

**IMPERIAL VALLEY COLLEGE
CURRICULUM COMMITTEE
ADOPTED MINUTES
REGULAR MEETING
THURSDAY APRIL 7, 2011
3:05 p.m. – Board Room**

Present:	Tina Aguirre Carol Hegarty James Patterson	Krista Byrd Michael Heumann Valerie Rodgers	David Drury Carol Lee Bruce Seivertson	Daniel Gilison Eric Lehtonen David Zielinski
Consultants:	Jan Magno Efrain Silva	Brian McNeece	Toni Pfister	Frank Rapp
Absent:	Kathy Berry Norma Nunez	Kseniya Kareva Jose Ruiz	Jose Lopez Joe Trejo	Norma Nava Cathy Zazueta
Visitors:	Trinidad Argüelles			
Recorder:	Dixie Krimm			

I. Opening of the Meeting

A. Call to order

James Patterson called the regular meeting of the Imperial Valley College Curriculum Committee to order at 3:10 p.m. on Thursday, April 7, 2011.

B. Approval of the Minutes

1. Regular Meeting of March 17, 2011

M/S/C (Seivertson/Aguirre) to approve the minutes of the March 17, 2011 regular meeting of the Curriculum Committee, as presented.

C. Student Learning Outcomes – Toni Pfister

Rubric for SLO's have some problems. Things on the rubric are not on the standards. There may be changes coming soon.

II. Action Items

A. Credit Courses

1. Deleted Courses

- a. ART 282 – Art Fundamentals for Education (3)
- b. HUM 212 – The History and Appreciation of Dance (3)
- c. MATH 130 – Programming in FORTRAN (3)
- d. PE 101 – Exercise Lab (1)
- e. PE 114 – Dance Theater (2)
- f. PE 115 – Dance-Jazz (1)
- g. PE 116 – Dance-Modern (1)
- h. PE 117 – Golf (1)
- i. PE 118 – Golf-Advanced (1)
- j. PE 119 – Self-Defense (1)

- k. PE 124 – Team Sports (1)
- l. PE 125 – Sports Activity-Advanced (2)
- m. PE 212 – The History and Appreciation of Dance (3)
- n. SGOV 066 – Student Government and Leadership (2)

M/S (Aguirre/Drury) to approve the deletion of ART 282, HUM 212, MATH 130, PE 101, PE 114, PE 115, PE 116, PE 117, PE 118, PE 119, PE 124, PE 125, PE 212, and SGOV066, effective 2011 – 2012, as presented. The motion carried.

2. Revised Courses

- a. AJ 100 – Introduction to the Administration of Justice (3)
- b. CHEM 100 – Introduction to Chemistry (4)
- c. MATH 119 – Elementary Statistics (4)
- d. MATH 190 – Pre-Calculus (5)
- e. PE 106 – Walking/Jogging Fitness (1)
- f. PE 123 – Water Safety Instructor Training (2)
- g. PE 130 – Adapted Physical Exercise (1)

M/S (Aguirre/Gilison) to approve the addition of SLO's and assignments and update to textbooks for AJ 100, CHEM 100, MATH 119, MATH 190, PE 106, PE 123, and PE 130, effective 2011 - 2012, as presented. The motion carried.

- h. AJ 108 – Public Safety Report Writing (3)

M/S (Aguirre/Lee) to approve the revision of the course number and title (was AJ 120 – Public Safety Communications), update to recommended preparation and textbooks, and addition of SLO's and assignments, effective 2011 - 2012, as presented. The motion carried.

- i. AJ 110 – Law Enforcement Community Relations (3)

M/S (Aguirre/Drury) to approve the revision of the course title (was Police Community Relations), addition of SLO's and assignments, and update to instructional methodology and textbooks, effective 2011 - 2012, as presented. The motion carried.

- j. AJ 160 – Regular Basic Course Modular Format Level III (10)

M/S (Aguirre/Drury) to approve the revision of the course number and title (was AJ 142 – Reserve Officer Level III), addition of SLO's and assignments, and update to instructional methodology and textbooks, effective 2011 - 2012, as presented. The motion carried.

- k. AJ 162 – Regular Basic Course Modular Format Level II (13.5)

M/S (Aguirre/Gilison) to approve the revision of the course number and title (was AJ 144 – Reserve Officer Level II), and addition of SLO's and assignments, effective 2011 - 2012, as presented. The motion carried.

- l. AJ 180 – Basic Traffic Accident Investigations (3)

M/S (Aguirre/Gilison) to approve the revision of the course number (was AJ 146), addition of SLO's and assignments, and update to instructional methodology, effective 2011 - 2012, as presented. The motion carried.

m. AJ 190 – Advanced Officers Course (.50)

M/S (Gilison/Rodgers) to approve the revision of the course number (was AJ 150), addition of SLO's and assignments, and update to course objectives and textbooks, effective 2011 - 2012, as presented. The motion carried.

n. AJ 220 – Law Enforcement Field Operations (3)

M/S (Aguirre/Gilison) to approve the revision of the course number and title (was AJ 121 – Police Field Operations), addition of SLO's, assignments and recommended prep (adding AJ 100), and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

o. AJ 222 – Criminal Investigation (3)

M/S (Aguirre/Heumann) to approve the revision of the course number (was AJ 122), addition of SLO's and assignments, and update to instructional methodology and textbooks, effective 2011 - 2012, as presented. The motion carried.

p. AJ 224 – Criminology (3)

M/S to approve the revision of the course number (was AJ 124), removal of cross reference to SOC 124, addition of SLO's and assignments, and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

MOTION WITHDRAWN (Committee members had concerns over removing the cross reference)

q. AJ 226 – Juvenile Control (3)

M/S (Aguirre/Gilison) to approve the revision of the course number (was AJ 123), addition of SLO's and assignments, and update to evaluation and instructional methodology and textbooks, effective 2011 - 2012, as presented. The motion carried.

r. ART 120 – Drawing I (3)

M/S (Aguirre/Gilison) to approve the addition of the sequence number to the course title, addition of SLO's and assignments, and update to description and textbooks, effective 2011 - 2012, as presented. The motion carried.

s. ART 122 – Drawing II (3)

M/S (Seivertson/Gilison) to approve the addition of the sequence number to the course title, addition of prerequisite (ART 120), SLO's, and assignments, and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

t. ART 124 – Painting I (3)

M/S (Seivertson/Hegarty) to approve the addition of the sequence number to the course title, addition of SLO's and assignments, and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

u. ART 126 – Painting II (3)

M/S (Seivertson/Hegarty) to approve the addition of the sequence number to the course title, addition of prerequisite (ART 124), SLO's, and assignments, and update to description and textbooks, effective 2011 - 2012, as presented. The motion carried.

v. ART 220 – Drawing III (3)

M/S (Aguirre/Hegarty) to approve the addition of the sequence number to the course title, addition of prerequisites (ART 120, ART 122), SLO's, and assignments, and update to course objectives and textbooks, effective 2011 - 2012, as presented. The motion carried.

w. ART 222 – Drawing IV (3)

M/S (Aguirre/Hegarty) to approve the addition of the sequence number to the course title, addition of prerequisites (ART 120, 122, 220), SLO's, and assignments, and update to description and textbooks, effective 2011 - 2012, as presented. The motion carried.

x. ART 224 – Painting III (3)

M/S (Seivertson/Lehtonen) to approve the addition of the sequence number to the course title, addition of prerequisites (ART 124, 126), SLO's, and assignments, update to description and textbooks, effective 2011 - 2012, as presented. The motion carried.

y. ART 226 – Painting IV (3)

M/S (Gilison/Hegarty) to approve the addition of the sequence number to the course title, addition of prerequisite (ART 124, 126, 224), SLO's, and assignments, update to description and textbooks, effective 2011 - 2012, as presented. The motion carried.

z. BUS 260 – Business Communications (3)

M/S (Rodgers/Heumann) to approve the addition of SLO's and assignments, distance education instructional methodology, and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

aa. CHEM 200 – General Inorganic Chemistry I (5)

M/S (Gilison/Seivertson) to approve the addition of SLO's and assignments, removal of recommended prep, and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

bb. CIS 137 – Web Development Tools (3)

M/S (Rodgers/Heumann) to approve the revision of the course title (was Dreamweaver), addition of SLO's and assignments, and update to core content and textbooks, effective 2011 - 2012, as presented. The motion carried.

cc. ENGL 270 – Introduction to Linguistics (3)

M/S (Heumann/Rodgers) to approve the addition of SLO's and assignments, and update to description, course objectives, and textbooks, effective 2011 - 2012, as presented. The motion carried.

dd. FREN 201 – Intermediate French I (5)

ee. FREN 211 – Intermediate French II (5)

M/S (Lee/Aguirre) to approve the revision to core content for FREN 201 and FREN 211, effective 2011 - 2012, as presented. The motion carried.

ff. GEOG 102 – Cultural Geography (3)

M/S (Seivertson/Heumann) to approve the addition of SLO's, assignments, and distance education instructional methodology, update to course objectives, core content, methods of evaluation, and textbooks, effective 2011 - 2012, as presented. The motion carried.

gg. GEOG 108 – World Regional Geography (3)

M/S (Seivertson/Aguirre) to approve the addition of SLO's, assignments, and distance education instructional methodology, update to core content, methods of evaluation, and textbooks, effective 2011 - 2012, as presented. The motion carried.

hh. MATH 220 – Elementary Differential Equations (3)

M/S (Gilison/Lehtonen) to approve the addition of SLO's and assignments, and update to description and textbooks, effective 2011 - 2012, as presented. The motion carried.

ii. NURS 240 – Intravenous Therapy Techniques (2)

jj. VN 240 – Intravenous Therapy Techniques (2)

M/S (Aguirre/Rodgers) to approve the addition of SLO's and assignments, and update to description, objectives, and textbooks, effective 2011 - 2012, as presented. The motion carried.

kk. PE 121 – Beginning to Intermediate Swimming (1)

M/S (Drury/ to approve the revision of the course title (was Swimming), addition of SLO's and assignments, and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

ll. PE 122 – Lifeguard Training (2)

M/S (Drury/Aguirre) to approve the revision of the SAM code (from D to C), addition of SLO's and assignments, and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

mm. PE 131 – Adapted Sports (1)

M/C (Drury/Aguirre) to approve the addition of SLO's and assignments, and update to description and textbooks, effective 2011 - 2012, as presented. The motion carried.

nn. PE 142 – Advanced Swimming (1)

M/S (Drury/Aguirre) to approve the revision of the TOP code (from 0835.00 to 0835.70), addition of SLO's and assignments, and update to textbooks, effective 2011 - 2012, as presented. The motion carried.

3. New Courses

a. ENGL 237 – Introduction to Shakespeare (3)

M/S (Heumann/Aguirre) to approve the addition of ENGL 237 to the credit curriculum, effective 2011 - 2012, as presented. (Heumann/Aguirre to withdraw the motion)

MOTION WITHDRAWN

Discussion:

- David Zielinski – questioned the need for the course. Is the course being created for a specific demand? Other courses include Shakespeare in their content. Students have asked for creative writing courses.
- Carol Lee – did not define enough transferability, this course cannot be articulated to upper division courses.
- Krista Byrd – would this class be offered in lieu of a course that a student may need at a time when there are significant cuts? How was this to be handled?
- Michael Heumann – 3 courses of elective classes are offered each semester, this would be an alternative choice available to students.
- Tina Aguirre – not the best timing, but if approved it would be ready to go when funding is better.
- Brian McNeece – it would just change the mix of electives.
- David Zielinski – is concerned about the lack of demand for literature courses.
- Carol Lee – not being used by any four year, do we need this course, not be approved as GE, it is a transfer elective course. If they take it here as a lower division course and transfer to San Diego State they will need to retake the course at the upper level.

B. Distance Education Courses – Addendum Documentation

1. **BUS 260 – Business Communications (3.0)**
2. **GEOG 102 – Cultural Geography (3.0)**
3. **GEOG 108 – World Regional Geography (3.0)**

M/S (Aguirre/Seivertson) to approve the Distance Education Addendum for BUS 260, GEOG 102, and GEOG 108, effective 2011 – 2012, to provide greater access and allow the inclusion of all modalities of learning, as presented. The motion carried.

C. Majors and Certificates

1. Revised Majors and Certificates

a. Computer Information Systems Major

M/S Rodgers/Seivertson to approve the revision to the Computer Information Systems Major upon the recommendation of the advisory committee, effective 2011 - 2012, as presented. The motion carried.

b. English Major

M/S Heumann/Aguirre to approve the revision of the English Major, to update the literature sequence section, effective 2011 - 2012, as presented. The motion carried.

Discussion:

- (The addition of the ENGL 237 was removed from the motion as the new course proposal was withdrawn)

D. General Catalog (Textual, Major and Certificate Items)

1. Attendance and Administrative Withdrawals (2010-2011 General Catalog, p. 24)

M/S (Gilison/Rodgers) to approve the revisions to the Attendance and Administrative Withdrawals statement (2010-2011 General Catalog, p. 24), effective 2011 – 2012, as presented.

Discussion:

- Jan Magno – reviewed the Attendance and Administrative Withdrawal catalog text.
- Committee members made additional suggestions for revision.

MOTION DID NOT CARRY – Quorum lost.

ACTION WAS NOT TAKEN ON THE FOLLOWING ITEMS

2. Distance Education: Online Classes (2010 – 2011 General Catalog, p. 10)

M _____ /S _____ to approve the revisions to the Distance Education: Online Classes statement (2010 – 2011 General Catalog, p. 10), effective 2011 – 2012, as presented.

3. Learning Services (2010 – 2011 General Catalog, p. 12)

M _____ /S _____ to approve the revisions to the Learning Services statement (2010 – 2011 General Catalog, p. 12), effective 2011 – 2012, as presented.

E. Credit by Examination

M _____ /S _____ to approve AP 4235 administrative procedures and form for Credit by Examination, effective July 1, 2011, as presented.

ALL ITEMS IN LIST D AND E WILL BE MOVED TO THE NEXT MEETING

III. Discussion Items

None

IV. Information Items

None

V. Other Items

Consent agenda option discussed.

VI. Next Regular Meeting: THURSDAY, APRIL 21, 2011, 3:05 P.M.

VII. The meeting adjourned at 4:07 p.m.