



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday, June 9, 2008 – 2:30 P.M.
Administration Building Board Room

College Council Chair John Abarca called the meeting to order at 2:35 p.m.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative

Robin Ying, Administrative Representative

Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Vice Chair)

Barbara Nilson for Bruce Seivertson, Faculty Representative

John Abarca, Classified Representative (Chair)

Carol Cortes-Ramirez, Classified Representative

Carlos Fletes, CMCA Representative

Chantilee Mendenhall, Student Representative

Gene Hill, Ex Officio [2:44 p.m.]

Recording Secretary: Vikki Carr

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, MAY 12, 2008

M/S/C Michael Heumann/Sergio Lopez to approve the minutes dated May 12, 2008.

AREA REPORTS/UPDATES

Instruction/Academic Services

Vice President for Academic Services Kathy Berry reported the following:

- Final week for grades to be turned in. The last day is Friday.
- Monday, June 16th is the start of the summer classes. She stated she would be watching course enrollments carefully, making sure enrollments are at or above minimum levels per the CTA contract.
- The catalog will be completed shortly.

Accreditation Process

Vice President for Academic Services Kathy Berry reported the following:

- Accreditation Steering Committee has met and finalized forms.
- College departments will complete program review over a 3 year cycle.
- The Technology Plan is in progress.
- The student survey has been completed and about 700 students participated.
- Student Learning Outcomes (SLOs) plans are in place. The plan calls for 50% of course to be reviewed for SLO's and evaluation methods in the fall and 50% in spring. During the fall semester, evaluation data will be collected on 50% of identified courses, and data evaluated in spring. The remaining 50% will be reviewed and evaluation methods identified in spring, with evaluative data collected and reviewed in fall 2009.
- A timeline for the accreditation process has been drafted.

Learning Services

Head Librarian Taylor Ruhl reported the following:

- Stated there has been an interest expressed via emails for a coffee cart.
- The Library Team is coming along and working well together.

Business Services/Bond Projects Update

Vice President for Business Services John Lau reported the following:

- The budget will have a \$4.2 million shortfall and a 6% reserve will need to be maintained. He stated those controlling department budgets are doing a good job in finding ways to reduce the shortfall by \$2.2 million.
- A parking subcommittee has met and completed a transition plan which includes a plan to gate the faculty and staff parking areas.

Member Sergio Lopez added that the parking plan would be phased in one to two years.

- Two construction bids remain for the Science Building and should be completed in the next month or so.
- The next items needed for the Science Building are the furnishings which he is working on.

Student Services

Vice President for Student Services Dr. Victor Jaime reported the following:

- An update will be provided at the next meeting.
- Financial Aid has a lot going on with students.
- The Student Services area is launching a summer outreach program.
- Counseling is busy assisting students with registration

ACCESO

Project Director Dawn Chun reported the following:

- There are 31 online classes with an 85% fill rate in summer.
- The Distance Education Retreat was held off campus last week and it was well attended.

Title V Cooperative Grant

Lianna Zhao was not present at the meeting.

Technology Services

Dean of Technology Robin Ying reported the following:

- IT is starting to cut over the old network connection to the new network, and has completed the 200, 300, 400, 800, and the Human Resources buildings.
- The webmaster has completed the moving of faculty web pages.

Associated Student Government

ASG President Chantilee Mendenhall reported the following:

- Introduced herself as the new ASG President.
- Will be working on the master calendar during the summer.
- Will work towards a smoke free campus.
- Asked everyone to save the date for next year's Spring Awards – June 5, 2009, and stated it would be held at the Eucalyptus.

President's Update

Dr. Gould was not present at the meeting. He was attending a BSI Conference in San Diego.

MINUTES FROM STANDING AND AD HOC COMMITTEES

Minutes from the following committee meetings were received:

1. Academic Senate, 05/07/08
2. Campus Operations Committee, 05/01/08, 05/15/08
3. Curriculum & Instruction, 05/15/08, 05/29/08
4. Insurance Committee, 04/28/08
5. Planning and Budget, 04/23/08

Member Lopez asked members to review the Pets on Campus Procedure included in the Campus Operations Committee Minutes.

Barbara Nilson (sitting in for Bruce Seivertson) gave an update on upcoming Academic Senate Meeting Minutes (scholarships, Santos Award awarded to Dennis Carnes, Media Design reclassification was approved by Academic Senate).

DISCUSSION AND INFORMATION ITEMS

1. Standing Committees Review – Dr. Ed Gould

Dr. Gould was not present at the meeting. The item was moved to the next meeting.

2. 2008-2009 Budget Overview – John Lau

VP Lau stated his overview was given during his report. He stated an ongoing adjustment from the reserve would not be fiscally sound as reserves are limited and they could not continue to be used from one year to the next and still continue with the a 6% reserve.

3. Computer and Network Policy – John Abarca

Chair Abarca announced that College Council anticipated the policy would come to College Council; however, he learned that the item had been tabled at Technology Council.

Dean Ying stated he received valuable input from CTA President Suzanne Gretz and stated there are additional changes to the policy recommendation. He stated Technology Council will have a new recommendation to review.

ACTION ITEMS

There were no action items.

ADJOURNMENT

M/S/C Sergio Lopez/Armando Mendez to adjourn the meeting at 3:05 p.m.

2007-2008 College Council Meeting Schedule at 2:30 p.m. in the Board Room

2008
June 23

Overload rate for 177-day members