

**IMPERIAL VALLEY COLLEGE
INDUSTRIAL TECHNOLOGY
DIVISION MEETING**

UNADOPTED MINUTES

April 21, 2009

MEMBERSHIP

Those in attendance were as follows:

Jose Lopez, Industrial Technology Chair
Frank Miranda, HVAC Instructor
Ricardo Pradis, Automotive Technology Instructor
Frances Arce-Gomez, Secretary
Jose Velasquez, Building Construction Technology Instructor
Joe Espinoza, Student Employment Specialist
Jose Plascencia, Counselor

I. THE MEETING WAS CALLED TO ORDER BY JOSE LOPEZ @ 3:30 PM.

II. APPLIED SCIENCES EXPO – UPDATE

Joe Espinoza discussed the final details for the Applied Science Expo with the faculty.

The faculty also requested flyers for the expo.

III. TEAM WORK-FULL/PART TIME

Jose Lopez emphasized the importance of the full-time faculty and adjunct faculty work together. Mr. Lopez also stated that full-time faculty and adjunct faculty need to share equipment.

IV. CLASS SCHEDULE

Jose Lopez announced that he is currently working on the Fall 09 class schedule.

V. BOOK ORDERS

The deadline for the summer book orders was discussed. The faculty were instructed to review and sign their book orders.

VI. ARTICULATION MEETING

Jose Lopez distributed a copy of an email requesting an articulation meeting. A tentative meeting date was scheduled for Tuesday, April 28th at 3:30 PM.

VII. COMMITTEE REPORTS

No report

VIII. OTHER

Frank Miranda announced that new equipment was purchased with Perkins funds. One of the equipment purchased was a weather station. Mr. Miranda also stated that he would train the part-time faculty to use the equipment.

Jose Velasquez announced that two new courses were approved for Fall 09. Mr. Velasquez also announced that his advisory committee meeting will be taking place on May 5, 2009 at 7:00 AM at Aspen of the Desert.

Jose Lopez announced that he is currently working on a Workforce Investment Act (WIB) grant.

IX. THE MEETING WAS ADJOURNED BY JOSE LOPEZ @ 4:15 PM