GOVERNING BOARD AGENDA

FOR THE REGULAR MEETING OF THE
IMPERIAL COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Monday, March 14, 2011
6:00 P.M.
******Public has the opportunity to provide PUBLIC COMMENT at 6:00 p.m. and 7:00 p.m.******

Location:
Board Room – Administration Building 10
380 East Aten Road
Imperial, CA 92251

The Board of Trustees welcomes you to its meeting.
The Board reserves the right to modify the order of business on the agenda as it deems appropriate.

The District Office is located at 380 East Aten Road, Imperial, CA 92251.

In compliance with the Americans with Disabilities Act, the Imperial Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities. [ADA TITLE II, SEC. 202. 42 USC 12132]

Please contact the Office of the Superintendent/President at (760) 355-6219 or (760) 355-6547 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Building 10, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.imperial.edu/index.php?pid=658.

2011 Board Officers
Board President: Romualdo Medina
Clerk of the Board: Rudy Cardenas
Secretary to the Board: Ed Gould, Ed.D.

Student Trustee: Joe Trejo

I. CALL TO ORDER

1. Roll Call by Secretary:

District 1	Louis Wong
District 2	Karla A. Sigmond
District 3	Jerry D. Hart
District 4	Rudy Cardenas, Jr.
District 5	Norma Sierra Galindo
District 6	Romualdo J. Medina
District 7	Steven M. Taylor

Associated Student Government Representative – Joe Trejo
Academic Senate Representative – Kevin White
College Council Representative – Dr. Michael Heumann

2. Pledge of Allegiance

II. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.

If you wish to be heard, please stand and identify yourself to the Board President.

III. PRESENTATION – ACADEMIC SERVICES/STUDENT SERVICES

1. Resolution No. 14947: Tenure

WHEREAS the faculty listed below have fulfilled the obligations set forth in the IVC Tenure Policy:

Baukholt, Robert
Dorsey, Tanya
Garza, Alejandro
Higginson, Jane
Pastrana, Leticia
Pauley, Patrick
Solomon, Lisa

BE IT RESOLVED that the Board, with the recommendation of the Superintendent/President, approves granting tenure to the academic personnel listed, as credentialed, for the 2011-2012 academic year as tenured faculty.

IV. CLOSED SESSION

1. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
   Conference with District Negotiators: John Lau and Travis Gregory
   Employee Organization: CSEA Chapter 472
   RE: Negotiations

2. NEGOTIATIONS UNDER THE EDUCATIONAL EMPLOYMENT RELATIONS ACT
   Conference with District Negotiators: John Lau and Travis Gregory
   Employee Organization: CCA/CTA/NEA
   RE: Negotiations

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

4. CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Louis Wong, Karla A. Sigmond, Jerry D. Hart, Rudy Cardenas, Jr., Norma Sierra Galindo, Romualdo J. Medina, Steven M. Taylor, Travis Gregory, Dr. Ed Gould, Frank Oswalt, III.
Unrepresented Employee: Interim Superintendent/President

5. CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Louis Wong, Karla A. Sigmond, Jerry D. Hart, Rudy Cardenas, Jr., Norma Sierra Galindo, Romualdo J. Medina, Steven M. Taylor, Travis Gregory, Dr. Ed Gould, Frank Oswalt, III.
Unrepresented Employee: Superintendent/President

V. OPEN SESSION

1. Announcement of final action taken

VI. PUBLIC COMMENT

At this time persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Board Policy 2350 states:

> *Each speaker will be allowed a maximum of five minutes per topic. Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.*

If you wish to be heard, please stand and identify yourself to the Board President.

VII. WRITTEN COMMUNICATIONS

1. IVC Art Gallery Naming in Memory of Juanita Lowe from Laura Mendoza Reinert (letter dated February 4, 2011)
2. IVC Art Gallery Naming in Memory of Juanita Lowe from Earl Cavanah (letter dated February 6, 2011)
3. IVC Art Gallery Naming in Memory of Juanita Lowe from Armando Solorzano (letter dated February 8, 2011)
4. IVC Art Gallery Naming in Memory of Juanita Lowe from Buck McCain (letter dated February 9, 2011)
5. IVC Art Gallery Naming in Memory of Juanita Lowe from Hector L. Lopez (letter dated February 9, 2011)
6. IVC Art Gallery Naming in Memory of Juanita Lowe from Ruth Williams (letter dated February 9, 2011)
7. IVC Art Gallery Naming in Memory of Juanita Lowe from Boots McCain Stewart (letter dated February 10, 2011)
8. IVC Art Gallery Naming in Memory of Juanita Lowe from Michael Wheelden (letter dated February 10, 2011)
9. IVC Art Gallery Naming in Memory of Juanita Lowe from Ann Smith (letter dated February 12, 2011)
10. IVC Art Gallery Naming in Memory of Juanita Lowe from Willis C. Bernard (letter dated February 15, 2011)
11. IVC Art Gallery Naming in Memory of Juanita Lowe from Barbara M. Rood (letter dated February 18, 2011)
12. IVC Art Gallery Naming from Tom Gilbertson, IVC Art Gallery Director (letter dated February 21, 2011)

13. IVC Art Gallery Naming in Memory of Juanita Lowe from Mary Ann Smith, Patricia Grijalva, Toni Gamboa, Sara Hernandez, Jesus Valenzuela, Irma Felix, Martin Moreno, and Martha Olea (letter dated March 1, 2011)
14. IVC Art Gallery Naming in Memory of Juanita Lowe from Bertha Barcena Franco (letter dated March 2, 2011)
15. IVC Art Gallery Naming in Memory of Juanita Lowe from Valerie Rodgers (letter dated March 3, 2011)
16. IVC Art Gallery Naming in Memory of Juanita Lowe from Ginger Ryerson (letter dated March 3, 2011)
17. Petition in Support for the IVC Art Gallery Naming in Memory of Juanita Lowe (undated, received March 3, 2011) from: Raquel Garcia, Lisa Solomon, Grace Espinoza, Krista L. Byrd, Kathy Berry, Jeff Deyo, Toni Pfister, David Drury, James David Patterson, Victor M. Jaime, Tyson Aye, Gail Parish, Bertha V. Ortega, Maria L. Trejo, Miriam Trejo, Marissa Izarraraz, Kandy Algravez, Karina Lopez, Valerie Rodgers, Judy Santistevan, Angie Ruiz, Maria Sell, Bruce Marcuson, Jeff Beckley, Craig Blek, Yvonne A. Paine, Wald Ghanim, Dawn Chun, Norma Santana, Tom Paine, Janeen Kalin, Gary Rodgers, Linda Amidon, Matthew Thale, Martha Navarro, Dixie Krimm, Nancy Hoyt, Isabel Contreras, Tanya L. Dorsey, Carol Lee, Lorrainne Mazeroll, Stella Orfanos-Woo, Lilia Sandoval, JoAnn Green, Michael Heumann, James Amidon, Susana Enriquez, Marcia A. Reyes, Ana Rojas, Mary Carter, Lisa Cross, Jose E. Alarcon, Gloria Carmona, Francisco J. Menchaca, Alfonso Ruiz, Dolores Hartfield, Laura Hartsock, Craig Luoma
18. IVC Art Gallery Naming in Memory of Juanita Lowe from former Board Member Marian Long (letter dated March 8, 2011)
19. Thank you to IVC from County of Imperial Probation Department regarding use of campus (letter dated February 8, 2011)
20. Community College League of California (CCLC) – CCCT Board Elections for 2011 (letter dated February 23, 2011)

VIII. PRESENTATION – BUSINESS SERVICES

1. LEED Silver U.S. Green Building Council 2011 Plaque for 2700 Building

IX. INFORMATION REPORTS

1. Student Ambassador Program Report – Bill Gay
2. Board Member Reports
3. Associated Student Government Senate Update – Joe Trejo
4. Academic Senate Update – Kevin White
5. College Council Update – Dr. Michael Heumann
6. President's Update – Dr. Ed Gould

X. DISCUSSION

1. Annual Board Retreat Agenda

XI. CONSENT AGENDA – PRESIDENT'S OFFICE

1. Approval of Minutes dated February 16, 2011, Regular Board Meeting
2. Resolution No. 14948: California Community College Trustees (CCCT) Board Election – 2011
3. Resolution No. 14949: Initiate Study of the Imperial Community College District Governing Board Election System to address alternatives to comply with the California Voting Rights Act

XII. CONSENT AGENDA – INFORMATION TECHNOLOGY

1. Resolution No. 14950: Fiscal Crisis & Management Assistance Team (FCMAT) Study Agreement
2. Resolution No. 14951: BP 3720 Computer and Network Use

XIII. CONSENT AGENDA – BUSINESS SERVICES

1. Resolution No. 14952: Purchase Orders
2. Resolution No. 14953: Payroll Warrant Orders
3. Resolution No. 14954: Commercial Warrant Orders
4. Resolution No. 14955: Award of Bid, Aten Road Traffic Signal
5. Resolution No. 14956: Surplus Property

XIV. CONSENT AGENDA – HUMAN RESOURCES

1. Resolution No. 14957: Faculty Tenure Rehire List
2. Resolution No. 14958: Faculty Non-Tenure Rehire List
3. Resolution No. 14959: Administrator Rehire List
4. Resolution No. 14960: Full-Time Temporary Instructor Employment
5. Resolution No. 14961: Classified Substitute/Short-Term Employment
6. Resolution No. 14962: Classified Service Employee Reclassification
7. Resolution No. 14963: Reduction or Discontinuance of Particular Kinds of Service
8. Resolution No. 14964: Reduction of Classified Services (Specially Funded Programs Ending June 30)
9. Resolution No. 14965: Classified Resignation
10. Resolution No. 14966: Reduction in Classified Positions/Layoff of Classified Employees
11. Resolution No. 14967: Freeze of Vacant/Unfilled Positions for Classified Service
12. Resolution No. 14968: Voluntary Employee Separation Incentive Program (VESIP)
13. Resolution No. 14969: Volunteer Service Agreement

XV. CONSENT AGENDA – ACADEMIC SENATE

1. Resolution No. 14970: Academic Senate Involvement in Reductions in Force (RIFs) and Particular Kinds of Service (PKS)

XVI. ADJOURNMENT

A Special Retreat/Study Session of the Imperial Community College District Board of Trustees is scheduled for **SATURDAY, MARCH 26, 2011, AT 8:00 A.M.** in the Administration Board Room located in Building 10.

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for **WEDNESDAY, APRIL 20, 2011, AT 6:00 P.M.** in the Administration Board Room located in Building 10.

XI. CONSENT AGENDA – PRESIDENT'S OFFICE

1. Approval of Minutes dated February 16, 2011, Regular Board Meeting

2. Resolution No. 14948: California Community College Trustees (CCCT) Board Election – 2011

BE IT RESOLVED that the Board nominates the following individuals to fill the eight three-year term vacancies on the CCCT Board of Directors for 2011:

1. Tina Park, Los Angeles CCD
2. Jim Moreno, Coast CCD
3. David Wheeler, Yuba CCD
4. Stephen Castellanos, San Joaquin Delta CCD
5. *Laura Casas Frier, Foothill-DeAnza CCD
6. Nancy C. Chadwick, Palomar CCD
7. *Mary Figueroa, Riverside CCD
8. Robert Jones, Los Rios CCD
9. Michael Davenport, Gavilan CCD
10. *Paul J. Gomez, Chaffey CCD
11. Greg Bonaccorsi, Ohlone CCD
12. Pauline Larwood, Kern CCD

*Incumbent

3. Resolution No. 14949: Initiate Study of the Imperial Community College District Governing Board Election System to address alternatives to comply with the California Voting Rights Act

WHEREAS, the Governing Board of the Imperial Community College District ("District" or "School District") finds that it is necessary to review its current trustee election system in light of the California Voting Rights Act (hereinafter "Act"), and desires to determine if any changes are required in the current system so as to comply with the Act; and

WHEREAS, the Governing Board desires to direct the Superintendent/President to lead a study to be presented to the Governing Board regarding the Act, of any changes required to bring the District into compliance with the Act, including but not limited to adopting by-trustee area election system, and the process and procedure for modifying its current election system; and

WHEREAS, the Governing Board desires that the study and the recommendations be completed in a timely manner to allow, if necessary, a change in election system for the November 2012 elections, which also allows for trustee area boundaries to be accurate and current based upon the 2010 Census data if the District ultimately determines that adoption of a trustee area electoral system is appropriate; and

WHEREAS, data from the 2010 Census will become available no later than April 1, 2011, which is early enough to permit trustee areas to be drawn and implemented, if required, using the most up-to-date demographic data available, for the Board's 2012 elections;

NOW, THEREFORE, BE IT RESOLVED as follows:

(1) The Board determines that it is in the best interest of the District to conduct a study to ensure compliance with the California and Federal Voting Rights Acts.

(2) The Superintendent/President is directed to notify the Imperial County Office of Education of its intent and hereby requests that the County Committee receive this Resolution and at its earliest opportunity provide to the District information regarding the County Committee's process for changes in trustee areas or election systems;
(3) The Superintendent/President is vested with the power to (a) prepare a study of changes needed, if any, for the District to be in compliance with the Act, including but not limited to adopting a by-trustee area election system, (b) assess its risk by consulting with professional experts, (c) expend funds, (d) identify what process may be necessary for change beginning in the November 2012 election.

XII. CONSENT AGENDA – INFORMATION TECHNOLOGY

1. Resolution No. 14950: FCMAT Fiscal Crisis & Management Assistance Team Study Agreement

BE IT RESOLVED that the Board, with the recommendation of the Superintendent/President, approves the agreement between the Fiscal Crisis and Management Assistance Team (FCMAT) referred to as Team, and Imperial Community College District to provide the following services as described on EXHIBIT A attached hereto.

FISCAL IMPACT: There is no fiscal impact to the General Fund. The total cost of the study is estimated at $16,000.00 and will be paid out of funds from the ATLAS Grant.

2. Resolution No. 14951: BP 3720 Computer and Network Use

WHEREAS the Board approved Resolution No.14380: Board Policy Revision of BP3720 Computer and Network Use Policy on June 17, 2009;

WHEREAS revisions have been made with the hiring of the new CTO;

WHEREAS the revisions have gone for review and approval through the Policies & Procedures Committee on December 8, 2010, and College Council on February 28, 2011;

BE IT RESOLVED that the Board approves the following Board Policy revision attached hereto as EXHIBIT B.

XIII. CONSENT AGENDA – BUSINESS SERVICES

1. Resolution No. 14952: Purchase Orders

BE IT RESOLVED that the Board approves the issuance of purchase orders and direct payments for the month February 2011, in the amount of $1,067,147.29.

February 2011	
Direct Pay	64,002.53
Purchase Orders	1,003,144.76
	1,067,147.29

2. Resolution No. 14953: Payroll Warrant Orders

BE IT RESOLVED that the Board approves the issuance of the following Payroll Warrants for the month February, 2011:

Date Paid	#	Fund 10 General Fund	Fund 45 Child Dev.	Warrant Total
2/10/11	15	124,546.24	1,514.18	126,060.42
2/28/11	16	2,159,606.36	38,397.82	2,198,004.18
		2,284,152.60	39,912.00	2,324,064.60

3. Resolution No. 14954: Commercial Warrant Orders

BE IT RESOLVED that the Board approves the issuance of the following commercial warrant orders for the month of February, 2011:

Date Paid	#	Fund 10 General Fund	Fund 20 Building Fund	Fund 45 Child Dev.	Fund 80 Bond Fund	Warrant Total
2/3/11	28	93,798.51	1,340.00		7,610.00	102,748.51
2/10/11	29	195,095.91	33,916.40	1,135.71	5,603.31	235,751.33
2/17/11	30	151,147.52			4,253.00	155,400.52
2/24/11	31	283,972.22	15,527.00	26.71	1,468.91	300,994.84
		724,014.16	50,783.40	1,162.42	18,935.22	794,895.20

4. Resolution No. 14955: Award of Bid, Aten Road Traffic Signal

WHEREAS, Federal transportation funds have been allocated to the Aten Road Intersection at Old County Road 111 Project; and

WHEREAS, the City of Imperial is the lead agency for this project; and

WHEREAS, a bid opening was held on March 1, 2011, for the Signalization of the Aten Road Entrance at Imperial Valley College; and

WHEREAS, the work consists generally of the installation a new four-way traffic signalization system, minor concrete work (curb and gutter), removal and disposal of existing pavement and new overlay at said intersection;

NOW, THEREFORE, BE IT RESOLVED, that the Board makes a recommendation to the City of Imperial that a contract be awarded, per the plans and specifications, to Lekos Electric, in the amount of $191,821.00.

FISCAL IMPACT: Funding for the project includes $158,000 of Federal transportation funds, with the remainder (along with other project costs) to be paid from Measure L Bond Funds.

5. Resolution No. 14956: Surplus Property

BE IT RESOLVED that the Board approves declaring the following outdated non-functional property which is no longer being used for educational purposes, as surplus property; and

BE IT FURTHER RESOLVED that the Superintendent/President and/or the Vice President for Business Services, and/or the Purchasing/Receiving Coordinator are hereby authorized and instructed to dispose of said surplus property in the best interest of the College.

Equipment Description	IVC property number
CPU (10)	001081, 001156, 001338, 001408, 14053, 14149, 14158, 15803, SN # 0035473150, 0035473155
Monitor (12)	12665, 13894, 14133, 14134, 15200, 15965, 15973, 15975, 15977, 16065, SN# BFR05423, THTEK67370
Office Desk	13090
Printer (6)	10420, 11433, 12669, 15023, SN# TH78P54369, US8781W067
Screen Projector	7175
Television (5)	10076, 12167, 13468, SN# 3112M091B, E9AA11299
Video Cassette Player (6)	7140, SN# 602003028, KL0310, KL0561, KL0583, KL0633
Wardrobe Cabinet	2896

XIV. CONSENT AGENDA – HUMAN RESOURCES
1. Resolution No. 14957: Faculty Tenure Rehire List

BE IT RESOLVED that the following academic personnel be reemployed, as credentialed, for the 2011-2012 academic year:

Arguelles, Trinidad	Hegarty, Carol	Nunez, Norma
Armenta, Celeste	Hernandez, Oscar**	Page, Bruce
Artechi, G. Olga	Heumann, Michael	Paine, Thomas
Avila, Beatriz	Higgins, S. Brenda	Paine, R. Yvonne
Aye, Tyson	Higginson, Jane*	Pastrana, Leticia*
Baukholt, Robert*	Holt, Steve**	Patterson, James
Beckley, Jeffrey	Hoppe, Frank**	Pauley, Patrick*
Bemis, Roberta	Horton, Sidne	Pfister, Toni
Beope, Frances	Jacobson, Eric	Plascencia, Jose
Berry, Kathleen***	Jepson, Rosalba**	Pollock, Diedre
Biley, Patti	Kalin, Janeen	Ponce, Josefina
Blek, Craig	Kelly, Nannette	Pradis, Ricardo
Byrd, Krista	Knaak, Manfred	Rangel, Javier**
Campos, Gilbert	Lavery, Russell	Rapp, Frank
Canez-Savala, Said	Lay, Nancy	Rice, Sydney**
Castrapel, Rick	Lee, Carol	Riehle, Betsy
Chang, Eddie**	Lehtonen, Eric	Rodgers, Valerie
Chien, Andrew	Leon, Allyn	Rowley, Deirdre
Cormier, Judy	Lofgren, Mary	Ruiz, Angelica
Cozzani, Alejandro**	Lopez, Jose	Ruiz, Jose

Craven, Julie	Lopez, Sergio***	Samaniego, Olivia**
David, Samuel	Lovitt, Paige	Sanchez-Dominguez, Romano
Davis, Donna	Luoma, Craig	Santistevan, Judy
Davis, Hope	Magno, Janis***	Scheuerell, Edward
Decker, Van	Marcuson, Bruce	Seivertson, Bruce
Deyo, Jeffrey	Marquez, Ralph	Shaner, Christina
Dorantes, Kathleen	Martinez, Andres	Sheppard, David
Dorsey, Tanya*	Martini, Donald	Shokoufi, Mardjan
Drury, David	Marty, Kevin	Simpson, Scott
Edwards, Aaron**	Mazeroll, Lorrainne	Solomon, Lisa*
Esqueda, Jesus	McNeece, P. Brian***	Staton, M. Robin
Finnell, Gaylla	Mecate, Jim	Stroud, V. Jean
Fisher, James	Meek, Al	Swiadon, Glenn**
Fitzsimmons, Richard	Mendoza, Liisa**	Tucker, Jill
Garcia, Raquel	Mercado, M. Lourdes	Velasquez, Jose
Garza, Alejandro*	Miller, Fonda	Voldman, Aleksandr
Ghanim, Walid	Miranda, Frank	Wainwright, Mary-Jo
Gilbertson, Tom	Morrell, Thomas	Wells, Edward**
Gilison, Daniel	Mosier, Laura	White, Kevin
Goldsberry, Rick**	Moss, Susan**	Williams, Jack
Gregory, Kseniya	Nava, Norma	Wright, Bradford**
Gretz, Suzanne	Nelipovich, Jill**	Zazueta, Cathy
Guzman, Cesar	Nilson, Barbara	Zhao, Lianna***
Hansink, Todd	Norris, Terry	Zielinski, David
Harris, Diane	Orfanos-Woo, Stella	

***** *Have fulfilled tenure obligations and shall be reemployed as tenured for the 2011-2012 academic year*
****** *Probation*
****** *Administrator hired after 1990 with retreat rights per Ed Code 87458.*
All others are tenured

2. Resolution No. 14958: Faculty Non-Tenure Rehire List

BE IT RESOLVED that the Board, with the recommendation of the Superintendent/President, approves the following certificated employees be reemployed, as temporary, full-time non-tenure contract personnel contingent upon continued funding of the Federal/State/County grant designated and verification of records:

Name	Project Position	Funding Source	Time Frame
Alvarado, Beatriz	Counselor	Federal	09/01/11 to 08/31/12
Bennett, Caroline	Math Lab Tutorial Specialist	State	07/01/11 to 06/30/12
Diaz, Dolores	Project Director	Federal	09/01/11 to 08/31/12
Fletes, Myriam	Project Director	Federal	09/01/11 to 08/31/12
Fristrup, Carey	Outreach Coordinator	State	07/01/11 to 06/30/12
Howell, Kevin	Reading/ESL Instructor	State	08/18/11 to 05/12/12
Lopez, Rosalie	Project Director	Federal	07/01/11 to 05/31/12
Sandoval, Lilia	Counselor	State	07/01/11 to 06/30/12

3. Resolution No. 14959: Administrator Rehire List

BE IT RESOLVED that the Board, with the recommendation of the Superintendent/President, approves the following administrative personnel be reemployed (twelve month contract/220 service days, two year rolling contract per Board Resolution No. 13233) for the 2011–2012 and 2012-2013 school years:

Finnell, Todd	Vice President/Information Technology
Cuellar, Alfredo	Instructional Dean/Behavioral & Social Sciences
McNeece, P. Brian	Instructional Dean/Arts & Letters
Zhao, Lianna	Instructional Dean/Science, Math & Engineering

4. Resolution No. 14960: Full-Time Temporary Instructor Employment

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President for the following full-time temporary academic personnel to be employed effective March 14, 2011 through June 11, 2011 pursuant to Education Code 87481 (substitute for absent faculty), pending medical clearance:

Name	Possible Assignment
Guzman, Manuel	English as a Second Language (ESL) Instructor

FISCAL IMPACT: Fiscal impact to the District general fund is $16,512.

5. Resolution No. 14961: Classified Substitute/Short-Term Employment

WHEREAS, the Area Administrator has determined a need for a substitute/short-term employee in the following areas;

WHEREAS, Ed Code Section 88003 and Board Resolution 12673, short-term/substitute employees may be employed for a period not to exceed 75 percent of a calendar year (195 working days);

BE IT RESOLVED the Board approves the recommendation of the Superintendent/President to hire the following temporary employees:

Name	Position	Department	Funding	Range	Effective
Padilla, Lluvia (substitute)	Admissions & Records Tech	Admissions & Records	District	14/1	03/15/11-06/30/11

FISCAL IMPACT: Employee is hired at 20 hours per week. Short-term employee hourly rate is $15.17.

Name	Position	Department	Funding	Range	Effective
Ruiz, Graciela (substitute)	Admissions & Records Tech	Admissions & Records	District	14/1	03/15/11-06/30/11

FISCAL IMPACT: Employee is hired at 20 hours per week. Short-term employee hourly rate is $15.17.

Name	Position	Department	Funding	Range	Effective
Sanchez,	Custodian	Maintenance	District	8/1	03/08/11-05/13/11

Sergio & Operations
(short-term; part-time)

FISCAL IMPACT: Employee hired at 20 hours per week for 60 calendar days. Short-term employee hourly rate is $12.71.

6. Resolution No. 14962: Classified Service Employee Reclassification

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to reclassify the following classified position effective July 1, 2011 as follows:

Name	Present Classification	New Classification
Aguilar, Claudia	Student Services Specialist (Student Affairs) Range 17, 12 Month, 100% District Funded	Administrative Secretary Range 18, 12 Month, 100% District Funded

FISCAL IMPACT: The Fiscal Impact to the District General Fund is $1,704 annually.

Name	Present Classification	New Classification
Aguilar, Manuel	Student Services Representative (Extended Campus) Range 11, 10 Month, 100% District Funded	Student Services Representative (Extended Campus) Range 11, 9 Month, 100% District Funded

FISCAL IMPACT: There is no fiscal impact to the District General Fund. There is a fiscal savings of $2,064 annually.

Name	Present Classification	New Classification
Cortez-Ramirez, Carol	Staff Secretary II Range 12, 12 Month, 100% District Funded	Administrative Secretary Range 18, 12 Month, 100% District Funded

FISCAL IMPACT: The Fiscal Impact to the District General Fund is $8,760 annually.

Name	Present Classification	New Classification
Green, Joann	Staff Secretary I Range 10, 12 Month, 100% District Funded	Student Services Technician Range 13, 12 Month, 100% District Funded

FISCAL IMPACT: Fiscal Impact to the District General Fund is $3,480 annually. However, the merging of the two (2) positions will result in a long-term savings. If vacant Student Services Technician position at Range 13/Step 1 would be filled, the cost would be $30,732 annually.

Name	Present Classification	New Classification
Sanchez-Verdugo, Christina	Student Services Representative (Extended Campus) Range 11, 10 Month, 100% District Funded	Student Services Representative (Extended Campus) Range 11, 9 Month, 100% District Funded

FISCAL IMPACT: There is no fiscal impact to the District General Fund. There is a fiscal savings of $1,468 annually.

Name	Present Classification	New Classification
Trejo, Miriam	Student Services Assistant (Parking) Range 10, 12 Month, 100% Categorically Funded	Student Services Specialist (Student Affairs) Range 17, 12 Month, 100% District Funded

FISCAL IMPACT: The Fiscal Impact to the District General Fund is $7,860 annually.

Name	Present Classification	New Classification
Vacant	Printing Specialist Range 18, 12 Month, 100% District Funded	Printing Specialist Range 19, 12 Month 50% District Funded

FISCAL IMPACT: There will be no Fiscal Impact to the District General Fund. There will be a potential savings of at least $37,818 annually. (Hiring at step 1-3).

Name	Present Classification	New Classification
Vacant	Financial Aid Assistant/Receptionist Range 11, 12 Month, 100% District Funded	Office Assistant II Range 8, 12 Month 100% District Funded

FISCAL IMPACT: There will be no Fiscal Impact to the District General Fund. There will be a potential savings of up to $2,724 annually. (Hiring at step 1-3). At the discretion of the District, this position may be filled as deemed necessary.

7. Resolution No. 14963: Reduction or Discontinuance of Particular Kinds of Service

WHEREAS, pursuant to Education Code Section 87743, it is the opinion of this Board that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, it is the opinion of this Board that the following particular kinds of services be reduced or discontinued for the 2011-2012 academic year:

1. Discontinue Assessment Counselor (CalWorks) Position – 2.0 FTE
2. Discontinue Counselor (Behavioral Health) – 2.0 FTE
3. Discontinue CalWorks/B-Green Coordinator – 1.0 FTE
4. Discontinue Special Projects Coordinator (WIA) – 1.0 FTE

WHEREAS, it is the opinion of this Board that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of academic employees by the equivalent of 6 FTE employees for the 2011-2012 academic year; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Imperial Community College District that, for the 2011-2012 academic year, the particular kinds of services to be provided by said District shall be and hereby are reduced to the extent hereinabove set forth; and

BE IT RESOLVED that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the District, pursuant to Education Code Section 87743, not be reemployed for the 2011-2012 academic year; and

BE IT FURTHER RESOLVED that the Superintendent is directed to give Notices of Recommendation Not to Reemploy, in accordance with the provisions of Section 87740 and 87743 of the Education Code, to the number of academic employees allowed pursuant to Education Code Section 87743.

8. Resolution No. 14964: Reduction of Classified Services (Specially Funded Programs Ending June 30)

WHEREAS, as a result of expiration of specially funded programs, categorical classified positions ending June 30th must be eliminated due to a lack of funds or lack of work;

WHEREAS, Ed Code Section 88017 requires the District to issue layoff notifications to affected classified employees on or before April 29.

WHEREAS, the Governing Board of the Imperial Community College District finds it necessary and in the best interest of the District to eliminate and reduce the classified services as specified below:

Employee # G00348660 Staff Secretary III (part-time 50%)

BE IT RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice of layoff to the affected employees and to the appropriate exclusive bargaining representative not later than April 29, 2011.

9. Resolution No. 14965: Classified Resignation

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to accept the resignation of the following classified employee:

Name	Title	Department	Funding	Range	Effective
Zamora, Francisco	Custodian	Maintenance & Operations	District	08-03	03/07/11

THEREFORE, BE IT RESOLVED that this part-time position is critical to the operations of the District and at the discretion of the District this position will be filled through the recruitment process.

10. Resolution No. 14966: Reduction in Classified Positions/Layoff of Classified Employees

WHEREAS, due to lack of work or a lack of funds during the 2011-2012 academic year; and

WHEREAS, the Governing Board of the Imperial Community College District finds it necessary and in the best interest of the District to issue layoff notices to classified bargaining unit positions.

THEREFORE, BE IT RESOLVED that the Superintendent/President or his designee is authorized and directed to give notice to layoff the affected employees and to the appropriate exclusive bargaining representative no later than 45 days prior to the effective date of layoff.

11. Resolution No. 14967: Freeze of Vacant/Unfilled Positions for Classified Service

WHEREAS, due to a lack of work or lack of funds, all vacant and unfilled positions will remain unfilled and not be replaced for the remainder of the 2010-2011 academic year.

THEREFORE, BE IT RESOLVED that only those unfilled vacancies that pose an urgent need on operational business necessity of the District are to be recruited and filled.

12. Resolution No. 14968: Voluntary Employee Separation Incentive Program (VESIP)

WHEREAS, the current fiscal state of the District has caused reason for the District to consider innovative short-term and long-term cost-savings measures; and

WHEREAS, this type of program will greatly assist the District through a reduction of on-going salary costs and by permitting greater flexibility in position reclassification and/or replacement of vacated positions; and

WHEREAS, this VESIP program would have to demonstrate a positive savings to the District or would be voided at the discretion of the Board.

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Imperial Community College District approves the recommendation of the Superintendent/President to offer the aforementioned VESIP and to immediately communicate the program requirements to all District employees for consideration.

13. Resolution No. 14969: Volunteer Service Agreement

BE IT RESOLVED that the Board approves the recommendation of the Superintendent/President to employ the following volunteers who shall be covered by Workers' Compensation Insurance.

Name	Title	Department	Effective
Gutierrez, Annie	Art Sculpture Demonstrator	Art Department	3/15/11-6/06/11

Name	Title	Department	Effective
Lopez, Landen	Office Assistant	DSP&S	03/15/11-06/10/11

Name	Title	Department	Effective
Maciel, Samara	Student Library Aide	Learning Services	3/15/11-06/30/11

Name	Title	Department	Effective
Ortega, Jessica	Office Assistant	Science, Math & Engineering	03/15/11-06/01/11

Name	Title	Department	Effective
Pfister, Toni	Faculty & Staff Wellness Class (Aquatics)	Health & Public Safety	03/15/11-05/25/11

Name	Title	Department	Effective
Floyd, Brian	Firearms Assistant	Public Safety	03/15/11-06/11/11

Name	Title	Department	Effective
Plascencia, Louis	Campus Safety Officer	Campus Safety & Security	03/15/11-06/30/11
Plascencia, Ramiro	Campus Safety Officer	Campus Safety & Security	03/15/11-06/30/11
Vasquez, Kenya	Campus Safety Officer	Campus Safety & Security	03/15/11-06/30/11
Webster, Richard A.	Campus Safety Officer	Campus Safety & Security	03/15/11-06/30/11

Name	Title	Department	Effective
Contreras, Isabel	IVC Rep at IC Fair	A&R	03/04/11-03/14/11
Lopez, Sergio	IVC Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Soto, Veronica	IVC Rep at IC Fair	Counseling	03/04/11-03/14/11
Tabarez, Pompeyo	IVC Rep at IC Fair	P.O.S.T	03/04/11-03/14/11

Trejo, Miriam	IVC Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Belallano, Adriela	IVC Rep at IC Fair	DSP&S	03/04/11-03/14/11
Robinson, Andrew	IVC Rep at IC Fair	ESWS	03/04/11-03/14/11
Green, Becky	IVC Rep at IC Fair	CFCS	03/04/11-03/14/11
Seivertson, Bruce	IVC Rep at IC Fair	B&SS	03/04/11-03/14/11
Byrd, Krista	IVC Rep at IC Fair	B&SS	03/04/11-03/14/11
Stills, Linda	IVC Rep at IC Fair	CFCS	03/04/11-03/14/11
Garcia, Martha O.	IVC Rep at IC Fair	B-Green	03/04/11-03/14/11
Seivertson, Michelle	IVC Rep at IC Fair	B&SS	03/04/11-03/14/11
Nava, Norma	IVC Rep at IC Fair	DSP&S	03/04/11-03/14/11
Lovitt, Paige	IVC Rep at IC Fair	DSP&S	03/04/11-03/14/11
Garcia, Raquel	IVC Rep at IC Fair	DSP&S	03/04/11-03/14/11
Castrapel, Rick	IVC Rep at IC Fair	SME	03/04/11-03/14/11
Pritchard, Rolando	IVC Rep at IC Fair	Community Member	03/04/11-03/14/11
Murray, Silvia	IVC Rep at IC Fair	B&SS	03/04/11-03/14/11
Osuna, Tracy	IVC Rep at IC Fair	CFCS	03/04/11-03/14/11
Noel, Sandi	IVC Rep at IC Fair	Physical Education	03/04/11-03/14/11
Miller, Fonda	IVC Rep at IC Fair	CFCS	03/04/11-03/14/11
Castrapel, Andam	IVC Rep at IC Fair	Community Member	03/04/11-03/14/11
Campas, Lorena	IVC Rep at IC Fair	DSP&S	03/04/11-03/14/11
Rogers, Monica	IVC Rep at IC Fair	Foundation	03/04/11-03/14/11

Name	Title	Department	Effective
Bermudez, Daniel	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Espericueta, Carlos	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Maciel, Jerica	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Ontiveros, Dallis	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Tylenda, Lisa	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Holmes, Josh	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Cook, Kris	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Bland, Eric	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Karen Clayton	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Gonzales, Corinna	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Atondo, Jesus	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11
Mendoza, Oscar	ASG Rep at IC Fair	Student Affairs	03/04/11-03/14/11

BE IT FURTHER RESOLVED that thanks be hereby extended to the aforementioned volunteers for volunteering in the various departments and for their contribution to Imperial Valley College.

XV. CONSENT AGENDA – ACADEMIC SENATE

1. Resolution No. 14970: Academic Senate Involvement in Reductions in Force (RIFs) and Particular Kinds of Service (PKS)

WHEREAS, the Academic Senate, at its March 2, 2011, meeting discussed and approved this resolution regarding the involvement in RIFs and PKS; and

WHEREAS, these are difficult and troubling economic times for California Community Colleges in general and for Imperial Valley College in particular, and bleak budget projections have resulted in a recent by the Administration decision to release a list of 39 full-time faculty who may be considered for a reduction in PKS and Programs; and

WHEREAS, the Academic Senate represents the faculty of Imperial Valley College in shared governance, and part of its mission is to "promote and preserve the integrity of the education program" and "insure a formal and effective procedure for participating in the formation of policies and procedures on academic and professional matters,"; and

WHEREAS, by previous agreement, the Board of Trustees has elected to ***rely primarily*** *on the advice and judgment of the Academic Senate in matters of curriculum*, and since the faculty is instrumental in developing new curricula to meet the needs of the students, the college, and the community, then it should be *integrally* involved in discussing, evaluating, and helping to determine what positions or programs might be scaled back or eliminated by cutbacks; and

WHEREAS, the Academic Senate opposes the proposed layoffs because of the devastating effects on Imperial Valley College students; and

BE IT RESOLVED, that the Academic Senate calls on the Administration to form a committee that includes faculty to look at the impact of PKS reductions; and the Senate calls upon the Board of Trustees to insure that Board policies concerning shared governance are practiced in good faith; and that any reductions being considered should have as little negative effect on students as possible. We need to work together to solve this crisis;

BE IT FURTHER RESOLVED, that the Academic Senate authorizes the Senate President and his designees to participate in discussions related to curriculum that will impact faculty on campus and preserve the integrity of the educational programs at Imperial Valley College.

XVI. ADJOURNMENT

A Special Retreat/Study Session of the Imperial Community College District Board of Trustees is scheduled for **SATURDAY, MARCH 26, 2011, AT 8:00 A.M.** in the Administration Board Room located in Building 10.

The next regular meeting of the Imperial Community College District Board of Trustees is scheduled for **WEDNESDAY, APRIL 20, 2011, AT 6:00 P.M.** in the Administration Board Room located in Building 10.