minds of all students the need and desire for the appreciation of art and an artistic outlet.

Club President: Mayra F. Garcia Vice President: Antony L. Saine
Secretary: Pending

Students for Political Awareness (SPA) Club: Advisor, Gaylla Finnell, (760) 355-6511

Purpose: It shall be the purpose of Students for Political Awareness to keep informed of political issues affecting our society and government, and provide information regarding these issues to the students of Imperial Valley College and the community. This will be accomplished by working with the other IVC student clubs and various organizations in the community.

Club President: Gerardo Ruano Vice President: Katie Ross
Secretary: Brielle Haller

Student Support Services (SSS) Club: Advisor, Olga Vega, (760) 355-6261

Purpose: To encourage social, recreational and educational activities among Student Support Services students. To instill in each individual the self-esteem to carry themselves with a sense of pride and honesty, so that they may be better understood, and in turn, they may better understand. To instill in the minds of all students the need and desire for an education, so that these students may take a firm initiative in all fields of education; and so that we, as students can occupy a worthwhile and significant place in the community.

Club President: Paloma Camacho Co-President: Jonathan Balint
Vice President: Michael Hernandez Secretary: Luis Topete

Surfriders Club: Advisor, Dr. Tom Morrell, (760) 355-5754

Purpose: To encourage education and oceanic social activities among students. To instill individuals with a safe, fun, and healthy lifestyle then encompasses all forms of oceanic recreation. To instill and encourage individuals in promoting and being active in earth-friendly activities. Some of these activities may involve campus clean-ups, recycling, and beach clean-ups. To promote ocean safety and health. To promote surfing and other oceanic activities within IVC.

Club President: Rodney Gauna Vice President: Jason Rushing
Secretary: Ashley Santana

Upward Bound Club: Advisor, Rosalie O. Lopez, (760) 355-6256

Purpose: The purpose of the club will be to provide its members with leadership experience which will enable them to obtain confidence to run for office at the college and community organizations.

Club President: Manuel Sanchez Vice President: Jovanna Dollente
Secretary: Jesus Franco