Local Approval of Credit Courses **HANDOUT 3**

Examples of credit stand-alone courses that were denied when submitted to the System Office for approval when submission was required prior to fall 2007.

Denied Course	**Reason**
Chemistry course for nursing students in CSU Chico nursing program	**Mission – Inappropriate population.** A program or course must be directed at the appropriate level for community colleges; … it must not be directed either at a level beyond the associate degree or the first two years of college. **Compliance – Violates open course regulations.**
Course designed to provide counseling services (without reading, writing, body of knowledge, or instructional outcomes)	**Quality - Outlines of Record for each course must meet all the requirements of Title 5**. **Mission - A course must provide distinct instructional content and specific instructional objectives.** It must not provide only an activity or service, without instructional content (e.g., assistive or therapeutic activity, use of college facilities or resources without specific instructional objectives, or assessment testing).
Course designed and scheduled to provide testing activity (e.g. time spent taking test for national paramedic registry)	**Quality - Outlines of Record for each course must meet all the requirements of Title 5.** **Mission - No distinct instructional content and specific instructional objectives.**
Course designed as in-service training for faculty (usually pedagogy, but in one case training for computer faculty in how to teach Cisco academy)	**Mission – Inappropriate population.**
Course designed to circumvent limitation on four semesters for a given activity, such as Physical Fitness	**Compliance – Violates course repeatability regulations**
Course consists only of taking a learning disability assessment; no instructional content	**Quality - Outlines of Record for each course must meet all the requirements of Title 5**. **Mission - No distinct instructional content and specific instructional objectives.**
Inappropriate use of credit nondegree-applicable status for recreational course (musical theatre and chorus without college-level rigor)	**Mission - A program or course must address a valid transfer, occupational or basic skills purpose.** It must not be primarily avocational or recreational.
Tutoring course	**Compliance - Title 5 §58170 mandates that tutoring must be noncredit.**
Intended specifically for school-age children (youth symphony, high school theatre competition)	**Mission – Inappropriate population.** A program or course must be directed at the appropriate level for community colleges.
Course specifically for professionals already working in field high above associate degree level (architecture, advanced molecular biology techniques)	**Mission – Inappropriate population.**
Too many units awarded for hours of work (geology, one weekend field trip)	Defined by Title 5 §55002.5 sets a minimum of 48 hours of study for each unit of credit. **Compliance – Must revise number of units to be compliant.**
Degree-applicable status placed on basic math (below elementary algebra)	**Mission – Inappropriate population.** Course not taught at the college level.
Restricted to U.S. military personnel only	**Compliance – Violates open course regulations.**