IVC Academic Senate

Approved Minutes December 3, 2008

I. The meeting was called to order at 1:30 pm by President Seivertson.

II. Roll Call and Announcements

Present: Suzanne Gretz, Melani Guinn, Cesar Guzman, Michael Heumann, Rosalba Jepson, Russell Lavery, Carol Lee, Mary Lofgren, Jean Montenegro, Norma Nunez, Thomas Paine, James Patterson, Rosa Pitones, Norma Scott, Bruce Seivertson, Kevin White, Lianna Zhao, Sherry Zobell, Kathy Berry, Chantilee Mendenhall

Excused: Dennis Carnes

Absent: Kseniya Kareva, Toni Pfister, Krista Byrd

Visitors: Allyn Leon, Frank Rapp, John Lau, Sergio Garcia, Tina Aguirre,

- III. **Treasurer's Report** \$11,327
- IV. Visitor Comments

V. Consent Agenda

Minutes of November 19, 2008.
M/S/C (Lee/Montenegro) to approve the above item as corrected.

VI. Reports

- 1. President
 - No comment
- 2. Past President
 - Not present
- 3. VP of Instruction
 - Vice President Berry states that two people from WASC visited us on Monday. One was a commissioner. The other one was a dean of science and math at Santa Rosa. They stated that we still have work to do on three of the four recommendations. They wanted us to have an evaluated program review, though we just started the program review process. So we have a lot of work to do until October 2009. In short, the commission is taking a very hard line on accreditation regulations.
 - Dr. Gould will have a town hall meeting on Tuesday, Dec. 9. Berry encourages all to attend.
- 4. CFO

- CFO Lau states that our real deadline for the October deadline is in May, since all of this is tied to the budget. So we have a lot of work ahead of us.
- The state is going to run out of money in February if nothing is done, so problems are on the horizon.
- 5. BSI Coordinator
 - No report at present—a meeting of the BSI committee was held after the Academic Senate meeting.
- 5. SLO Coordinator
 - Not present
- 6. ASG President

7.

- No report
- Sergio Lopez: Student Contact Policy
 - Senator Guinn asked about the rules regarding disruptive students; how does Dean Lopez deal with this situation?
 - Lopez said that a student can be removed from one class and a subsequent class meeting for disruptive behavior. The instructor should report the removal immediately and tell the student to make an appointment to see him.
 - Depending upon the circumstances, Lopez can throw the student out of a class or out of the college entirely. Lopez states that he will not take action unless both parties (instructor and student) have explained their positions in writing.
 - A student does have an appeal and can take their case before a disciplinary appeals committee, who can overturn Lopez's decision.
 - Senator Gretz asks for a handout explaining the causes that faculty can use to remove a student from class. Others echoed this request. Senator Lee stated that much of the information is available in the catalogue.

VII. Academic and Professional Matters

- 1. Committee Appointments
 - Senator Zobell and Senator Lavery volunteer for Strategic Planning Committee. M/S/C (Heumann/Lee) to approve Zobell as Academic Senate member for this committee and Lavery as alternate for this committee.
 - Senator Lee and Senator Heumann volunteer for Thaw Committee. M/S/C (Lavery/Zobell) to approve Lee as Academic Senate member for this committee and Heumann as alternate for this committee.
 - Allyn Leon and Senator Heumann volunteered for the Education Master Plan committee. M/S/C (Zobell/Gretz) to approve Leon as Academic Senate member for this committee and Heumann as alternate for this committee.
- 2. Smoking Policy
 - M/S/C (Zobell/Lavery) to move to approve Smoking Policy.
- 3. Bylaws

- M/S/C (Zobell/Lee) to approve updates to Article 1, Section II of the Bylaws
- M/S/C (Gretz/Guinn) to approve updates to Article 1, Section IV of the Bylaws
- M/S/C (Gretz/Zobell) to approve updates to Article 1, Section V of the Bylaws
- M/S/C (Gretz/Zobell) to approve updates to Article II of the Bylaws
- M/S (Gretz/Guinn) to approve updates to Article III, Section III of the Bylaws
 - Zobell moves to separate parts A and J
 - Part A is approved
 - The motion for part J is withdrawn
- M/S/C (Zobell/Nunez) to approve modified version of Article III, Section IV.J.
- M/S/C (Zobell/Guinn) to approve updates to Article IV, Section III.A of the Bylaws
- M/S/C (Zobell/Guinn) to approve updates to Article IV, Section III.B of the Bylaws
- M/S (Gretz/Nunez) to approve updates to Article VI, Section I of the Bylaws
 - Zobell states that the alternation of terms for part-time faculty will be difficult accomplish
 - The motion was tabled
- M/S/C (Zobell/Guinn) to approve updates to Article IV, Section III of the Bylaws with modifications.
- M/S/C (Zobell/Gretz) to approve updates to Article VI, Section I of the Bylaws with modifications.
- M/S/C (Gretz/Zobell) to approve updates to Article VI, Section II of the Bylaws.
- M/S/C (Gretz/Zobell) to approve updates to Article VI, Section IV of the Bylaws.
- M/S (Zobell/Guinn) to approve updates to Article VII of the Bylaws
 - The item was tabled pending a revision. It will be voted on online
- M/S/C (Guinn/Zobell) to accept the listing of committees that the Secretary will research and place in Article VII

VIII. Discussion

• No discussion

IX. Committees

- 1. Budget and Fiscal Planning No report
- 2. C and I There is a meeting tomorrow, December 4. Changes to majors and courses will take place.
- 3. College Council Several committees were formed, including the Greening Committee and the Beautification Committee.

- 4. Equivalency No report
- 5. Policies and Procedures Review No report
- 6. Administrative Council There was a presentation of the First-Year Experience project and a lot of discussion on this subject.

X. M/S/C (Lee/Heumann) to adjourn the meeting at 2:55 pm.