



AGENDA

FOR THE REGULAR MEETING OF THE IMPERIAL COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Wednesday, May 20, 2009
6:00 p.m.

Location
Administration Building – Board Room
380 East Aten Road
Imperial, CA 92251

I. CALL TO ORDER

1. Roll Call by Secretary:

Carlos R. Acuña	Romualdo J. Medina
Rudy Cardenas, Jr.	Rebecca L. Ramirez
Norma Sierra Galindo	Louis Wong
Jerry D. Hart	

Student Representative – Chantilee Mendenhall
Academic Senate Representative – Dr. Bruce Seivertson
College Council Representative – Dr. Michael Heumann

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.

If you wish to be heard, please stand and identify yourself to the Board President.

III. WRITTEN COMMUNICATION

1. California State Assembly, Assembly Member Manuel Perez (RE: Appreciation, dated, April 14, 2009)
2. Self-Insured Schools of California (RE: Commendation, received April 20, 2009)
3. Leticia G. Petty, Staff Secretary II (RE: Retirement, dated April 29, 2009)
4. Zula Hartfield, Human Resources Analyst (RE: Retirement, dated April 30, 2009)
5. Yolanda V. Sandoval, Office Assistant III (RE: Retirement, dated May 4, 2009)
6. Esperanza O. Navarro, Library Technician III-Serials (RE: Retirement, dated May 4, 2009)
7. Rosalind Summers, Accounting Technician/Cashier (RE: Retirement, dated May 4, 2009)
8. Maria Del Carmen Curiel, Financial Aid Officer (RE: Retirement, dated May 5, 2009)
9. Raul Davila, Custodian (RE: Retirement, dated May 5, 2009)

10. Memorandum of Understanding with CSEA, Chapter 472 (RE: Summer Schedule, dated May 5, 2009)
11. Mickey Crosby, Grounds Maintenance Supervisor (RE: Retirement, dated May 7, 2009)
12. Fred H. Fischer, Ed.D., English Professor (RE: Retirement, dated May 10, 2009)
13. Mary Bell, Payroll/Benefits Coordinator (RE: Retirement, dated May 11, 2009)
14. Susan Rodriguez, Accounting Technician (RE: Retirement, dated May 12, 2009)
15. Joe Cornejo, Water Systems Treatment Specialist (RE: Retirement, dated May 12, 2009)
16. John McClain (RE: Resignation, dated May 12, 2009)

IV. INFORMATION REPORTS

1. Employee of the Month (April 2009) – Travis Gregory for John Lau
2. Student Learning Outcomes (SLOs) Update – Dr. Toni Pfister, SLO Coordinator
3. Board Member Reports
4. Associated Student Government Senate Update – Chantilee Mendenhall
5. Academic Senate Update – Dr. Bruce Seivertson
6. College Council Update – Dr. Michael Heumann
7. President's Update – Dr. Ed Gould

V. DISCUSSION

V.1. Resolution No. 14346: Recommending moving from County-wide Elections to District-wide Elections

WHEREAS, the Board of Trustees of the Imperial Community College District within the County of Imperial, is authorized to order elections within the District and to designate the specifications thereof, pursuant to Sections 5304 and 5322 of the Education Code of the State of California; and

WHEREAS Section 89925 of the Education Code on Election of Officers and Board Members states in part, "Each auxiliary organization shall establish, by constitution, statute, bylaws, or resolution, provisions for elections of officers and board members"; and

WHEREAS, prospective Board Members bear the expenses of elections, and those expenses are higher for County-wide elections versus District-wide elections;

WHEREAS, the Board of Trustees, represent a school district and not the county; and

WHEREAS, the Governing Board of the Imperial Community College District desires to make every effort within its power to increase participation in elections for Board Members, and it wishes to reduce expenses whenever possible; and

WHEREAS, the Governing Board of Imperial Community College District request that the School Board of Education waive the requirement that an election be held to establish the trustee areas;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Imperial Community College District requests that the Imperial County Board of Supervisors move all future elections for Imperial Community College District Board Members from County-wide to District-wide elections, beginning on November 3, 2009, or any approved future date.

VI. CONSENT AGENDA – BUSINESS

1. Approval of Minutes dated April 8, 2009, Regular Board Meeting
2. Resolution No. 14347: Purchase Orders
3. Resolution No. 14348: Payroll Warrant Orders
4. Resolution No. 14349: Commercial Warrant Orders
5. Resolution No. 14350: Quarterly Report
6. Resolution No. 14351: Budget Transfers
7. Resolution No. 14352: Redeposit Payroll – Internal Revenue Code (IRC) Section 414(h)(2)
8. Resolution No. 14353: Notice of Completion for Primary Electrical Services
9. Resolution No. 14354: Award of Bids
10. Resolution No. 14355: Citizens Oversight Committee for Measure L
11. Resolution No. 14356: Day Pass Fee
12. Resolution No. 14357: Certificated 2+2 Retirement Incentive
13. Resolution No. 14358: Acceptance of Donation

VII. CONSENT AGENDA – EDUCATIONAL SERVICES

1. Resolution No. 14359: Major, Certificate, Course Additions, and Deletions
2. Resolution No. 14360: 2008-2009 Candidates for Graduation

VIII. CLOSED SESSION

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: CSEA Chapter 472
RE: Negotiations
2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: IVC Chapter of CCA/CTA/NEA
RE: Negotiations Update and Direction
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent/President
4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

IX. OPEN SESSION

1. Announcement of final action taken

X. CONSENT AGENDA – HUMAN RESOURCES

1. Resolution No. 14361: Classified Retirement
2. Resolution No. 14362: Confidential Retirement
3. Resolution No. 14363: Classified Retirement
4. Resolution No. 14364: Classified Retirement
5. Resolution No. 14365: Classified Retirement
6. Resolution No. 14366: Classified Retirement

7. Resolution No. 14367: Classified Retirement
8. Resolution No. 14368: Classified Retirement
9. Resolution No. 14369: Confidential Retirement
10. Resolution No. 14370: Classified Retirement
11. Resolution No. 14371: Classified Retirement
12. Resolution No. 14372: Faculty Resignation
13. Resolution No. 14373: Faculty Summer Employment
14. Resolution No. 14374: Adjunct Instructor Summer Employment
15. Resolution No. 14375: Full-Time Temporary Faculty Employment
16. Resolution No. 14376: Adjunct Instructor Employment
17. Resolution No. 14377: Classified Confidential Position Re-Designation
18. Resolution No. 14378: Classified Employee Reclassification
19. Resolution No. 14379: Classified Short-Term Employment
20. Resolution No. 14380: Board Policy Revision of BP 3720 – Computer and Network Use Policy
21. Resolution No. 14381: Amendment to Resolution No. 14325 Grant Another Designated Period for Two Years Additional Service Credit
22. Resolution No. 14382: Memorandum of Understanding with CSEA, Chapter 472 Regarding Summer Schedule 2009

XI. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, JUNE 17, 2009, AT 6:00 P.M.** in the Administration Building Board Room.

SACRAMENTO OFFICE
STATE CAPITOL
Room 4162
Sacramento, CA 95814
(916) 319-2080
FAX (916) 319-2180



DISTRICT OFFICE
Imperial County
1450 S. Imperial Ave.
El Centro, CA 92243
(760) 336-8912
FAX (760) 336-8914

California State Assembly

Assemblyman
V. MANUEL PÉREZ
Eightieth Assembly District

2009 APR 21 AM 9 24
I/V/C
PRESIDENT'S OFFICE

April 14, 2009

Dr. Ed Gould, Superintendent/President
Imperial Valley College
380 East Aten Road, PO Box 158
Imperial, CA 92251

Dear Dr. Gould:

Please accept this letter of appreciation for participating in the Stimulus Recovery Roundtable discussion held at Imperial Valley College. This important discussion allowed my staff and I to gain first hand knowledge about the current economic and workforce challenges facing our communities in the immediate region.

I have utilized the venue as Chairman for the Assembly Stimulus, Economic Recovery, and Jobs Task Force, in order to assist our communities and local businesses to gain greater access to the federal stimulus process. As you know, I have convened five local economic development roundtables where I have shared current and valuable information on the status of the federal stimulus funds and have encouraged stakeholders to work collectively in order to maximize the use of our federal funds.

Moreover on March 26, I delivered my vote in order to ensure rapid deployment of \$14.3 billion in federal funding to meet the needs of California communities. These critical votes were needed in order to pass three critical measures that open the way for the allocation of federal funding for transportation, sewer and water projects, and health care. For example, Imperial County will receive \$6.7 million for local transportation projects; additional legislation is as follows:

- **AB 20 3X:** *Appropriates \$2.6 billion in federal stimulus funds for road and highway projects.*
- **SB 27 3X:** *Provides California with \$443 million in federal stimulus funds for clean drinking water and wastewater treatment projects.*
- **SB 24 3X:** *Provides the state with an additional \$10.1 million for Medi-Cal.*

Finally, I am truly honored to serve you in the California State Legislature and will continue to work diligently to represent your needs. Once again, thank for your hospitality and participation in the roundtable discussion and I will follow up with you in the immediate future.

Sincerely,

A handwritten signature in black ink that reads "V. Manuel Perez".

V. Manuel Perez, Assembly Member
80th District

VMP:gc



SISC I

SELF-INSURED SCHOOLS OF CALIFORNIA

WORKERS' COMPENSATION

2009 APR 20 AM 9 03

IYC
PRESIDENT'S OFFICE

April 2009

Dr. Ed. Gould
Imperial Community College District
P.O. Box 158
380 East Aten Rd.
Imperial, CA
92251

Dear Ed:

On behalf of the Self-Insured Schools of California Workers' Compensation JPA and its Board of Directors, I would like to take this opportunity to commend you and your staff for being among the top 20 districts in SISC for lowest rate modification factors this year. Your modification factor is 0.69 and the average mod factor in SISC is .96. This means your premium rate for this year is significantly below the SISC average.

The modification factor is calculated based on the claims experience of your district. A low modification factor usually indicates a district is run in a manner that promotes employee safety and satisfaction.

Please convey to your board of trustees and to your staff our appreciation for the fine performance and the understanding that keeping insurance costs down means more funds can go directly toward educational purposes.

Sincerely,

Russell E. Bigler, Ed.D.
Chief Executive Officer

REB:clp

April 29, 2009

Board of Trustees
Imperial Valley College
P.O. Box 158/380 East Aten Rd.
Imperial, CA 92251

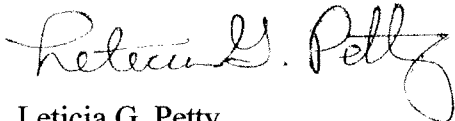
Dear Members of the Board:

I am submitting this letter of intent to retire with the acceptance of the Golden Handshake and the Supplemental Employee Retirement Plan (SERP).

The decision to retire from my position as Staff Secretary II for the Behavioral/Social Science Division has been difficult, but due to my health and medical condition it is best that I retire, please accept this notice as my letter of intent to retire effective July 1, 2009 with my last day of service being June 30, 2009.

Thank you for the opportunity to have worked at Imperial Valley College these past 23 years.

Sincerely,

A handwritten signature in cursive script that reads "Leticia G. Petty". The signature is written in black ink and is positioned above the typed name.

Leticia G. Petty
Staff Secretary II
Behavioral/Social Science Division

cc: Ed Gould, Superintendent/President
Suzanne Gretz, Division Chair Behavioral Science
Travis Gregory, Associate Dean of Human Resources



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251
(760) 352-8320 • FAX (760) 355-2663

April 30, 2009

Board of Trustees
Imperial Community College District

It is with mixed emotions that I submit to you my intent to retire, my last day of work will be September 30, 2009 and my retirement date will be effective October 1, 2009. I have been taking steps to make this transition for some time and contemplating on the final date. I find this is the right time in my life to make that move. On July 7, 2009, I will complete 29 years of service with the District. I am thankful to the District for giving me the opportunity to participate in the two years additional service credit under the Golden Handshake and also the additional retirement incentive under the Supplemental Employee Retirement Plan (SERP).

I am proud to make history at Imperial Valley College by being one of two of the first African-American females to retire from this District. As Human Resources Analyst I have enjoyed one of the most versatile positions on campus. I have seen the joy on employee's faces when they were notified that they were selected for the position they applied for and I have seen sadness and joy on the faces of employees who decided to resign for advancement or retire.

The Human Resources department which I love dearly has grown significantly over the past 23 years that I have worked in the department. When I began in Human Resources in 1986 there were two Human Resources Specialist and a Director. Today the Human Resources Office has grown to five staff employees and the Associate Dean of Human Resources. After having the opportunity to hold four different positions on campus from the Financial Aid Department, Academic Services, Athletics and then Human Resources, working under five Presidents', two Interim Presidents' and ten supervisors, seven of which were in Human Resources it's time for an extended vacation.

All joking aside, it has truly been my pleasure and a privilege to work with so many that have Imperial Valley College's best interest at heart. I thank all for their support and friendship. My best wishes to IVC and its future growth.

Respectfully submitted,

Zula Hartfield
Human Resources Analyst

Cc Dr. Ed Gould, Superintendent/President
Travis Gregory, Associate Dean of Human Resources



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251

(760) 352-8320 FAX (760) 355-2663

May 4, 2009

Board of Trustees
Imperial Valley College
P.O. Box 158
Imperial, Ca 92251

Dear Members of the Board:

I am submitting my letter of intent to retire on August 01, 2009 with acceptance of the Golden Handshake and the Supplemental Employee Retirement Plan (SERP). My last day of service at the college will be July 31, 2009.

I have served 32 years at Imperial Valley College and went through a lot of changes, but it was a rewarding learning experience. Thank you to Imperial Valley College for giving me this opportunity since March 21, 1977. I never thought to see this day and I still can not believe it!

I would like to thank John Abarca & Jaime Servin for making me feel welcome the day I moved here to Reprographics Center and for appreciating my work, that meant a lot to me I haven't felt this way for a long, long time.

It was a pleasure working with wonderful co-workers such as John Abarca, Jaime Servin and recently Mike Nicholas. THANK YOU!

Respectfully yours,

Yolanda V. Sandoval
Office Assistant III
Reprographic Center

cc: Dr. Ed Gould, Superintendent/President
Dr. Taylor Ruhl, Assoc. Dean/Learning Services
Ms. Kathy Berry, VP Academic Services
Mr. Travis Gregory, Assoc. Dean HR



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251
(760) 352-8320 FAX (760) 355-2663

May 4, 2009

Board of Trustees
Imperial Valley College
P.O. Box 158
Imperial, CA 92251

Dear Imperial Valley College Board of Trustees:

I am writing to confirm my retirement from my position as Library Technician III-Serials with Imperial Valley College, effective August 1, 2009, with the acceptance of the Golden Handshake and the Supplemental Employee Retirement Plan (SERP). My last day of service at the college will be July 31, 2009.

While I look forward to enjoying my retirement, I will miss the Imperial Valley College students and my colleagues, especially those whom I have shared many great memories and were always very supportive. I am looking forward to pursue a new chapter in my life.

May I take this opportunity to thank Imperial Valley College for having given me the opportunity I have had these past 24 years.

Cordially,

Esperanza O. Navarro
Library Technician III-Serials

cc: Dr. Ed Gould, Superintendent/President
Dr. Taylor Ruhl, Assoc. Dean/Learning Services
Ms. Kathy Berry, VP Academic Services
Mr. Travis Gregory, Assoc. Dean HR

May 04, 2009

Board of Trustees
Imperial Valley College
P. O. Box 158
Imperial, CA 92251

Dear Board of Trustees:


I am submitting my letter of resignation after providing over twenty years of service to Imperial Valley College. In those years, I have gained a tremendous amount of experience. I appreciate the opportunity of providing services to the many students, administrators, faculty and staff that I have served over the years.

I will now move on to the next chapter in my life with pleasant memories of working at IVC and the many friendships that I have developed. My last day of employment will be September 30, 2009.

Thank you for providing me with the Golden Handshake, as well as the Supplemental Employee Retirement Plan (SERP), which will enhance the benefits of my retirement.

IVC will always be a part of my life. Thank you for giving me the opportunity to spend the past twenty-five plus years here, as an employee.

Sincerely,



Rosalind Summers
Accounting Technician/Cashier
Business Services

Cc: John Lau
Carlos Fletes
Travis Gregory

May 5, 2009

Imperial Valley College
Attn: Board of Trustees
380 E. Aten Road
Imperial, CA 92251

Dear Members of the Board:

It is with mixed emotions and much thought that I respectfully tender my letter of retirement. My last day of service will be September 30, 2009 and my official retirement date will be October 1, 2009. I am requesting the Golden Handshake and the Supplemental Employee Retirement Plan (SERP).

I have enjoyed my 33 years of tenure here and will cherish the memories of working with both students and staff. I want to thank Michael Barker, IVC Museum, Alfonso Wilson, Financial Aid and Hector Lopez, Counseling for believing in me. Their support, guidance and encouragement gave me the opportunity to grow as a professional.

As I close this chapter in my life, I look forward to beginning a new chapter. My endeavor is to spend time with my children and grandchildren. It is with sincere gratitude that I extend a "Thank You" for the opportunity to work at Imperial Valley College.

Respectfully yours,



Maria Del Carmen Curiel,
Financial Aid Officer

cc: Board of Trustees
Dr. Ed Gould, Superintendent/President
Dr. Victor Jaime, VP for Student Services
Jan Magno, Dean of Financial Aid & State Programs
Travis Gregory, Associate Dean of Human Resources

May 5, 2009

Board of Trustees
Imperial Valley College
P.O.Box 158
Imperial, Ca.92251

Dear Board of Trustees:

With mixed emotions, I am announcing my retirement from Imperial Valley College, as of October 1, 2009.

It has been a wonderful journey working here. And a very important part of my life. Throughout all this seventeen years working here, I have been blessed by all my co-workers and supervisors. All the happy and sad times we shared will be forever treasured in my heart.

There are no words to express my gratitude for allowing me the privilege of working for such a Wonderful College.
Thanks again and God bless.

Sincerely,



Raul Davila

Gp
Cc: Rick Webster, Director of Maintenance/Operations
Zula Hartfield, Human Resources
Mary Bell, Payroll/Benefit Coordinator

IMPERIAL COMMUNITY COLLEGE DISTRICT

MEMORANDUM OF UNDERSTANDING

TO: John Arbarca, CSEA President

FROM: Travis Gregory, Associate Dean of Human Resources
John Lau, VP for Business Services

DATE: May 5, 2009

SUBJECT: Summer schedule

Based on your feedback from last year and in attempt to continue cost-savings efforts, the district wishes to again extend considerations for summer work schedule alternatives.

As a part of a district-wide effort to conserve resources and to provide unit members with a flexible workweek and lengthened weekends, Administration will consider CSEA unit members requests for summer schedule modifications between June 22, 2009 and August 14, 2009 under the following conditions:

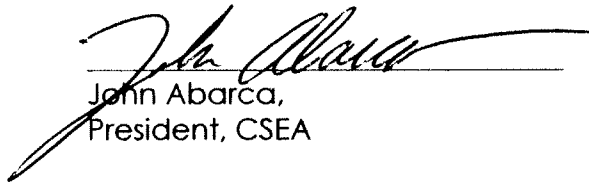
- a. The campus facilities (including extended campus locations) will be closed on Fridays. Vice Presidents will monitor and determine hours of operation deemed necessary to effectively serve the public and/or students during the summer work weeks.
- b. Unit members who request to work more than eight hours per day(that is, not use any leave time) must make a written request to the area administrator for consideration *before* the requested modification may commence(sample form attached). If approved, the administrator will forward the document to the human resources office. Unit members shall have one opportunity during the summer to request a single change to the selected schedule.
- c. Unit members who do not have enough time on the books and don't want to work 10 hour days, or those who do not want to use their leave, will be compensated only for hours actually worked (a.k.a. docked for hours less than their normal contract).
- d. Schedules are not to exceed 10 hours per workday. Unit members voluntarily agree to waive daily overtime compensation amounts for schedules that they work in excess of 8 hours during this period. For example, a regular, full-time employee who requests and is approved to

work Monday through Thursday will work four 10 hour days for a total of 40 hours of straight pay. Additionally, there will be no differential pay for classified employees whose normal workday is extended past 5:00 p.m. due to the increase in workday hours.

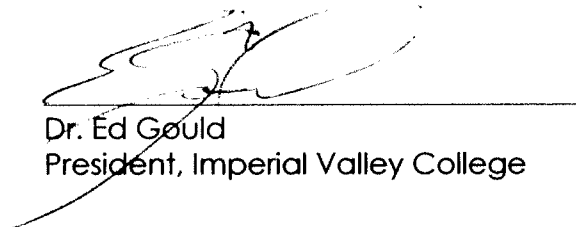
- e. For any workweek containing a holiday (i.e. June 29, 2009 –July 3, 2009) classified employees will work four eight-hour days, with a one-hour lunch break.

This MOU serves as an agreement between the District and CSEA to implement the above-referenced summer term scheduling option for 2009 only. All other previously negotiated terms and condition remain in full force and effect.

Agreed upon this 11th day of May, 2009



John Abarca,
President, CSEA



Dr. Ed Gould
President, Imperial Valley College

Copy to: Superintendent /Presidents office
John Abarca, CSEA
Vice Presidents
Payroll
Human Resources

MICKEY CROSBY

653 West Heil Ave. El Centro, Ca. 92243
(760)353-0588 Cell (760)455-0244
mickey.crosby@imperial.edu
Grounds Maintenance Supervisor

May 07, 2009

Imperial Valley College
380 East Aten Road
Imperial, Ca 92251
(760)352-8320

Subject: Retirement,(SERP) (Golden Handshake)

To: Dr. Ed Gould Superintendent/President , Board of Trustees

I would like to inform you that my last working day will be September 30, 2009. I will be retiring on October 1, 2009. After 31 years and 5 months of service.

Thank you for the opportunities for professional and personal development that you have provided me over the years. I have enjoyed working for Imperial Valley College and appreciate the support provided me during my years of service.

While I look forward to enjoying my retirement, I will miss working for I.V.C.. If I can be of any assistance during this transition , please let me know.

Sincerely



Mickey Crosby / Grounds Maintenance Supervisor

CC: John Lau
CC: Travis Gregory
CC: Rick Webster



IMPERIAL VALLEY COLLEGE

P.O. Box 158, Imperial, California 92251
(760) 352-8320 • FAX (760) 355-2663

10 May 2009

Dr. Ed Gould, Superintendent/President
Mr. Carlos Acuna, President of the Board of Trustees
And other esteemed Board Members

RE: Letter of Retirement as provided in Board Resolution #13168

Though certain I will miss what has become my second family in our IVC learning community, it is my intention to retire from Imperial Valley College at the close of the Spring 2009 Semester.

In the ever-present gleam of the student's eye, whether from 33 years ago or from today's class session, I see the reflection that reveals why I chose teaching as my life's work: quite simply, the joy of sharing in the meaningful academic improvement of our learners as they progress toward their university and career goals, thereby bettering their lives and the lives of their families, and strengthening our community while serving society. In the past 33 years at the front and at the back of the classroom, there has never been a day that I did not want to go to work, never a day without urgency assigned to it, never a day without the fresh promise of what can be.

It has been my high privilege and profound honor to have served with my able friends in administration, my gifted colleagues, and especially the outstanding classified staff that works relentlessly to support our teaching and our students' learning—thank you, thank you, one and all.

With deepest gratitude and fondest regards,

Fred H. Fischer, Ed.D.
Professor, English

CC:

Prof. David Zielinski, English Chair
Ms. Kathy Berry, Vice President of Academic Services

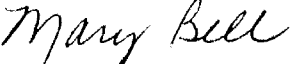
Mary Bell
P O Box 1036
El Centro Ca 92244

May 11, 2009

Board of Trustees
Imperial Valley College

This letter is to notify you that I will be retiring from my position as Payroll/Benefits Coordinator effective October 1, 2009. My last day of service at the college will be September 30, 2009.

I greatly appreciate the opportunity I had to have worked at the college for over 39 years. If needed I will be available to help in the transition.


Mary Bell
Pay/Benefits Coordinator

cc: Carlos Fletes
Ed Gould
Travis Gregory
John Lau

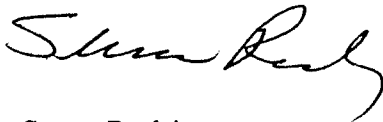
May 12, 2009

Board of Trustees
Imperial Valley College
Imperial CA 92251

I am writing to notify you that I will be retiring from my position as Accounting Technician at Imperial Valley College with the acceptance of the Golden Handshake and the Supplemental Employee Retirement Plan (SERP). My last day of service will be September 30th 2009 and my retirement date will be October 1, 2009.

Thank you for the opportunity I have had in these 34 years at Imperial Valley College.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan Rodriguez".

Susan Rodriguez
Accounting Technician

cc: Carlos Fletes
John Lau
Travis Gregory
Ed Gould

May 12, 2009

Board of Trustees
Imperial Valley College
380 E. Aten Road
PO Box 158
Imperial, CA 92251

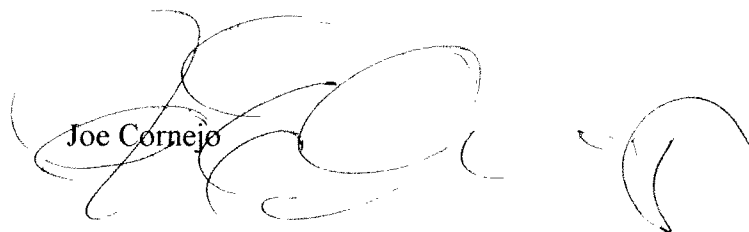
Dear Members of the Board:

It is with mixed emotions that I submit this letter of intent to retire from my position as Water Treatment Systems Specialist. I am submitting this letter with acceptance of the Golden Handshake and the Supplemental Employee Retirement Plan (SERP).

My retirement will be effective September 1, 2009, with my last day of service being on August 31, 2009.

Thank you so much for the opportunity of working for Imperial Valley College for the last 17 years.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Cornejo', is written over a printed name. The signature is stylized and somewhat illegible due to overlapping loops and flourishes.

Joe Cornejo

May 12, 2009

Board of Trustees
Imperial Community College District
380 East Aten Rd.
Imperial, CA 92251

Subject: Resignation – Effective June 14, 2009

To the Superintendent/President and Board of Trustees:

Please accept my resignation as a full-time certificated employee effective June 14, 2009. I understand that once this resignation is accepted by the Board of Trustees, my resignation is irrevocable.

Respectfully,

A handwritten signature in black ink, appearing to read "John McClain". The signature is fluid and cursive, with a long horizontal stroke at the end.

John McClain
Employee #:G00601372

VI. CONSENT AGENDA – BUSINESS

VI.1. Approval of Minutes dated April 8, 2009, Regular Board Meeting

VI.2. Resolution No. 14347: Purchase Orders

BE IT RESOLVED that upon the recommendation of the Superintendent/President the following Purchase Orders and Direct Payments are hereby approved:

April 2009

Purchase Orders \$3,020,789.51

Direct Payments 64,687.84
\$3,085,477.35

VI.3. Resolution No. 14348: Payroll Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following payroll warrants for the month of April 2009.

2008-09 Payroll Warrant #	Fund 10 General Fund	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
4/9/09 20	292,621.95			292,621.95
4/30/09 21	2,740,981.84	41,270.20	9,417.43	2,791,669.47
	3,033,603.79	41,270.20	9,417.43	3,084,291.42

VI.4. Resolution No. 14349: Commercial Warrant Orders

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the issuance of the following commercial warrant orders for the month of April 2009:

2008-09 Commercial Warrant #	Fund 10 General Fund	Financial Aid	Fund 20 Building Fund	Fund 40 Lease Rev. Bond	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
4/2/09 37	274,131.88				1,800.41	1,247,152.84	1,523,085.13
4/9/09 38	817,694.92	238,913.77	540.00			212,830.67	1,269,979.36
4/23/09 39	117,705.69	834,009.33			1,277.45	14,025.00	967,017.47
4/30/09 40	235,455.13			4,592.34		1,575.30	241,622.77
	1,444,987.62	1,072,923.10	540.00	4,592.34	3,077.86	1,475,583.81	4,001,704.73

VI.5. Resolution No. 14350: Quarterly Report

BE IT RESOLVED that upon the recommendation of the Superintendent/President, the Board of Trustees accepts the Quarterly Financial Status Report (CCFS 311Q) for the quarter ended March 31, 2009, and directs that it be filed with the Chancellor's Office of the California Community Colleges.

VI.6. Resolution No. 14351: Budget Transfers

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to approve the following budget transfer(s) between major object codes (within the same cost center budget): J4058184, J4058267 and J4058268.

VI.7. Resolution No. 14352: Redeposit Payroll – Internal Revenue Code (IRC) Section 414(h)(2)

WHEREAS, the following resolution reaffirms section 21.9 Additional Voluntary Receivable Payments to CalSTRS of the Agreement between the Imperial Community College District and the Imperial Valley College Chapter of the Community College Association/ California Teachers Association/ National Education Association for Academic Years 2007-2010 dated June 4, 2007; and

WHEREAS, Internal Revenue Code (IRC) Section 414(h)(2) permits employer "pickup" of the employee portion of contribution to a retirement plan, thereby resulting in tax deferral of employee contributions; and

WHEREAS, under the California State Teachers' Retirement System (STRS) plan conditions, members may be allowed to redeposit contributions previously withdrawn plus interest and/or purchase permissive service credit;

NOW THEREFORE, BE IT RESOLVED, that in order to permit tax deferral for these additional amounts, an employee shall enter into a binding irrevocable payroll deduction authorization and such employee shall not have the option of choosing to receive the amounts directly instead of having them paid by the employer to STRS;

BE IT FURTHER RESOLVED, that additional amounts herein specific, through payroll deduction from salary, are designated as being picked up by the employer and paid by the employer in accordance with STRS retirement plan requirements.

VI.8. Resolution No. 14353: Notice of Completion for Primary Electrical Service

WHEREAS a contract was awarded on January 21, 2009 to Tom Watson, Inc. for Primary Electrical Service project in the amount of \$269,483; and

WHEREAS the work has been completed;

NOW, THEREFORE, BE IT RESOLVED that the Board directs the Vice President for Business Services to file a Notice of Completion for the Fire Alarm System Improvements project with the County Recorder's Office, with a completion date of May 20, 2009.

VI.9. Resolution No. 14354: Award of Bids

WHEREAS, the District has advertised for bids and a bid opening was held on May 7, 2009 for the following projects:

- Landscaping – Science Building
- Final Clean up – Science Building

WHEREAS, in accordance with the provisions of California Business and Professions Code Section 7028.15 and Public Contract Code Section 3300, the District requires that the bidder possess applicable classification(s) of contractor’s license(s) at the time the bid is submitted. Any bidder not so licensed at the time of the bid opening will be rejected as non-responsive; and

WHEREAS, there will be one base bid on each bid package and all work in the base bid must be completed within the time specified on the Notice to Proceed issued by the District. Failure to complete the work within the time specified will result in the imposition of liquidated damages for each day of delay, in the amount set forth in the bid documents.

WHEREAS, the District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

NOW, THEREFORE, BE IT RESOLVED, that the following contracts be awarded, per the plans and specifications:

Bid Package Title	Contract Awarded to:	Contract Amount:
Landscaping – Science Building	Executive Landscape, Inc., El Centro, CA	\$557,712.00
Final Clean up – Science Building	Shelburne Services, Inc., El Centro, CA	\$ 84,477.00

BE IT FURTHER RESOLVED, that the Superintendent/President and/or the Vice President for Business Services be authorized to sign all notices, contracts, change-orders, and other necessary documents related to these contracts on behalf of the District.

Fiscal Impact: All contracts to be paid from Measure L Bond Funds

VI.10. Resolution No. 14355: Citizens Oversight Committee for Measure L

BE IT RESOLVED that upon the recommendation of the Superintendent/President, the Board appoints the following member to the Citizens Oversight Committee for Measure L:

Name:	Membership category:	Term:	Replacing:
Anne J. Mallory	<i>Member at-large (Deputy Superintendent, Imperial County Office of Education)</i>	July 1, 2009 – December 31, 2010	John Anderson

Be it further resolved that the Board expresses its thanks to John Anderson for his service to the District as a member of the Citizens Oversight Committee for Measure L.

VI.11. Resolution No. 14356: Day Pass Fee

WHEREAS currently the cost of a day pass for parking is \$1.00 and that fee has not been increased within the past 15 years;

WHEREAS day pass fees range from \$2.00 to \$5.00 at other community colleges in the San Diego area;

WHEREAS students who purchase day passes are not required to provide vehicle or contact information; and

WHEREAS in cases of emergency (i.e. vehicle fire, hit and run), the Parking Control Office is unable to locate the owner of a vehicle if the vehicle has a day pass instead of a semester parking permit; and

WHEREAS increasing the day pass fees from \$1.00 to \$2.00 would encourage students to purchase semester parking permits and decrease congestion in the parking lots due to the reduced number of student purchasing day passes.

WHEREAS the Student Affairs Committee at its May 4, 2009 meeting supported the proposed increase.

NOW, THEREFORE BE IT RESOLVED that the Board approves increasing the cost of day parking passes from \$1.00 to \$2.00 effective Summer 2009 semester.

VI.12. Resolution No. 14357: Certificated 2+2 Retirement Incentive

BE IT RESOLVED that the Board accepts the Notices of Intent to Retire received from the following certificated employees in accordance with Resolution 13168 (filed between January 10 and March 10, 2009), and retiring within the window period established in Resolution No. 13168 (May 10 – August 31, 2009):

	<u>Retirement Date</u>
Dr. Dennis W. Carnes	End of Spring 2009 semester
Dr. Fred H. Fischer	End of Spring 2009 semester
Armand Orensztein	End of Spring 2009 semester

BE IT FURTHER RESOLVED that the Board directs the District to file the appropriate paperwork with STRS and the State Chancellor's Office for participation in the 2+2 Retirement Incentive Program.

BE IT FURTHER RESOLVED that for those members ages 63 and older, or ages 61.5 and older with 30 or more years of service, no additional years will be added to their age factor because those members have reached the maximum age factor per STRS regulations.

VI.13. Resolution No. 14358: Acceptance of Donation

BE IT RESOLVED that the Board of Trustees accepts the art piece created by Refugio Bravo of El Centro and donated to the Science Department; and

BE IT FURTHER RESOLVED that thanks be hereby extended to Refugio Bravo for his generosity and contribution to Imperial Community College District.

VII. CONSENT AGENDA – EDUCATIONAL SERVICES

VII.1. Resolution No. 14359: Major, Certificate, Course Additions, and Deletions

WHEREAS, new programs, deleted programs, and new courses within the programs have been approved by the Curriculum and Instruction Committee and instructional administration, and satisfy all applicable requirements of Title 5 regulations. All factors, taken as a whole, support the establishment and maintenance of the proposed instructional programs and courses.

BE IT RESOLVED that the Board approves the recommendation of the Curriculum and Instruction Committee (3/5/09, 3/19/09, 4/9/09) and the Academic Senate (5/6/09), with the consent of the Superintendent/President, as follows:

MARCH 5, 2009 C & I COMMITTEE MEETING

New Credit Courses

CDEV 020 – Selected Topics or Special Projects in Child Development

MARCH 19, 2009 C & I COMMITTEE MEETING

New Disciplines/Department Rubrics

English as a Second Language (ESL)

New Credit Courses

- ESL 005 – Grammar and Composition for ESL 5 (5.0)
- ESL 011 – Speaking and Listening for ESL 1 (5.0)
- ESL 012 – Speaking and Listening for ESL 2 (5.0)
- ESL 013 – Speaking and Listening for ESL 3 (5.0)
- ESL 014 – Speaking and Listening for ESL 4 (5.0)
- ESL 015 – Speaking and Listening for ESL 5 (5.0)
- ESL 025 – ESL Reading 3 (3.0)
- ESL 029 – News and Current Events for ESL (1.0)
- ESL 031 – Verb Review 1 (1.0)
- ESL 032 – Verb Review 2 (1.0)
- ESL 033 – Verb Review 3 (1.0)
- ESL 034 – Verb Review 4 (1.0)
- ESL 035 – Verb Review 5 (1.0)
- ESL 036 – Verb Review 6 (1.0)
- ESL 037 – Verb Review 7 (1.0)
- ESL 038 – Verb Review 8 (1.0)
- ESL 041 – Conversation 1 (1.0)

ESL 042 – Conversation 2 (1.0)
ESL 043 – Conversation 3 (1.0)
ESL 044 – Conversation 4 (1.0)
ESL 045 – Conversation 5 (1.0)
ESL 051 – Pronunciation 1 (1.0)
ESL 052 – Pronunciation 2(1.0)
ESL 053 – Pronunciation 3 (1.0)
ESL 054 – Pronunciation 4 (1.0)
ESL 055 – Pronunciation 5 (1.0)
ESL 060 – Vocabulary 1 (1.0)
ESL 061 – Vocabulary 2 (1.0)
ESL 062 – Vocabulary 3 (1.0)
ESL 063 – Vocabulary 4 (1.0)
ESL 064 – Vocabulary 5 (1.0)
ESL 065 – Vocabulary 6 (1.0)
ESL 066 – Vocabulary 7 (1.0)
ESL 067 – Vocabulary 8 (1.0)
ESL 068 – Vocabulary 9 (1.0)
ESL 069 – Vocabulary 10 (1.0)
PD 120 – College Success Skills (3.0)
WELD 103 – Arc Welding on Pipe (3.0)
WELD 104 – Gas Tungsten Arc Welding on Pipe (3.0)
WELD 105 – Flux Core Arc Welding Techniques (3.0)

APRIL 9, 2009 C & I COMMITTEE MEETING

New Disciplines/Department Rubrics

Arabic (ARAB)

New Credit Courses

AJ 146 – Basic Traffic Accident Investigation (3.0)
ARAB 100 – Beginning Arabic (5.0)
BLDC 135 – Residential Plumbing Applications (3.0)
BLDC 170 – Essentials of Efficient Green Construction (3.0)
CIS 137 – Dreamweaver (3.0)
CIS 149 – Photoshop (3.0)
CIS 155 – Flash (3.0)
CIS 212 – XHTML, CSS, and JavaScript (3.0)
CIS 214 – PHP and MySQL (3.0)
ENGL 054 – Mentored Reading Skills (.5)
FIRE 108 – Fire and Emergency Services Safety/Survival (3.0)
FIRE 109 – Hazardous Materials for First Responder (2.0)
FIRE 220 – Fire Apparatus 1A – Driver (2.5)
FIRE 221 – Fire Apparatus 1B – Pump (2.5)
FIRE 222 – Fire Investigation 1A (2.5)
FIRE 223 – Fire Investigation 1B (2.5)
FIRE 224 – Fire Management 1 (2.5)
FIRE 225 – Fire Prevention 1A (2.5)
FIRE 226 – Fire Prevention 1B (2.5)
FIRE 227 – Fire Instructor 1A (2.5)

- FIRE 228 – Fire Instructor 1B (2.5)
- FIRE 229 – Fire Command 1A (2.5)
- FIRE 230 – Fire Command 1B (2.5)
- FIRE 231 – Incident Command System (ICS) 300 (1.5)
- FIRE 232 – Public Education 1 (2.5)
- FIRE 233 – Fire Command 1C (2.5)
- FIRE 234 – Fire Prevention 1C (2.5)
- FIRE 235 – Fire Instructor 2A (2.5)
- NURS 113 – Pharmacology I (1.5)
- NURS 123 – Pharmacology II (1.5)
- NURS 220 – Psychiatric and Mental Health Nursing (2.0)
- NURS 222 – Psychiatric and Mental Health Nursing Application (1.0)
- PD 066 – Contemporary College Affairs (2.0)
- PE 156 – Intercollegiate Cross Country and PE (2.0)
- SPCH 120 – Interpersonal Communication (3.0)

Deleted Majors and Certificates

- Medical Office Assistant
- Pharmacy Technician Certificate

New Majors and Certificates

- Air Conditioning and Refrigeration Technology Major
- Multimedia and Web Development Major and Certificate

VII.2 Resolution No. 14360: 2008-2009 Candidates for Graduation

BE IT RESOLVED that the Board accepts the following candidates for graduation:

Last	First	Degree	Ayala	Rocio	AA
Acosta	Sergio Arturo	AS	Ayon	Beatriz	AA
Aguayo	Rocio	AS	Ayon	Beatriz	AA
Aguilar	Amy	AA	Ayon	Mariana Cristina	AA
Aguilar Acevedo	Monica	AS	Bejarano	Carmen	AS
Aguirre	Elizabeth	AA	Beltran	Alejandro	AA
Aguirre	Gabriela Rosario	AA	Beltran	Alejandro	AA
Aldape	Luz Olivia	AA	Beltran	Alejandro	AA
Almanza	Berenice	AA	Beltran	Elvira	AA
Alvarez	Ashley Marie	AS	Beltran	Maria M.	AA
Amaya	Olivia	AA	Beltran	Michelle	AA
Amidon Jr.	William Lynn	AS	Benavides	Cruz C.	AA
Anaya	Veronica	AA	Bermudez	Laura	AA
Andrade-Moreno	Vanessa Patricia	AA	Berrelleza	Gabriela	AA
Anguiano	Karla D.	AS	Binggeli	Ashley R.	AS
Angulo	Carlos S.	AS	Blevins	Brisa E.	AS
Antunez	Brenda Adriana	AS	Blevins	Brisa E.	AS
Arellano	Brenda	AA	Blevins	Brisa E.	AS
Arenas	Alfredo M.	AS	Burt	Jeffrey David	AS
Arvizu	MaryLouise	AA	Bustamante	Fernando	AA

Cabrera	Marycruz	AS	Cortez Contreras	Juan H.	AS
Cadena	Myrna	AS	Couture	Jessica Jean	AA
Calderon	Norma Ivon	AA	Couture	Jessica Jean	AA
Campos	Abigail	AS	Crepso	Adriana	AA
Canela	Laura	AA	Cruz	Israel	AA
Canez Sotelo	Manuel	AA	Cuevas de		
Canez Sotelo	Venessa Pamela	AA	Gonzalez	Guadalupe C.	AS
Cantu	Adnira	AS	Cuevas-Blackburn	Leticia Isabel	AS
Carbajal	Miguel Alfredo	AS	De La Torre	Ana G.	AA
Cardenas	Ana Rosa	AA	De Leon	Corina	AS
Carrillo	Alicia	AA	Del Angel	Christina E.	AS
Carrillo	Alicia	AA	Del Angel	Christina E.	AA
Carrillo	Alicia	AA	Delgadillo	Jennifer	AA
Carrillo	Deanna Patricia	AA	Delgadillo	Jennifer	AS
Carrillo	Jamie Marie	AS	Delgado	Javier I	AA
Casillas	Mayra Kytzya	AS	DeRosier	Thomas J.	AS
Casillas Arballo	Maria L.	AS	DeRosier	Thomas J.	AS
Castillo	Lizeth P.	AS	Diaz	Cindy	AA
Caston	Jacqueline Elise	AS	Diaz	Elizabeth R.	AS
Castro	Amanda Mychelle	AS	Diaz	Elizabeth R.	AS
Castro	Samantha	AS	Diaz	Gustavo	AS
Castro	Yessenia Sosa	AA	Diaz	Leticia C.	AS
Castro	Yessenia Sosa	AA	Dominguez	Lidia G.	AS
Castro Jr.	Gabriel Carlon	AA	Dominguez	Lidia G.	AA
Cato	Erin C.	AS	Duarte	Irma Leticia	AA
Cebreros	Prisma V.	AA	Duarte	Karla D.	AA
Cepeda	Daria Denise	AA	Dunkin	Sherry Nicole	AS
Cerda	Annette	AS	Dunkin	Sherry Nicole	AS
Cesena	Denise	AA	Dunkin	Sherry Nicole	AS
Cesena	Olga Johanna	AA	Dupre	Ada Alexandra	AA
Chan	Sandra Luz	AS	Encinas	Suellen	AS
Chasang	Susan P.	AS	Equihua Jr.	Armando	AA
Chasang	Susan P.	AA	Equihua Jr.	Armando	AA
Chasang	Susan P.	AS	Erickson	Randy M.	AS
Chasang	Susan P.	AS	Escarcega	Valentino Jason	AS
Chasang	Susan P.	AS	Escarcega	Valentino Jason	AS
Chavez	Frank M.	AS	Escarcega	Valentino Jason	AS
Chavez	Mayra Alexandra	AA	Escarcega	Valentino Jason	AS
Cherland	Derek D.	AS	Escobar	Iris Virginia	AA
Contreras	Angelica	AA	Escobar	Maria B.	AA
Coomes	Carissa Renee	AS	Esparza III	Joe	AS
Coronado	Arthur R.	AS	Espinoza	Berta	AS
Corral	Reyna I.	AA	Espinoza	Claudia P.	AA
Corral	Reyna I.	AA	Espinoza	Kimberly	AA
Corral	Vanessa Delilah Cajigas	AS	Espinoza	Maribel	AA
Corral Acevedo	Gregorio	AS	Espinoza	Nakita Danielle	AA
Corral Acevedo	Gregorio	AS	Espinoza	Velvet Joanna	AA

Esqueda	Jael Areli	AA	Garza	Leslie Diane	AA
Ester	Patricia	AA	Gerardo	Thania	AA
Estrada	Sandy	AA	Gerardo Jr.	Hector Enrique	AS
Ewing	Sherry	AS	Gibson	Amy Jayne	AS
Felix	Miguel A.	AA	Gibson	Amy Jayne	AA
Ferguson	Angela Emmanuelle	AA	Gibson	Corina Ann	AA
Ferguson	Sara Teresa	AA	Godinez	Jazmine	AA
Fernandez	Frank J.	AS	Godinez	Jazmine	AA
Fernandez	Frank J.	AA	Godoy	Abigail	AA
Fernandez	Jessica Nicole	AA	Gomez	Dionny	AS
Fernandez	Miguel Angel	AS	Gomez	Dionny	AS
Fernandez			Gomez-Vigil	Ronda Yvette	AA
Landeros	Angelina	AA	Gonzalez	Cesar	AA
Ferraes Jr.	Juan Antonio	AS	Gonzalez	Emmanuel	AS
Figueroa	Gabriela Patricia	AS	Gonzalez	Gloria	AA
Figueroa	Gabriela Patricia	AS	Gonzalez	Gloria	AA
Figueroa Ortiz	Enriqueta	AA	Gonzalez	Marlen	AA
Flores	Cristal Yadira	AA	Gonzalez	Priscilla Marie	AS
Flores	Hilda Herrera	AS	Gonzalez Jr.	Rogelio	AA
Flores	Tiffany	AA	Gonzalez Jr.	Rogelio	AA
Freeman	Jesica Dawn	AS	Gonzalez Torres	Ivan Omar	AA
Freeman	Jesica Dawn	AA	Gradillas	Ernesto	AA
Freeman	Jesica Dawn	AA	Gradillas	Raul Antonio	AA
Frias	Leslie	AS	Granados	Daniel	AA
Gabaray	Martha P.	AS	Green	Laura Michelle	AS
Gaddis	David T.	AA	Gregory	Christopher Lee	AS
Gallegos	Daniel G.	AA	Grundman	Kristin Leigh	AA
Gallegos	Daniel G.	AA	Gupton	Stephanie Lynn	AS
Gallegos	Daniel G.	AA	Gutierrez	Christian Fernando	AA
Gallegos	Daniel G.	AA	Gutierrez	Christian Fernando	AS
Gallegos	Juan Carlos	AA	Gutierrez	Cristobal David	AA
Gallo	Angelica	AA	Gutierrez	Isela	AA
Gallo	Maritza	AA	Guzman	Elvira Cindy	AA
Galvan	Aide	AA	Haller	Brielle Kathryn	AA
Gamez	Maria Elena	AS	Haller	Brielle Kathryn	AA
Garcia	Cecilia Chanet	AA	Harmel	Lauren Marie	AS
Garcia	Cecilia Chanet	AA	Hernandez	Carmelita M.	AA
Garcia	Denise Isabel	AS	Hernandez	Cristina	AS
Garcia	Elsa	AA	Hernandez	DyaneJanette	AA
Garcia	Esmeralda	AA	Hernandez	Estella C.	AA
Garcia	Joseph Daniel	AA	Hernandez	Fanny Melizza	AA
Garcia	Mya Betzake	AS	Hernandez	Jair Dejesus	AS
Garcia	Victoria Nicole	AA	Hernandez	Jessica Faye	AS
Garcia de Leon	Karen	AA	Hernandez	Martha A.	AS
Garibay	Melissa	AA	Hernandez	Zicri	AA
Garibay	Moises Ivan	AA	Hernandez	Zicri	AS
Garnica	Angela Emmanuelle	AA	Hernandez	Maria	AA

Montoya			Lopez	Elizabeth	AS
Herrera	Lydia Aurora	AA	Lopez	Imelda	AA
Hewett	Danielle Renee	AA	Lopez	Imelda	AA
Hindman	Tyler T.	AS	Lopez	Jose Miguel	AA
Hinshaw	Silva Elisa	AS	Lopez	Jose Miguel	AA
Hirales	Melissa Jacqueline	AS	Lopez	Luis Antonio	AS
Hodge	Jason L.	AA	Lopez	Maria Magdalena	AS
Hudson	Theresa Lee	AS	Lopez	Sonia	AA
Ibarra	Claudia Erika	AS	Lopez-Penalber	Cristina Alejandra	AA
Ibarra	Claudia Erika	AA	Lozano	Claudia Ivette	AS
Ibarra	Maria Roxanna	AS	Lucio	Ophelia Susanne	AS
Ingersoll	Alissa	AA	Luna	Alexandra Adriana	AA
Item	Gabriel Timothy	AA	Machuca	Emerita	AS
Jackson	Lilly Ana	AA	Macias Jr.	Ruben	AA
James	Ebony B.	AA	Maciel	Norma Graciela	AA
Jefferson	David Seville	AA	Maciel-Tijero	Francisco	AS
Johnson	Leslie Marie	AS	Madrid	Rosa M.	AA
Johnston	Tarshaun Jeannette	AS	Madrid	Rosa M.	AA
Jones	Ofelia Janet	AA	Madrigal	Cenovia	AS
Jones	Ofelia Janet	AA	Malaney	Kathryn Elizabeth	AA
Jones	Patricia A.	AA	Mandujano	Yadira	AS
Jurado	Venessa Marie	AA	Maness	Heather	AA
Jurado	Venessa Marie	AA	Marin	Jacqueline Arleen	AA
Kaye	Jared A	AS	Marin	Tamara	AS
Kunzler	Teresa Michelle	AS	Mariscal	Thannya A.	AA
Lacuesta	Erika N.	AS	Marquez	Norma M.	AS
Landeros	Juan Pablo	AA	Marquez	Tammy Ann	AS
Landeros	Juan Pablo	AS	Martin	Ivan C.	AS
Lansing	Andrea Carmen	AS	Martinez	Anita Noemi	AS
Lara	Yasmin C.	AS	Martinez	Daniel	AS
Lara	Yasmin C.	AA	Martinez	Irma	AS
Lawson	Rachel	AA	Martinez	Jorge	AS
Lay	Gloria Ruiz	AS	Martinez	Misael	AA
Lazos	Carla Araceli	AA	Martinez	Natalie	AA
Leal	Ariana Theresa	AS	Martinez	Ninfa K.	AA
Leal	Melanie	AA	Martinez	Robert M.	AS
Lee	Christopher Lee	AS	Martinez	Stephanie Marie	AS
Lee	Judy	AS	Martinez	Virginia A	AA
Lee	Judy	AA	Martinez II	Jose Raul	AA
Leimgruber	Alexis Nicole	AA	Maxwell	Gerald Dee	AS
Leimgruber	Alexis Nicole	AS	McDowell	Dustin R.	AS
Leimgruber	Alexis Nicole	AS	Medina	Andrea Denise	AA
Leimgruber	Alexis Nicole	AA	Medina	Andrea Denise	AA
Leon	Barbara L.	AS	Medina	Karla L.	AS
Leon	Barbara L.	AS	Mendenhall	Chantilee Danyel	AA
Ley	Rosa I.	AA	Mendez	Pedro A.	AA
Ley	Rosa Isela	AA	Mendez	Pedro A.	AS
Limon	Fernando A.	AS	Mendez Jr.	Francisco Javier	AS
Lizarraga	Patricia A.	AA	Mendez Jr.	Francisco Javier	AA
			Mendoza	Grace Linda	AS

Mendoza	Jose M.	AA	Pantoja	Maria J.	AA
Mendoza	Monica Fernanda	AS	Paredes	G. Belen	AS
Mercado	Estevan	AA	Parker	Amanda Rene	AA
Mercado	Josue G.	AS	Patton	Victoria Marc	AA
Merino	Sadie Aurelia	AA	Pendley	Johnathan David	AS
Meza	Miguel Angel	AA	Peraza	Melissa Garda	AS
Meza	Miguel Angel	AA	Peraza	Melissa Garda	AS
Miller	Ashley Michele	AA	Perdomo	Frances Isabel	AS
Minor	Jonathan	AA	Perdomo Sr.	Mario A.	AS
Miramontes	Daniel	AS	Perez	Alma Gabriela	AA
Miramontes	Lorena	AA	Perez	Consuelo M.	AA
Miramontes	Lorena	AS	Perez	Consuelo M.	AA
Miranda	Luisa A.	AS	Perez	Consuelo M.	AA
Mitchell	Tara Layton	AS	Perez	Jacqueline	AA
Monroy	Natasha Anne	AA	Perez	Karina Bianca	AS
Montero	Sylvia Julieta	AA	Perez	Melissa	AA
Montoya			Pitonez	Angela Nicole	AS
Quintana	Javier	AS	Plascencia	Daniel Roman	AA
Mora	Damian C.	AA	Plascencia	Luz Elena	AA
Morales	Anton Geraldo	AS	Plascencia	Ramiro Ulysses	AA
Morales	Yvonne	AA	Porras	Jose Miguel	AS
Morales Beltran	Leonardo	AS	Price	Amy Lee	AA
Moreno	Briana Irene	AA	Przytula	Robert Alexander	AA
Moreno	Robert M.	AS	Quintero	Jessica	AS
Moreno III	Alfonso	AA	Quirarte	Celida Dennis	AA
Munger	Geoffrey Philip	AA	Ramirez	Abril D.	AS
Nevarez III	Miguel Angel	AA	Ramirez	Alejandro O.	AA
Nickus	Andrew Joseph	AS	Ramirez	Bertha Alicia	AA
Nolasco	Jeannette	AS	Ramirez	Claudia A.	AA
Noriega	Mike Joel	AS	Ramirez	Fabian A.	AA
Nuñez	Jesus Alejandro	AS	Ramirez	Fabian A.	AA
Obeso	Bryan Anthony	AS	Ramirez	Juan Carlos	AS
Ochoa	Patricia Nicole	AS	Ramirez	Karen	AA
Ojeda	Melina R.	AA	Ramirez	Karen	AA
Ojeda	Melina R.	AA	Ramirez	Lourdes	AA
Olivarria	Bianca	AA	Ramirez	Monique	AS
Olmeda	Wendy	AA	Ramirez	Nohemi	AS
Olmeda	Wendy	AA	Ramirez	Richard P.	AS
Olmedo	Sandra E.	AA	Ramirez	Vianey	AA
Ortega	Edgar O.	AA	Ramirez Jr.	Juan Carlos	AS
Ortega	Edgar O.	AS	Ramirez-Quintero	Carlos	AA
Osuna	Maria D.	AS	Ramos	Alejandrina	AS
Ozuna	Gerardo	AS	Rangel	Alexis Sharif	AS
Pacheco	Elva	AS	Rangel	Alexis Sharif	AA
Padilla	Krystle Jean	AA	Raphael	Briana Denece	AS
Padilla	Michelle D.	AA	Rascon	Marlena V.	AA
Palomares	Guadalupe R.	AS	Razo	Juanita	AS
Palomares	Guadalupe R.	AS	Redondo	Marysol	AA
Palomera	Andrea	AS	Reed	Tyvonnie Majanet	AS
Palomino	Dalia	AA	Reyes	America	AA

Reyes	Rosalina Garcia	AA	Sandoval	Diana M.	AA
Rhodes-Stewart	Cynthia R.	AS	Sandoval	Leslie	AA
Rios	Lorena	AS	Santibanez	Ilse	AS
Rivera	Cassandra	AA	Santos	Brittney Nicole	AS
Rivera	Erika Daniela	AA	Sapari	Arlette	AS
Robbins	Jessica Dawn	AS	Sapari	Maria	AA
Robinson	Alexis Yvonne	AA	Schettler	Denise Camacho	AS
Robinson	Alexis Yvonne	AS	Sheffield	Max Robert	AS
Rodarte	Mayra	AS	Sheffield	Max Robert	AS
Rodriguez	Alejandra Esmeralda	AS	Sifuentes	Neira A.	AS
Rodriguez	Amanda Jo	AA	Silva	Alan Edgar	AS
Rodriguez	David V.	AS	Silva	Noreyda J.	AA
Rodriguez	Judith	AA	Simms	Tara Michelle	AA
Rodriguez	Karen	AA	Skermont	Beth Ann	AA
Rodriguez	Marco F.	AA	Smith	Jennifer Janel	AS
Rodriguez	Sandra L.	AA	Snyder	Morgan Mackay	AS
Rodriguez	Victor Daniel	AA	Snyder	Morgan Mackay	AS
Rodriguez-Spock	Eleanor	AA	Snyder	Morgan Mackay	AA
Rodriquez	David Valdez	AS	Sobampo		
Rodriquez	Jeremy J.	AA	Montoya	Juan	AA
Rodriquez	Sandra L.	AA	Solis	Steven Anthony	AS
Rogers	John Quinn	AS	Solis	Steven Anthony	AS
Rojas	Renee Lynn	AA	Solorio	Andres Reymundo	AA
Rojas III	Guillermo A.	AA	Solorio	Frida Roberta	AA
Romero	Angie M.	AS	Sosa	Zaarah	AA
Romero	Elise	AS	Sotelo	Melisa	AS
Romo	Ana Karen	AA	Soto	Alejandra	AA
Ross	Katherine Renae	AA		Cassandria Amber	
Ruano	Gerardo	AA	Stearman	Imogene Marie	AS
Rubalcava	Jessika Marie	AS	Sutton	Jake	AA
Rubalcava	Jessika Marie	AA	Talbott	Sarah Paige	AS
Rubio	Norma A.	AA	Tamayo	Irmaelena Rendon	AA
Ruelas Velazquez	Efrain	AA	Tapia	Karla Elisa	AA
Ruiz	Alfonso	AA	Tellez	Bianca Annette	AA
Ruiz	Maricela Lizzette	AS	Thomas	Kile Singh	AS
Rushing	Jason Lee	AA	Thomas	Kile Singh	AS
Sabala Jr.	Henry Richard	AS	Thomas	Kile Singh	AS
Sagredo	Luis Alberto	AA	Thomas	Melody Michelle	AA
Salas	Jaime F.	AS	Thomas	Melody Michelle	AA
Saldana	Alberto R.	AS	Thompson	Matthew Earl	AS
Saldivar	Sara	AA	Tirado Jr.	Enrique V.	AS
Salgado	Venessa	AS	Topete	Fresia Sofia	AA
Sanchez	Carmen A.	AA	Torres	Harvey H.	AS
Sanchez	Justin	AS	Torres	Jesus	AS
Sanchez	Leslie M.	AA	Torres	Patricia	AA
Gutierrez	Cesar Antonio	AA	Torres-Hernandez	Dulce	AA
Sanchez Jr.	Roberto Reyna	AS	Tovar	Denise	AA
Sandoval	Adriana	AA	Tovar	Maricela	AA
Sandoval	Bianca	AA	Tovar	Maricela	AA

Toves	Jennifer K.	AS	Veloz	Isabelle	AA
Trejo	Alicia Quinonez	AS	Verdugo	Diana	AS
Uriarte	Jonathan	AA	Vernon	Mitchell D.	AA
Uribe	Francisco J.	AA	Villagrana	Anthony	AS
Valadez	Danielle A.	AA	Villalobos	Cristela	AA
Valdez	Argel Enrique	AA	Villanueva	Britney	AA
Valdez	Arynne Nicole	AS	Villanueva	Lucia	AS
Valdez	Christopher Joseph	AA	Villegas	Alejandra	AS
Valdez	Christopher Joseph	AA	Villegas	Mayra E.	AA
Valdez	Christopher Joseph	AS	Vincent	Kimberly K.	AS
Valenzuela	Emiliano Edward	AA	Vizcarra	Melissa J.	AS
Valenzuela	Ivette	AA	Watson-Garcia	Mercedes	AA
Valenzuela	Jesus Alberto	AA	Watson-		
Valenzuela	Jesus Alberto	AA	Hernandez	Sonia	AS
Van Winkle	Rachel Sarah	AA	Webster	Lynn Marie	AS
Vargas	David	AA	Wheeler	Mary	AA
Vargas	Liliana	AS	Wilson	Elizabeth M.	AA
Vargas	Liliana	AS	Wolthausen	Amber C.	AS
Vargas	Lupita L.	AA	Woo	Laura Estela	AS
Vargas	Maria De Jesus	AS	Wood	Richard Lewis	AS
Vargas	Maria De Jesus	AS	Yun	Jekyung Ko	AS
Vasquez	Angelica Maria	AS	Zamarripa	Enrique A.	AA
Vasquez	Angelica Maria	AS	Zamora	Eduardo	AS
Vela	Mario	AA	Zamora	Eduardo	AS
Vela	Silvia	AS	Zaragoza	Gloria Elena	AA
Veliz	Evelyn	AA	Zepeda	Ernesto	AA
Veloz	Isabelle	AA	Zepeda	Ernesto	AA

VIII. CLOSED SESSION

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: CSEA Chapter 472
RE: Negotiations
2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
Conference with District Negotiators: John Lau and Travis Gregory
Employee Organization: IVC Chapter of CCA/CTA/NEA
RE: Negotiations Update and Direction
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent/President
4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

IX. OPEN SESSION

1. Announcement of final action taken

X. CONSENT AGENDA – HUMAN RESOURCES

X.1. Resolution No. 14361: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Leticia G. Petty, Staff Secretary II effective July 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 23 years of devoted service to Imperial Valley College.

X.2. Resolution No. 14362: Confidential Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Zula Hartfield, Human Resources effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 29 years of devoted service to Imperial Valley College.

X.3. Resolution No. 14363: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Yolanda V. Sandoval, Office Assistant III effective August 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 32 years of devoted service to Imperial Valley College.

X.4. Resolution No. 14364: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Esperanza O. Navarro, Library Technician III-Serials effective August 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 24 ½ years of devoted service to Imperial Valley College.

X.5. Resolution No. 14365: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Rosalind Summers, Accounting Technician/Cashier effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 19 years of devoted service to Imperial Valley College.

X.6. Resolution No. 14366: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Maria Del Carmen Curiel, Financial Aid Officer effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 33 years of devoted service to Imperial Valley College.

X.7. Resolution No. 14367: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Raul Davila, Custodian effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for his 17 ½ years of devoted service to Imperial Valley College.

X.8. Resolution No. 14368: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Mickey Crosby, Grounds Maintenance Supervisor effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for his 31 years of devoted service to Imperial Valley College.

X.9. Resolution No. 14369: Confidential Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Mary Bell, Payroll/Benefits Coordinator effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 40 years of devoted service to Imperial Valley College.

X.10. Resolution No. 14370: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Susan Rodriguez, Accounting Technician effective October 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for her 34 years of devoted service to Imperial Valley College.

X.11. Resolution No. 14371: Classified Retirement

BE IT RESOLVED that the Board accepts, with sincere regret, the retirement of Joe Cornejo, Water Systems Treatment Specialist effective September 1, 2009.

BE IT RESOLVED that sincere appreciation be expressed for his 17 years of devoted service to Imperial Valley College.

X.12. Resolution No. 14372: Faculty Resignation

BE IT RESOLVED that the Board accepts, with sincere regret, the resignation of John Bernard McClain, Instructor of English as a Second Language, effective June 14, 2009.

X.13. Resolution No. 14373: Full-Time Faculty Summer Employment

BE IT RESOLVED that the following instructors be employed for the 2009 Summer Session at a salary computed in accordance with the Resolution No. 1907. Employment is contingent upon sufficient enrollment.

<u>NAME</u>	<u>ASSIGNMENT</u>
Agee, John	Sociology
Aye, Tyson	Health Education/Physical Education
Baukholt, Robert	English
Bemis, Roberta	English
Biley, Patti	English
Blek, Craig	Economics
Byrd, Krista	Psychology
Castrapel, Rick	Mathematics
Craven, Julie	English as a Second Language
David, Samuel	Biology

Davis, Hope	Music
Davis, Lincoln	English
Decker, Van	Music
Deyo, Jeffrey	Health Education/Physical Education
Dorantes, Kathleen	English
Drury, David	Health Education/Physical Education
Edwards, Aaron	Philosophy
Finnell, Gaylla	Political Science
Fisher, James	Chemistry
Fristrup, Carey	Physical Education
Gage-Mosher, Ronald	Psychology
Garza, Alejandro	English as a Second Language
Gilbertson, Thomas	Art
Gretz, Suzanne	History
Guzman, Cesar	American Citizenship
Hansink, Todd	Business/Economics
Harris, Diane	English
Hegarty, Carol	Art
Hernandez, Oscar	Mathematics
Heumann, Michael	English
Holt, Steve	Emergency Medical Technician
Horton, Sidne	Physical Education
Jepson, Rosalba	Biology
Kelly, Nannette	Art
Lay, Nancy	English
Leon, Allyn	Mathematics
Lofgren, Mary	Psychology
Lopez, Jose	Automotive Technology
McNeece, P. Brian	English
Marcuson, Bruce	Administration of Justice
Martini, Donald	English as a Second Language
Marty, Kevin	Geology
Mecate, James	Physical Education
Meek, Alfred	Nursing
Miranda, Frank	Air Conditioning and Refrigeration
Morales, Marco	Welding
Mosier, Laura	Speech
Moss, Susan	Biology
Page, Bruce	Speech
Pastrana, Leticia	English as a Second Language
Patterson, James	English
Pauley, Patrick	Agriculture
Pfister, Toni	Health Education/Physical Education
Pollock, Diedre	Nursing
Pradis, Ricardo	Automotive Technology
Rice, Sydney	English as a Second Language
Ruiz, Angelica	Business
Ruiz, Jose	Spanish
Sanchez-Dominguez, Romano	Spanish
Scheuerell, Edward	English as a Second Language

Shaner, Christina	English
Shokoufi, Mardjan	Mathematics
Solomon, Lisa	History
Staton, Mary	Psychology
Stroud, Vivian	Nursing
Thoresen, Josefina	English as a Second Language
Tucker, Jill	Physical Education
Velasquez, Jose	Building Construction Technologies
Wainwright, Mary Jo	History
White, Kevin	Political Science
Zhao, Lianna	Biology
Zielinski, David	English

X.14. Resolution No. 14374: Adjunct Instructor Summer Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel during the Summer 2009 Session, at the hourly rate provided for in Resolution No. 13829. Employment is contingent upon verification of records, credentials, finger printing clearance and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>Name</u>	<u>Possible Assignment</u>
Agundez, Rebecca	Nursing
Alvarado, Sotero	Mathematics
Benton, Michael	Physical Education
Berker, Enola	Allied Health
Burris, David	Philosophy
Canez, Carlos	Mathematics
Castillo, Kelly	Mathematics
Castro, Sandra	English as a Second Language
Cozzani, Alejandro	Mathematics
Duarte, Carlos	Mathematics
Fisher, Raenelle	History
Garay, Jeronimo	Mathematics
Garcia, Federico	Personal Development
Goldsberry, Rick	Emergency Medical Technologies
Green, Rebecca	Child Development
Grivanos, Maria	Spanish
Herbert, Robert	Geography
Hernandez, Jesus	Electrical Wiring
Jimenez, Javier	Electrical Trades
Jimenez, Ricardo	Computer Science
Juarez, Arturo	Electrical Wiring
Knapp, Leslie	Administration of Justice
Lerno, Jill	Physical Education
Lewenstein, Jay	English
Lopez, Jacqueline	English as a Second Language/History
Marquez, Simon	Allied Health
Mendez, Armando	Geography

Moran, Santos	Mathematics
Padilla, Jesus	English as a Second Language
Palacio, John	Physical Education
Perez, Jose	Auto Technology
Ramirez-Dominguez, Rosalinda	English as a Second Language
Richwine, Harold	Physical Education
Robinson, Andrew	Physical Education
Rosas, David	Mathematics
Singh, Joanne	English
Soto, Veronica	Personal Development
Sullivan, Terrie	Allied Health
Swearingen, Michael	History
Thomas, Unneetha	Biology
Tittle, Elizabeth	English as a Second Language
Tirado, Xochitl	English
Varela, Ruben	Mathematics
Vasquez, Melisa	Computer Information Systems
Viloria, Vicki	Computer Information Systems
Vizcaino, Anna	Computer Information Systems
Walther, Kimberly	Mathematics

X.15. Resolution No. 14375: Full-Time Temporary Faculty Employment

BE IT RESOLVED that the Board approves the following full-time, temporary, academic personnel be employed for the Spring 2009 Semester, effective May 11, 2009, pending medical and background clearance:

<u>NAME</u>	<u>CLASSIFICATION/STEP</u>	<u>ASSIGNMENT</u>
Mendoza, Liisa	Appropriate Classification and Step Contingent Upon Verification of Records	American Sign Language Instructor

X.16. Resolution No. 14376: Adjunct Instructor Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel effective May 8, 2009, at the hourly rate provided for in Resolution No. 13829. Employment is contingent upon verifications of records, credentials, finger print clearance and sufficient enrollment, or whether the class is essential to a full-time instructor's load:

<u>NAME</u>	<u>ASSIGNMENT</u>
Cortez, Karina	American Sign Language Instructor

X.17. Resolution No. 14377: Classified Confidential Position Re-Designation

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to re-designate the following unfilled Confidential position to a Classified bargaining unit position.

<u>POSITION</u>	<u>DEPT.</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Instructional Assistant/ Curriculum Specialist	Academic Services	District	Range 18 12 month	May 21, 2009

X.18. Resolution No. 14378: Classified Employee Reclassification

BE IT FURTHER RESOLVED that the Board approved the recommendation of the Superintendent/President to reclassify the following personnel effective July 1, 2009.

<u>NAME</u>	<u>PRESENT CLASSIFICATION</u>	<u>NEW CLASSIFICATION</u>
Ruiz, Rhonda	Staff Secretary I/P.O.S.T. Part-time/10 month Range 10 District funded	Staff Secretary I/P.O.S.T. Full-time/12 month Range 10 District funded
Valenzuela, Jesus	Audiovisual Media Technician Full-time/ 12 month Range 15 District funded	Microcomputer Media Technician Full-time/ 12 month Range 21 District funded
Olea, Martha	Technology Support Technician Range 21 Federal 75%/ District 25%	Microcomputer Technician Range 23 Federal 75%/ District 25%

X.19. Resolution No. 14379: Classified Short-Term Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following personnel.

<u>NAME</u>	<u>POSITION</u>	<u>DEPT.</u>	<u>FUNDING</u>	<u>RANGE</u>	<u>EFFECTIVE</u>
Villagomez, Melinda	Assessment Center Technician	Assessment Center	State	14-1	04/02/2009 - 06/30/2009

X.20. Resolution No. 14380: Board Policy Revision of BP 3720 – Computer and Network Use Policy

WHEREAS, The College recognizes the need to effectively use computer technology to further enhance the educational goals of the District.

WHEREAS, the purpose of this policy is to ensure that all computer and network resources are used in a responsible, effective, ethical, and lawful manner. Users are expected to learn and follow established standards of conduct and responsible behavior in their use of computer resources.

WHEREAS, use of the District's computers and access to the network is a privilege; a user who is found to have violated any of the procedures outlined on this policy may lose his/her access and may be subject to disciplinary action.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the recommendation of the Technology Committee (2-19-09) and College Council (5-11-09), with the consent of the Superintendent/President to amend the *District Board Policy 3720 Computer and Network Use* effective June 1, 2009 as follows:

BP 3720 Computer and Network Use

Reference:

17 U.S.C. Section 101 et seq.; Penal Code Section 502, Cal. Const., Art. 1 Section 1; Government Code Section 3543.1(b) ; Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, 45

The District Computer and Network systems are the sole property of Imperial Valley College (the district). They may not be used by any person without the proper authorization of the District. The Computer and Network systems are for District instructional and work related purposes only.

This procedure applies to all District students, faculty and staff and to others granted use of District information resources. This procedure refers to all District information resources whether individually controlled or shared, stand-alone or networked. It applies to all computer and computer communication facilities owned, leased, operated, or contracted by the District. This includes personal computers, workstations, mainframes, minicomputers, and associated peripherals, software and information resources, regardless of whether used for administration, research, teaching or other purposes.

Conditions of Use. Individual units within the District may define additional conditions of use for information resources under their control. These statements must be consistent with this overall procedure but may provide additional detail, guidelines and/or restrictions.

Legal Process. This procedure exists within the framework of the District Board Policy and state and federal laws. A user of District information resources who is found to have violated any of these policies will be subject to disciplinary action as provided in relevant employment agreements.

Copyrights and Licenses. Computer users must respect copyrights and licenses to software and other on-line information.

Copying - Software protected by copyright may not be copied except as expressly permitted by the owner of the copyright or otherwise permitted by copyright law. Protected software may not be copied into, from, or by any District facility or system, except pursuant to a valid license or as otherwise permitted by copyright law.

Number of Simultaneous Users - The number and distribution of copies must be handled in such a way that the number of simultaneous users in a department does not exceed the number of original copies purchased by that department, unless otherwise stipulated in the purchase contract.

Copyrights - In addition to software, all other copyrighted information (text, images, icons, programs, etc.) retrieved from computer or network resources must be used in conformance with applicable copyright and other law. Copied material must be properly attributed. Plagiarism of computer information is prohibited in the same way that plagiarism of any other protected work is prohibited.

Integrity of Information Resources. Computer users must respect the integrity of computer-based information resources.

Modification or Removal of Equipment - Computer users must not attempt to modify or remove computer equipment, software, or peripherals that are owned by others without proper authorization.

Unauthorized Use - Computer users must not interfere with others access and use of the District computers. This includes but is not limited to: the sending of chain letters or excessive messages, either locally or off-campus; printing excess copies of documents, files, data, or programs, beyond those needed to perform the work of the District, running grossly inefficient programs when efficient alternatives have been provided by the District; unauthorized modification of system facilities, operating systems, or disk partitions; attempting to crash or tie up a District computer or network; and damaging or vandalizing District computing facilities, equipment, software or computer files.

Unauthorized Programs - Computer users must not intentionally develop or use programs which disrupt other computer users or which access private or restricted portions of the system, or which damage the software or hardware components of the system. Computer users should take appropriate, reasonable measures to ensure that they do not use programs or utilities that interfere with other computer users or that modify normally protected or restricted portions of the system or user accounts. The intentional, malicious use of any unauthorized or destructive program will result in disciplinary action as provided in relevant employment agreements, and may further lead to civil or criminal legal proceedings.

Unauthorized Access. Computer users must not seek to gain unauthorized access to information resources and must not assist any other persons to gain unauthorized access.

Abuse of Computing Privileges - Users of District information resources must not access computers, computer software, computer data or information, or networks without proper authorization, or intentionally enable others to do so. For example, abuse of the networks to which the District belongs or the computers at other sites connected to those networks will be treated as an abuse of District computing privileges. Users who abuse these privileges and/or these procedures may lose their access and be subject to disciplinary action.

Reporting Problems - Any defects discovered in system accounting or system security must be reported promptly to the appropriate system administrator so that steps can be taken to investigate and solve the problem.

Password Protection - A computer user who has been authorized to use a password-protected account may be subject to both civil and criminal liability if the user discloses the password or otherwise makes the account available to others whom the computer user knew or reasonably should have known intend to use this information for fraudulent, malicious or illegal purposes.

Usage. Computer users must respect the rights of other computer users. Attempts to circumvent these mechanisms in order to gain unauthorized access to the system or to another person's information are a violation of District procedure and may violate applicable law.

Unlawful Messages - Users may not use electronic communication facilities to send defamatory, fraudulent, harassing, obscene, threatening, or other messages that violate applicable federal, state or other law or District policy, or which constitute the unauthorized release of confidential information.

Information Belonging to Others - Users must not intentionally seek or provide information on, obtain copies of, or modify data files, programs, or passwords belonging to other users, without the permission of those other users.

Rights of Individuals - Users must not release any individual's (student, faculty, and staff) personal information except in the circumstances allowed under law or contract.

User identification - Users shall not send communications or messages anonymously or without accurately identifying the originating account or station.

Political, Personal and Commercial Use - The District is a non-profit, tax-exempt organization and, as such, is subject to specific federal, state and local laws regarding sources of income, political activities, use of property and similar matters.

Political Use - District information resources must not be used for partisan political activities where prohibited by federal, state or other applicable laws.

Personal Use - District information resources should not be used for personal activities that interfere in any way with the use of District information resources for official district business.

Commercial Use – Electronic communication facilities may not be used to transmit commercial advertisements, solicitations, or promotions; with the exception that commercial activities that are for the exclusive and sole benefit of the District, officially sanctioned student groups or clubs, or the Imperial Valley College Foundation are allowed. Further, District employees may use the District intranet to transmit to other District employees materials of a commercial nature as long as those employees have expressed a direct interest in said materials and as long as transmission of said materials does not interfere in any way with the use of District information resources for official District business. Users also are reminded that the “.cc” and “.edu” domains on the Internet have rules restricting or prohibiting commercial use, and users may not conduct activities not appropriate within those domains.

Nondiscrimination. All users have the right to be free from any conduct connected with the use of the Imperial Valley College network and computer resources which discriminates against any person on the basis of national origin, religion, age, sex (gender), race, color, medical condition, ancestry, sexual orientation, marital status, gender preference, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. No user shall use the District network and computer resources to transmit any message, create any communication of any kind, or store information which violates any District procedure regarding discrimination or harassment, or which is legally defined as defamatory or obscene, or which constitutes the unauthorized release of confidential information.

Disclosure

No Expectation of Privacy - The District reserves the right to monitor all use of the District network and computer to assure compliance with these policies. Users should be aware that they have no expectation of privacy in the use of the District network and computer resources. The District will exercise this right only for legitimate District purposes, including but not limited to ensuring compliance with this procedure and the integrity and security of the system.

Possibility of Disclosure - Users must be aware of the possibility of unintended disclosure of communications.

Retrieval - It is possible for information entered on or transmitted via computer and communications systems to be retrieved, even if a user has deleted such information.

Public Records - The California Public Records Act (Government Code Sections 6250 *et seq.*) includes computer transmissions in the definition of “public record” and nonexempt communications made on the District network and computer must be disclosed if requested by a member of the public.

Litigation - Computer transmissions and electronically stored information may be discoverable in litigation.

Overtime

Prior approval required. The Fair Labor Standards Act (FLSA) requires that each employee be paid appropriately for eligible overtime hours worked. These provisions do not apply to employees who are exempt from overtime compensation.

1. No time spent in any activity on the District's Electronic Communications Resources for the benefit of the District may be done outside of the employee's scheduled work hours without advance approval from their supervisor. In an emergency, employees may perform the work but must notify the supervisor as soon as possible and by the end of that same day. If the supervisor denies a request to work overtime then the employee must obey that directive.
2. All time spent outside of the employee's scheduled hours must be reported on the District's time reporting form so that they are paid appropriately. Employees may not choose to work and not request compensation. All legitimate overtime must be compensated.

Dissemination and User Acknowledgment

All users shall be provided copies of these procedures and be directed to familiarize themselves with them. A signed copy of the acknowledgement and agreement will be placed in all employee personnel files.

X.21. Resolution No. 14381: Amendment to Resolution No. 14325 Grant Another Designated Period for Two Years Additional Service Credit

WHEREAS, Imperial Community College District, under a contract administrated by Imperial County Schools, participates in the Public Employees' Retirement System, and

WHEREAS, Imperial Community College District desires to provide a designated period for Two Years Additional Service Credit, Section 20904, based on the contract amendment included in said contract which provided for Section 20904, Two Years Additional Service Credit, for eligible miscellaneous members;

NOW, THEREFORE, BE IT RESOLVED, that Imperial Community College District does seek to add a designated period, and does hereby authorize this Resolution, indicating a desire to add a designated period from May 12 19, 2009 through October 1, 2009 for miscellaneous members eligible to retire in the Imperial Community College District.

X.22. Resolution No. 14382: Memorandum of Understanding with CSEA, Chapter 472 Regarding Summer Schedule 2009

BE IT RESOLVED that the Board approves entering into the following Memorandum of Understanding (MOU):

As a part of a district-wide effort to conserve resources and to provide unit members with a flexible workweek and lengthened weekends, Administration will consider CSEA unit members requests for summer schedule modifications between June 22, 2009 and August 14, 2009 under the following conditions:

- a. The campus facilities (including extended campus locations) will be closed on Fridays. Vice Presidents will monitor and determine hours of operation deemed necessary to effectively serve the public and/or students during the summer work weeks.
- b. Unit members who request to work more than eight hours per day(that is, not use any leave time) must make a written request to the area administrator for consideration *before* the requested modification may commence(sample form attached). If approved, the administrator will forward

the document to the human resources office. Unit members shall have one opportunity during the summer to request a single change to the selected schedule.

- c. Unit members who do not have enough time on the books and don't want to work 10 hour days, or those who do not want to use their leave, will be compensated only for hours actually worked (a.k.a. docked for hours less than their normal contract).

- d. Schedules are not to exceed 10 hours per workday. Unit members voluntarily agree to waive daily overtime compensation amounts for schedules that they work in excess of 8 hours during this period. For example, a regular, full-time employee who requests and is approved to work Monday through Thursday will work four 10 hour days for a total of 40 hours of straight pay. Additionally, there will be no differential pay for classified employees whose normal workday is extended past 5:00 p.m. due to the increase in workday hours.

- e. For any workweek containing a holiday (i.e. June 29, 2009 –July 3, 2009) classified employees will work four eight-hour days, with a one-hour lunch break.

This MOU serves as an agreement between the District and CSEA to implement the above-referenced summer term scheduling option for 2009 only. All other previously negotiated terms and condition remain in full force and effect.

XI. ADJOURNMENT

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for the **THIRD WEDNESDAY, JUNE 17, 2009, AT 6:00 P.M.** in the Administration Building Board Room.