



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL

Monday May 24, 2010 – 2:30 P.M.
Administration Building Board Room

College Council Chair Michael Heumann called the meeting to order at 2:30 p.m.

Council members in attendance were as follows:

Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Chair)
Kevin White, Faculty Representative
Martha Garcia, Faculty Representative

Miriam Trejo, Classified Representative
Marilyn Boyle, Alternate Classified Representative

Gloria Carmona, CMCA Representative

Brian Phillips, Student Representative
Carlos Espericueta, Jr., Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Robin Ying, Administrative Representative
Jan Magno, Alternate Administrative Representative
John McClain, Alternate Faculty Representative
John Abarca, Classified Representative
Jessica Waddell, Classified Representative (Vice Chair)
Martha P. Garcia, Alternate CMCA Representative
Steve Sciaky, Student Representative
Ashley Juarez, Alternate Student Representative

Others Present:

Tina Aguirre, Kathy Berry, John Lau, Bill Gay, Dawn Chun, Travis Gregory, Val Rogers, Frances Beope

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, MAY 10, 2010

M/S/C Sergio Lopez/Miriam Trejo to approve the Minutes of May 10, 2010. The minutes were revised to reflect a correction on page one, Dr. Taylor Ruhl was present at this meeting.

Motion carried.

AREA REPORTS/UPDATES

College Council

Chair Michael Heumann reported the following:

- Member Martha Garcia announced that there was a Project B Green meeting this morning, and thanked President Gould for attending. She stated the Project B Green students would be graduating on Friday, May 28, 2010.

Program Review

Vice President for Academic Services Kathy Berry reported the following:

- The Educational Master Planning Committee is in its final stages in reviewing and revising the Educational Master Plan and Program Review. She stated the committee has agreed to changes to the forms and processes. She announced there would be staff training on the new forms and processes starting in the fall.

Budget Update

Vice President for Business Services John Lau reported the following:

- VP Lau reported that the College is facing a \$3 million deficit and is looking for cost cutting measures to balance the budget.
- Reported that the District would be asking Imperial County Board of Supervisors for a \$4 million loan to cover the June payroll. He stated this loan is necessary due to the State fiscal crisis and delayed funding of apportionment to community colleges.

ASG Update

Associate Student Government President Steven Sciaky was not present at this meeting. Student Representative Brian Phillips reported the following:

- Life's a Beach event will take place on May 26, 2010.
- ASG Spring Award Banquet will take place on June 4, 2010.
- An Art Expo will take place on June 2, 2010 in the College Center.

President Update

President Ed Gould reported the following:

- Announced the Maintenance staff would be recognized on Friday, May 28, 2010.

- Announced that Congressman Filner would be on campus on June 2, 2010 to give a special Flag presentation.
- Reported that he officially received a report from the Accreditation team stating that the District had completed all six recommendations. He stated the report was very positive, and indicated he is contemplating going to the Accreditation Board Meeting on June 9th.
- Gave a budget update and stated community colleges would be getting \$6.9 billion from the federal government. He stated the May revise fared very well, but still a long way to go before the budget is finalized.
- Announced that next week the District's visioning campaign would start and continue through July.

COMMITTEE REPORTS

Academic Senate - Kevin White

- Reported June 16th would be the last Academic Senate Meeting, and stated faculty does not meet in the summer.
- He reported progress on the equivalency policy and noted a first draft has been completed.
- Announced the Annual Academic Senate Fundraising event would be held at VP Victor Jaime's house on May 27, 2010, and announced that Chips and Salsa had donated \$500.00 toward a scholarship.

Student Affairs Committee – Sergio Lopez

- Associate Dean Lopez reported there was discussion on recommendations of awards to be distributed to students at the ASG Spring Award Banquet, and announced five \$1,000 scholarships would be distributed.

Budget and Fiscal Planning Committee – John Lau

- The next meeting will be on Wednesday, May 26, 2010.

Facilities and Environmental Improvement Committee – John Lau

- The committee reviewed and discussed the signage plan for the campus that Architect Jimmy Sanders created.

DISCUSSION AND INFORMATION ITEMS

1. Grant Reports - Michael Heumann

- Chair Heumann stated he would like to propose a grant report update on the College Council agenda.
- President Gould commented what they could provide is a summary since there are currently nine different grants.
- Chair Heumann stated the purpose would be to provide information through College Council of how these grants were developed and funded.
- VP Berry stated that a report would be great so the campus community is kept informed where these new grant generated programs came from.

2. Update Allusers Changes - Michael Heumann

- There was no discussion on this item.

3. New Title V Technology Grant--Val Rodgers

- Val Rodgers reported since April 30th a team has been working on a Hispanic Working Institution Grant, called Project Atlas. She stated that training employees is key to the success of this grant. She gave an overview of what this grant would encompass:
 - o Completion of the installation of the wireless network;
 - o Give instructors access to email account and an uploading system for students to upload assignments;
 - o Upgrade the wireless network for Extended Campus;
 - o Hiring an Assistant Engineer to implement activities and providing IT support;
 - o Provide additional computer lab work stations; and
 - o Install print stations and mobile device charge stations.
- She stated success hinges on training faculty to use smart classrooms, banner training for end users. She indicated that she had volunteered to be the project director and the activity directors would be Michael Heumann and Jeff Cantwell.
- She noted the application deadline is June 14th, and the start date would be October 1st.
- Chair Heumann stated if the District is awarded this grant, faculty training would start right away.

4. IVC Budget Principles, Guidelines and Priorities - John Lau

- VP Lau stated these guidelines were developed by a task force created by the Budget and Fiscal Planning Committee.

5. 2010-2011 "Draft" Tentative Budget - John Lau (Link provided) [2010-11 Tentative Budget - 5/18/10 "draft"](#)

- VP Lau reported that there is a \$3 million deficit and the District would need a balance budget. He stated the Draft Tentative Budget was provided to College Council for information.

6. College Council Meeting in the Summer - Michael Heumann

- Chair Heumann stated that last summer College Council did not meet and would like this summer to hold at least one meeting a month. He recommended having a meeting on July 12, 2010, and August 9, 2010.
- The consensus was that College Council meet once a month.

7. AP 6810 Elevator Trouble Calls/Emergencies - Tim Nakamura

- Tim Nakamura reported he received word that the phone in the elevator goes directly to the Imperial County Fire Department and would make the appropriate revisions on the administrative procedure before the next meeting.

- Chair Heumann stated that this item would be voted on at the next College Council meeting.
- 8. BP 4025 Philosophy and Criteria for Associate Degree and General Education - Kathy Berry**
 - VP Berry stated these policies and administrative procedures are being updated to conform to Title V Rules and Regulations.
 - This board policy was provided for information only.
- 9. AP 4105 Distant Education - Kathy Berry**
 - This administrative procedure was provided for information only.
- 10. BP 4106 Multi-Criteria for Selection in Nursing Programs - Kathy Berry**
 - This board policy was provided for information only.
- 11. AP 4106 Multi-Criteria for Selection in Nursing Programs**
 - This administrative procedure was provided for information only.
- 12. BP 4300 Field Trips and Excursions - Kathy Berry**
 - VP Berry stated that this board policy was updated because of recent incidents, and to bring the policy up to Ed Code.
- 13. BP 4400 Community Services Programs - Kathy Berry**
 - This board policy was provided for information only.
- 14. AP 4400 Community Services - Kathy Berry**
 - This administrative procedure was provided for information only.

ACTION ITEMS

M/S/C Kevin White/Martha Garcia

Discussion:

Gaylla Finnell asked to have this item pulled from the agenda. Kevin White and Martha Garcia withdrew their motion. This item was then pulled from the agenda.

- 1. Approval of Recommendation to grant CTA seat at the Board Resource Table - Dr. Gould**

Motion withdrawn.

ADJOURNMENT

Chair Michael Heumann called for adjournment of the meeting at 3:10 p.m.