

**IMPERIAL VALLEY COLLEGE
CURRICULUM AND INSTRUCTION COMMITTEE
ADOPTED MINUTES
REGULAR MEETING
THURSDAY AUGUST 26, 2010
3:00 p.m. – Board Room**

Present:	Tina Aguirre Suzanne Gretz Jose Ruiz	Kathy Berry Carol Lee Efrain Silva	Ted Ceasar Val Rodgers Lianna Zhao	Dave Drury Taylor Ruhl Victor Jaime
Consultants:	Michael Heumann	Norma Nunez	Jose Lopez	Trinidad Arguellas for Frances Beope
Absent:	David Zielinski	Steven Sciaky		
Visitors:	Bruce Seivertson	Krista Byrd	Linda Amidon	Becky Green
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order – Kathy Berry, Co-Chair

Kathy Berry, Co-Chair, called the regular meeting of the Imperial Valley College Curriculum and Instruction Committee to order at 3:04 p.m. on Thursday, August 26, 2010.

B. Approval of the Minutes

1. Regular Meeting of May 27, 2010

M/S/C Zhao/Aguirre to approve the minutes of the May 27, 2010 regular meeting of the C & I Committee, as presented. The motion carried.

II. Action Items

A. Curriculum and Instruction Committee Reorganization

M/S/C Rodgers/Aguirre to approve the revision of the membership of the Curriculum and Instruction Committee, as presented, and that the name be changed to "Curriculum Committee" effective with the 2010-2011 academic year. The motion carried.

Committee members discussed various options for the new structure of the committee. The recommendation sent to Academic Senate is as follows:

Voting Members

Chief Instructional Officer (Co-Chair)	Behavioral Science Department Chair
Academic Senate Representative (Co-Chair)	Social Science Department Chair
Distance Education Coordinator	Humanities Department Chair
Disabled Student Programs and Services Director	Business Department Chair

Counseling Representative	Industrial Technology Department Chair
Articulation Officer	English Department Chair
Assistant Librarian	ESL Department Chair
Associated Student Government Representative	World Languages and Speech Communication Department Chair
Exercise Science/Wellness/Sport Department Chair	Nursing and Allied Health Department Chair
Public Safety Department Chair	Mathematics/Engineering Department Chair
Science Department Chair	

Consultants

Dean of Behavioral and Social Sciences	Vice President for Student Services
Dean of Economic and Workforce Development	Director of Admissions and Records
Dean of Arts and Letters	Matriculation Director
Dean of Health and Public Safety	Child, Family and Consumer Sciences Director
Dean of Science/Math/Engineering	Transfer Center Director
Dean of Learning Services and Instructional Technology	Non-Credit Coordinator (represented by Dean of Economic and Workforce Development)
Dean of Counseling	SLO Coordinator

Kathy discussed implementing a Technical Review Committee that would replace one of the Curriculum Committee meetings each month due to the restructuring of the Curriculum Committee and the implementation of CurricUNET. She stated that she would provide a proposal of the new technical committee structure at the next meeting.

III. Discussion Items

Kathy informed members that Senate had passed the transfer bill and the governor should be approving it soon, which will allow students to transfer after earning 60 units. She also mentioned that we were no longer processing paper forms and that members would need to attend training on CurricUNET usage.

Carol Lee announced that the Stand Alone Course training would be held at the next meeting, September 16, 2010.

Val Rodgers asked about the process of correcting TOP codes. Kathy informed her that we would be contacting Stephanie Low at the Chancellor's office to answer the question.

IV. Information Items

None

V. Other Items

None

VI. Next Regular Meeting: THURSDAY, SEPTEMBER 16, 2010, 3:00 P.M.

Materials Due: WEDNESDAY, SEPTEMBER 1, 2010, 5:00 P.M.

VII. Adjournment

The meeting adjourned at 3:39pm.