Technology Planning Committee
Minutes
Thursday, May 12, 2011
1:30 – 3:00 P.M.
Administration Building Board Room

MEMBERSHIP
Todd Finnell, Co-Chair - Administrative Representative
Jim Fisher, Co-Chair - Faculty Representative
Gaylla Finnell - Faculty Representative
Taylor Ruhl - Administrative Representative
Jeff Cantwell - Chair of B.U.G.
Edward Cecena - Classified Representative
Martha Olea - Classified Representative
Larry Valenzuela - Classified Representative

Members Absent
David Zielinski - Faculty Representative
Kathy Berry - Administrative Representative
Angie Gallo - CMCA Representative
Josafat Trejo - ASG Representative

Visitors Present
Michael Heumann, Omar

Recording Secretary: Adriana Sano

I.   **VISITOR COMMENTS**

a. **Welcome and Sharing**

- Michael Heumann announced that the next Futures Forum will take place on Tuesday, May 17, 2011 in Room 2734.
- Omar Ramos shared with the group the progress on live@edu. He is still looking at implementing student email in the Fall 2011, with piloting this summer.
- Omar Ramos gave an update on the implementation of the new website and stated it's a work in progress and would like to have it completed by the Fall semester.
- Michael Heumann announced that Valerie Rodgers is at UC Irvine today at their Educator Recognition Reception. Valerie was nominated by a former IVC student who identified her as an individual who has "dedicated herself to helping students." Valerie's name will be added to UCI's "Wall of Fame."
- Dawn Chun announced she is working on a Title V Cooperative Grant, a freshman cohort between IVC and SDSU. The application will be submitted in June.
- Todd Finnell congratulated Gaylla Finnell on recent election for CTA.

II.   **ITEMS**

a. **Wireless Access Implementation – Jeff Enz**

- Jeff Enz gave a presentation on the wireless network, and stated the goal is to have wireless coverage campus-wide from parking lot to parking lot and provide the bandwidth necessary to meet the needs of faculty, students, staff and visitors.
- Jeff Enz gave an overview of a survey on what other community colleges are doing to meet their security needs. He stated of the seven community colleges surveyed, all seven are moving toward a closed secured environment. He indicated a growing concern of the community colleges was with CALEA ramifications in having an open access network.
- Jeff Enz gave an overview of the CALEA Law (Communications Assistance for Law Enforcement Act) which covers wire tapping laws. The law states that any institution that provides general public access needs to be in compliance with the CALEA Act.
- There was discussion among the group on what groups need access through SSID's which can be restricted depending who needs access (i.e. administration, staff, faculty, students, the general public, and wireless devices), and whether to provide unsecured, secured or captive portals to each group.
- Todd Finnell stated that a group from this committee would be given the task to review these technical issues and come back with a recommendation on a process to be instituted.
- Taylor Ruhl stated his concern on the culture of this institution and making it transparent for students to have easy access.
- Todd Finnell stated the goal is for students to have one identity to access the different portals on campus.   Omar Ramos is currently working on single sign-on with an Active Directory account for students.

b. **VDI Pilot – Todd Finnell**

- Todd Finnell informed the group that we are moving toward a virtual desktop pilot. IT has received the servers for the Thin Clients which will be piloted this Fall in Labs 803 and 901. The pilot is being funded by grants.
- Todd Finnell stated that the District would be standardizing the network, desktops, and servers with HP products. IVC has negotiated with HP to receive significant discounts and a streamlined purchasing and support process.

c. **Fax Server Implementation – Jeff Enz**

- Jeff Enz informed the group that this institution is changing on how we fax and discussed the advantages of using a fax server. The goal is to improve services, flexibility and ability to send and receive faxes from any Xerox copier, desktop, local printer or Outlook inbox. He indicated there is some cost savings, and all voice lines would be consolidated.
- The process will be to first set-up the new fax service and assign a new fax number. The existing fax machines would remain in place for 30 days, and would be removed thereafter. He indicated that AT&T has agreed to forward the old IVC fax numbers for an additional period.
- Jeff and Larry Valenzuela will be working with all departments to develop a plan for how best to serve their needs.

III.   ACTION ITEMS

a. Approval of Minutes

M/S/C Gaylla Finnell/Larry Valenzuela to approve the April 14, 2011 Minutes.

b. Annual Program Review and Prioritization – Todd Finnell

M/S/C   Jim Fisher /Gaylla Finnell to approve as presented.

Discussion:

- Todd Finnell passed out a prioritization spreadsheet that Omar Ramos created which summarizes the feedback from the April 14th meeting.

Motion carried.

IV.   ADJOURNMENT

This meeting was adjourned at 2:50 p.m.