GOVERNING BOARD AGENDA

FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Wednesday, June 16, 2010
6:00 P.M.

Location:
Board Room – Administration Building 10
380 East Aten Road
Imperial, CA 92251

The Board of Trustees welcomes you to its meeting.
The Board reserves the right to modify the order of business on the agenda as it deems appropriate.

The District Office is located at 380 East Aten Road, Imperial, CA 92251.

In compliance with the Americans with Disabilities Act, the Imperial Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202. 42 USC 12132]

Please contact the Office of the Superintendent/President at (760) 355-6219 or (760) 355-6547 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Building 10, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.imperial.edu/index.php?pid=658.

2009-2010 Board Officers
Board President: Jerry Hart
Clerk of the Board: Rebecca Ramirez
Secretary to the Board: Ed Gould, Ed.D.

Student Trustee: Steven Sciaky

I. CALL TO ORDER

1. Roll Call by Secretary:

Carlos R. Acuña	Romualdo J. Medina
Rudy Cardenas, Jr.	Rebecca L. Ramirez
Norma Sierra Galindo	Louis Wong
Jerry D. Hart	

Student Representative – Steven Sciaky
Academic Senate Representative – Kevin White
College Council Representative – Dr. Michael Heumann

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

> *Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.*

If you wish to be heard, please stand and identify yourself to the Board President.

III. PRESENTATION

1. The Gas Company Scholarship Presentation – Todd Evangelist
2. Imperial County Physicians Medical Group Nursing Scholarships – Todd Evangelist

IV. WRITTEN COMMUNICATIONS

1. Charles Wayne Mason, American Sign Language Instructor (RE: Resignation, dated May 25, 2010)
2. 2010-2011 Board Meeting/Agenda Development Schedule (dated June 4, 2010)

V. INFORMATION REPORTS

1. ACCESO Grant – Val Rodgers and Dr. Michael Heumann
2. Board Member Reports
3. Associated Student Government Senate Update – Steven Sciaky
4. Academic Senate Update – Kevin White
5. College Council Update – Dr. Michael Heumann
6. President's Update – Dr. Ed Gould

VI. CONSENT AGENDA – BUSINESS

1. Approval of Minutes dated May 19, 2010, Regular Board Meeting
2. Resolution No. 14704: Purchase Orders
3. Resolution No. 14705: Payroll Warrant Orders
4. Resolution No. 14706: Commercial Warrant Orders
5. Resolution No. 14707: 2010-11 Gann Appropriation Limit
6. Resolution No. 14708: Adoption of the 2010-11 District Budget
7. Resolution No. 14709: Board Designated Reserve Fund
8. Resolution No. 14710: Addendum to Memorandum of Understanding
9. Resolution No. 14711: Governing Board Member Election and Specifications of the Election Order
10. Resolution No. 14712: Cost of Candidates Statements
11. Resolution No. 14713: Governing Board Election Tie
12. Resolution No. 14714: Agreement with CalWORKS Program
13. Resolution No. 14715: Memorandum of Understanding for Title V Collaborative Agreement Regarding No-Cost Extension of the Title V Cooperative Grant
14. Resolution No. 14716: Award of Bids Relocatable Classroom Buildings
15. Resolution No. 14717: Award of Bids for Art Gallery Construction
16. Resolution No. 14718: Award of Bid for Interior Modernization of Room 40 (Building 10)
17. Resolution No. 14719: Aten Road and Old County Road 111 Improvements
18. Resolution No. 14720: Ratification of Contracts

VII. CONSENT AGENDA – EDUCATIONAL SERVICES

1. Resolution No. 14721: Educational Master Plan for 2010-2011
2. Resolution No. 14722: Major, Certificate, Course Additions and Deletions
3. Resolution No. 14723: Academic Calendar for 2010-2011
4. Resolution No. 14724: Department Chairs for the 2010-2011 Academic Year
5. Resolution No. 14725: New Board Policy BP 4106, Multi-Criteria for Selection in Nursing Programs
6. Resolution No. 14726: Revision to Board Policy BP 4400, Community Services Programs
7. Resolution No. 14727: Revision to Board Policy BP 4300
8. Resolution No. 14728: Revision to Board Policy BP 4025, Philosophy and Criteria for Associate Degree and General Education

VIII. CLOSED SESSION

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
   Conference with District Negotiators: John Lau and Travis Gregory
   Employee Organization: CSEA Chapter 472
   RE: Negotiations

2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
   Conference with District Negotiators: John Lau and Travis Gregory
   Employee Organization: IVC Chapter of CCA/CTA/NEA
   RE: Negotiations

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent/President

IX. OPEN SESSION

1. Announcement of final action taken

X. CONSENT AGENDA – HUMAN RESOURCES

1. Resolution No. 14729: Administrative Instructional Dean Change in Dean Placement on Salary Schedule
2. Resolution No. 14730: Administrative Instructional Dean Arts and Letter
3. Resolution No. 14731: Administrative Instructional Dean Science, Math and Engineering
4. Resolution No. 14732: Administrative Instructional Dean Behavioral and Social Science
5. Resolution No. 14733: Faculty Transfer
6. Resolution No. 14734: Faculty Resignation
7. Resolution No. 14735: Classified Management Service Employment
8. Resolution No. 14736: Classified Manager Position Reclassification
9. Resolution No. 14737: Classified Manager Position Elimination
10. Resolution No. 14738: Classified Short-term Employment
11. Resolution No. 14739: Volunteer Service Agreement
12. Resolution No. 14740: Administrative Retirement
13. Resolution No. 14741: Memorandum of Understanding with CSEA, Chapter 472 Regarding Summer Schedule 2010
14. Resolution No. 14742: Memorandum of Understanding between Imperial Community College District and the Imperial Valley College Chapter of the Community College Association/California Teachers Association/National Education Association – Limited Reemployment Privileges - Full Time, Non Tenure Track, Categorically Funded Personnel
15. Resolution No. 14743: Volunteer Service Agreement between ARBOR Employment & Training (E&T) of Imperial County and Imperial Community College District

XI. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for **WEDNESDAY, JULY 21, 2010, AT 6:00 P.M.** in the Administration Board Room located in Building 10.

VI. CONSENT AGENDA – BUSINESS

VI.1. Approval of Minutes dated May 19, 2010, Regular Board Meeting

VI.2. Resolution No. 14704: Purchase Orders

BE IT RESOLVED that the Board approves the issuance of purchase orders and direct payments for the month of May 2010 in the amount of $2,732,027.04.

May 2010	
Direct Payments	118,875.15
Purchase Orders	2,613,151.89
	2,732,027.04

VI.3. Resolution No. 14705: Payroll Warrant Orders

BE IT RESOLVED that the Board approves the issuance of the following Payroll Warrants for the month of May 2010:

Date Paid	#	Fund 10 General Fund	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
5/10/10	20	286,608.49			286,608.49
5/28/10	21	2,707,842.37	37,113.66	5,511.59	2,750,467.62
		2,994,450.86	37,113.66	5,511.59	3,037,076.11

VI.4. Resolution No. 14706: Commercial Warrant Orders

BE IT RESOLVED that the Board approves the issuance of the following commercial warrant orders for the month of May 2010:

Date Paid	#	Fund 10 General Fund	Financial Aid	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
5/6/10	42	751,182.10			59,495.57	810,677.67
5/13/10	43	90,122.14	89,356.51	1,299.00	9,716.64	190,494.29
5/20/10	44	98,799.52		1,325.55	78,481.15	178,606.22
5/25/10	45A	6,141,499.99				6,141,499.99
5/27/10	45	276,148.27	61,048.06	2,083.47	4,512.33	343,792.13
		7,357,752.02	150,404.57	4,708.02	152,205.69	7,665,070.30

VI.5. Resolution No. 14707: 2010-11 Gann Appropriation Limit

WHEREAS, in November of 1979, the people of California passed Proposition 4, a Constitutional Amendment commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, Senate Bill 1352, Chapter 1205 of 1980, implements Proposition 4, and requires the Board of Trustees to establish by resolution an appropriation limit each fiscal year beginning with 1981-82; and

WHEREAS, the District's 2010-11 budget is in conformance with the requirements of Proposition 4.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby declare that the appropriations in the budget to be adopted for 2010-11 do not exceed the limitations imposed by Proposition 4.

VI.6. Resolution No. 14708: Adoption of the 2010-11 District Budget

BE IT RESOLVED that the Tentative Budget for fiscal year 2010-11 be approved.

BE IT FURTHER RESOLVED that the public hearing for the 2010-11 Final Budget is hereby set for September 15, 2010, at 6:00 p.m. in the Administration Building Board Room.

VI.7. Resolution No. 14709: Board Designated Reserve Fund

WHEREAS, the Board has authorized a three year agreement with Imperial County Schools Voluntary Benefits Association (ICSVEBA), effective July 1, 2010 (Resolution 14696, May 19, 2010) for health benefits for employees and retirees; and

WHEREAS, due to restrictions imposed by Blue Cross of California, the ICSVEBA cannot utilize the Blue Cross network of providers for the first 15 months of the District's participation in ICSVEBA; and

WHEREAS, First Health/CCN Network will be the network of providers utilized by ICSVEBA for Imperial Community College District participants; and

WHEREAS, network discounts extended by the First Health/CCN Network are not as deep as those offered by Blue Cross; and

WHEREAS, a 5% surcharge over ICSVEBA's current billed rates will be charged to the District for a period of 15 months; and

WHEREAS, at the end of 15 months, ICSVEBA will conduct an audit and determine whether the surcharge was adequate to compensate for the difference in network discounts between Blue Cross and First Health/CCN Network, and any resulting surplus will be refunded or any shortfall will be charged to the District.

WHEREAS, it is estimated that the 5% surcharge will amount to $250,000.

NOW, THEREFORE, BE IT RESOLVED that the Board directs that $250,000 from Board Reserve Funds be set aside in a Board Designated Reserve Fund for the sole purpose of paying the surcharge required by ICSVEBA.

Fiscal Impact: There is no impact on the General Fund operating budget as this is a use of reserve funds for a one-time expenditure.

VI.8. Resolution No. 14710: Addendum to Memorandum of Understanding

WHEREAS because of changes in the direction and content of the Title V Proposal for Imperial Valley College, an addendum is necessary to the MOU between the Conifer Group and IVC; and

WHEREAS, in addition to the final amount of $4958 to be invoiced at the completion of the grant proposal, an amount of $2850 will be added, due to additional work that needs to be done on the Comprehensive Development Program and the rewriting of the Activity Objectives and Activity projects;

THEREFORE BE IT RESOLVED that the Board approves and authorizes the Superintendent/President to sign and execute the addendum with the Conifer Group.

VI.9. Resolution No. 14711: Governing Board Member Election and Specifications of the Election Order

WHEREAS, pursuant to Education Code Section 5322, whenever a school district election is ordered, the governing board of the district or the board or officer authorized to make such designation shall, concurrently with or after the order of an election, but not less than 123 days prior to the date set for the election in the case of an election on a measure, including a bond measure, by the resolution delivered to the county superintendent of schools and the officer conducting the election specify the date of the election and the purpose of the election;

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election;

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in the territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear

upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant Education Code Section 5342 and Elections Code Section 10400, such election for school districts may be either completely or partially consolidated;

WHEREAS, various district, county, and statewide and other political subdivision elections may have been or may be called to be held on November 2, 2010.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT THE governing body of the Imperial Community College District, hereby orders an election to be called and consolidated with any and all elections also called to be held on November 2, 2010 insofar as said in the elections are to be held in the same territory or in territory that is in part the same as the territory of the Imperial Community College District, requests the Board of Supervisors of the County of Imperial to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Imperial County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that the Imperial County Elections Department conduct the election for the following offices on the November 2, 2010 ballot:

Members whose terms expire are as follows:

SEATS OPEN	OFFICE	TERM
Division Area 2	Board of Trustee	November 2005 – November 2010*
Division Area 5	Board of Trustee	November 2005 – November 2010*
Division Area 7	Board of Trustee	November 2005 – November 2010*

**Terms were extended one year to consolidate elections per Resolution No. 14297.*

BE IT FINALLY RESOLVED THAT the election shall be held on Tuesday, November 2, 2010 and the nomination period is July 12, 2010 to August 6, 2010, and this resolution serves for the purpose to elect three members of the Governing Board of the Imperial Community College District.

VI.10. Resolution No. 14712: Cost of Candidates Statements

WHEREAS the Election Code 10509.b concerning election procedures mandates that a resolution must set forth whether the District or the candidate will pay for the cost of publishing the Candidate's Statement of Qualifications;

BE IT RESOLVED that this Board notifies the Imperial County Election Officer of its unwillingness to pay such cost of candidate statement(s) or other materials.

VI.11. Resolution No. 14713: Governing Board Election Tie

WHEREAS Education Code Section 5016, relates to tie votes in school district governing board elections;

BE IT RESOLVED that the winner of a tie vote be determined by lot forthwith; and

BE IT FURTHER RESOLVED that outgoing members will continue to discharge their duties until their successors are qualified.

VI.12. Resolution No. 14714: Agreement with CalWORKS Program

BE IT RESOLVED that the Board approves the agreement pursuant to the Greater Avenues for Independent Act enacted by the California legislature in 1985, each County must provide employment services for its welfare recipients ("CalWORKS Program", formerly known as the "GAIN" program.); and

NOW, THEREFORE BE IT RESOLVED that the Board approves and authorizes the Superintendent/President to sign and execute the agreement with the County to provide services from July 1, 2010, to June 30, 2011 as described in Exhibit A.

VI.13. Resolution No. 14715: Memorandum of Understanding for Title V Collaborative Agreement Regarding No-Cost Extension of the Title V Cooperative Grant

WHEREAS, San Diego State University, Imperial Valley Campus and San Diego State University Research Foundation agree with Imperial Valley College to extend the Title V Cooperative Grant Project from October 1, 2010 until September 30, 2011, pending notification of the no-cost extension year to the Title V program office, U.S. Department of Education, prime award number P031S050070; and

WHEREAS, the main purpose of the extension year is to fund the nursing coordinator and nursing adviser positions at SDSU- IV to allow for institutionalization of the nursing program after the grant ends, and to enable the Title V Cooperative Project to meet its nursing objectives. The project director and project specialist, who are employed at Imperial Valley College, will work part-time on the Title V Project during the extension year; and

WHEREAS, the no-cost extension requires a total of $204,000 ($124,000 from SDSU Research Foundation and $80,000 for Imperial Valley College). $188,561 will come from the Year 4 funds

unexpended by SDSU Research Foundation (fund 54278D) which Imperial Valley College will recapture; and

WHEREAS, in addition, the SDSU Research Foundation Year 5 budget (fund 54278E) shall be reduced by $15,439 in order to complete the $204,000 needed for the sixth year; and

WHEREAS, all parties will continue to work together to ensure successful outcomes to the programs funded by the Title V Cooperative Grant;

NOW, THEREFORE BE IT RESOLVED that the Board approves and authorizes the Superintendent/President to sign and execute the memorandum of understanding.

VI.14. Resolution No. 14716: Award of Bids Relocatable Classroom Buildings

WHEREAS, the District has advertised for bids and a bid opening was held on June 8, 2010 for the following project:

Relocatable Classrooms Buildings – Site Improvements

WHEREAS, in accordance with the provisions of California Business and Professions Code Section 7028.15 and Public Contract Code Section 3300, the District requires that the bidder possess applicable classification(s) of contractor's license(s) at the time the bid is submitted. Any bidder not so licensed at the time of the bid opening will be rejected as non-responsive; and

WHEREAS, there will be one base bid on each bid package and all work in the base bid must be completed within the time specified on the Notice to Proceed issued by the District. Failure to complete the work within the time specified will result in the imposition of liquidated damages for each day of delay, in the amount set forth in the bid documents.

WHEREAS, the District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

NOW, THEREFORE, BE IT RESOLVED, that the following contracts be awarded, per the plans and specifications:

Bid Package #	Bid Package Description:	Contract Awarded to:	Contract Amount:
01	Site Grading and Concrete	Team C Construction	55,200
02	Plumbing	Jim O'Malley Plumbing	42,500
03	Electrical, Communication, Fire Alarm, Data	D.W. Hibbert Electric	234,800
04	Landscape and Irrigation	Executive Landscape, Inc.	90,017
			422,517

BE IT FURTHER RESOLVED, that the Superintendent/President and/or the Vice President for Business Services be authorized to sign all notices, contracts, change-orders, and other necessary documents related to these contracts on behalf of the District.

Fiscal Impact: All contracts to be paid from Measure L Bond Funds

VI.15. Resolution No. 14717: Award of Bids for Art Gallery Construction

WHEREAS, the District has advertised for bids and a bid opening was held on June 8, 2010 for the following project:

Art Gallery

WHEREAS, in accordance with the provisions of California Business and Professions Code Section 7028.15 and Public Contract Code Section 3300, the District requires that the bidder possess applicable classification(s) of contractor's license(s) at the time the bid is submitted. Any bidder not so licensed at the time of the bid opening will be rejected as non-responsive; and

WHEREAS, there will be one base bid on each bid package and all work in the base bid must be completed within the time specified on the Notice to Proceed issued by the District. Failure to complete the work within the time specified will result in the imposition of liquidated damages for each day of delay, in the amount set forth in the bid documents.

WHEREAS, the District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

NOW, THEREFORE, BE IT RESOLVED, that the following contracts be awarded, per the plans and specifications:

Bid Package #	Contract Awarded to:	Contract Awarded to:	Contract Amount:
01	Selective Demolition, Earthwork, Finish Grading	SLA Paving	52,984
02	Structural and Site Concrete	Mascarro Concrete, Inc.	114,129
03	Landscape and Irrigation	Executive Landscape, Inc.	95,608
04	Rough Carpentry	Team C Construction	98,370
05	Metal Roofing, Sheet Metal and Skylights	**Re-bid**	--
06	Doors and Windows	Roy E. Whitehead	43,975
07	Finishes, Casework Specialties	**No action** *(recommendation in July)*	--
08	Floor Finishes and Ceramic Tile	**No action** *(recommendation in July)*	--
09	Plumbing	Jim O'Malley Plumbing	27,300
10	HVAC	R&K Air Conditioning	35,961
11	Electrical, Fire Alarm, Communication, Data	D.W. Hibbert Electric	173,500
			641,827

BE IT FURTHER RESOLVED, that the Superintendent/President and/or the Vice President for Business Services be authorized to sign all notices, contracts, change-orders, and other necessary documents related to these contracts on behalf of the District.

Fiscal Impact: Contracts to be paid from Fund 20 (Building Fund)

VI.16. Resolution No. 14718: Award of Bid for Interior Modernization of Room 40 (Building 10)

WHEREAS, the District has advertised for bids and a bid opening was held on June 15, 2010 for the following project:

Interior Modernization of Room 40 (Building 10)

WHEREAS, in accordance with the provisions of California Business and Professions Code Section 7028.15 and Public Contract Code Section 3300, the District requires that the bidder possess applicable classification(s) of contractor's license(s) at the time the bid is submitted. Any bidder not so licensed at the time of the bid opening will be rejected as non-responsive; and

WHEREAS, there will be one base bid and the work will consist generally of, but is not limited to, the interior modernization of existing office space. Modernization includes new interiors, portion walls and typical school construction finishes; and

WHERAS, all work in the base bid must be completed within the time specified on the Notice to Proceed issued by the District. Failure to complete the work within the time specified will result in the imposition of liquidated damages for each day of delay, in the amount set forth in the bid documents; and

WHEREAS, the District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

NOW, THEREFORE, BE IT RESOLVED, that a contract be awarded, per the plans and specifications, to _____, in the amount of _____.

BE IT FURTHER RESOLVED, that the Superintendent/President and/or the Vice President for Business Services be authorized to sign all notices, contracts, change-orders, and other necessary documents related to these contracts on behalf of the District.

Fiscal Impact: Contract to be paid from Measure L Bond Funds.

VI.17. Resolution No. 14719: Aten Road and Old County Road 111 Improvements

WHEREAS, Federal transportation funds in the amount of $666,900 have been allocated to the Aten Road Intersection at Old County Road 111 Project; and

WHEREAS, the project consists generally of: construction of turn lanes, bike lane, widening, striping and other improvements at the Imperial Valley College intersection of Aten Road and Old County Road 111; and

WHEREAS, the City of Imperial is the lead agency for this project; and

WHEREAS, the City of Imperial has advertised for bids and a bid opening was held on June 15, 2010 for the **Aten Road and Old County Road 111 Improvements Project.**

NOW, THEREFORE, BE IT RESOLVED, that the Board makes a recommendation to the City of Imperial that a contract be awarded, per the plans and specifications, to _____, in the amount of _____.

Fiscal Impact: Federal transportation funds (TCSP #09CA002) in the amount of $666,900 with the balance of the project to be paid from Measure L Bond Funds.

VI.18. Resolution No. 14720: Ratification of Contracts

Be it resolved that the Board ratifies the following contracts:

Vendor	Amount	Description	Budget/Department
Etudes	$69,266 per year	Membership Agreement, 2010-11	Title V Grant – ACCESO 2010-11 budgeted expense (General Fund)
Pfeiffer Government Relations	$40,000 per year	Federal relations services, 2010-11	President's Office, 2010-11 budgeted expense (General Fund)

VII. CONSENT AGENDA – EDUCATIONAL SERVICES

VII.1. Resolution No. 14721: Educational Master Plan for 2010-2011

BE IT RESOLVED that the Board approves the 2010-2011 Educational Master Plan as presented in Exhibit B.

VII.2. Resolution No. 14722: Major, Certificate, Course Additions and Deletions

WHEREAS, new programs, deleted programs and new courses within the programs have been approved by the Curriculum and Instruction Committee and instructional administration, and satisfy all applicable requirements of Title 5 regulations. All factors, taken as a whole, support the establishment and maintenance of the proposed instructional programs and courses.

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (04-01-10) and the Academic Senate (05-19-10), with the consent of the Superintendent/President, as follows:

New Credit Courses
EWIR 151 – Solar Electrical Systems (4)
EWIR 160 – Alternative Energies (4)
WT 150 – Wastewater Collection Systems (4)

Deleted Majors and Certificates
Field Archaeology Certificate

New Majors and Certificates
Electrical Technology Major and Certificate
Electrical Trades Major and Certificate
Water Treatment Systems Technology Certificate
Electronics Specialization Certificate
Electrical Wiring Specialization Certificate
Solar Energy Specialization Certificate
Wastewater Technology Specialization Certificate
Pharmacy Technician Major and Certificate

VII.3. Resolution No. 14723: Academic Calendar for 2010-2011

BE IT RESOLVED that the Board acknowledges the 2010 - 2011 Academic Calendar as ratified under the Memorandum of Understanding between Imperial Community College District and the Imperial Valley College Chapter of the Community College Association/California Teachers Association/National Education Association, on April 21, 2010 (Resolution No. 14667), as follows:

2010

August	20	Friday	Orientation (Non-Instructional Faculty Service Day)
	23	Monday	Fall Semester Begins
	28	Saturday	First Day of Saturday Classes, Fall 2010 Semester
September	6	Monday	Holiday (Labor Day), Campus Closed
November	12–13	Friday-Saturday	Holiday (Veterans Day), Campus Closed
	25–27	Thursday–Saturday	Holiday (Thanksgiving), Campus Closed
December	6–11	Monday–Saturday	Final Exams, Fall 2010 Semester
	13–17	Monday–Friday	No Classes, Campus Open
	20–31	Monday–Friday	Winter Recess, Campus Closed

2011

January	3–5	Monday–Wednesday	No Classes, Campus Open
	6	Thursday	Winter Intersession 2011 Begins
	17	Monday	Holiday (Martin Luther King's Birthday), Campus Closed
February	8	Tuesday	Winter Intersession 2011 Ends/Final Exams
	9–10	Wednesday–Thursday	No Classes, Campus Open
	11	Friday	Holiday (Abraham Lincoln's Birthday), Campus Closed
	14	Monday	Spring Semester 2011 Begins
	19	Saturday	First Day of Saturday Classes, Spring 2011 Semester
	21	Monday	Holiday (Presidents' Day), Campus Closed

April	25–30	Monday–Saturday	Spring Recess, Campus Closed
May	30	Monday	Holiday (Memorial Day), Campus Closed
June	4–10	Saturday–Friday	Final Exams, Spring 2011 Semester
	11	Saturday	Graduation (Non-Instructional Faculty Service Day)
	20	Monday	Summer Session 2011 Begins
July	4	Monday	Holiday (Independence Day), Campus Closed
	28	Thursday	Summer Session 2011 Ends/Final Exams

VII.4. Resolution No. 14724: Department Chairs for the 2010-2011 Academic Year

BE IT RESOLVED that the following individuals have been elected to act as Department Chairpersons for their respective departments for the 2010 – 2011 academic year:

Departments	**Chairperson**
Behavioral Science	Krista Byrd
Social Science	Dr. Bruce Seivertson
Humanities	Carol Hegarty
Business	Valerie Rodgers
Industrial Technology	Jose Lopez
English	Dr. Michael Heumann
ESL	Kseniya Kareva
World Languages and Speech Communication	Dr. Jose Ruiz
Exercise Science/Wellness/Sport	David Drury
Nursing and Allied Health	Tina Aguirre*
Public Safety	Tina Aguirre*
Math	Eric Lehtonen
Science	Dr. Daniel Gilison

*In lieu of department chair

VII.5. Resolution No. 14725: New Board Policy BP 4106, Multi-Criteria for Selection in Nursing Programs

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (4/1/10) and the Academic Senate (6/2/10), with the consent of the Superintendent/President, to implement District Board Policy BP 4106, Multi-Criteria for Selection in Nursing Programs, as follows:

BP 4106 Multi-Criteria for Selection in Nursing Programs

References:

California Education Code: Sections 66055.8, 66055.9, 70101, 70106, 70120, 70124, 70125, 70128.5, 78260, 78261, 78261.3, 78261.5, 87482, 89267, 89267.3, and 92645
California Title 5, Division 6, Chapter 6, Subchapter 1, Article 6: Sections 55060, 55061, 55521;
Health and Safety Code: Section 128050.

Nursing students who have already earned a baccalaureate or higher degree from a regionally accredited institution of higher learning are not required to complete any general education requirements that may be required for an associate degree. Instead, these students only need to complete the coursework necessary for licensing as a registered nurse.

The District shall consider all of the following when screening nursing students:

(A) Academic degrees or diplomas, or relevant certificates, held by an applicant.

(B) Grade-point average in relevant coursework.

(C) Any relevant work or volunteer experience.

(D) Life experiences or special circumstances of an applicant

(E) Proficiency or advanced level coursework in languages other than English.

Should the District have a nursing instructor that successfully applies for a position and qualifies for a State Nursing Assumption Program of Loans for Education (SNAPLE) the following will act as the minimum criteria:

(A) Loan assumption agreements may be awarded to individuals who at a minimum possess a baccalaureate degree in nursing or a field related to nursing who have agreed to teach nursing on a full-time or part-time basis commencing not more than 12 months after receiving a loan assumption awarded. The loan assumption program is referred to as the State Nursing Assumption Program of Loans for Education (SNAPLE). The loan assumption agreement will be considered no longer effective and deemed terminated., if a program participant fails to complete a minimum of three academic years of teaching on a full-time basis or the equivalent on a part-time basis.

(B) Loan assumptions payments will not be made on behalf of the participant until the participant has completed one academic year, or the equivalent of full-time teaching nursing students at one or more regionally accredited, eligible Districts. The commission can assume liability for loans incurred by the participant to pay for the participants' undergraduate and graduate's degrees.

(C) The terms of the loan agreement program can be extended for one academic year, unless extended by the commission on a case-by-case basis, for the following reasons:

- Pregnancy
- Serious illness
- Natural causes, or
- Being called to military active duty status

(D) In addition, when an interruption of instruction because of a natural disaster prohibits a loan program participant from completing one of the required years of teaching service, the term of the loan assumption agreement shall be extended for a period of time equal to the period of interruption of instruction.

VII.6. Resolution No. 14726: Revision to Board Policy BP 4400, Community Services Programs

WHEREAS, it is in the best interest of the District and the community to include admission requirements for minors wishing to enroll in community services course offerings;

NOW, THEREFORE, BE IT RESOLVED that after consultation with the various constituent groups, the Board approves the revision of Board Policy BP 4400, Community Services Programs, as follows:

The District shall maintain a community services program that shall be designed to contribute to the physical, mental, moral, economic or civic development of the individuals or groups enrolled in it.

Community services courses shall be open for admission of adults and minors who can benefit from the programs.

No General Fund monies may be expended to establish or maintain community services courses. Students involved in community services courses shall be charged a fee not to exceed the cost of maintaining the courses. Courses may also be offered for remuneration by contract, or with contributions or donations from individuals or groups.

Minors shall be required to submit a community service application for admission signed by a parent or legal guardian. Students below grade 11 must also submit an endorsement letter from the student's principal, school official, or community service class instructor stipulating that the class will provide a benefit to the student. Youth camps shall be exempted from this requirement.

BE IT FURTHER RESOLVED that the change to Board Policy BP 4400 is effective academic year 2009 – 2010.

VII.7. Resolution No. 14727: Revision to Board Policy BP 4300

WHEREAS, Imperial Valley College became a subscriber to California Community League of California (CCLC) Board Policy and Administrative Procedure Service in 2000;

WHEREAS, CCLC board policy template BP 4300, Field Trips and Excursions, was revised by the District from its original format and approved by the Board in 2004 as follows:

CCLC ORIGINAL TEMPLATE CREATED IN 2000:

BP 4300 Field Trips and Excursions

Reference: *Title 5, Section 55450*

The *[CEO]* shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity. No district funds shall be used to support student expenses for out-of-state field trips or excursions. The expenses of instructors, chaperones, and other personnel traveling with students may be paid from district funds. Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

IVC BP 4300 BOARD APPROVED 2004:

BP 4300 Non-Credit Program

Reference:
(New BP)

The District shall establish administrative procedures for the implementation of a Non-Credit Program.

WHEREAS, IVC board policy BP 4020, Program, Curriculum and Course Development, addresses all credit and non-credit programs offered by the District;

WHEREAS, CCLC revised board policy template BP 4300, Field Trips and Excursions;

NOW, THEREFORE, BE IT RESOLVED that the Board approves the revision of IVC BP 4300 to correspond with CCLC's revisions of board policy template BP 4300 as follows:

BP 4300 Field Trips and Excursions

Reference: ***Title 5, Section, 55220***

The Superintendent/President shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity. The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from district funds. Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus

BE IT FURTHER RESOLVED that the change to Board Policy BP 4300 is effective immediately.

VII.8. Resolution No. 14728: Revision to Board Policy BP 4025, Philosophy and Criteria for Associate Degree and General Education

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (4/1/10) and the Academic Senate (6/2/10), with the consent of the Superintendent/President, to revise District Board Policy BP 4025, as follows:

BP 4025 Philosophy and Criteria for Associate Degree and General Education

References:
Title 5, Section ~~55805(Old BP 5.4)~~ 55061; Accreditation Standard II.A.3

~~The District shall establish administrative procedures to assure that courses used to meet general education and associate degree requirements meet the standards in Title V Article 12, Section 55805. The administrative procedures shall provide for appropriate Academic Senate involvement.~~
Courses that are designated to fulfill the general education and depth requirements shall meet the following philosophy:

The awarding of an associate degree at Imperial Valley College represents more than an accumulation of units. The General Education program is a series of courses designed to lead students through patterns of learning experiences that will allow them to develop a breadth of knowledge to gain a command of subject areas and methods of inquiry that characterize the liberally educated person.

Through general education, students are encouraged to increase their skill level and expand their understanding of the physical world and the complex inter-relationships of individuals and groups within their social environments; understand the various modes of inquiry of the major and certificate disciplines; deepen appreciation of artistic and cultural heritages, and become aware of other cultures and times; strengthen their ability to communicate, reason, and critically evaluate information both orally and in writing; acquire a positive attitude toward learning, and develop self-understanding. As a result, they are better able to recognize, understand, and act upon the complex personal, social, scientific, and political issues that confront them daily.

After successfully completing the general education curriculum at Imperial Valley College, students will demonstrate ability to:

- A broad understanding of mathematics, science, social science, humanities, and the arts.

- Communicate effectively and analytically in writing, listening and speaking.
- Develop critical and constructive thinking for problem solving and value discrimination.
- Understand social interaction by learning of other cultures and times and the complex interrelationships of individuals and groups within their social environments.
- Develop the ability to adapt to new environments and technologies
- Develop responsibility for individual actions and respect for diverse people and cultures.

The District shall establish procedures to assure that courses used to meet general education and associate degree requirements meet the standards in this policy. The procedures shall provide for appropriate Academic Senate involvement.

VIII. CLOSED SESSION

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
   Conference with District Negotiators: John Lau and Travis Gregory
   Employee Organization: CSEA Chapter 472
   RE: Negotiations

2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
   Conference with District Negotiators: John Lau and Travis Gregory
   Employee Organization: IVC Chapter of CCA/CTA/NEA
   RE: Negotiations

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Title: Superintendent/President

IX. OPEN SESSION

1. Announcement of final action taken

X. CONSENT AGENDA – HUMAN RESOURCES

X.1. Resolution No. 14729: Administrative Instructional Dean Change in Dean Placement on Salary Schedule

WHEREAS, the Board of Trustees approved an Academic Services Reorganization (Board Resolution 14634); and

WHEREAS, the Superintendent/President recognizes a need to retain current instructional Deans who are considered to be critical assets to the District along with seeking experienced administrative personnel to fill the upcoming instructional dean positions; and

WHEREAS, the Superintendent/President recommends aligning salary step placement of the three new Instructional Dean positions (Instructional Dean for Arts and Letters, Instructional Dean for Behavioral and Social Science, and Instructional Dean of Science, Math and Engineering), with the existing positions of Instructional Dean for Health and Public Safety and Instructional Dean for Learning Services and Instructional Technology. To maintain internal equity for this reorganization, the placement on the salary schedule for all of these positions will be - Dean, Step 3;

THEREFORE BE IT RESOLVED that the Instructional Dean salary placement become effective July 1, 2010.

X.2. Resolution No. 14730: Administrative Instructional Dean Arts and Letter

BE IT RESOLVED that the Board approves the recommendation of the Hiring/Screening Committee with the approval of the Superintendent/President, that P. Brian McNeece be employed as the Instructional Dean for Arts and Letters, an administrative position effective July 1, 2010.

FISCAL IMPACT: The difference in contract salary is $27,084.00. District also agrees not to replace the current Full-Time English Instructor position.

X.3. Resolution No. 14731: Administrative Instructional Dean Science, Math and Engineering

BE IT RESOLVED that the Board approves the recommendation of the Hiring/Screening Committee with the approval of the Superintendent/President, that Dr. Lianna Zhao be employed as the Instructional Dean for Science, Math and Engineering, an administrative position effective July 1, 2010.

FISCAL IMPACT: The difference in contract salary is $21,374.00. District also agrees not to replace the current Full-Time Biological Science Instructor position.

X.4. Resolution No. 14732: Administrative Instructional Dean Behavioral and Social Science

BE IT RESOLVED that the Board approves the recommendation of the Hiring/Screening Committee with the approval of the Superintendent/President, that Dr. Alfredo Cuellar be employed as the Instructional Dean for Behavioral and Social Science, an administrative position effective July 19, 2010.

FISCAL IMPACT: $122,418.00.00 annually

X.5. Resolution No. 14733: Faculty Transfer

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to transfer or reassign the following full time tenure track employee for the 2010-2011 school year pursuant to Article 8.4 of the CTA Agreement.

Name	Present Position	New Position
Patterson, James	English Instructor	Special Projects Coordinator

X.6. Resolution No. 14734: Faculty Resignation

BE IT RESOLVED upon the recommendation of the Superintendent/President that the Board accepts, with sincere regret, the resignation of Charles Wayne Mason, Assistant Professor of American Sign Language, effective June 7, 2010.

BE IT FUTHER RESOLVED that sincere appreciation be expressed for his five years of devoted service to Imperial Valley College.

X.7. Resolution No. 14735: Classified Management Service Employment

WHEREAS, after initiating and completing an external recruitment process, a current District employee was selected to fill an open vacancy;

NOW THEREFORE BE IT RESOLVED, that the Board approves the recommendation of the Superintendent/President to employ Lisa Seals in the capacity of Director of Financial Aid:

Name	Position	Department	Funding	Range	Effective
Seals, Lisa	Director of Financial Aid	Business Services	District	2-2	07/01/2010

X.8. Resolution No. 14736: Classified Manager Position Reclassification

WHEREAS, Dawn Chun has been employed as the Interim Director of Research, Planning, and Grants Administration from July 1, 2009 to June 30, 2010;

WHEREAS, the approved permanent position (Board Resolution No. 14234) aligns with the District's reorganization plan, and was planned for in the 2009-2010 budget; and

WHEREAS, the reorganization and reclassification process will not result in a net increase of employees;

WHEREAS, under the proposed reclassification, the goal is to proactively pursue federal and local grants to improve and expand programs offered to the community;

WHEREAS, the Director of Research, Planning, and Grants Administration will oversee the effective administration of grants and ensures that grants are used with integrity and in a manner consistent with the mission and goals of the institution.

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President for Institutional Research Analyst to be reclassified to the position of Director of Research, Planning and Grants Administration, effective July 1, 2010, as follows:

Present Classification	New Classification
Institutional Research Analyst Range 2, Step 6	Director of Research, Planning and Grants Administration Range 3, Step 5

FISCAL IMPACT: The funding budgeted for the salary of the Institutional Research Analyst is being used to partially fund the salary of the Director of Research, Planning, and Grants Administration position; the remaining is being paid from the general funds. The additional cost to the General Fund is $6,240.00.

X.9. Resolution No. 14737: Classified Manager Position Elimination

WHEREAS, in an effort to strategically align staffing resources to meet the demands of the district while ensuring appropriate fiscal control;

WHEREAS, the district approves the reclassification of the Director of Research, Planning, and Grant Administration (Board Resolution No. 14736);

WHEREAS, the District finds it necessary and in the best interest of the District to eliminate the Classified management service as specified below:

1. Institutional Research Analyst, full-time

NOW THEREFORE, BE IT RESOLVED that this classified position of the District shall be eliminated from the classified management service.

X.10. Resolution No. 14738: Classified Short-term Employment

WHEREAS, Ed Code Section 88003 and Board Resolution 12673, short-term employees may be employed for a period not to exceed 75 percent of a calendar year (195 working days);
THEREFORE BE IT RESOLVED the Board approves the recommendation of the Superintendent/President to hire the following employees:

Name	Position	Department	Funding	Range	Effective
Betancourt, Thania	Staff Secretary II	Humanities	District	12-1	5/25/10-6/30/10
Ferrel, Gloria	Office Assistant III	WIA Grant	Categorical	9-1	5/27/10-6/30/10
Fu, Thomas	Language Lab Asst	WIA Grant	Categorical	10-1	5/03/10-5/30/10
Diaz, Cindy	Office Assistant II	WIA Grant	Categorical	9-1	5/17/10-6/04/10

X.11. Resolution No. 14739: Volunteer Service Agreement

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ Maritza I. Muniz-Baez as a volunteer High Tech Center lab assistant who shall be covered by Workers' Compensation Insurance effective April 22, 2010 through June 10, 2010.

BE IT FURTHER RESOLVED that thanks be hereby extended to Maritza I. Muniz-Baez for volunteering in the Disabled Students Programs & Services department and for her contribution to Imperial Valley College.

X.12. Resolution No. 14740: Administrative Retirement

WHEREAS, the Board approved the retirement date of Dr. Robin Ying effective September 1, 2010 at the March 8, 2010 board meeting; and,

WHEREAS, Imperial Community College District wishes to accommodate Dr. Robin Ying's need to be eligible for retirement benefits by completing five full years of service with California State Teachers Retirement System; and,

THEREFORE, BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Dr. Robin Ying, Dean of Technology, effective October 1, 2010;

X.13. Resolution No. 14741: Memorandum of Understanding with CSEA, Chapter 472 Regarding Summer Schedule 2010

BE IT RESOLVED that the Board, with the recommendation of the Superintendent/President, ratifies the Memorandum of Understanding between Imperial Community College District and the Imperial Valley College CSEA, Chapter 472, Regarding Summer Schedule 2010 attached hereto as EXHIBIT B.

X.14. Resolution No. 14742: Memorandum of Understanding between Imperial Community College District and the Imperial Valley College Chapter of the Community College Association/California Teachers Association/National Education Association – Limited Reemployment Privileges - Full Time, Non Tenure Track, Categorically Funded Personnel

BE IT RESOLVED that the Board, with the recommendation of the Superintendent/President, ratifies the Memorandum of Understanding between Imperial Community College District and the Imperial Valley College Chapter of the Community College Association/California Teachers Association/National Education Association attached hereto as EXHIBIT B.

X.15. Resolution No. 14743: Volunteer Service Agreement between ARBOR Employment & Training (E&T) of Imperial County and Imperial Community College District

WHREREAS, the Imperial Community College advocates for employee, students, and community members participation in all matters of the college; and

WHEREAS, Arbor (E & T) of Imperial County is an agency that provides work experience and occupational training to local youths; and

WHERES, the Arbor E & T of Imperial County will provide worker's compensation coverage for their participants.

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following ARBOR' participants in a volunteer capacity:

Name	Department	Effective
Isabel Gonzalez	Disabled Students Programs & Services	May 19, 2010- June 30, 2010
Arlene Cardoza	Disabled Students Programs & Services	May 19, 2010- June 30, 2010

BE IT FURTHER RESOLVED that thanks be hereby extended to them for volunteering in the Disabled Students Programs & Services Department and for their contribution to Imperial Valley College.

XI. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for **WEDNESDAY, JULY 21, 2010, AT 6:00 P.M.** in the Administration Board Room located in Building 10.