

**IMPERIAL VALLEY COLLEGE
INDUSTRIAL TECHNOLOGY
SPECIAL DIVISION MEETING**

UNADOPTED MINUTES

September 10, 2008

MEMBERSHIP

Those in attendance were as follows:

Gonzalo Huerta, Dean of Instruction for Applied Sciences
Jose Lopez, Industrial Technology Coordinator
Frank Miranda, HVAC Instructor
Marco Morales, Welding Instructor
Ricardo Pradis, Automotive Technology Instructor
Jose Velasquez, Building Construction Technology Instructor
Frances Arce-Gomez, Secretary

Guests:

Kathy Berry

I. WELCOME AND INTRODUCTIONS

Gonzalo Huerta welcomed all in attendance.

II. IDENTIFICATION OF COMPLETED STUDENT LEARNING OUTCOMES

Kathy Berry addressed the issue of identifying SLO's for each course. She stated the following:

- ❖ Student Learning outcomes are an accreditation requirement.
- ❖ Imperial Valley College is on a warning status.
- ❖ Imperial Valley College was given two years to improve deficiencies.
- ❖ She had spoken to Suzanne Gretz regarding student learning outcomes.
- ❖ Student learning outcomes would not be tied to faculty evaluations.
- ❖ Student learning outcomes can be simple.
- ❖ Student learning outcomes can be written oba and office hours.
- ❖ Student learning outcomes do not have to be written outside normal hours.
- ❖ Offered to help with student learning outcomes.
- ❖ We need to give student the best education possible.

After Kathy Berry left Gonzalo Huerta brought to our attention the memo he had written on September 8, 2008. In the memo he requested for us to provide our personal perception of the events that took place during our previous division meeting. He stated that it was a professional request in case it needed in the future. He made it clear that it was not a command but on a volunteer basis. He also asked if everyone understood his request. Mr. Huerta said that he was not making it a personal issue with Marco Morales and just wanted everyone's input.

Frank Miranda stated that it was only an open expression.

Marco Morales expressed that their relationship needed to be kept at a professional level. Mr. Morales stated that he worked under Mr. Huerta but not for Mr. Huerta.

Gonzalo Huerta stated that perhaps his expectations were too high or not high enough. He apologized for any miscommunication and wanted the chance to fix any problems. He also requested that the faculty follow the line of supervision.

Mr. Huerta announced that he is working on an informational sheet that will be distributed by next Wednesday.

Mr. Huerta also stated that he wants to work with the division and wanted to focus on students.

The next division meeting was scheduled for Wednesday, September 17, 2008.

III. THE MEETING WAS ADJOURNED BY GONZALO HUERTA AT 3:40 PM