



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, October 27, 2008 – 2:30 P.M.
Administration Building Board Room

College Council Chair John Abarca called the meeting to order at 2:35 p.m.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Vice Chair)
Bruce Seivertson, Faculty Representative
Armando Mendez, Faculty Representative

John Abarca, Classified Representative (Chair)
Jessica Waddell, Classified Representative
Betty Kakiuchi, Alternate Classified Representative

Carlos Fletes, CMCA Representative

Chantilee Mendenhall, Student Representative
Jonathan Balint, Student Representative
Itzel Bejarano, Student Representative

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Dr. Ed Gould, Ex Officio
Robin Ying, Administrative Representative
Efrain Silva, Administrative Representative
Norma Nunez, Alternate Faculty Representative
Frances Arce-Gomez, Classified Representative
Patty Robles, Alternate Classified Representative
Rick Webster, Alternate CMCA Representative
Steven Scicky, Alternate Student Representative
Josasat Trejo, Alternate Student Representative

Others Present:

Tina Aguirre, Frank Rapp, Marilyn Boyle, Dr. Taylor Ruhl, and Ted Ceasar

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, OCTOBER 13, 2008

M/S/C Bruce Seivertson/Michael Heumann to approve the minutes dated October 13, 2008.

AREA REPORTS/UPDATES

Instruction/Academic Services

Vice President for Academic Services Kathy Berry reported the following:

- Reported that she received the ARCC Report on Friday, and she is in the process of reviewing it. She reported there are some areas of concern, and is not sure whether the report includes instruction's MIS data, or if it is a true report.
- The Basic Skills program is moving forward.
- Announced that November 7th has now become Voluntary Staff Development Day for full-time faculty to look at SLO development.
- Reported that division chairs are busy working on the 2009-10 schedules.

Accreditation Process

Vice President for Academic Services Kathy Berry reported the following:

- Reported IVC received confirmation from the Accreditation Commission that the report was received by their office.

Learning Services

Dr. Taylor Ruhl reported the following:

- Announced that Noe Ibarra, AV Assistant's last day of work is on Friday, October 31st. He asked if staff would say a word of appreciation to him before he leaves.

Business Services/Bond Projects/Parking and Facilities Plan Update

Vice President for Business Services John Lau was not present at the meeting.

Student Services

Vice President for Student Services Dr. Victor Jaime was not present at the meeting.

ACCESO

Project Director Gloria Carmona was not present; Michael Heumann reported the following on her behalf:

- Announced that External Evaluator, David Trujillo, will be visiting the campus on Thursday, October 30th. The Evaluator will be talking with ACCESO staff, DE Faculty and IVC administrators. He reported this visit is similar to program review in which the evaluator will give IVC a status report with his recommendations for year five.

- Reported that participants who attend Tech Camp are eligible to receive \$1,500 worth of technology. He reported this year's tech camp participants will receive items such as: laptops, camcorders, printers, monitors, cameras, software programs, headphones, etc. He reported participants sign a contract stipulating this technology belongs to the college.

Title V Cooperative Grant

Dr. Lianna Zhao was not present at the meeting.

Technology Services

Dean of Technology Robin Ying was not present at the meeting.

Associated Student Government

ASG President Chantilee Mendenhall reported the following:

- ASG Halloween Event will take place on Thursday, October 30th. ASG will be having a custom contest, a pie search contest, a jousting contest, and a pumpkin carving contest.

President's Update

Dr. Ed Gould was not present as he was attending the Mega Region Initiative Action Planning Session in San Diego.

MINUTES FROM STANDING AND AD HOC COMMITTEES

Minutes from the following committee meetings were received:

1. Citizens Oversight Committee for Measure L, 6/13/08.
2. Curriculum and Instruction Committee Meeting, 9/18/08.
3. Customer Service Committee, 9/05/08.
4. Insurance Committee, 9/08/08.
5. IVC Academic Senate, 10/1/08.
6. Planning and Budget Committee, 9/24/08, 9/30/08.
7. Student Learning Outcome Committee, 9/09/08.

DISCUSSION AND INFORMATION ITEMS

There were no items for discussion.

ACTION ITEMS

M/S/C Seivertson/Mendenhall

**Approval of Smoke Free Campus – Travis Gregory and Chantilee Mendenhall -
(Handout “Proposed Associated Students Smoking Policy Resolution #2 attached)**

ASG President Chantilee Mendenhall provided College Council with the Proposed Associated Students Smoking Policy Resolution #2 (attached) which includes Policy Statement (1) and Policy Statement (2) for review and approval.

ASG President Chantilee Mendenhall stated the two proposed smoking policies provide that: 1) IVC provides a smoke free campus; and 2) that IVC provides designated smoking areas with a phase-in to a smoke free campus. The policy further states that smoking shall be designated to all parking lots excluding parking lot A and the Pre-School lot.

Associate Dean Lopez reported that a majority of the community colleges in Region 10 areas are proactive in promoting smoke free campuses and have instituted designated areas. He reported Palomar and Grossmont College started as a phase-in designated area and then implemented a smoke free campus.

Associate Dean Lopez expressed that one of the biggest problems IVC will face is enforcement of the policies. He indicated some of the campuses around the state are self-policing while others are more stringent. He indicated that IVC would use existing administrative processes to handle violators. He stated if a policy of the campus is violated by a student this would fall under violation of student's code of conduct, in which Student Affairs would be the enforcer; if a policy of the campus is violated by an employee of IVC, Human Resources would handle it.

Member Armando Mendez asked how long the phase-in period would last.

Associate Dean Lopez stated the designated smoking area phase-in period would begin in the spring, and a smoke free campus would be implemented in the fall.

Chair John Abarca asked if these were two separate resolutions; ASG President Mendenhall indicated it was only one resolution with the idea that the designated smoking area would phase-in to a smoke free campus.

Member Bruce Seivertson made a motion to approve the proposed Associated Students Smoking Policy Resolution #2 which provides for a designated smoking area and would then phase-in to a smoke free campus, ASG President Mendenhall seconded the motion.

Member Jessica Waddell suggested that IVC have actual designated areas instead of just designating the parking lots.

Associate Dean Lopez indicated that would be a possibility and that IVC could probably provide a shaded area.

Vice-Chair Michael Heumann asked ASG President Mendenhall if she would be taking this Resolution to Academic Senate for approval.

ASG President Mendenhall indicated that she would.

Chair John Abarca called for approval of the Associated Students Smoking Policy Resolution #2. All were in agreement.

ADJOURNMENT

M/S/C Michael Heumann/ Bruce Seivertson motioned to adjourn the meeting at 3:05 p.m.

2008-2009 College Council Meeting Schedule at 2:30 p.m. in the Board Room

2008		2009	
July 14 & 28	October 13 & 27	January 12 & 26	April 27
August 11 & 25**	November 24	February 9 & 23	May 11
September 8 & 22	December 8	March 9 & 23	June 8 & 22*

Meeting Canceled

**Fall Semester Begins

* Summer Session Begins

Overload rate for 177-day members