

## IVC Academic Senate Meeting

Adopted Minutes  
Wednesday, May 18, 2011  
1:30 p.m. – Board Room

### **Call to Order**

The meeting was called to order at 1:30 p.m. in the Board Room by Senate President White.

Roll Call by Recorder Dixie Krimm:

<b>Present:</b>	Kevin White	Robert Baukholt	Frank Rapp	Nannette Kelly
	Lisa Solomon	Celeste Armenta	Jill Kitzmiller	Terry Norris
	Cathy Zazueta	Stella Orfanos-Woo	Norma Nunez	Norma Scott
	Elizabeth Treviño	Kathy Berry	Mary Lofgren	Daniel Gilson
	Carol Lee	Caroline Bennett	Jill Nelipovich	
<b>Absent:</b>	Jeffrey Beckley	Frank Miranda	Kevin Marty	Bruce Seivertson
	Cesar Guzman	Barbara Nilson		
<b>Excused:</b>	Toni Pfister	James Patterson	Eric Lehtonen	
<b>Visitors:</b>	Gordon Bailey	Tina Aguirre	Victor Jaime	Todd Finnell
	Taylor Ruhl	Krista Byrd	John Lau	Alfredo Cuellar
	David Zielinski	Michael Heumann	Ed Gould	Frances Beope
	Jan Magno	Lianna Zhao	Sheila Dorsey-Freeman	
<b>Recorder:</b>	Dixie Krimm			

### **Membership Changes**

None to report at this time

### **Public Comment**

None

### **Approval of Minutes**

*M/S (Lee/Lofgren) to approve the minutes of May 4, 2011, as presented. The motion carried.*

### **President's Report**

President White:

- Will discuss report under discussion items

### **Consent Agenda**

1. Curriculum Committee minutes 04-21-11
2. Curriculum Committee recommendations 04-21-11
3. Rafael Santos Teaching Excellence Award

Frank Rapp – to pull item #3 from the consent agenda

*M/S (Lee/Rapp) to approve the above consent agenda items #1 and #2. The motion carried.*

**Rafael Santos Teaching Excellence Award**

Frank Rapp – Rafael Santos Award Presentation 2010-2011

Due to the committee not presenting an award last year, the award was given to the following two instructors: Krista Byrd and David Zielinski

**Action Items**

1. Professorship Policy Revision

*Item pulled; will be included in the next meeting agenda.*

2. Professional Development Program:

Kevin White presented the draft policy presented for revisions or adjustments.

*M/S (Solomon/Lee) to adopt the proposal for the Professional Development Program Committee as presented. The motion carried.*

- a. Professional Development Program Coordinator
  - Committee discussed minor revisions
- b. Professional Development Program Committee/Flexible Calendar Program Committee
  - No comments

**Discussion and Information Items**

1. Dennis Carnes Academic Senate Transfer Scholarship Fundraiser Update

- Tickets available; \$20 donation; sets of 10. See Mary Lofgren; still looking for volunteers for the silent auction.

2. Summer Shared Governance Policy

- Kevin White – before next meeting will be talking to administration regarding a policy to assure that there will be representation for items that need Academic Senate input. President elect Eric Lehtonen will be available as well.

3. California’s Fiscal Crisis Updates

- Asked for input – Dr. Gould presented statistics regarding the May revise. There is a change in the language of the governor’s tax extension. If tax extension passes the reduction will be less.

#### 4. Campus Structure Reorganization

##### a. Survey Results – Kevin White reviewed the survey results

###### Discussion:

Committee members feel that some changes need to be made; this data will be used to write a report which will include fiscal data to make a recommendation. Results to be available in the faculty lounge; results/comments to be edited to avoid being traced to the commenter. Frances Beope – important to ask administration how the reorganization has benefitted them, part of the responsibilities were to help administrators become more effective.

Lisa Solomon – questioned timeline of the process; understood that the Senate would like to present something to the Board during the summer when faculty would be unavailable.

Kevin White - June 1<sup>st</sup>, fiscal information will be available, does not think enough time would be available to have the entire package ready for action.

Dr. Gould – not surprised by the results; from a president's point of view the reorganization is working, something to look at in the future is why these types of responses are given. We need to remember why we went to this organization; to comply with those things that the accreditation team wanted.

Kathy Berry – administration is doing an evaluation of the reorganization as well.

More information about what administrator roles are would be helpful in providing survey answers.

##### b. Fiscal Impact Report – Kevin White to report at June 1 meeting.

#### **Reports**

Past President Bruce Seivertson:

- No report at this time.

Treasurer Norma Nunez:

- Balance: \$ 2,033.32

VP of Instruction Kathy Berry:

- Fall schedule is in, 10% cut in courses; evaluation will be conducted regarding the impact to majors. The Blue Ribbon Task Force looked at courses and was able to see areas where cuts were appropriate or not. As an instructional organization, instruction and student services need to look at areas where cuts affect students adversely.
- Tonight at the board meeting, a decision will be made whether or not to close the Calexico Center, the paper was incorrect; positions will not be cut. The lease is up for renewal; Efrain Silva has been working on locating additional sites to move the center. San Diego State has committed to housing the courses at their site and the Calexico Unified School District can place classes at the high schools and ESL out at other locations in Calexico. Deans spent two days

looking at real data, Calexico demographics: 34% of students are outside of Calexico, they take classes in Calexico and at the Main campus. Staff will be meeting students at SDSU and we will move to a balanced schedule.

- John Lau – also gave recognition to Efrain Silva for the effort in relocating classes. This will provide additional budget savings.

Chief Financial Officer (CFO) John Lau:

- Discussed cash flow issues, cost of money has gone up so interest will be accrued and will need to be paid through operation.

Basic Skills Initiative (BSI) Coordinator Frank Rapp:

- Will be meeting next week. State Basic Skills Coordinator sent out a letter which confirmed that the future of funding was still uncertain.

Student Learning Outcomes (SLO) Toni Pfister:

- No report at this time

Associated Student Government (ASG) Jesus Gallegos:

- No report at this time

Contingent Faculty Representative:

- Attended the Board meeting on April 20<sup>th</sup>, spoke in support of part time faculty and asked that they be recognized. The Board did not support the organization of the part time faculty. Mary Ann Reynolds has submitted the application; hope to be unionized by Fall 2011.
- Norma Scott and Elizabeth Trevino plan to attend the Presidents Conference at the Asilomar Conference Grounds in Pacific Grove, July 18-22, 2011.
- Efrain Silva – announcement regarding adjunct orientation for Fall 2011; taking financial situation into consideration, instructional council recommended a different type of adjunct orientation. All returning adjuncts would be called to a meeting with the divisions for one hour. New adjuncts would receive an additional hour to cover administrative issues, grades, etc.

Collective Bargaining Units Gaylla Finnell:

- No report at this time

## **COMMITTEES**

1. Curriculum Committee  
Frank Rapp – ENGL 010 Accelerated course was approved by the committee at their last meeting. Three sections scheduled for the Fall semester.
2. College Council  
Daniel Gilson – elected as Vice Chair; voted to send a BP/AP to the Board to allow the use of alcoholic beverages on campus for certain events that would be approved through the President's Office.

3. Equivalency  
Nothing to report at this time
4. Budget & Fiscal Planning  
Meeting last week; looking at the proposed budget for next year. New directive from the State on how to code accounts; approved by the committee for use at the college.
5. Learning Support Services  
Taylor Ruhl – committee met last week; reports given by various areas. Committee discussed how to increase faculty participation.
6. Distance Education  
David Zielinski – members attended a summit in Long Beach; Todd Finnell replaced Dr. Gould on the Etudes Board. He is currently working with the Instruction office to develop a substantive change report for accreditation to be completed by December 2011. He was invited by Kathy Berry to meet with the Deans to talk about the vision for online education.

Kevin White asked for more information regarding the substantive change report. Senator Zielinski stated that for any program that changes substantially such as the program containing 50% or more distance education a report needs to be filed.

7. Educational Master Plan Committee/CART  
Kathy Berry – no longer chairing these committees; the Educational Master Plan Committee (EMPC) is being chaired by Ted Cesar, Efrain Silva, and Taylor Ruhl; and the Continuous Accreditation Readiness Team (CART) is being co-chaired by Lianna Zhao and Brian McNeece.
8. Other:

**“For the Good of the Order”:**

Michael Heumann – announced Atlas showcase on Friday in Room 2725 at 2:00. First official Atlas conference will be held before Fall semester starts; will be titled IVC 2020; announcement sent out via email, apply if interested, limited to 25 participants.

Kevin White – Juanita Lowe Art Gallery opening will be on June 1, 2011.

**Adjournment**

The meeting adjourned at 2:55 pm.

The next regularly scheduled meeting of the Imperial Valley College Academic Senate will be on Wednesday, June 1, 2011 at 1:30 p.m. in the Board Room.