APPENDIX F – Facilities Planning Committee Report

Subcommittee members: Tina Aguirre, Frances Beope, Dave Drury, John Lau, Rick Webster

This subcommittee was given the task of evaluating and prioritizing the 2010-11 program review budget request which were identified as Facility Plan requests.

Items which were determined to be wrongly assigned to the Facilities Plan were removed from consideration; i.e. PERS classified non-instruction and FICA classified.

- Items requested in the 3000 category were ongoing operational costs, not capitalized requests
- Grounds supplies were determined to be ongoing maintenance (operational) costs, not capitalized requests
- Security systems for Upward Bound was less than $500, not capitalized request
- Membership and due were determined as not a facilities request and not a capitalized request
- Telephone and data lines were less than $500 and not a capitalized request for facilities (on-going maintenance or new request)
- Rental expenses were determined to be ongoing operational costs, not capitalized request
- CIO office relocation was determined to be costs that must be funded by existing modernizing fund

#	Facility Committee Criteria to Evaluate Facility Plan Requests	
#	Resource Plan Criteria	EMP Goal
1	Safety, health or regulatory compliance	3.1
2	Critical to an approved program or service - -may include capitalized equipment or technology	

3	Confirmed cost or energy savings	3.4
4	Grant funded (other than District)	
5	Growth potential or new program, facility, or service	3.6
6	Desired for optimizing program an existing program, modernization of existing facility, or capitalized equipment including technology	3.7

Prioritized Facility Plan Requests

Priority	Description	Justification	Recommendation
	Recommended for funding:		
1	Replacement of sweeper	Confirmed cost savings	recommended for lease purchase, $9,573
	Not recommended, more information needed, pursue other sources of funding:		
1	Business Division remodel	• classrooms 801, 803, 804 • classrooms 906, 913, 1705 • lock repair • Expand Business Lab • Business and Math Lab • Enlarge the computer classroom	• Included in Bond projects (800 building modernization) • can be done in the summer by Maintenance Dept • Maintenance item • Global assessment of labs needed • Global assessment of labs needed • Bond Fund
2	STEM Lab Bond fund		Bond Funds
3	AED for pool area		AED is available in the gym; pursue grant funding for additional AEDs
4	CISCO project (Business Div)		Not currently an approved program
5	Pool lane spindle		Need more information
6	POST building		New bond issue needed ($15 million)
7	Shop Space for Ag Program		Need more information on program
8	Nursing/EMS/Fire expansion		Need new bond or other funding

Facilities Planning Committee Goals and Recommendations

#	Resource Plan Goal	EMP Goal	Due Date	Lead
1	Prioritize capital requests based on the following criteria: • Safety, health, and regulatory compliance.	3.1, 3.2, 3.3, 3.4,		

	• Critical to an approved program or service – may include capitalized equipment/technology. Support multiple programs or services. • Confirmed cost or energy savings and/or increased efficiencies. High benefit::cost ratio. Would failure to do this now, cost more money later? Consider initial, operational, and maintenance costs. • Growth/expansion potential or new program, facility, or service. Quantify long-term and short term FTES potential. • Recommendations from the Program Review process for approved course, program, or service. Program maintenance. • Grant funded (or other than District funded). • Desired for optimizing existing program, modernization of existing facility, or related capitalized equipment including technology. • Correct an injustice.	3.5, 3.6,, 3.7		
2	Update and consolidate the existing Facility Plan with the Facilities Committee's Resource Plan and tie to Ten Year Master Build-out Plan.	3.2, 3.3		
3	Modify the APR and CPR forms to capture all the necessary information to more fully evaluate facilities and capital requests in the future and ensure adequate training of all process users.	3.3, 3.7		