

2.27 Counselors

Counselors are responsible to the Vice President for Counseling and Student Services. As an instructor of any course other than guidance courses, they are responsible to the Vice President for Academic Services.

The primary function of the counselor is to give counseling assistance to students in the matter of selecting courses, solving personal problems, planning a career, and administering tests.

Counselors are expected to perform such other appropriate duties as may be designated by the Vice President for Counseling and Student Services.

2.27.1 Counselor for the Evening College

In addition to the foregoing, the counselor for the evening college shall:

1. coordinate counseling services for the evening College and/or external campus students under the supervision of the Vice President for Counseling and Student Services in cooperation with the Vice President for Academic Services and/or the Dean of Instruction for Extended Campus.
2. coordinate counseling services to special populations and provide vocational testing services as the need arises.
3. perform special professional counseling services for veterans in cooperation with the Director of Financial Aid and State Services and the Veterans Services Assistant as the need arises and/or as designated by the Vice President of Counseling and Student Services.
4. perform any other functions assigned by the Vice President for Counseling and Student Services.
5. counselor for the evening college shall have the same contractual year as the teaching faculty.